

**TOWN OF DAVIE  
COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING MINUTES  
LOCATION: TOWN COUNCIL CHAMBERS  
6591 ORANGE DRIVE  
DAVIE, FL 33328  
SEPTEMBER 6, 2018**

**1. PLEDGE OF ALLEGIANCE**

The meeting was called to order at 6:00 p.m.

**2. ROLL CALL**

Present at the meeting were Chair Paul, Vice Chair Luis, Board Members Caletka, Hattan and Starkey. Also present were CRA Interim Director Phillip R. Holste, CRA Attorney John Rayson, CRA Program Manager Cheryl L. Ellett and Board Secretary, Gillian Esquenazi recording the minutes.

**3. PRESENTATION - NONE**

**4. APPROVAL OF CONSENT AGENDA**

Chair Paul asked for a motion to approve the Consent Agenda. Vice Chair Luis made a motion, seconded by Board Member Starkey to approve. In a voice vote, everyone voted in favor. (Motion carried 5-0)

**Resolutions**

**4.3 DEDICATION OF PUBLIC ROAD RIGHT-OF-WAY - A RESOLUTION OF THE TOWN OF DAVIE COMMUNITY REDEVELOPMENT AGENCY, APPROVING A DEDICATION OF PUBLIC ROAD RIGHT-OF-WAY ALONG THE FRONTAGES OF THREE PARCELS OWNED BY THE TOWN OF DAVIE COMMUNITY REDEVELOPMENT AGENCY, KNOWN AS 6507, 6501 AND 6453 ORANGE DRIVE (A/K/A SW 45TH STREET) IN ACCOMMODATION OF SIDEWALK NETWORK IMPROVEMENTS; AUTHORIZING THE CRA CHAIR TO EXECUTE THE RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR RECORDING; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**4.4 CONTRACT - A RESOLUTION OF THE TOWN OF DAVIE COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE CONTRACT WITH FLORIDA CDI, LLC/CHRISTMAS DESIGNERS FOR THE INSTALLATION, MAINTENANCE AND REMOVAL OF HOLIDAY LIGHTING FOR PORTIONS OF DAVIE ROAD, SW 43RD STREET, THE WALK BRIDGE BETWEEN TOWN HALL AND OLD DAVIE SCHOOL, PORTIONS OF THE OLD DAVIE SCHOOL AND THE ADDITION OF THE TWO CENTER MEDIAN ISLANDS LOCATED TO THE WEST OF DAVIE ROAD ALONG SW 43RD STREET ACCORDING TO RFP CS-18-82; AUTHORIZING THE CRA CHAIR TO EXECUTE THE RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**5. DISCUSSION OF CONSENT AGENDA ITEMS**

**6. PUBLIC HEARING**

**7. OLD BUSINESS**

**8. NEW BUSINESS**

**9. SCHEDULE OF NEXT MEETING**

#### **10. CHAIR OR BOARD MEMBER COMMENTS**

- Board Member Caletka expressed concerns to staff regarding the restoration process by the Eastside contractor. He mentioned their restoration method which they are using is unacceptable as the contractor is cutting the sod into small pieces instead of using the full piece of sod. Also, they need to clear all the rocks and debris and level the ground before placing new sod on top. Boardmember Caletka asked if staff could please look into this.

#### **11. INTERIM CRA DIRECTOR COMMENTS**

- Mr. Holste indicated staff would like to request a second meeting in September on September 17, 2018 at 6:00 p.m. to present the FY2018-2019 CRA Budget to the CRA Board. Everyone agreed to the second meeting.
- Mr. Holste mentioned a copy of the CRA Community Policing Report and Code Enforcement Report was provided to each of the Board Member's prior to the meeting.

#### **12. CRA ATTORNEY COMMENTS - NONE**

#### **13. REPORT ITEMS – JONATHAN VOGT, TOWN ENGINEER**

Mr. Vogt provided a brief update on Phase II of the Eastside Infrastructure Project. He mentioned there has been some unforeseen circumstances with the project due to the area being an older neighborhood. He indicated that some of the homes were built back in the 1940 and 1950's when washers were not contemplated and currently, there are approximately 200 homes which are non-compliant at this time. Mr. Vogt indicated the cost to bring these homes into compliance is approximately \$680.25 - \$700.00 per home and he was seeking approval to bring back a change order at the next CRA meeting for consideration. He mentioned that as part of the change order, they would need to allow a time extension for the contractor of approximately 180 calendar days and we would also need to extend the timeframe for Craven Thompson as well. The new Substantial Completion Date would be February 16, 2019 with a Final Completion Date of April 17, 2019. Chair Paul asked for direction from the Board. The CRA Board asked Mr. Vogt to bring something back to the next meeting for consideration.

Mr. Vogt mentioned another issue which has been discovered which was not anticipated as part of the project is they have found 16 homes have been constructed or additions added to the homes whereby the building or additions have been built on top of the septic tanks. Mr. Vogt mentioned because of liability concerns, he would like to create a program whereby the CRA would reimburse the homeowner and contractor up to \$7,000 to abandon the septic tank and convert the home to the new sanitary sewer system. Mr. Caletka mentioned he does not like the reimbursement. Mr. Vogt mentioned he did not want to reimburse the homeowner solely for the repairs and wanted to issue the check payable to the homeowner and contractor to ensure the payment is made. Boardmember Starkey wanted to make sure there was a hold harmless agreement included in the paperwork. Chair Paul asked for direction from the CRA Board. The CRA Board asked Mr. Vogt to work with the CRA Attorney and bring something back to either the next meeting or the October 3, 2018 CRA Meeting for consideration.

COMMUNITY REDEVELOPMENT AGENCY MINUTES

September 6, 2018

**14. ADJOURNMENT**

There being no further business to discuss and no objections, the meeting was adjourned at 6:17 p.m.

September 17, 2018

Date

  
\_\_\_\_\_  
Judy Paul, Chair  
Davie Community Redevelopment Agency

**ATTEST:**

  
\_\_\_\_\_  
Gillian Brewster, Board Secretary