



BUILDING DIVISION

ELECTRICAL SERVICE CHANGE CHECKLIST

6591 ORANGE DRIVE DAVIE, FLORIDA 33314
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Required Forms:

- [Building Permit Application](#)
- Signed and Notarized [Addendum Form](#) by Contractor and Owner.
- A Notice of Commencement must be recorded if the job exceeds \$2,500.
- If permit submitted as an Owner Builder provide [Owner Builder Disclosure Statement](#).
- Copy of contract if job value is greater than \$5,000.
- If the contractor has a Workers' Compensation Exemption, a [Workers' Compensation Exemption Letter](#) is required.
- Copy of Property Search/Ownership from the Broward County Property Appraisers Office
WWW.BCPA.NET.

Required Permit Applications:

- Electrical

Permit Review Stops:

- Electrical

Minimum Plan Submittal:

- Two (2) Sets of dedicated Electrical plans.
- Load Calculations
- Riser Diagram
- If Residential, you may use [Residential Service Change Form](#), or your own diagram.

Submittal Fees:

Residential/Commercial: 0.75% of construction value or minimum fee of \$25.00.