

**TOWN OF DAVIE
YOUTH, EDUCATION, SAFETY ADVISORY COMMITTEE MEETING
TOWN HALL COUNCIL CHAMBERS
6591 ORANGE DRIVE
MONDAY, AUGUST 14, 2017 – 6:00 P.M.**

COMMITTEE MEMBERS

Tim Curtin, Chair	A
Marcy Fallahzadeh, Vice Chair	P
Dr. Arlene Amarant	P
Dr. Robin Behrman	A
Melody Chaykin	P
Heidi Davis	P
Nan Gault	A
Traci Schweitzer	P

ALSO PRESENT

Evelyn Roig, Town Clerk
Gillian Esquenazi, Deputy Town Clerk
Allan Weinthal, Town Attorney

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Vice Chair Fallahzadeh called the meeting to order at 6:17 p.m. Roll was called and it was determined a quorum was present.

5. APPROVAL OF MINUTES

5.1 April 24, 2017, Meeting Minutes

Motion made by Ms. Chaykin, seconded by Ms. Davis, to approve the April 24, 2017, minutes. In a voice vote, the motion passed unanimously (5-0).

3. SELECTION OF CHAIR AND VICE CHAIR

Ms. Fallahzadeh opened the floor for nominations for Chair and Vice Chair.

Motion made by Dr. Amarant, seconded by Ms. Davis, to nominate Tim Curtin for Chair of the Committee. In a voice vote, the motion passed unanimously (5-0).

Motion made by Ms. Davis, seconded by Ms. Chaykin, to nominate Marcy Fallahzadeh for Vice Chair of the Committee. In a voice vote, the motion passed unanimously (5-0).

6. REPORTS/ACTION ITEMS

6.1 Account Balance – Not available.

6.2 YESAC Grant Application School year 2017/18

Ms. Roig reported that Grant Applications will be sent out to the schools on Tuesday after Labor Day Weekend, with a deadline of Friday, October 6, 2017. Teachers will receive multiple reminders and extensions given, if requested. Ms. Roig explained the application process. Upon brief discussion, it was agreed that as new applications are sent out, schools that received last year's dollars will get the letter automatically sent to the principal.

7. OLD BUSINESS – None

8. NEW BUSINESS – None

9. ITEMS FOR NEXT AGENDA

Ms. Roig explained the following items to be presented at the next meeting:

9.1 A Child is Missing Presentation, Sherry Friedlander

The Mayor has asked that this presentation be put on the YESAC agenda. This individual will also be at the Council Meeting in October.

9.2 Grant Rating Approval Tool

Related to the grant approval process, this is a tool/rubric to rate the applications. Draft will be emailed to the Committee before the applications begin to come in.

9.3 Follow-Up on Projects of Previously Awarded Grants

10. SCHEDULING OF NEXT MEETING

10.1 2017 YESAC Meetings:

Reschedule Monday, October 23, 2017, meeting to Monday, October 9, 2017

2018 YESAC Meetings:

Monday, January 22, 2018

Monday, April 22, 2018

Monday, July 23, 2018

11. COMMENTS AND/OR SUGGESTIONS

Ms. Roig commended Ms. Esquenazi for countless hours of work on the new website, doing a phenomenal job for the YESAC pages. The website was displayed and briefly discussed. The pages include the mission statement, links to the grant applications (which is a fillable PDF that

can be submitted online), a list of the members, agendas, and minutes, as well as numerous photos of activities.

4. PRESENTATIONS

4.1 Florida Sunshine Law, Roberts Rules of Order, Ethics, and Conflict of Interest Training Session for Committee Members – Allan Weinthal, Town Attorney

Mr. Weinthal read aloud and explained the items in the packet before the Committee including the Florida Sunshine Law, Roberts Rules of Order, Ethics, and Conflict of Interest (see attached). There are some changes to the laws, but the material is similar to previous years. The presentation included a verbal “multiple-choice test” as part of the training session, with answers explained to facilitate learning. Signed forms as required were collected.

12. ADJOURNMENT

Upon motion duly made and seconded, the meeting was adjourned at 7:04 p.m.

Date Approved

Chair/Committee Member

Attachments:

Florida Sunshine Law, Roberts Rules of Order, Ethics, and Conflict of Interest

[Minutes prepared by M. Moore, Prototype, Inc.]