



**TOWN OF DAVIE  
TOWN COUNCIL REGULAR MEETING  
JANUARY 3, 2018**

**I. PLEDGE OF ALLEGIANCE**

The meeting was called to order at 6:30 p.m. and was followed by the Pledge of Allegiance.

**II. ROLL CALL**

Present at the meeting were Mayor Paul, Vice Mayor Caletka and Councilmembers Hattan, Luis and Starkey. Also present were Town Administrator Lemack, Deputy Town Administrator Lewis, Assistant Town Administrator Holste, Town Attorney Rayson and Town Clerk Roig recording the meeting.

Mayor Paul announced that Father Brendan Dalton from St. Bernadette Catholic Church had died on New Year's day at only 73. He had begun at St. Bernadette's in 1991 and later been named supervising principal of Archbishop Edward McCarthy High School in Southwest Ranches. Father Dalton's visitation would be on January 4 at St. Bernadette Catholic Church from 5 p.m. until 9 p.m.; vespers would be at 7:30 p.m.; a mass of Christian burial would be held on January 5 at 10 a.m. and he would be buried in Ireland. Mayor Paul requested a moment of silence in Father Dalton's memory.

**III. OPEN PUBLIC MEETING**

None

**IV. PRESENTATIONS**

None

Mayor Paul pulled Item 19 from the Consent Agenda. Vice Mayor Caletka pulled items 10 and 11.

Councilmember Luis made a motion, seconded by Councilmember Hattan to approve the Consent Agenda, less items 10, 11 and 19. In a voice vote, all voted in favor. (Motion carried 5-0)

**V. APPROVAL OF CONSENT AGENDA**

Minutes

1. December 6, 2017 Meeting Minutes (Solid Waste and Recycling Workshop)
2. December 6, 2017 Meeting Minutes (Regular)

Resolutions

Community Services

3. **AGREEMENT** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE SELECTION OF ALEXANDER & JOHNSON PROJECT MANAGEMENT AND DEVELOPMENT, INC., AND AUTHORIZING THE MAYOR TO EXECUTE A STANDARD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AGREEMENT FOR PARK IMPROVEMENTS AT DRIFTWOOD ESTATES PARK IN THE AMOUNT OF \$223,425.00 TO BE FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

4. **CONTRACT AMENDMENT** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE A SECOND CONTRACT AMENDMENT WITH TSC ASSOCIATES INC. FOR THE PROVISION OF PROJECT CONSULTING AND HOME REPAIR PROGRAM SERVICES FUNDED UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) & STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAMS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

CRA

5. **CONTRACT** - A RESOLUTION OF THE TOWN OF THE TOWN OF DAVIE, FLORIDA, RATIFYING THE APPROVAL AND ALLOWING THE TOWN OF DAVIE COMMUNITY REDEVELOPMENT AGENCY TO PIGGY BACK US COMMUNITIES CONTRACT NUMBER 2017001134 ACCORDING TO GAMETIME LIST 1703 FOR FIRE THEMED PLAYGROUND EQUIPMENT FOR THE WESTSIDE IMPROVEMENT PROJECT IN THE AMOUNT OF \$151,452.45; AUTHORIZING THE MAYOR TO EXECUTE THE RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.
6. **CHANGE ORDER** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, RATIFYING CHANGE ORDER #03 FOR THE SW 67TH AVENUE ROADWAY PROJECT IN THE AMOUNT OF \$93,322.36; AUTHORIZING THE MAYOR TO EXECUTE THE RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.
7. **DONATION**- A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA RATIFYING THE APPROVAL OF A DONATION REQUEST IN THE AMOUNT OF \$32,360 FOR A MONUMENT SIGN AT THE OLD DAVIE SCHOOL HISTORICAL MUSEUM BY THE TOWN OF DAVIE COMMUNITY REDEVELOPMENT AGENCY; AUTHORIZING THE MAYOR TO EXECUTE THE RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Human Resources

8. **CONTRACT RENEWAL** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE FIRST ONE-YEAR RENEWAL OPTION OF THE AGREEMENT TO RETAIN THE LEGAL SERVICES OF LYDECKER LLP D/B/A LYDECKER DIAZ FOR EMPLOYMENT PRACTICES LIABILITY CLAIMS AND GENERAL HUMAN RESOURCES LEGAL CONSULTING SERVICES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Parks and Recreation

9. **CONTRACT RENEWAL** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO APPROVE A ONE (1) YEAR RENEWAL CONTRACT FOR SERVICES BETWEEN THE TOWN OF DAVIE AND PROFESSIONAL CONCESSIONS, INC., TO PROVIDE CONCESSIONAIRE SERVICES AT THE BERGERON RODEO GROUNDS. PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Public Works

10. **CONTRACT EXTENSION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING A FOUR-MONTH CONTRACT EXTENSION FOR RIGHT-OF-WAY LAWN MAINTENANCE SERVICES WITH PRESTIGE PROPERTY MAINTENANCE, INC.; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.
  
11. **CONTRACT EXTENSION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING A FOUR MONTH CONTRACT EXTENSION FOR RIGHT-OF-WAY LAWN MAINTENANCE SERVICES WITH EDJ SERVICE LLC.; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Purchasing

12. **BID SELECTION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE TOP RANKED PROPOSER, MANAGEMENT PARTNERS, INC. IN ACCORDANCE WITH RFP #CS-18-10 STRATEGIC PLANNING SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.
  
13. **BID SELECTION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID AWARDED BY THE CITY OF MARGATE., ON BEHALF OF THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE BID #2018-001, FOR AGGREGATES, TOP SOILS, AND SAND; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.
  
14. **CONTRACT RENEWAL** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE CONTRACT RENEWAL FOR SOD AND SOD INSTALLATION AWARDED BY THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP (CONTRACT # 066-2730-16/JMA) WITH THE CITY OF BOYNTON BEACH AS THE LEAD AGENCY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney

15. **AGREEMENT AMENDMENT** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DAVIE AUTHORIZING THE MAYOR TO EXECUTE THE THIRD AMENDMENT TO THE AGREEMENT BETWEEN THE TOWN OF DAVIE AND INNER URBAN ASSET MANAGEMENT OF FT. LAUDERDALE, LLC., AND INNER URBAN ASSET MANAGEMENT GROUP, LLC., FOR THE PURCHASE, REHABILITATION, AND RESALE OF FORECLOSED PROPERTIES TO INDIVIDUALS AND FAMILIES WITH INCOMES NOT EXCEEDING 120 PERCENT OF THE AREA MEDIAN INCOME; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

16. **AGREEMENT** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DAVIE AUTHORIZING THE MAYOR TO EXECUTE THE THIRD AMENDMENT TO THE AGREEMENT BETWEEN THE TOWN OF DAVIE AND INNER URBAN ASSET MANAGEMENT OF FT. LAUDERDALE, LLC., AND INNER URBAN ASSET MANAGEMENT GROUP, LLC., FOR THE PURCHASE, REHABILITATION, AND RENTAL OF FORECLOSED PROPERTIES TO INDIVIDUALS AND FAMILIES WITH INCOMES NOT EXCEEDING 50 PERCENT OF THE AREA MEDIAN IN COME; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

*Town Clerk*

17. **AGREEMENT AMENDMENT** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE TOWN OF DAVIE AND GRANICUS D/B/A NOVUSOLUTIONS FOR A THREE-YEAR TERM AND TO PROVIDE CLOSED CAPTIONING SERVICES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

*Utilities*

18. **BID SELECTION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AWARDED THE BID (ITB-CS-18-13) TO US SUBMERGENT TECHNOLOGIES LLC D/B/A POISTON APPLIED TECHNOLOGIES FOR CLEANING AND REPAIR OF THE SURGE TANK AT THE SYSTEM II WASTEWATER TREATMENT PLANT (WWTP) (3500 NW 76 AVENUE); PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

19. **BID SELECTION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, WAIVING FORMAL BIDDING AND APPROVING SOLE SOURCE/SINGLE SOURCE PURCHASES FOR THE TOWN OF DAVIE UTILITIES DEPARTMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

20. **EMERGENCY REPAIR** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE EMERGENCY REPAIR OF THE FILTER SURFACE WASH AT THE SYSTEM III WATER TREATMENT PLANT (3500 NW 76 AVENUE); PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

**VI. DISCUSSION OF CONSENT AGENDA ITEMS**

**10. CONTRACT EXTENSION** - PRESTIGE PROPERTY MAINTENANCE, INC.

**11. CONTRACT EXTENSION** - EDJ SERVICE LLC.

Vice Mayor Caletka said the backup documentation did not make it clear which contact would cover maintenance of grass in parks. When they signed the permanent contract in a few months, he wanted to put extra emphasis on the quality of the grass and control of weeds in parks.

Vice Mayor Caletka made a motion, seconded by Mayor Paul to approve items 10 and 11. In a voice vote, all voted in favor. (Motion carried 5-0)

**19. BID SELECTION - SOLE SOURCE/SINGLE SOURCE PURCHASES**

Mayor Paul noted that approval included the revision.

Councilmember Hattan made a motion, seconded by Councilmember Luis to approve the item as revised. In a voice vote, all voted in favor. (Motion carried 5-0)

**VII. PUBLIC HEARING**

*Ordinances - Second and Final Readings*

21. **BUDGET AMENDMENT - AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING AN AMENDMENT TO THE ESTIMATED REVENUES AND APPROPRIATIONS FOR FISCAL YEAR 2018; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE. {Approved on first reading on December 6, 2017. In a roll call vote: Mayor Paul - yes; Vice-Mayor Caletka - yes; Councilmember Luis - stepped away from dais; Councilmember Hattan - yes; Councilmember Starkey - yes. (Motion carried 4-0)}**

Mr. Rayson read the ordinance by title.

Mayor Paul opened the public hearing portion of the meeting. As no one spoke, Mayor Paul closed the public hearing portion of the meeting.

Councilmember Luis made a motion, seconded by Councilmember Starkey to approve. In a roll call vote, the vote was as follows: Mayor Paul - yes; Vice Mayor Caletka - yes; Councilmember Hattan - yes; Councilmember Luis - yes; Councilmember Starkey - yes. (Motion carried 5-0).

22. **CODE AMENDMENT - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA, AMENDING CHAPTER 7, SECTION 51, COMMUNITY AUTOMATED EXTERNAL DEFIBRILLATOR AND STOP THE BLEED PROGRAM, PROVIDING FOR IMMUNITY FROM CIVIL LIABILITY PURSUANT TO FLORIDA STATUTE 768.1325; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE. {Approved on first reading on December 6, 2017. In a roll call vote: Mayor Paul - yes; Vice-Mayor Caletka - yes; Councilmember Luis - stepped away from dais; Councilmember Hattan - yes; Councilmember Starkey - yes. (Motion carried 4-0)}**

Mr. Rayson read the ordinance by title.

Mayor Paul opened the public hearing portion of the meeting. As no one spoke, Mayor Paul closed the public hearing portion of the meeting.

Councilmember Starkey made a motion, seconded by Councilmember Hattan to approve. In a roll call vote, the vote was as follows: Mayor Paul - yes; Vice Mayor Caletka - yes; Councilmember Hattan - yes; Councilmember Luis - yes; Councilmember Starkey - yes. (Motion carried 5-0).

**VII. APPOINTMENTS**

23. Committee/Board Vacancies & Appointments

Councilmember Luis appointed Shelley Dagan and Jared Blount to the Recreation and Open Space Committee. He appointed Lisa Lucena to the YESAC.

**IX. COMMITTEE RECOMMENDATIONS**

None

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

None

**XII. SCHEDULE OF NEXT MEETING**

|           |   |                                    |
|-----------|---|------------------------------------|
| 24.       | Fiscal Year 2019 Budget Meetings Calendar |                                    |
| 6/6/2018  | Wednesday                                 | 1st Budget Workshop - 4:00 PM      |
| 7/25/2018 | Wednesday                                 | 2nd Budget Workshop - 4:00 PM      |
| 8/1/2018  | Wednesday                                 | CIP and Endowment Workshops - TBD  |
| 9/5/2018  | Wednesday                                 | First Budget Hearing - 5:15 PM     |
| 9/12/2018 | Wednesday                                 | Special Assessments Hearing - Noon |
| 9/20/2018 | Thursday                                  | Second Budget Hearing - 5:15 PM    |

\*The above schedule takes into consideration Rosh Hashanah (begins sundown 9/9/18) and Yom Kippur (begins sundown on 9/18/18).

\*The above schedule may need to change based on the budget hearing dates scheduled by the School Board and County.

Future Town Council Meetings:

January 17, 2018 - 6:30 PM

February 7, 2018 - 6:30 PM

February 21, 2018 - 6:30 PM

March 21, 2018 - 6:30 PM \*Only March meeting

April 4, 2018 - 6:30 PM

April 18, 2018 - 6:30 PM

Council discussed the February 7 meeting and whether Vice Mayor Caletka and Councilmember Starkey could be present. Mayor Paul agreed to move the human trafficking item to the next agenda in February. Vice Mayor Caletka and Councilmember Starkey agreed to call in for the February 7 meeting.

Vice Mayor Caletka suggested moving the budget workshop and Council meeting from June 6 to June 13 (the following Wednesday) because he would be away on June 6. Council agreed. Ms. Roig confirmed that the June 6 budget workshop and Council meeting and the June 20 Council meeting would be cancelled, and the June 13 budget workshop and Council meeting would be the only meetings in June. The July 4 and July 18 meetings would be cancelled and the July 25 budget workshop and Council meeting would be the only July meetings.

**XII. MAYOR/COUNCILMEMBERS' COMMENTS**

**MAYOR PAUL**

**HAPPY NEW YEAR.** Mayor Paul wished everyone a Happy New Year. She remarked that her neighbor who had previously set off fireworks on New Year's Eve had not done so this year, after being visited by the Police several times last year. Only one other neighbor had exploded fireworks this year.

**ORANGE BLOSSOM FESTIVAL.** Mayor Paul announced that this year's theme was Rocking Through the Ages and there would be new security measures. She reminded everyone to wear western gear to the February Council meeting that preceded the Orange Blossom Festival.

**GENOCIDES OF THE 20<sup>TH</sup> CENTURY.** Mayor Paul announced that the exhibition and discussion

would be on January 16 at 6 PM at the FAU Davie Campus. She would attend and read a proclamation. The Consul General of France would also be in attendance. The event was to accompany a memorial coming from Paris and admission was free.

**CONGRATULATIONS TO MR. LEMACK.** Mayor Paul congratulated Mr. Lemack for winning this year's fantasy football trophy. Bill Ackerman, Budget and Finance Director, presented the trophy to Mr. Lemack.

**REFLECTIONS PARK WORK.** Mayor Paul requested an update email from David Flaherty, Parks and Recreation Director regarding work at the park.

**REELECTION.** Mayor Paul announced she was running for reelection.

#### **COUNCILMEMBER HATTAN**

**HAPPY NEW YEAR.** Councilmember Hattan wished everyone a Happy New Year.

**MUSCOVY DUCKS.** Councilmember Hattan had been informed that when Muscovy ducks were removed from a property they must be euthanized humanely. Councilmember Hattan advised everyone to stop feeding the ducks and they would relocate.

#### **COUNCILMEMBER LUIS**

**HAPPY HOLIDAYS.** Councilmember Luis hoped everyone had a happy holiday season and wished everyone the best New Year.

**145 PAVING.** Councilmember Luis reported 145 had been paved through Oak Hill and there had already been complaints of people speeding.

**NEW FIRE STATION.** Councilmember Luis had driven by and noted the new station was coming along.

#### **VICE MAYOR CALETKA**

**THANKS TO PARKS AND RECREATION.** Vice Mayor Caletka thanked Parks and Recreation staff for installing soccer goals in Betty Booth Roberts Park. He said he would be requesting some new equipment at an upcoming District 1 meeting.

**HAPPY NEW YEAR.** Vice Mayor Caletka wished everyone a Happy New Year.

#### **COUNCILMEMBER STARKEY**

**HAPPY NEW YEAR.** Councilmember Starkey wished everyone a Happy New Year.

**NEW BABY.** Councilmember Starkey announced she had become a grandmother for the third time on December 12.

**FOREST RIDGE GRATITUDE BANNER.** Councilmember Starkey said Forest Ridge had installed the banner on January 1 at the entranceway and everyone had been allowed to write what he/she was grateful for.

**FLORIDA LEAGUE OF CITIES' LEGISLATIVE AGENDA MEETING.** Councilmember Starkey had attended the recent meeting in Orlando to determine this year's legislative agenda.

#### **XIV. TOWN ADMINISTRATOR'S COMMENTS**

**HAPPY NEW YEAR.** Mr. Lemack wished everyone a Happy New Year.

#### **XV. TOWN ATTORNEY'S COMMENTS**

**HAPPY NEW YEAR.** Mr. Rayson wished everyone a Happy New Year.

#### **XVI. ADJOURNMENT**

There being no further business to discuss and no objections, the meeting was adjourned at 7:06 p.m.

Approved \_\_\_\_\_

\_\_\_\_\_  
Mayor/Councilmember

\_\_\_\_\_  
Town Clerk