



BUILDING DIVISION

SOLAR WATER HEATER CHECKLIST

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Required Forms:

- [Building Permit Application](#)
- Signed and Notarized [Addendum Form](#) by Contractor and Owner.
- A Notice of Commencement must be recorded if the job exceeds \$2,500.
- If permit submitted as an Owner Builder provide [Owner Builder Disclosure Statement](#).
- Copy of contract if job value is greater than \$5,000.
- If the contractor has a Workers' Compensation Exemption, a [Workers Compensation Exempt Letter](#) is required.
- Copy of Ownership from the Broward County Property Appraisers Office [WWW.BCPA.NET](#).

Required Permit Applications:

- Plumbing
- Structural (for roof attachment)

Permit Review Steps:

- Structural
- Plumbing

Minimum Plan Submittal:

- Two (2) Sets of Engineered Sealed Plans showing Piping Material to be used.
- Approval from ANSI/ASME: Spec sheet for Insulation to be used. Location and size of storage tank with manufacturer approval sheet. Spec sheet on circulation pump.
- Location, size and number of Solar Panels on roof showing angle of pitch. Show detail of attachment to trusses for panels. Detail of piping support through attic, list what hangers are to be used, the spacing, and attachment to trusses.
- Approval sheet from Florida Solar Energy Center.
- One (1) Completed [Water heater Replacement form](#).

Submittal Fees:

Residential/Commercial: 0.75% of construction value or minimum fee of \$25.00.