



BUILDING DIVISION TEMPORARY CONSTRUCTION TRAILER CHECKLIST

8800 SW 36th STREET, DAVIE, FLORIDA 33328
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Required Forms:

- [Building Permit Application](#)
- Signed and Notarized [Addendum Form](#) by Contractor and Owner.
- A Notice of Commencement must be recorded if the job exceeds \$2,500.
- To avoid any delays in the permitting process, it is recommended to include a signed contract as proof of job value when over \$5000.
- If the contractor has a Workers' Compensation Exemption, a [Workers' Compensation Exemption Letter](#) is required.
- Copy of Property Search/Ownership from the Broward County Property Appraisers Office
WWW.BCPA.NET.

Required Permit Applications:

- Structural
- Mechanical
- Electrical
- Plumbing

Permit Review Stops:

- Structural (If Applicable)
- Mechanical
- Electrical
- Engineering
- Plumbing
- Fire & Life Safety

Minimum Plan Submittal:

- If trailer will be up for longer than 6 months: Site Plan, anchor detail, and State approved plan for the modular building are required.
- Sewage Disposal system/connection design and approval.
- Include location of trailer, lighting, parking requirement, accessible stabilized surface, and riser diagram or power source.
- Show location of water meter, backflow preventer, route of water service and sewer. If holding tank is proposed, approval of Broward County Health Department is required.

Outside Agency Approvals:

- If Applicable: Approval by Development and Environmental Regulation Division (**DER/EPD**). Permit must be applied for within 30 days of **DER** approval