



BUILDING DIVISION TEMPORARY CONSTRUCTION TRAILER CHECKLIST

6591 ORANGE DRIVE DAVIE, FLORIDA 33314
PHONE: 954.797.1111 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV

Required Forms:

- [Building Permit Application](#)
- Signed and Notarized [Addendum Form](#) by Contractor or Owner.
- A Notice of Commencement must be recorded if the job exceeds \$2,500.
- Copy of contract if job value is greater than \$5,000.
- If the contractor has a Workers' Compensation Exemption, a [Workers Compensation Exempt Letter](#) is required.
- Copy of Property Search/Ownership from the Broward County Property Appraisers Office WWW.BCPA.NET.

Required Permit Applications:

- Structural
- Mechanical
- Electrical
- Plumbing

Permit Review Stops:

- Structural (If Applicable)
- Mechanical
- Electrical
- Engineering
- Plumbing
- Fire & Life Safety

Minimum Plan Submittal:

- If trailer will be up for longer than 6 months: Site Plan, anchor detail, and State approved plan for the modular building are required.
- Sewage Disposal system/connection design and approval.
- Include location of trailer, lighting, parking requirement, accessible stabilized surface, and riser diagram or power source.
- Show location of water meter, backflow preventer, route of water service and sewer. If holding tank is proposed, approval of Broward County Health Department is required.

Outside Agency Approvals:

- If Applicable: Approval by Development and Environmental Regulation Division (**DER**). Permit must be applied for within 30 days of **DER** approval.

Submittal Fees:

Residential/Commercial: 0.75% of construction value or minimum fee of \$25.00.