



BUILDING DIVISION

FIRE SUPPRESSION AND HOOD CHECKLIST

8800 SW 36th STREET, DAVIE, FLORIDA 33328
PHONE: 954.797.1111 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV

Required Forms:

- [Building Permit Application](#)
- Signed and Notarized [Addendum Form](#) by Contractor and Owner.
- A Notice of Commencement must be recorded if the job exceeds \$2,500.
- If permit submitted as an Owner Builder provide [Owner Builder Disclosure Statement](#).
- To avoid any delays in the permitting process, it is recommended to include a signed contract as proof of job value when over \$5000.
- If the contractor has a Workers' Compensation Exemption, a [Workers' Compensation Exemption Letter](#) is required.
- Copy of Property Search/Ownership from the Broward County Property Appraisers Office
WWW.BCPA.NET.

Required Permit Applications:

- Mechanical

Permit Review Stops:

- Mechanical
- Fire and Life Safety

Minimum Plan Submittal:

- Both hood and fire suppression is to be submitted as a package unless replacing an existing fire suppression system on an approved existing hood.
- Mechanical building permit application for hood and fire suppression separately.
- A set of plans showing hood, ductworks, and fans with details.
- A set of plans showing fire suppression piping, cooking equipment, and system with indicator or alarm.
- Floor plan showing location of pull station in path of egress with a minimum of 10 ft. from hood and maximum of 20 ft.