



BUILDING DIVISION

GENERATOR CHECKLIST

8800 SW 36th STREET, DAVIE, FLORIDA 33328
PHONE: 954.797.2066 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV

Required Forms:

- [Building Permit Application](#)
- Signed and Notarized [Addendum Form](#) by Contractor and Owner.
- A Notice of Commencement must be recorded if the job exceeds \$2,500.
- If permit submitted as an Owner Builder provide [Owner Builder Disclosure Statement](#).
- To avoid any delays in the permitting process, it is recommended to include a signed contract as proof of job value when over \$5000.
- If the contractor has a Workers' Compensation Exemption, a [Workers' Compensation Exemption Letter](#) is required.
- Copy of Property Search/Ownership from the Broward County Property Appraisers Office
WWW.BCPA.NET.

Required Permit Applications:

- Electrical
- Plumbing

Permit Review Stops:

- Planning & Zoning
- Electrical
- Landscape
- Structural (If Applicable)
- Plumbing (LP or Natural gas)
- Fire & Life Safety (If Commercial)

Minimum Plan Submittal:

- Provide a signed/sealed survey (do not reduce or increase size). Provide an executed [survey affidavit](#) form if the survey is older than two (2) years if there have been no changes to the property.
- Provide site plan (and building elevations, if applicable) clearly indicating the location of proposed work with dimensions and setbacks. Please note that all work must be highlighted on the site plans (i.e. fencing, driveways, generators, etc.).
- Provide an executed [Hold Harmless](#) utility easement agreement form if proposed work is located within such easements.
- Provide an executed [Tree Affidavit](#) form if proposed work does not conflict with existing tree(s).
- Provide the applicable drainage district approvals if proposed work is located within drainage related easements.



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- A complete set of plans. Indicate the service panels, transfer switches, load calculations and any load shedding, main disconnects, panel schedules, over current protection, grounding, conduit sizes and wire sizes. Provide manufacturer's specifications for equipment and Tie-Down information (Anchoring Details).
- A complete plumbing drawing by Gas Contractor including setbacks from the house to the gas tank and property line. Note on plans the chart used to size the gas piping system or provide a copy of such.
- Plans shall show location of exhaust outlet in relation to operable windows/openings in building.

Other Requirements:

- Clearly state the cost of the generator, electrical work, and gas, separately.
- Automatic Transfer Switch:** Sized to transfer the entire load on the electrical service. Preselect the loads to be served with an optional standby panel and transfer switch. Provide automatic load shedding equipment to reduce total load imposed on generator.