

FINAL MINUTES
MANAGEMENT AND GENERAL EMPLOYEES PENSION
BOARD OF TRUSTEES MINUTES
TOWN OF DAVIE

Location: PIONEER ROOM

6591 Orange Drive

June 7, 2016 at 10:00 A.M.

1. ROLL CALL

The meeting was called to order at 10:04 a.m.

Present at the meeting were Chairperson Grace Hall, Vice Chairman William Ackerman, Secretary Evelyn Roig, Trustee Giovanni Moss and Trustee John Phillips. Also present were Adam Levinson, Klausner & Kaufman, and Paul Shamoun & Jeremy Langley, FMPTF.

2. NEW BUSINESS

2.1 MINUTES MARCH 1, 2016

A motion was presented by Trustee Moss and seconded by Secretary Roig to approve the minutes as presented. The motion carried unanimously.

2.2 QUARTERLY INVESTMENT RETURNS MARCH 31, 2016

Mr. Shamoun reviewed the investment returns through March 31, 2016. The investment return for the quarter was 0.96%, the 5-year return was 6.42% and the 10-year return was 5.28%.

2.3 RATIFICATION OF INVOICE PAYMENTS

A motion was presented by Vice Chair Ackerman and seconded by Secretary Roig to ratify all invoice payments approved by Chairperson Hall. The motion carried unanimously.

2.4 RETIREMENTS & LUMP SUMS FOR APPROVAL

A motion was presented by Secretary Roig and seconded by Trustee Moss to approve the retirement payments and lump sum payments approved by Chairperson Hall. The motion carried unanimously.

2.5 PARTICIPANT HIRED PRIOR TO 10/1/13 GOING TO PART-TIME STATUS

Mr. Levinson brought up the issue of an employee who was hired prior to 10/1/13, but then may go to part-time status, and then return to full-time employment. The question is which tier would the employee return to. He provided Ordinance 2013-18 as a reference. After a discussion with trustees, Mr. Levinson provided language

to be added to the plan document. If a plan participant who was hired prior to 10/1/13 separated from service for a period of 1 year or less, then they could return to tier 1. If they separated from service for a period of 1 year and a day, then they will return to tier 2. If a participant who was hired prior to 10/1/13 terminated employment and took a distribution of their employee contributions, and was then reemployed within 5 years, they could repay the contributions to the plan with interest and receive tier 1 benefit for that period.

A motion was presented by Vice Chair Ackerman and seconded by Trustee Moss that if a plan participant was rehired after 1 year and a day, they would return to tier 2. If the participant was in tier 1 and they purchase that time back, they can buy back that period in tier 1. The motion carried unanimously.

A motion was presented by Vice Chair Ackerman and seconded by Secretary Roig to ask the attorney to get the documents to the Town Administrator including information regarding the coordination of benefits. The motion carried unanimously.

Vice Chair Ackerman wanted to clarify the Board wasn't making the change regarding rehired employees to hurt employees, as they were only complying with the Town's current policy on employees who have left the Town for a year and a day and then return as a new employee.

Mr. Levinson wanted clarification on the DROP entry date. He provided language to be added to the plan document to allow participants to enter DROP any time up to 5 years of their normal retirement date, and they could then stay in the DROP a full 5 years.

Vice Chair Ackerman mentioned there was currently a DROP participant who currently has less than 5 years for his DROP period due to the timing of when he entered. Mr. Levinson stated it would be possible to allow this participant to increase his DROP period to a full 5 year period.

2.6 DETERMINATION OF TOTAL EXPECTED RATE OF RETURN

Mr. Levinson stated the state requires the board to make a determination of the expected rate of return.

A motion was presented by Vice Chair Ackerman and seconded by Secretary Roig to approve 7.5% as the assumed rate of return. The motion carried unanimously.

2.7 APPROVAL OF FIDUCIARY LIABILITY INSURANCE QUOTE

Mr. Shamoun presented the quote for renewal of the fiduciary liability insurance. Mr. Levinson stated it was a fair price.

A motion was presented by Trustee Phillips and seconded by Trustee Moss to approve the quote for the renewal of the fiduciary liability insurance policy. The motion carried unanimously.

2.8 PRIVATE DUTY DETAILS

[This item discussed during item 2.5]

Mr. Levinson brought up the topic of private duty detail and whether this was pensionable. Ms. Nesbitt spoke on this. Vice Chair Ackerman stated the union originally wanted private duty details to be pensionable but then decided they didn't want it pensionable. Mr. Levinson stated he would add to the definition of salary this private duty details was no longer pensionable.

3. OLD BUSINESS

3.1 BIRTH CERTIFICATE FOR RETIREE

Mr. Shamoun stated we do indeed have a copy of Mr. Hyman's birth certificate, but that it didn't have his first name on it at birth. His office also had a copy of his U.S. Passport and driver's license.

3.2 STATUS OF PLAN DOCUMENT

[This item was discussed during item 2.5]

3.3 STATUS OF DISABILITY APPLICATION

Mr. Levinson stated the applicant had been seen by the doctor, but his office was still awaiting a copy of the report from the doctor. He stated the Board needed to look at dates during June and July. Trustees discussed dates. June 27, 2016 10:30 a.m. was discussed as a potential date for the disability hearing.

Mr. Levinson discussed confidentiality when medical records are provided to Trustees.

4. PLAN ATTORNEY COMMENTS

Mr. Levinson reminded Trustees to complete the Form 1 regarding disclosures.

5. PLAN ADMINISTRATOR COMMENTS

Mr. Shamoun asked about the December meeting. Chairperson Hall stated they would simply move the location of the December meeting to the Pioneer Room, but would keep the date the same. Mr. Shamoun introduced Jeremy Langley, Account Executive.

6. PUBLIC COMMENTS

Ms. Nesbit asked about the DROP process. Mr. Shamoun went through the process for the DROP. Mr. Shamoun stated he could provide an employee meeting. This would be

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coordinated with Human Resources.

7. 2016 MEETINGS – SEPTEMBER 6 & DECEMBER 6 (Pioneer Room) AT 10:00 AM.

8. ADJOURNMENT

With there being no further business to discuss, there was a motion presented by Secretary Roig and seconded by Trustee Moss to adjourn at 11:59 a.m.