



BUILDING DIVISION

8800 SW 36th STREET • DAVIE, FLORIDA 33328

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Walk Thru Permit Requirements Single discipline only

On Wednesdays, from 8am to 11am, only 2 applications per customer can be submitted.

Bring the paper packages with clips no staples.

This is only a one time review whether it gets approved or rejected. If approved we will process and issue your permit. If rejected the whole package will be returned, comments will be in project-dox, and you must upload all documents as a regular review.

Requirements to submit for walk thru permit:

1. Paper application filled out and signed.
2. Addendum Form filled out and signed.
3. Contractor credentials need to be updated ahead of time.
4. Paper plans and documents must be clipped in packages.
5. Plans/documents must be 8 1/2" by 11" size paper only.

List of Permit Types accepted for walk thru permits:

Building

- Reroofs - Must provide **Workman's Compensation policy that covers the workers performing the roofing job** and **Hurricane Mitigation or Roof to Wall connection form**. See [Building Forms](#)
- Garage doors
- Shutters
- Windows/doors

Electrical

- Service Change
- Miscellaneous added outlets

Plumbing

- Water heaters, must be like for like

Mechanical

- A/C Change out