

**TOWN OF DAVIE
ENGINEERING DIVISION**

ENGINEERING FILL PERMIT

For Single Family Home

A Topographic and Boundary survey by a Florida certified surveyor.

Engineering plans* prepared by a Florida registered Professional Engineer.

*Clearly show proposed grades and how stormwater will be managed.

Drainage district approval

Master drainage plan (if applicable)

Wetlands identification (if applicable)

The filling of a pond not to exceed 3000 cubic yards shall not require approval of a special permit by the Town Council.

Permit Fee (to be submitted prior to Pre-Construction meeting).

1. \$100.00 (from 0 to 100 cubic yards) as minimum fee
 2. \$10.00 per 100 cubic yards (from 101 cubic yards and above)
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For Residential Subdivision Commercial and Industrial Developments

Topographic and Boundary survey by a Florida certified surveyor.

Wetlands Identification (3 copies each)

1. No jurisdictional wetlands: provide letter from DEP (Broward County of Environmental Protection) stating no wetlands are present. DEP evaluation must be within one year of application date.
2. Jurisdictional wetlands present: All appropriate wetlands permits (DEP, Water Management District, Army Corps of Engineers, as necessary) must be current. Permit copies must be submitted with application. If a permit is not required from one of the regulatory agencies identified above, a letter so stating must be submitted with the clearing and grubbing permit application.

Tree preservation plan – See P&Z for requirements (3 copies each).

1. A tree survey prepared and certified by a Registered Landscape Architect or Licensed Arborist.
2. Identify location of all “sensitive trees”, including dripline, hazard assessment and other required data.

Wildlife Protection Plan – See P&Z for requirements. (3 copies each)

Permit Fee (To be submitted at Pre-Construction meeting)

Copies of applicable stormwater permitting documents

1. Copies of Notice of Intent (NOI) and Acknowledgement letter from FDEP.
2. A copy of generic construction permit.
3. Sediment and Erosion Control Plans prepared in conformance with the FDEP Stormwater, Erosion and Sedimentation Control Inspector’s Manual.

General Application submittal documents

1. Notarized application
2. Copy of County and/or State Contractor Qualifications (current).
3. Copy of current Broward County occupation license (if County certified) or any City / County occupational license in the State of Florida, if using a State issued license.
4. Copy of Liability Insurance Certificate (current).
5. Copy of Workman’s Compensation Insurance, or exemption (current)

Package submittal organization:

1. Each of the three (3) submittal packages shall be “stand-alone” packages. One of each required document, as specified above, will be included in each document package.
2. A checklist should be attached to the cover or top of each document package identifying the required documents contained in the package.
3. A transmittal letter prepared by the contractor (preferably on letterhead) should accompany the permit application and include the name of the project; the scope of work covered by the application; and a contact name, telephone number and email address (if available)