



**TOWN OF DAVIE  
BUDGET ADVISORY COMMITTEE MEETING  
COUNCIL CHAMBERS  
6591 ORANGE DRIVE  
APRIL 25, 2019 – 5:00 P.M.**

**MEMBERS**

William Bamford, Chair	P
Donnette Reid Williams, Vice-Chair	P
Dave Donzella	P
Sy Dorn	P
Dr. Preston Jones, arrived at 5:15 pm	P

**ALSO PRESENT**

William Ackerman, Budget and Finance Director

**1. ROLL CALL**

The meeting was called to order at 5:05 p.m. Roll was called and it was determined a quorum was present.

**2. APPROVAL OF MINUTES**

**2.1 October 23, 2018**

**Motion** made by Mr. Donzella, seconded by Mr. Dorn, to approve the minutes of the Committee's October 23, 2018 meeting. In a voice vote, motion passed unanimously.

**3. OLD BUSINESS**

**3.1 FY 2019 Budget Update**

Mr. Ackerman provided an update and informed the committee that the Hurricane Irma reimbursement has been coming in slowly and hoping that it will cover most of the expenses that the Town spent. Hurricane Matthew reimbursement has been received and Hurricane Wilma was finally closed out. In addition, the Town's budget is doing well and that Building and Engineering has been bringing in more revenue but the downside is that the revenue can't be used in the general fund. Question was asked regarding Fire Prevention expense if it's tied in with Building. Mr. Ackerman stated that funds from Building were used to fund some of the Fire Department expenses as well as Building related expenses incurred by the Fire Department. Mr. Ackerman advised that the FOPA Civilian contract has expired and negotiation is ongoing but it went to mediation. He mentioned this since FOPA wants to retro their COLA that will impact this year's budget. He stated the Town tries to budget funding for union contracts in contingency but it's not guaranteed that it will cover the total cost. He is not in favor of retro because it becomes manual work for the Payroll Division since it affects other changes in the employees' profile.

Ms. Williams questioned the shortfall of the emergency fund asking what fund if the reimbursements are below what the Town is anticipating. Mr. Ackerman stated that if there's any shortfall, he can go back to Council for a budget amendment to ensure that we find a way to cover the shortfall. He added that the Town has been good with its general fund not over spending.

Mr. Donzella asked if the Town is not anticipating any changes or movement of funds at this time. Mr. Ackerman stated that there's a process in place that allows departments to move funds from one account to another. A budget amendment will be brought to Town Council for approval if any changes in the budget impacts the overall budget, whether an increase or a decrease or an intra transfer.

### **3.2 Investment Policy Update**

Mr. Ackerman advised that it's currently being reviewed and will provide the Board with an Investment Policy update before being presented to Town Council.

## **4. NEW BUSINESS**

### **4.1 Selection of Chair**

**Motion** by Mr. Dorn, seconded by Ms. Williams, to nominate Mr. William Bamford as Chair. Mr. Dorn closed the nomination. In a voice vote, the **motion** passed unanimously. (5-0)

### **4.2 Selection of Vice Chair**

**Motion** by Mr. Dorn, seconded by Mr. Donzella, to nominate Ms. Donnette Williams as Vice Chair. Mr. Dorn closed the nomination. In a voice vote, the **motion** passed unanimously. (5-0)

### **4.3 2018 Annual Report**

Mr. Ackerman provided the 2018 Annual Report to the Board. He discussed with the Board the Landlord/Tenant water account and how it's been beneficial for the Town. He thanked the Board for its support. Included in the changes, the Town will send out notification to the Landlord once we approached the end of the third year. This will make sure that the account is transferred to the Landlord. In addition, the Town will be discussing with the Town Attorney putting in a lien with Broward County Property Appraiser's office. Mr. Ackerman discussed with the Board about Town of Davie residents that pay a water to Hollywood but a sewer bill to Davie. He advised that there are some customers that has not been paying their sewer accounts to Davie. The Town has given these customers chances to keep their account up to date. If these particular accounts are still not up to date in the near future, the Town with the help of the City of Hollywood will shut off these customers water.

Ms. Williams asked if there was a chance that the Town can provide services to all the residence of Davie. She added that there was a meeting held with the Town and City of Sunrise which was a contentious meeting. Mr. Ackerman provided a brief history on how the City of Sunrise acquired their service area. He also advised that even with the 25% surcharge that the City

of Sunrise charges, the Town's water bill is still higher. At the meeting that was held, the biggest issues besides the 25% surcharge, were customer service representative not treating Davie customers the same as Sunrise residents and the meter not being read correctly. He added that the Town and City of Sunrise may put together a Q and A based on some of ideas that came up in the meeting. Ms. Williams inquired that if the Town can add more customers to its overall area will it offset the cost. Mr. Ackerman stated that there are so many other factors that needs to be accounted for in order to take on additional service areas.

Mr. Donzella made a motion to approve the 2018 Annual Report, seconded by Mr. Dorn. In a voice vote, the **motion** passed unanimously. (5-0)

#### **4.4 Police Department Generator Project**

Mr. Ackerman provided an overview of the project and provided the Board with the project detail. He added that the \$800,000 cost will be coming from grant funds.

#### **4.5 FY P2020 Tentative Calendar**

Mr. Ackerman provided a brief review of the FY 2020 calendar. He added the first budget workshop will be on June 5, 2019 and he will advise the board of this meeting. The first workshop will provide a presentation to Town Council and then direction from Council. The second budget workshop is on July 31, 2019 which will be the follow up from the first workshop and any other changes that we need to go over with Council. The first budget hearing will be on September 5, 2019 at 5:15 and second budget hearing will be on September 18. The assessment hearings will be held on September 12. He added that there's one community meeting this year and will advise the Board of the date and time. This will provide information that impacts the community and what's going on and address questions. He mentioned that the City of Sunrise water rates may be brought up by residence again at this meeting. Chair Bamford mentioned that the City of Sunrise previously increased its water rate by 40% in addition to the 25% surcharge. He supports the idea of residents bonding together to get some type of legislative actions approved. Mr. Donzella asked what percentage of the fire department portion of the budget is funded through the fire assessment. Mr. Ackerman responded that it is approximately 65% and it only funds the fire portion not the rescue. He added that the fire assessment was increased in FY 2019 to buy a fire apparatus for approximately \$600,000. He informed the Board that the fire assessment rate amount may remain the same in the upcoming fiscal year 2020 budget in order to purchase another fire apparatus. Mr. Donzella asked how the Town segregates the staffing and benefits in the budget. Mr. Ackerman stated that 95% of the funds are separated. It breaks out the Rescue Division, Fire Division and Fire Prevention Division. The only division that is fixed is in the Administration Division that includes the Fire Chief, other Chiefs and administrative support staff.

### **5. ITEMS FOR NEXT AGENDA**

#### **5.1 Next Meeting: July 25, 2019**

Chair Bamford announced the next meeting date. Mr. Ackerman advised the Board that the storm water assessment maybe brought up at the next meeting and the Board may be asked to look into it.

**6. COMMENTS AND/OR SUGGESTIONS**

Dr. Jones asked how the process works with the Board. Mr. Ackerman responded by providing information on how items come forward to the Board.

**7. ADJOURNMENT**

There being no further business to come before the Committee, Vice Chair Williams motioned to adjourn, seconded by Mr. Dorn. Motion passed and the meeting was adjourned at 5:56 p.m.

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Date

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Committee Member/Chair