



TOWN OF DAVIE

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SENIOR CITIZENS ADVISORY COMMITTEE MEETING MINUTES February 12, 2019

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited and a moment of silence was observed in honor of our armed forces.

2. ROLL CALL

The meeting was called to order at 1:00 p.m. at the Multipurpose Facility. Those present were Chair Rosemarie Simms, Yvonne Siegrist, Silva Alter, Josette McDonnell, Micki O'Connor, and Amy Richelle. Vice Chair Marcia Goss, Dorothy Millais, Janet Nilsen and Kathy Melia were absent. Also present was Jeff Pohlman, Director of Parks, Recreation and Cultural Arts, Chad Pezoldt, Assistant Director of Parks, Recreation and Cultural Arts, Hilda Testa, Recreation Leader, recording the minutes.

3. FASHION SHOW PLANNING SESSION

1. Tickets

Chair Simms asked if any of the Committee members had any tickets to be sold for the fashion show. Ms. Nilsen had sold all of her tickets. Chair Simms suggested when tickets are sold, the funds can be turned over to Ms. Siegrist at any time or the money can be turned in to the Town at any time or at the next scheduled SCAC meeting. A receipt shall be given to each Committee member when money is turned in to the Town. Mr. Pohlman confirmed the funds can be turned in to the staff at the front desk and given a receipt. Ms. Siegrist asked each of the Committee member keep a list of who the tickets were sold to for proper seating.

2. Menu

Ms. Josette went over the menu items and shall include baked ziti, chicken Marsala, eggplant parmesan, plain and garlic rolls and salad. Del Vecchio's will provide one kitchen person, one server for wine and three servers for food.

At present, there are no donations for dessert. Chair Simms recommended the Committee purchase the desserts from a shop called My Coffee on Stirling Road. Using the same budget from last year which was \$150.00, the event will be provided with an assortment of small desserts consisting of 300 pieces. At the request of Chair Simms, the owners of My Coffee donated a basket for the raffle. Chair Simms hoped Vice Chair Goss is able to contact the woman from last year that provided the beautiful cupcakes. Additional desserts may be purchased if the need presents itself. Vicky's Bakery may be providing a basket for the raffle. At the next meeting, the desserts can be discussed and confirmed.

Ms. Siegrist suggested the Committee put together a budget to better anticipate expenses.

3. Table Set Up

Chair Simms asked Ms. McDonnell to provide a list of the equipment, tables and table set up required, along with chairs. Discussion ensued regarding the number of tables and guests. One hundred guests was the target number for preparations and decorations.

Ms. McDonnell explained twelve tables with eight people at a table would be sufficient for the event. If additional seating is required, rectangle tables may be added. Mr. Pohlman assured the Committee, the Parks and Recreation staff would be responsible for setting up the tables and chairs. Ms. McDonnell suggested the table set up be completed the night before the event. Ms. Richel reminded the Committee there needs to be room for the models to move about the tables, not just in front of the stage. A podium is needed for the stage. Chair Simms asked for the focus to be the table coverings and center pieces. A budget of \$15.00 per table was agreed on by the Committee.

Ms. Alter stated the nursery responsible for last years indoor plants will not be sponsoring them this year. An estimate was given for \$20.00 per plant for the evening.

4. The Models

Ms. Richel reported she hasn't had any cooperation contacting the law enforcement couple from the Davie Police Department modeling at the event. Micki O'Connor supplied Ms. Richelle with a list of names and phone numbers of potential models. A letter inviting the Mayor will be sent by Ms. Richel. Three additional tables on the stage will be necessary for the models. Ms. Richelle inquired about providing some privacy for the models with no solution offered at that time.

5. Entertainment

Ms. Alter advised that Mercedes would be singing three songs at the event at no charge. The Committee agreed to purchase a thank you gift for her services.

6. Vendors

Chair Simms asked each of the Committee member to report on their efforts to obtain vendors to sponsor the event.

Silva Alter – Two, \$25.00 gift certificates from Zabb Sushi Restaurant, the JCC will be providing a basket. Ms. Alter intends to visit Trader Joes.

Micki O'Connor – gift certificates from Taste of the City.

Amy Richel – Three, \$25.00 gift certificates from Zargon Jewelers. Ms. Richelle will be providing her home made jams for a basket at the event.

Chair Rosemarie Simms - Visited Twin Peaks, Davies Best, Mission BBQ, Vicky's Bakery, My Coffee, Giardini's and Aveda, all intend to provide a basket. Chair Simms asked if Ms. O'Connor would visit Esposito's to solicit a donation.

Josette McDonnell – An oil painting valued at \$150.00, \$100.00 gift certificate from Jazzy Eyes.

Chair Simms reported there were approximately 30 baskets at last year's event.

7. Supplies

A budget of \$250.00 is needed for the supplies for the event, such as coffee, tea, sugar, cups, and dishes. The servers received \$50.00 each for three servers and \$25.00 to the kitchen. The Committee discussed comping certain individuals and decided on three people to be comped.

4. PUBLIC COMMENTS OR SUGGESTIONS - None

5. DATE FOR NEXT MEETING – February 26, 2019 – Special Fashion Show Meeting

6. ITEMS FOR NEXT AGENDA

- 1. Minutes for January 8, 2019 Minutes**
- 2. Minutes for January 30, 2019 Minutes**
- 3. Minutes for February 12, 2019 Minutes**

6. ADJOURNMENT

With no further business to discuss, the meeting adjourned at 1:59pm.

Date Approved: _____
Minutes prepared by H. Testa, Recreation Leader, Town Of Davie
