



**TOWN OF DAVIE**  
**PLANNING & ZONING DIVISION**  
 6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399  
 Phone: 954.797.1103 • www.davie-fl.gov

**EXPLORATORY MEETING FORM**

<b>Project Name</b>																			
<b>Project Location (Parcel ID(s))</b>																			
5	4																	5	4
5	4																	5	4
<b>Project Address</b>																			
<b>Project Review Member(s) - (Town use only)</b>																			
Planning																			
Engineering																			
Fire																			
Other																			
<b>Petitioner</b>																			
Name																			
Address																			
Phone																			
Email																			
<p>This meeting is intended to serve as a cursory or informal review of a project. Any observations or discussions of a technical nature should not be construed as binding. Thereafter this meeting, a pre-application meeting is necessary and is intended to familiarize a petitioner with the Town's application review process.</p>																			
<b>Petitioner Signature:</b>															<b>Date:</b>				

<b>Planning Staff Signature:</b>	<b>Date:</b>
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**Notes:**



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**PRE-APPLICATION MEETING FORM**

<b>Project Name</b>															
<b>Project Location (Parcel ID(s))</b>															
5	4											5	4		
5	4											5	4		
<b>Project Address</b>															
<b>Project Description (Type of development, size of building, etc... attached any CONCEPTUAL PLANS to this form)</b>															
<b>Project Level of Review</b>										<b>Councilmember District</b>					
	Staff		Board		Council			1		2		3		4	
<b>Project Manager (Point of Contact for ProjectDox Software)</b>															
Email															
<b>Forms</b>										<b>Information</b>					
	Application Packet						Change of Use (Council approval required)								
	Completeness Review						Advertising/Noticing/Posting								
	Fees Schedule						Cost Recovery								
	Citizens Participation Packet						Affordable Housing								
	Sustainability Guide						Utility Agreement								
	Local/County Impact Fees						Right-of-way Impact								
	Broward County Determination Letter						Drainage District								
							Septic System								
<b>Project Fee(s)</b>															
Request	Pre-App														Landscaping
Fee	\$114														\$1,300 Base
<b>Acknowledgement</b>															
1. All documents and plans must be uploaded into the ProjectDox system in order to begin the review process.															
2. The ProjectDox User Manual is available at: <a href="https://projectdox.davie-fl.gov/ProjectDox/">https://projectdox.davie-fl.gov/ProjectDox/</a> .															
3. Technical difficulties with ProjectDox should be coordinated with the Technology Dept. at: (954) 797-1107.															
<b>Petitioner Signature:</b>												<b>Date:</b>			
<b>Planning Staff Signature:</b>												<b>Date:</b>			



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**ALL PURPOSE APPLICATION FORM**

<b>Project Name</b>																	
<b>Project Location (Parcel ID(s))</b>																	
5	4															5	4
5	4															5	4
<b>Project Address</b>																	
<b>Project Application Type (Check the application associated with project, only one per form)</b>																	
Alcoholic Beverage Extended Hours (ALX)									Pain Management Clinic (PMC)								
Administrative Variance (AV)									Plat/Replat (P)								
Amendment to the Code (TXT)									Rezoning (ZB)								
Developers Agreement (DA)									Sexually Oriented Business (SOB)								
Delegation (DG)									Sign Design Variation (SDV)								
Design Variation (DV)									Site Plan (SP)								
Development of Regional Impact (DRI)									Special Permit (SE)								
Dog Friendly (DF)									Temporary Use (TU)								
Farm Claims (FC)									Variance (V)								
Flex (FX)									Vacation of Right-of-Way (VA)								
Grant of Easement (GE)									Wireless Infrastructure (WTI)								
Land Use Plan Amendment (LUPA)									Other:								
Master Planned Development (MSP)																	
<b>Code Information</b>												<b>Yes</b>			<b>No</b>		
Is this an "after-the-fact" request? (If yes, attach a copy of any related information)																	
Is this request the result of a Town code violation? (If yes, attach copy of violation notice)																	
Has this same or similar request been proposed previously on the property?																	
<b>Community Endowment Fund</b>												<b>Yes</b>			<b>No</b>		
Would like to donate: (All donations are tax-deductible)																	
Amount: (Checking a box does not have an effect on your request)																	
\$5		\$10		\$15		\$25		Other \$									
<b>Acknowledgement</b>																	
<p><i>The Town of Davie utilizes this application form for various types of requests. It must be completely filled out in order to be officially accepted for processing prior to any scheduled public hearings. The owner/petitioner information on the following sheets must be signed and notarized. The owner/petitioner is responsible for obtaining and providing all appropriate supplemental documents for each type of application available at: <a href="http://www.davie-fl.gov/Pages/DavieFL_PlanZoning/Current_Planning/forms/">http://www.davie-fl.gov/Pages/DavieFL_PlanZoning/Current_Planning/forms/</a>. The owner/petitioner also must be present at all scheduled public hearings.</i></p>																	
<b>Petitioner Signature:</b>												<b>Date:</b>					

<b>Planning Staff Signature:</b>	<b>Date:</b>



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<b>Project Address</b>																									
<b>Petitioner</b>																									
Name																									
Address																									
Phone																									
Email																									
<b>Representative</b>																									
Name																									
Address																									
Phone																									
Email																									
<b>Property Owner</b>																									
Name																									
Address																									
Phone																									
Email																									
<p>This is to certify that I am the owner of the subject property and that the statements contained herein are accurate to the best of my knowledge. And I hereby authorize the above to act as my representative(s) in the administration of this application.</p>																									
<b>Signature of Property Owner:</b>																						<b>Date:</b>			
<b>Notarization</b>																									
Sworn to and subscribed before me this _____ day of _____, 20____																									
_____												_____ Personally known													
Notary Public																									
My Commission Expires: _____												_____ Other													