



TOWN OF DAVIE
BUSINESS TAX RECEIPT DIVISION

6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1178 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV

**BUSINESS TAX RECEIPT
HOME CHECKLIST**

The following information is required in order for your application to be submitted for review.

- A. Completed application signed, dated, and legible.
- B. In a letter describe type of business in detail. Also, you must indicate in the letter that your home, there will be no employees, customers, signs or outside storage.
- C. Copy Fictitious Name Registration/ Corporate Articles (www.sunbiz.org)
- D. Additional Documents (if applicable):
 - *Copy of State or County License (contractors/ Professional)
 - *Copy of Liability Insurance/ Workman's Compensation with Town of Davie as certificate holder
- E. Proof of Residency.
 - *Drivers license
 - *Current utility bill (within 2 months)

Checks are made out to the Town of Davie.

Note: All paperwork must be legible.

During the review of this application, we may request further information to approve your Business Tax Receipt. This will be done in a timely manner. Any additional questions call 954-797-1178.



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HOME BUSINESS TAX RECEIPT APPLICATION

APPLICANTS: COMPLETE BOTH SIDE OF APPLICATION

BUSINESS NAME: _____

CORPORATION NAME: _____

BUSINESS ADDRESS: _____ ZIP: _____

BUSINESS MAILING: _____ ZIP: _____

BUSINESS PHONE: _____ CELL: _____

DESCRIBE TYPE OF BUSINESS: _____

BUSINESS IS: CORPORATION _____ SOLE PROPRIETOR _____ PARTNERSHIP _____ LLC _____

Table with 4 columns: OWNER/OFFICER (S), HOME ADDRESS, CITY/ZIP, PHONE. Rows 1 and 2.

FEDERAL ID NUMBER _____ OR SOCIAL SECURITY _____

I understand this is an application for a Business Tax Receipt in the Town of Davie. Until I have received the Business Tax Receipt, I will not conduct any business at this location. The Business Tax, upon receipt, is valid until September 30, _____ and must be renewed before each October 1st.

Initial

Print owner or officer's name and title

Signature of owner or officer

OFFICE USE ONLY:

Form fields for Office Use Only: Date, Category, Fee, Exempt, New, Transfer, Name, Address, Owner, Transferred from, Tax Number, Control Number, Location ID Number, Folio, Zoning, Council Approval Required, Zoning Approval, Date, Town Council Date, Approved, Denied, Tabled.

HOME BUSINESS TAX RECEIPT APPLICATION

Sec. 12-34 (N) Home Occupation: A business, profession, occupation or trade conducted for gain or support, employing no other than the residents of the home located entirely within a residential building which does not change the character or appearance of such building. Home occupations shall be subject to the following conditions:

- (1) Within the RR, AG, A-1 and R-1 zoning districts, Town Council approval is required.
- (2) Cottage food businesses are allowed in accordance with Florida Statute 500.80, except that the home shall not be used for retail.
- (3) No signs identifying the home occupation shall be allow to be posted or displayed on the premises, except as may be required by federal, state and/or local governments.
- (4) No manufacturing, distribution or repair of any merchandise or goods shall be located on the premise.
- (5) No noise, odors, smoke or nuisance of any type shall arise from the business.
- (6) No traffic shall be generated by the business that disrupts the flow for street use in the neighborhood.
- (7) No sales or service involving patron's visiting the home.
- (8) Not more that 25% of the habitable floor area shall be used.
- (9) The Town shall have the right to inspect at reasonable times.
- (10) Any home occupation may be revocable in accordance with Sec. 13-23(b)

Sec. 13-23 (b)

Any restricted business tax issued pursuant hereto may be revoked by the Council at any time upon notice and hearing for the violation of any provisions herein contained or for the violation of any ordinance of the Town or law of the state pertaining to regulating or licensing such business or for any other good and sufficient reason: provided, however, that this provision shall not affect the power of the court to revoke certain license where such revocation is specifically provided for by ordinance.

I understand the description and definition of Home Business Tax Receipt as stated in Section 12-34 (N) and Section 13-23 (b).

Applicant's Signature

Date