TOWN OF DAVIE
BUSINESS TAX RECEIPT DIVISION
6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1212 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV

BUSINESS TAX RECEIPT
HOME CHECKLIST

The following information is required in order for your application to be <u>submitted</u> for review.

A. Completed application signed, dated, and legible.

B. In a letter describe type of business in detail. Also, you must indicate in the letter that your home, there will be no employees, customers, signs or outside storage.

C. Copy Fictitious Name Registration/ Corporate Articles (www.sunbiz.org)

D. Additional Documents (if applicable):
- ***Copy of State or County License (contractors/ Professional)**
- ***Copy of Liability Insurance/ Workman's Compensation with Town of Davie as certificate holder**

E. Proof of Residency.
- ***Drivers license**
- ***Current utility bill (within 2 months)**

Checks are made out to the Town of Davie.

Note: All paperwork must be legible.

During the review of this application, we may request further information to approve your Business Tax Receipt. This will be done in a timely manner. Any additional questions call 954-797-1212.

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HOME BUSINESS TAX RECEIPT APPLICATION

APPLICANTS: COMPLETE BOTH SIDE OF APPLICATION

BUSINESS NAME:_____

CORPORATION NAME:_____

BUSINESS ADDRESS: _____ ZIP: _____

BUSINESS MAILING: _____ ZIP: _____

BUSINESS PHONE: _____ CELL: _____

DESCRIBE TYPE OF BUSINESS: _____

BUSINESS IS: CORPORATION _____ SOLE PROPRIETOR _____ PARTNERSHIP_____ LLC _____

OWNER/OFFICER (S) HOME ADDRESS CITY/ZIP PHONE

1. _____

2. _____

FEDERAL ID NUMBER _____ OR SOCIAL SECURITY_____

I understand this is an application for a Business Tax Receipt in the Town of Davie. Until I have received the Business Tax Receipt, I will not conduct any business at this location. The Business Tax, upon receipt, is valid until September 30, _____ and must be renewed before each October 1st. ____
Initial

_____ _____
Print owner or officer's name and title Signature of owner or officer

OFFICE USE ONLY:

Date _____ Category _____ Fee _____ Exempt _____ per Sec 13-3

New _____ Transfer _____ Name _____ Address _____ Owner _____ Transferred from _____

Tax Number _____ Control Number _____ Location ID Number _____

Folio _____ Zoning_____

Council Approval Required _____ Yes _____ No Zoning Approval _____ Date _____

Town Council Date _____ Approved _____ Denied _____ Tabled _____

HOME BUSINESS TAX RECEIPT APPLICATION

Sec. 12-34(N)

Home Occupation: A business, profession, occupation or trade conducted for gain or support, employing no other than the residents of the home which does not change the character or appearance of such building. Home occupations shall be subject to the following conditions:

(1) The home occupation shall be conducted entirely within a residential building.
(2) Cottage food businesses are allowed in accordance with F.S. § 500.80, except that the home shall not be used for retail.
(3) No signs identifying the home occupation shall be posted or displayed on the premises, except as may be required by federal, state and/or local governments.
(4) No vehicles with any signs indicating that the premises are being used for a business shall be parked within view of the public right-of-way.
(5) No manufacturing, distribution or repair of any merchandise or goods shall occur on the premises.
(6) No noise, odors, smoke or nuisance of any type shall arise from the home occupation.
(7) No traffic shall be generated by the home occupation that disrupts the flow for street use in the neighborhood.
(8) The home occupation shall not be located within any accessory building or outside areas.
(9) The home occupation shall not involve sales or service involving patrons visiting the home.
(10) The home occupation shall not involve more than twenty-five (25) percent of the habitable floor area of the home.
(11) The town shall have the right to inspect the home occupation at reasonable times.
(12) Any home occupation may be revocable in accordance with section 13-23(b).
(13) A home occupation proposed within the RR, AG, A-1 or R-1 districts shall require town council approval if the proposed business involves landscape contracting, construction or building maintenance trades or for any type of business where the town has issued a notice of violation within the prior twelve (12) months related to business use.

I understand the description and definition of Home Business Tax Receipt as stated in Section 12-34 (N) and Section 13-23 (b).

_____ _____

Applicant's Signature Date