

## TOWN COUNCIL WORKSHOP

MAY 21, 1996

9:00 A.M.

Present were Mayor Venis, Vice-Mayor Cox and Councilmembers Bush (arrived 9:03 a.m.), Kiar (departed 2:20 p.m.) and Santini (arrived 9:10 a.m.). Also present were Town Administrator Flatley, Town Attorney Webber (departed 11:55 a.m.) and Assistant Town Clerk Bergamini recording the meeting.

### 1. DAVIE FINANCIAL TRENDS (1981 - 1995)

Carol Menke, Assistant Director of Budget and Finance, explained a series of overhead slides and discussed areas of the budget which required cautious observation. She stated that the Town was a growing community and issues of growth had been a factor. She said property taxes were adjusted to constant dollars, which meant they were adjusted to the effects of inflation, but had remained relatively stable. Ms. Menke said the Town was finding other sources of revenue. In illustration of her point, Ms. Menke referred to the moderate growth of expenditures as compared to the relative stability of property taxes. She reiterated that expenditures were being funded from another source of revenue.

Ms. Menke explained that elastic revenues were expected to follow the trends of the economy. She provided examples illustrating those economic fluctuations.

Regarding expenditures per capita, Ms. Menke stated in the two years required to adjust for debt refinancing, if the debt was removed it would become more of a gradual increase. Careful observation was required, she said.

Ms. Menke commented that employees per capita reflected adequate employee coverage with relation to population growth. She explained some minor adjustments that had been made. Debt service should be kept stable, Ms. Menke continued. She said it was slowly trending upward.

Ms. Menke related a significant increase had been noted in fringe benefits. She suggested the subject be closely watched.

In reference to police pensions, Ms. Menke said an unfunded liability had been growing due to changes in calculations or in actual assumptions. She indicated that this issue also needed to be observed to maintain control. Ms. Menke stated that the fire pension challenge was similar too, but not as dramatic as, the police situation. She said changes in the recent tax had been an influence.

The utility fund had made a profit over the past year, Ms. Menke said. She related that the water and sewer rates

increased and the user charges were higher. She said a profit was shown.

## **2. COMPREHENSIVE PLAN**

Michele Mellgren, Director of Development Services, recalled previous discussions of the Evaluation Appraisal Report (EAR) and the need to increase the tax base and the potential for looking at different areas in Davie for different uses to help that tax base. Brief discussion ensued.

Ms. Mellgren began with discussion of the east side of Davie. Describing the area on the map provided, she stated the recommendation was to change the area from residential to industrial in an attempt to increase the tax base. She stated that property owners in the area seemed agreeable to the change. Vice-Mayor Cox expressed her belief that the change would benefit the Town. She recalled some neighboring communities had expressed an objection.

Councilmember Kiar suggested that annexation could be explored and agreed the eat area was excellent for industrial development. He said it would provide a good, solid tax base to off-set residential. Councilmember Kiar inquired about the Marina Bay area. Ms. Mellgren replied Ft. Lauderdale had acquired that area. She related Ft. Lauderdale wanted the Roscioli and Bradford properties de-annexed from the Town. Mr. Webber stated that deannexation would require a legislative act and explained the legal requirements. Ms. Mellgren stated that staff would be looking further into the issue.

Ms. Mellgren continued discussion of the Plan with Downtown Davie. She detailed the designated area of the Regional Activity Center (RAC) from University Drive to the Turnpike and from Nova Drive to Orange Drive. An RAC designation allowed flexibility, she said.

Vice-Mayor Cox inquired about traffic plans and expressed concern for the residents in the area regarding traffic flow. She suggested the area from Davie Road at I-595 east to the Turnpike and a portion of College Avenue be reviewed. Vice-Mayor Cox stated that traffic concerns on both sides of Nova Drive also needed to be addressed.

Councilmember Santini asked if industry could be included in the RAC. Ms. Mellgren replied that anything suitable could be brought into the RAC designation. She recalled the desire for combining residential and commercial lifestyles in the downtown area. Vice-Mayor Cox related that Broward County Commissioner Lori Parrish was against flexible zoning. Discussion ensued.

Councilmember Santini stated her preference to not include the area from Nova Drive to I-595 in the RAC. Ms. Mellgren detailed the map and said that the current zoning restrictions prohibited the desired type of development. She reiterated that a RAC designation would allow greater flexibility.

Lou Orosz, Economic Development Council, recalled the problem had been addressed ten years earlier but no progress had been made. Vice-Mayor Cox restated the need to protect the residents on Nova Drive.

Mayor Venis agreed with expansion of the area as Vice-Mayor Cox had indicated. Mr. Orosz stated that the biggest problem was the old industrial area. He said there was a large demand for commercial development along the I-595 corridor. Ms. Mellgren clarified the area in question as University Drive east to the Turnpike and I-595 to Nova Drive.

Dialogue ensued regarding the advantages and challenges associated with the redevelopment. Vice-Mayor Cox stated that development was favorable for the area east of the Turnpike but caution should be exercised in those decisions. Ms. Mellgren indicated that she would research the area to include University Drive east to 441 and I-595 south to Orange Drive. She agreed to provide an update on that research as soon as possible.

Councilmember Santini suggested attention be focused on the most productive tax base and inquired about the largest tax generator presently in the Town. Ms. Mellgren responded that multi-family unit, denser than eight units to the acre, developments were the current leaders. Just behind by one-tenth of a quality point was commercial development, she said.

Ms. Mellgren mentioned the effect of the widening of the Griffin Road Corridor as it cut into commercial and residential areas. She described the area on the map. She stated 26 acres of commercial land would be lost. Ms. Mellgren said the berming/buffer plan on University Drive was 20 to 30 feet in depth. She said that staff would be asking Council to consider increasing the depth of commercial zoning on Griffin Road; however, the increase would effect residential uses. Councilmember Kiar expressed concern with extending commercial into already developed residential areas. Ms. Mellgren said that a change in the land use designation would require new developers to purchase properties at a commercial rate and clarified the effects of the change on current residents.

Vice-Mayor Cox asked about the ability to change the area into a deeper commercial development with a substantial buffer provided along the back to protect the residents. She suggested that the subject be researched further.

Councilmember Bush inquired about the problem with eminent domain.

Vice-Mayor Cox asked about hardship claims. Ms. Mellgren explained the legalities involved. She said the uses would become not-legal after the fact and variances would be required. Mr. Webber clarified there was an element of damage involved and discussed several possible scenarios.

Ms. Mellgren expressed concern for small properties becoming smaller due to the road project. She predicted many would close and the buildings would become derelict.

Mayor Venis asked for proposals on how existing projects would be effected by the rezoning.

Ms. Mellgren stated that the Planning and Zoning Division had been discussing overlay plans on major corridors and detailed several designations and proposals. She related the attempt to obtain a Traffic Concurrency Exception for remainder of Davie Road and Stirling Road and disclosed the challenges with the land use designation. She said housing for students, higher density residential or low scale office developments were possibilities.

Vice-Mayor Cox inquired about the traffic concurrency on Stirling Road. Ms. Mellgren expressed the need to pursue the Traffic Concurrency Exception. She said residential/office or some other type of non-residential use was suggested.

Councilmember Santini requested information on the number of students requiring living facilities. She said that the students should be within biking distance of the schools.

Vice-Mayor Cox said commercial should be kept within the Griffin Road corridor if possible. Ms. Mellgren asked for some direction from Council for her research.

Councilmember Kiar asked about the benefits for existing residential if Davie Road became commercial. Ms. Mellgren said it was already designated commercial.

Councilmember Bush asked if Griffin Road was becoming a semi-controlled highway. Ms. Mellgren said curb cuts would be installed and no service road was provided.

Assistant Town Administrator Rawls explained that DOT was accommodating existing businesses with the curb cuts and although there would be an increase in traffic, Griffin Road would be considered an urban corridor.



Ms. Mellgren discussed the area of I-75 at Griffin Road which was existing commercial and described the proposed buffer area. Mr. Flatley related a regional upscale shopping center was said to be interested in the area. Ms. Mellgren stated that the area was located on the west side of Imagination Farms. Vice-Mayor Cox asked if the area could also be designated as an RAC. Ms. Mellgren said she did not know what advantage that would bring. She suggested that a substantial buffer be approved.

Vice-Mayor Cox mentioned the tax revenue issue. She said traffic flow was an important consideration and expressed the need for ballfields.

Ms. Mellgren stated that the buffer would protect residents from the commercial traffic traveling through residential neighborhood.

Vice-Mayor Cox said that control over what went into a RAC was necessary. She stated that an adequate buffer and traffic circulation plan was also imperative. Ms. Mellgren said a traffic circulation plan and small area plan could be developed.

Lynn DeLorenzo stated that she worked with corporations seeking to relocate from outside the state into Florida. She said the biggest obstacle in attracting businesses to the Town was the lack of a master plan for a suburban office park. She expressed the location suggested was ideal for an office operation center product and added that was an opportunity for economic development.

Councilmember Kiar said he wanted to know how the residents felt and liked the ballfield ideas. He said that his general philosophy for the west was that everything should remain residential. Councilmember Kiar said that the area under discussion bordered on highways and if the residents directly affected did not object, he would agree.

Vice-Mayor Cox suggested a better handle on the economic tax base be achieved. She expressed concern about affordability and the need for the tax base to offset prohibitive expenses. Vice-Mayor Cox said that the residents would have to bear some of the economic weight. She indicated that development of a mall was not a good concept and agreed that an office park would fit into the existing neighborhood which would also add a lower traffic impact.

Councilmember Kiar remarked on the attractive office park at Sawgrass. He said residents might accept an office park as opposed to something else. Specific areas were discussed as outlined on the map.

Vice-Mayor Cox described the section below the landfill as commercially zoned. She discussed the challenges on the site.

Councilmember Santini inquired about the perspective from an accounting point of view. Ms. Mellgren advised that the area between the landfill and I-75 could generate something with a substantial buffer which would generate taxes. She suggested the issue be pursued.

Ms. Mellgren stated that the interchange of I-595 and Flamingo Road had 14th Street to the south where there was a small residential development and some plant nurseries. The rest was vacant, she said.

Councilmember Santini inquired if an incredible buffer would be required should the property become an office park. Ms. Mellgren responded that a buffer could be built or the designation for the Village at Lake Pines could be changed.

Councilmember Kiar said the parcel off I-595 from Ames to Xtra was an ideal location for the office park. He said the residents should not be affected. Ms. Mellgren clarified the area in question was further down and to the west. She suggested that this issue wait until the outcome of the Land Use Plan Amendment.

### **3. PROPOSED LANDSCAPE ORDINANCE**

Dan Oyler, Project Manager, presented a brief history of the ordinance. He said the main objective was to make it understandable and indicated that the intent and character of the old ordinance, along with the same quantity, would be maintained.

Mr. Oyler gave an example of a developer using the buffer area as part of the single family lots. He said under the current Code, the homeowners could remove the buffer trees and install a fence parallel to the developer's fence; however, the new ordinance eliminated the buffer from any single family lot. Mr. Oyler added that maintenance would be the responsibility of the homeowners association.

Vice-Mayor Cox inquired about tree size requirements. Mr. Oyler responded there was an extension to 14 to 16 feet. Vice-Mayor Cox stated that some variation would be good. Mr. Oyler replied some small accent trees would be included.

Councilmember Santini asked about an over-ground sprinkler system. Mr. Oyler stated that the current Code did not require irrigation systems for single family homes or properties under 35,000 square feet.

Councilmember Santini and Vice-Mayor Cox agreed lawn maintenance on residential properties should be the sole responsibility of the owner. They stated that no requirements other than maintenance should be imposed. Discussion ensued regarding irrigation. Systems in existence and Code requirements were also reviewed.

Vice-Mayor Cox asked for clarification on the 35,000 square foot minimum. Mr. Oyler explained that only the portion of the

property that was developed would require irrigation and any portion of the property left in the natural state would not have to be irrigated. He stressed basic maintenance would be required which would include adequate watering. Councilmember Santini questioned the requirements for developers which excluded residents. She and Mayor Venis agreed that they were not in favor of mandatory irrigation.

Mr. Oyler concluded that the ordinance would be changed to make an option on all single-family and zero lot lines that it would be up to either the individual or the developer to install irrigation.

#### **4. CHARTER QUESTIONS FOR REFERENDUM**

Mr. Webber recalled the last session had resulted in two choices. The first, he said, was to create a new Charter limited to the items required by law or the provisions found in the existing Charter could be eliminated, modified in the form of ordinances or new provisions could be created.

Mr. Webber listed items required in the Charter as those matters which affected the exercise of extraterritorial powers, creation of a municipality, terms of elected officers and procedures, distribution of powers among elected officials, appointment of boards and changes in government. He stated those items would require a referendum vote to be changed.

Mr. Webber referred to the copy of the existing Charter with the note of explanation attached which had been distributed. He said any addition to the Charter which was not required would create a limitation on the Town's powers. Home rule, he said, had become effective in 1973 and the Charter had eventually become an instrument of limitation.

The Charter was pre-home rule, Mr. Webber said, and had been changed many times over the years. He stated that the result had become a conglomeration of limitations on the Town and he recommended returning to the basic Charter with desired items put in ordinance form.

Councilmember Kiar asked about Section 11(F) entitled [The council and legislation] which was indicated to remain in the Charter. Mr. Webber clarified that many items would be updated for inclusion in the new Charter. Discussion ensued about the policy for the Mayor's absence or office vacancy.

Mayor Venis inquired about Town Council resignation procedures. Mr. Webber responded that Council would appoint a replacement until the next election with ballot availability. Discussion continued with Council wanting to change the "Filling Council Vacancies" to provide for appointments to be made until the next election with ballot availability.

Mr. Webber stated that the provision for Council compensation should be given more latitude and covered by ordinance. He said ordinances would be simultaneously approved with the Charter. Councilmember Bush questioned when residents would be notified of the new Charter. Mr. Webber responded that the process was on-going. He said when residents voted on the Charter they would want an explanation of the ordinances also.

Councilmember Kiar questioned if anyone had thought of single member districts as opposed to the systems in effect. Vice-Mayor Cox stated that one advantage was the possible annexation of Pine Island Ridge. She mentioned the differences but stressed the need for inclusion. Vice-Mayor Cox said that single member districts created dissension and indicated that many people liked things the

way they were.

Mr. Flatley stated that Mr. Webber would prepare a new Charter and a public hearing would then be scheduled to provide an explanation to citizens.

## **5. SUGGESTED DEPARTMENT GOALS AND FUNDING REQUESTS FOR FISCAL YEAR 1996-97**

### *Administrative Services*

Joan Becker, Personnel Coordinator, provided a summary of the four items sought above and beyond their budget for the current fiscal year. She began with the request for a pay and compensation classification study for clerical and administrative support positions in the Town. She provided a brief history of past and present challenges. Ms. Becker said that the cost to conduct the study was approximately \$6,000 and the implementation costs had not yet been projected. She predicted the addition of several new positions which would be a factor.

Ms. Becker said that the Personnel Division was requesting additional funds to codify the existing Personnel Rules and Regulations which was last revised in 1983. She said the cost was estimated at \$1,500.

Ms. Becker continued that the third item which also had a town-wide impact was employee training for all employees in the areas of cultural awareness, sexual harassment and workplace violence and anger. She discussed the need for awareness and sensitivity and added that the new employee orientation did not adequately cover these topics.

Ms. Becker stated that a two-day course with an expert facilitator was preferable and indicated that the training would be separate for supervisors and employees. She indicated that the cost of this training was approximately \$23,100. Vice-Mayor Cox indicated that she was in favor of this type of training but would not approve the high cost. A suggestion was made that a Cooper City resident provided this type of training at no cost. Councilmember Bush suggested that a one-day training session be held. Councilmember Santini and Mayor Venis agreed on the concept.

Assistant Town Clerk Bergamini concluded the list with a request for a new photocopier at an approximate cost of \$15,000. She described the worn condition of the existing machine and explained the extensive usage required. Costs and maintenance contracts were discussed with Council requesting that a maintenance contract of three to five years be explored.

### *Community Services*

Sharon Pierce-Kent, Community Services Director, provided an update on the additional ballfields which she said would be multi-purpose. She said the plans for concession stands which would service the fields were in the permitting process.

Ms. Pierce-Kent said a roller-hockey court and batting cage area would also be available. She stated that there was a future need for a building to store equipment and additional parking spaces. Discussion ensued and questions were answered regarding locations, safety, signs and parking.

Ms. Pierce-Kent described the information signs that would be installed around Town. She said several ideas regarding sponsorship and funding of the signs were being considered. Another goal was to update park maintenance to include a preventative maintenance program, Ms. Pierce-Kent said. She recalled challenges which could be addressed or avoided with preventative maintenance.

Ms. Pierce-Kent continued to describe the goal of upscaling and diversification

of recreational, cultural and sports programs in Davie. She remarked on the changes in the community and the need for expansion in the classes and programs.

Increasing partnerships within the community and developing citizen support organizations were being addressed, Ms. Pierce-Kent said. She described a feasibility study for a site location for a community school.

Another goal was to expand the number of registered participants, Ms. Pierce-Kent stated and expressed the need for a new software system. She remarked on the use of college interns in sports management and updated the progress on improving that program.

A study to obtain more revenue capital dollars through grants, foundations and organizations was required, Ms. Pierce-Kent said. The Coral Springs sponsoring agreement program was related as an example of an effective approach. Discussion followed.

Ms. Pierce-Kent concluded with the need to purchase an additional public address system.

#### *Fire Department*

Michael Donati, Fire Chief, said authorization to purchase two ALS transport units had been requested and expressed the need and approximate cost. He advised that bidding was in process. Chief Donati said conversion of two of the present E-1 hurricane engines capable of becoming ALS engines were in the process. He predicted completion by February 1997 for the support backup system.

Request for purchase of a new command van was listed, Chief

Donati said. He described the condition and potential future of the existing van. Chief Donati added that an increase in the living facilities at Station 38 was needed and related the current space challenges.

Chief Donati stated that two additional fire inspectors were required and the Town's growth justified this request. He requested that a new car for him be purchased and remarked on the condition of his existing automobile.

Chief Donati said that a new air purification system for refilling SCBA and dive bottles was necessary. He described the age and condition of the current equipment. Chief Donati expressed the need to replace 25 sets of protective clothing as the existing clothing had reached its life expectancy. He added that a request was being made to purchase eight portable, mobile radios and indicated that the phones would be installed in the EMS units and support vehicles.

Chief Donati concluded with the need to upgrade the department's computer system. He said the current system was too slow to meet the requirements of the future.

Councilmember Santini inquired about the goals of the department regarding providing education to the schools. Mr. Flatley responded that the new EMS Coordinator would be responsible for education. Chief Donati explained that the Town currently provided a fire safety program to all the Davie schools and CPR classes. He said that funding was provided by local businesses.

#### *Police Department*

Jack Mackie, Chief of Police, stated that the Department's biggest project was the new police facility. He said most of the effort would focus there.

Although response time and grant accomplishments were admirable, Chief Mackie said his personal goal was that the department have 2.5 officers per 1,000 residents as a three to four year target. He said that the Town was currently at 2.17 officers per 1,000 residents. Chief Mackie related that 35 officers had been hired but this was still 30 officers below the standard. He reiterated the need for improved manpower which would translate into improved response time.

Chief Mackie described the budget request breakdown. He said that the laptop computer program had been a successful federal grant program and indicated that computers in the vehicles allowed more expedient records processing.

Chief Mackie discussed the need for two additional motorcycles and two additional canines were needed.

Chief Mackie stated that there was a need for an additional sergeant for the Support Services Division and a supervisor position for the property unit. Chief Mackie expressed the need for an additional finance clerk as the department only had one position and another was needed. He requested the addition of two officers for the two new motorcycles and two canine officers for the two new canines. Chief Mackie said sixteen new officers had been hired previously. He related the need for an additional sergeant to supervise the expanded uniform patrol.

Chief Mackie complemented the Mounted Patrol and suggested that this program be made a permanent, budgeted part of the department. He related information on the domestic violence grant program and said a new grant would be awarded that week to the department and Nova University together. He said officer training and awareness would be provided.

Chief Mackie stated that he wanted to provide Gang Resistance Education and Training (G.R.E.A.T.) to the Student Resource Officers. He described drug and gang resistance education training.

Chief Mackie stated that a position for crime analysis would be advantageous.

A federal block grant request of \$70,000 had been awarded for a juvenile diversionary program. He stated that Nova Southeastern University would be solicited to fund approximately half of the Town's \$17,000 match of funds. Chief Mackie explained that the program would assist first time offenders of non-violent crimes.

Councilmember Santini inquired about the Drug Abuse Resistance Education (D.A.R.E.) program challenges. Chief Mackie replied the County generally provided funding. Councilmember Santini asked about incorporating gang awareness in the D.A.R.E. program. Chief Mackie responded that this matter was part of the G.R.E.A.T. program.

Comments were made and questions were answered regarding programs, additional personnel, training and productivity.

#### *Utilities Department*

Daniel Colabella, Director of Utilities, described the various utility functions and provided updates on ongoing and future projects. He answered questions about sewer systems and water quality in several locations.

Mr. Colabella requesting \$5,000 for water testing within the Town. Mr. Flatley recommended testing be made a priority. Chief Mackie recalled resident input at various homeowner association meetings had primarily focused on water issues. He said it was a definite concern. Discussion followed.

#### *Developmental Services Department*

Michele Mellgren, Director of Developmental Services, provided background information on Planning and Zoning, Building and Code Enforcement functions. She explained permit review and customer service challenges.

Ms. Mellgren listed additional needed activities and several elements such as the educational element for the Comprehensive Plan, the economic development element, overall traffic circulation and concurrency element. She said the Regional Activity Center designation was still in process and small area plans were being reviewed.

Ms. Mellgren stated that the Community Redevelopment Agency (CRA) had committed to choosing a project and beginning implementation and explained opportunities

available with the Community Development Block Grant funds. She encouraged solicitation of additional funding from other sources.

The need to increase unsafe structure investigations was stressed by Ms. Mellgren. She said citizen complaints were left unanswered because of inadequate staffing. She stated all employees were working to capacity.

Ms. Mellgren said Code Enforcement had become further involved and was responding more quickly to citizen complaints. She stated that no mechanism was in place to ensure that occupational licenses were obtained.

Ms. Mellgren stated the need for two planners and one planning aide for Planning and Zoning, one or two inspectors for Building and one inspector for Code Enforcement. She explained previous reorganization procedures that had been followed, funding and position responsibilities. Ms. Mellgren discussed the need for newer vehicles.

#### *Engineering Department*

Assistant Town Administrator Robert Rawls noted the significant increase in construction activity and rapid growth. He expressed the need for one additional inspector and one permit clerk position in Engineering to keep up with the growth. Mr. Rawls stated that a funding solution through permit revenues was feasible.

#### *Public Works Department*

Mr. Rawls stated that several goals of Public Works were personnel related and mentioned the necessity of having adequate equipment to perform small-scale projects in a more cost-effective manner. He stated that other projects included building refinishing and described the aesthetic and protection value of the improvements.

Improvements in the Town Hall lighting display for holidays and special events and architectural lighting were desired, Mr. Rawls said. He indicated that the electrical service had not kept pace with the growth and an overhauled, safer system was required.

Mr. Rawls expressed the need for a storm sewer drain and street sweeper and referred to the federal mandate requiring the Town to maintain water quality. He explained the proposal to purchase the necessary equipment. Discussion ensued with Mr. Rawls indicating that funding alternatives or shared costs could be explored.

Mr. Rawls explained the Street Tree Program and said the program had been well received in the Town. He recommended that the program be reintroduced for street trees.

#### *Budget and Finance Department*

Ms. Menke explained that as a support entity, many of the Department's goals were assistance oriented. She said staff was reviewing and evaluating the long term goals of the water and sewer system and new sources of revenue were being explored.

Ms. Menke said that the Department expected to close on the bond issue related to the acquisition of Huck Liles by the end of the year. She detailed goals and objectives.

#### *Administration*

Marsa Detscher, Research and Development Coordinator, described the goals

of the department and said many were being realized. She discussed different types of grants and other sources available to fund some departmental goals. Ms. Detscher encouraged seeking of those sources and detailed grant projects in process.

Vice-Mayor Cox stated that grants should be a priority item and recommended review in a few years to ascertain success. Councilmember Kiar agreed. She said most grants required a local match in support and funding. Conversation ensued.

*Economic Development*

Margaret Wu, Economic Development Coordinator, explained the goals of the Economic Development Department. She stated the need for its promotion.

*Special Programs*

Susan Dean, Special Projects Coordinator, said the Davie Update was well received and circulation had increased and another increase was anticipated. Discussion followed.

Ms. Dean mentioned the need to update the "Welcome to Davie" handbook. She said that the telephone directory was also being updated.

A "State of the Town" promotion which provided local information and meeting schedules was distributed by other cities, Ms. Dean related. She recommended that the Town consider providing a similar calendar-type promotion.

Ms. Dean stated that recycling revenues were down. She expressed the need to encourage recycling and said that public education was required. Ms. Dean indicated that a budget would eventually have to be developed as grant funding had been reduced or eliminated.

Bonnie Stafiej, Special Projects Coordinator, listed additional goals for Special Programs and said more short-term leisure activities and arena events were being explored. She described the potential of the arena facility. Ms. Stafiej encouraged increased advertisement and promotion.

Ms. Stafiej advised that improvements to the arena were required and indicated that the bleachers and sound system were outdated. She stated that the facility required painting, landscaping, paving and new entrances. Ms. Stafiej voiced the importance of the arena to Davie.

There being no objections or further business, the meeting was adjourned at 2:40 p.m.

APPROVED \_\_\_\_\_  
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Mayor/Councilmember

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Town Clerk