

# Technology and Information Management Fund

## Mission

To deliver quality and innovative information technology solutions to enhance efficiency, reduce paperwork, decrease costs, and streamline the flow of information to the citizens, business community, and other government agencies, as well as Town departments. We provide a secure environment for data integrity, accessibility, system availability and delivery of information resources to the employees of the Town of Davie and the citizens they serve.

## FY 2012 Budget Highlights, Projects and Impact

In planning for the FY 2012, the TIMS Department is in year 2 of a 3 year roll out plan to completely streamline, modernize, and consolidate our network services while providing for more redundancy and scalability. In order to meet our goals while still reaching our budget cap, we negotiated lower rates for a portion of our maintenance contracts. In addition, we are beginning to realize the considerable hardware and software cost savings and reductions gained from moving our server farm to a virtualized, cloud computing environment.

During the FY 2012 year, TIMS anticipates the completion of the switch from traditional, costly mainframe hardware & software enterprise systems to the virtualized server farm hosting the new web based, Dot Net architecture resulting in substantial savings to the Town in the upcoming years. This is commonly referred to as the conversion from HTE to the New World Systems platform. Additionally we are completing the replacement of the Town's Smart-Ring technology with faster Metro-E service. We will also be replacing the aging telephone system at the Town Hall complex and out laying locations, which have been budgeted. Also, we are implementing a physical security system at the Town Hall, in which the Town plans to have a future budget to cover this expenditure.

TIMS is continuing the focus on finding other savings and helping to facilitate those changes throughout the other Town departments as well.

## Staffing Levels

	FY 2010	FY 2011	FY 2012
Administrative Secretary	1	0	0
College Intern	1	1	1
GIS Manager	0	0	1
Information Specialist I	4	4	4
Information Specialist II	1	1	1
Information Systems Director	1	1	1
Information Systems Supervisor	1	1	1
MIS Librarian	0	1	1
Network Support Technician	1	1	1
<b>Total Budgeted Positions</b>	<b>10</b>	<b>10</b>	<b>11</b>

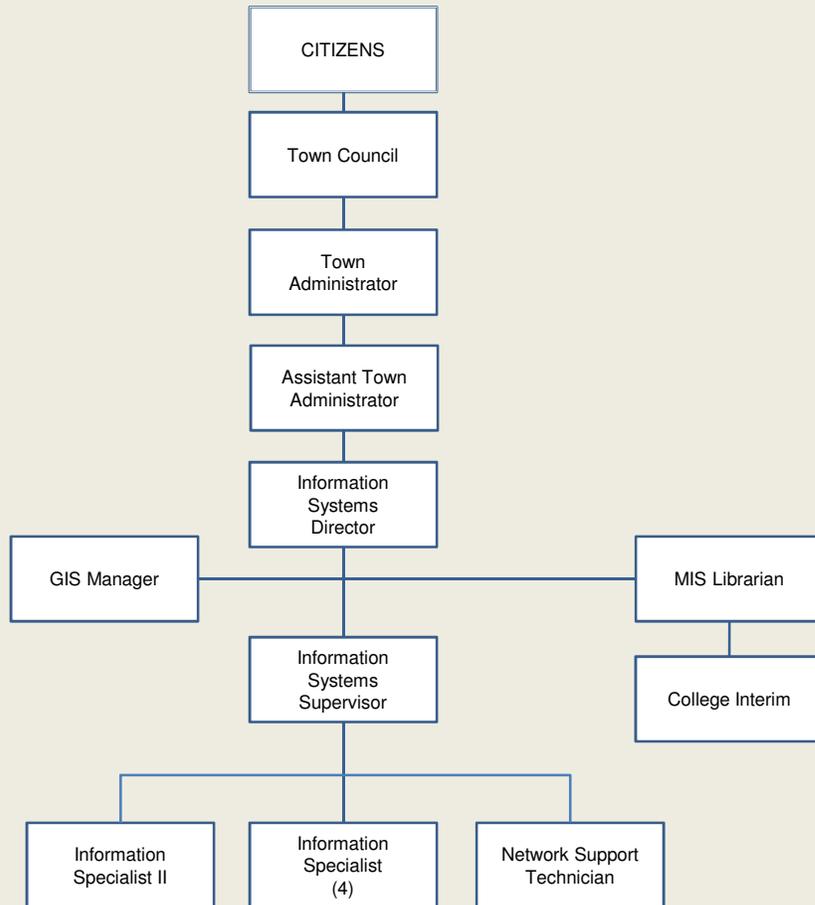
# Technology and Information Management Systems

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<b>Revenue</b>			
Charges for Services	\$1,627,204	\$1,531,555	\$1,558,903
Miscellaneous Revenues	\$2,300	\$5,000	\$1,500
Other Sources	\$0	\$572,015	\$304,440
<b>Revenue Totals</b>	<b>\$1,629,504</b>	<b>\$2,108,570</b>	<b>\$1,864,843</b>
<b>Expenditures</b>			
Personnel Services	\$868,097	\$908,378	\$1,013,504
Operating Expenditures	\$770,891	\$630,192	\$543,889
Capital Outlay	\$0	\$570,000	\$307,450
<b>Expenditure Totals</b>	<b>\$1,638,988</b>	<b>\$2,108,570</b>	<b>\$1,864,843</b>

# Technology & Information Management Systems

## Organizational Chart



# TECHNOLOGY & INFORMATION MANAGEMENT FUND

## BUDGET SUMMARY

	FY 2010 Original Budget	FY 2011 Original Budget	FY 2012 Budget	+/- From Prior Year
<b>Revenue</b>				
Charges for Services	\$1,627,205	\$1,531,555	\$1,558,903	\$27,348 2%
Miscellaneous Revenues	\$0	\$5,000	\$1,500	(\$3,500) -70%
Other Sources	\$1,333,636	\$572,015	\$304,440	(\$267,575) -47%
<b>Revenue Totals</b>	<b>\$2,960,841</b>	<b>\$2,108,570</b>	<b>\$1,864,843</b>	<b>(\$243,727) -12%</b>
<b>Expenditures</b>				
Personnel Services	\$899,578	\$908,378	\$1,013,504	\$105,126 12%
Operating Expenditures	\$456,437	\$630,192	\$543,889	(\$86,303) -14%
Capital Outlay	\$1,604,826	\$570,000	\$307,450	(\$262,550) -46%
<b>Expenditure Totals</b>	<b>\$2,960,841</b>	<b>\$2,108,570</b>	<b>\$1,864,843</b>	<b>(\$243,727) -12%</b>
<b>Net Budget Surplus or (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# TECHNOLOGY & INFORMATION MANAGEMENT FUND 520

## ESTIMATED REVENUES

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual	FY 2012 Budget
<u>R55 - Charges for Services</u>				
3412000 - Intrnl Service Charge, All Depts	\$1,627,204	\$1,531,555	\$1,403,925	\$1,558,903
<b>R55 - Charges for Services Totals</b>	<b>\$1,627,204</b>	<b>\$1,531,555</b>	<b>\$1,403,925</b>	<b>\$1,558,903</b>
<u>R70 - Miscellaneous Revenues</u>				
3640001 - Sale of Surplus Property	\$2,300	\$5,000	\$2,785	\$1,500
3699000 - Misc. Revenues	\$0	\$0	\$39	\$0
<b>R70 - Miscellaneous Revenues Totals</b>	<b>\$2,300</b>	<b>\$5,000</b>	<b>\$2,824</b>	<b>\$1,500</b>
<u>R80 - Other Sources</u>				
3940520 - From TIMS Reserve	\$0	\$572,015	\$0	\$304,440
<b>R80 - Other Sources Totals</b>	<b>\$0</b>	<b>\$572,015</b>	<b>\$0</b>	<b>\$304,440</b>
<b>Revenue Grand Totals:</b>	<b>\$1,629,504</b>	<b>\$2,108,570</b>	<b>\$1,406,749</b>	<b>\$1,864,843</b>

## APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$592,461	\$614,979	\$503,837	\$687,136
<b>51202 - Salaries- Longevity</b>	<b>\$2,698</b>	<b>\$2,000</b>	<b>\$2,698</b>	<b>\$2,000</b>
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$500
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$4,800
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$5,400
51401 - Overtime	\$1,716	\$0	\$929	\$0
52101 - FICA Taxes	\$44,527	\$46,632	\$37,670	\$53,537
52201 - Retirement Contributions	\$132,689	\$134,512	\$112,388	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$126,029
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$21,638
52301 - Life & Health Ins- Health	\$92,341	\$108,528	\$84,509	\$110,520
52401 - Workers' Compensation	\$1,666	\$1,727	\$1,414	\$1,944
<b>PS - Personnel Services Totals</b>	<b>\$868,097</b>	<b>\$908,378</b>	<b>\$743,446</b>	<b>\$1,013,504</b>
<u>OE - Operating Expenditures</u>				
53401 - Other Svc- Contractual Services	\$4,826	\$7,500	\$2,499	\$5,000
54101 - Communications Services Expense	\$40,107	\$38,635	\$43,175	\$38,875
54301 - Utility Services	\$0	\$0	\$300	\$390
54615 - Repairs&Maint- Computer Exp&Maint	\$384,897	\$353,952	\$347,302	\$265,820
55101 - Office Supply Expenses	\$6,519	\$9,020	\$8,555	\$10,220
55501 - Training- Training & Education	\$32,445	\$21,300	\$13,965	\$23,800
55900 - Depreciation Expense	\$302,097	\$199,785	\$0	\$199,784
<b>OE - Operating Expenditures Totals</b>	<b>\$770,891</b>	<b>\$630,192</b>	<b>\$415,796</b>	<b>\$543,889</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$0	\$570,000	\$563,585	\$307,450
<b>CO - Capital Outlay Totals</b>	<b>\$0</b>	<b>\$570,000</b>	<b>\$563,585</b>	<b>\$307,450</b>
<b>Expenditure Grand Totals:</b>	<b>\$1,638,988</b>	<b>\$2,108,570</b>	<b>\$1,722,827</b>	<b>\$1,864,843</b>

# VEHICLE MAINTENANCE FUND

## BUDGET SUMMARY

	FY 2010 Original Budget	FY 2011 Original Budget	FY 2012 Budget	+/- From Prior Year	
<b>Revenue</b>					
Intergovernmental	\$52,000	\$56,000	\$57,000	\$1,000	2%
Charges for Services	\$3,732,655	\$3,905,555	\$3,885,783	-\$19,772	-1%
Miscellaneous Revenues	\$150,000	\$118,309	\$93,000	-\$25,309	-21%
Other Sources	\$475,712	\$0	\$571,113	\$571,113	0%
<b>Revenue Totals</b>	<b>\$4,410,367</b>	<b>\$4,079,864</b>	<b>\$4,606,896</b>	<b>\$527,032</b>	<b>13%</b>
<b>Expenditures</b>					
Personnel Services	\$53,017	\$54,980	\$55,346	\$366	1%
Operating Expenditures	\$3,045,200	\$2,852,951	\$2,757,655	-\$95,296	-3%
Capital Outlay	\$1,312,150	\$1,171,933	\$793,895	-\$378,038	-32%
Other Uses	\$0	\$0	\$1,000,000	\$1,000,000	0%
<b>Expenditure Totals</b>	<b>\$4,410,367</b>	<b>\$4,079,864</b>	<b>\$4,606,896</b>	<b>\$527,032</b>	<b>13%</b>
<b>Net Budget Surplus or (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

## VEHICLE MAINTENANCE FUND 500

### ESTIMATED REVENUES

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual	FY 2012 Budget
<u>R45 - Intergovernmental</u>				
3354909 - Fuel Tax Reimbursements	\$55,700	\$56,000	\$40,615	\$57,000
<b>R45 - Intergovernmental Totals</b>	<b>\$55,700</b>	<b>\$56,000</b>	<b>\$40,615</b>	<b>\$57,000</b>
<u>R55 - Charges for Services</u>				
3412040 - Fleet & Lease Rev. - All Dept's	\$3,521,687	\$3,905,555	\$3,423,615	\$3,885,783
<b>R55 - Charges for Services Totals</b>	<b>\$3,521,687</b>	<b>\$3,905,555</b>	<b>\$3,423,615</b>	<b>\$3,885,783</b>
<u>R70 - Miscellaneous Revenues</u>				
3640001 - Sale of Surplus Property	(\$17,276)	\$50,000	\$123,200	\$25,000
3699000 - Misc. Revenues	\$61,735	\$68,309	\$129,898	\$68,000
<b>R70 - Miscellaneous Revenues Totals</b>	<b>\$44,459</b>	<b>\$118,309</b>	<b>\$253,098</b>	<b>\$93,000</b>
<u>R80 - Other Sources</u>				
3940500 - From Vehicle Fund Reserve	\$0	\$0	\$0	\$571,113
<b>R80 - Other Sources Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$571,113</b>
<b>Revenue Grand Totals:</b>	<b>\$3,621,845</b>	<b>\$4,079,864</b>	<b>\$3,717,328</b>	<b>\$4,606,896</b>

### APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$35,700	\$36,767	\$31,273	\$36,908
51202 - Salaries- Longevity	\$2,934	\$790	\$800	\$800
52101 - FICA Taxes	\$2,769	\$2,740	\$2,348	\$2,885
52201 - Retirement Contributions	\$9,254	\$9,269	\$7,992	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$9,559
52301 - Life & Health Ins- Health	\$4,760	\$5,309	\$4,191	\$5,088
52401 - Workers' Compensation	\$107	\$105	\$89	\$106
<b>PS - Personnel Services Totals</b>	<b>\$55,524</b>	<b>\$54,980</b>	<b>\$46,693</b>	<b>\$55,346</b>
<u>OE - Operating Expenditures</u>				
53404 - Other Svc- Miscellaneous Expense	\$17,975	\$16,700	\$200	\$17,100
53424 - Other Svc- Contractual Repairs	\$1,926,771	\$2,261,750	\$2,173,711	\$1,480,000
53425 - Other Svc- Noncontractual Repair	\$0	\$0	\$0	\$678,315
53426 - Other Svc- Internal Charges TIMS	\$6,157	\$5,729	\$5,252	\$5,408
54101 - Communications Services Expense	\$2,457	\$3,360	\$1,599	\$3,360
54301 - Utility Services	\$25,560	\$31,425	\$20,890	\$25,725
54501 - Ins- Insurance Premiums	\$412,698	\$454,500	\$417,902	\$468,135
54601 - Repairs&Maint- Vehicle Usage	\$44,210	\$76,992	\$27,936	\$77,352
55101 - Office Supply Expenses	\$0	\$250	\$0	\$250
55209 - Oper Sup- Fuel	\$2,933	\$2,245	\$1,056	\$2,010
55900 - Depreciation Expense	\$882,711	\$0	\$0	\$0
55901 - Amortization Expense	\$223,826	\$0	\$0	\$0
<b>OE - Operating Expenditures Totals</b>	<b>\$3,545,298</b>	<b>\$2,852,951</b>	<b>\$2,648,545</b>	<b>\$2,757,655</b>

## VEHICLE MAINTENANCE FUND 500 (CONT.)

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$0	\$1,171,933	\$1,378,587	\$793,895
<b>CO - Capital Outlay Totals</b>	<b>\$0</b>	<b>\$1,171,933</b>	<b>\$1,378,587</b>	<b>\$793,895</b>
<u>OU - Other Uses</u>				
59100 - Intragov Trans- General Fund	\$0	\$0	\$0	\$1,000,000
<b>OU - Other Uses Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>
<b>Expenditure Grand Totals:</b>	<b>\$3,600,822</b>	<b>\$4,079,864</b>	<b>\$4,073,825</b>	<b>\$4,606,896</b>

# SELF INSURANCE FUND

## BUDGET SUMMARY

	FY 2010 Original Budget	FY 2011 Original Budget	FY 2012 Budget	+/- From Prior Year	
<b>Revenue</b>					
Charges for Services	\$7,851,574	\$8,164,042	\$7,812,691	(\$351,351)	-4%
Miscellaneous Revenues	\$1,300,000	\$1,700,000	\$1,840,000	\$140,000	8%
Other Sources	\$1,177,397	\$200,000	\$1,516,249	\$1,316,249	658%
<b>Revenue Totals</b>	<b>\$10,328,971</b>	<b>\$10,064,042</b>	<b>\$11,168,940</b>	<b>\$1,104,898</b>	<b>11%</b>
<b>Expenditures</b>					
Personnel Services	\$145,039	\$154,770	\$158,859	\$4,089	3%
Operating Expenditures	\$10,077,351	\$9,909,272	\$9,493,832	(\$415,440)	-4%
Other Uses	\$106,581	\$0	\$1,516,249	\$1,516,249	0%
<b>Expenditure Totals</b>	<b>\$10,328,971</b>	<b>\$10,064,042</b>	<b>\$11,168,940</b>	<b>\$1,104,898</b>	<b>11%</b>
<b>Net Budget Surplus or (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**SELF INSURANCE FUND 510  
WORKER'S COMPENSATION DIVISION**

**ESTIMATED REVENUES**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual	FY 2012 Budget
<u>R55 - Charges for Services</u>				
3412000 - Intrnl Service Charge, All Depts	\$1,204,407	\$1,207,453	\$1,031,518	\$1,191,451
3413000 - Misc Fees General Gov't	\$14,606	\$1,909	\$5,000	\$0
<b>R55 - Charges for Services Totals</b>	<b>\$1,219,013</b>	<b>\$1,209,362</b>	<b>\$1,036,518</b>	<b>\$1,191,451</b>
<u>R80 - Other Sources</u>				
3940151 - From SI Fund - Wkrs Comp Reserve	\$0	\$200,000	\$0	\$516,249
<b>R80 - Other Sources Totals</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$516,249</b>
<b>Revenue Grand Totals:</b>	<b>\$1,219,013</b>	<b>\$1,409,362</b>	<b>\$1,036,518</b>	<b>\$1,707,700</b>

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$90,233	\$106,875	\$89,696	\$105,625
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$50
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$960
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$720
52101 - FICA Taxes	\$6,768	\$8,546	\$6,798	\$8,164
52201 - Retirement Contributions	\$22,168	\$26,378	\$22,489	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$27,214
52301 - Life & Health Ins- Health	\$10,353	\$12,672	\$10,226	\$15,828
52401 - Workers' Compensation	\$254	\$299	\$243	\$298
<b>PS - Personnel Services Totals</b>	<b>\$129,775</b>	<b>\$154,770</b>	<b>\$129,452</b>	<b>\$158,859</b>
<u>OE - Operating Expenditures</u>				
53107 - Prof Svc- Other Professional Svcs	\$8,275	\$36,000	\$15,318	\$37,500
53108 - Prof Svc- Actuarial Fees	\$2,350	\$3,000	\$0	\$3,000
53421 - Other Svc- Administrative Cost	\$153,386	\$210,000	\$178,870	\$208,000
54101 - Communications Services Expense	\$669	\$1,092	\$528	\$500
54504 - Ins- Workers' Comp Claims	\$568,922	\$875,000	\$683,234	\$691,500
54505 - Ins- State Fee/WC/Self Ins.	\$52,756	\$125,000	\$53,549	\$90,000
55101 - Office Supply Expenses	\$1,623	\$2,000	\$134	\$592
55501 - Training- Training & Education	\$1,378	\$2,500	\$1,071	\$1,500
<b>OE - Operating Expenditures Totals</b>	<b>\$789,358</b>	<b>\$1,254,592</b>	<b>\$932,704</b>	<b>\$1,032,592</b>
<u>OU - Other Uses</u>				
59100 - Intragov Trans- General Fund	\$0	\$0	\$0	\$516,249
<b>OU - Other Uses Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$516,249</b>
<b>Expenditure Grand Totals:</b>	<b>\$919,134</b>	<b>\$1,409,362</b>	<b>\$1,062,156</b>	<b>\$1,707,700</b>

# SELF INSURANCE FUND 510 EMPLOYEE BENEFITS DIVISION

## ESTIMATED REVENUES

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual	FY 2012 Budget
<u>R55 - Charges for Services</u>				
3412000 - Intrnl Service Charge, All Depts	\$1,604,788	\$0	\$0	\$0
3412030 - Benefit Choice Dollars	\$6,033,810	\$6,954,680	\$5,332,313	\$6,621,240
<b>R55 - Charges for Services Totals</b>	<b>\$7,638,598</b>	<b>\$6,954,680</b>	<b>\$5,332,313</b>	<b>\$6,621,240</b>
<u>R70 - Miscellaneous Revenues</u>				
3611001 - Interest on Investments	\$98	\$0	\$56	\$0
3611011 - OPEB Investment Earnings	\$0	\$0	\$151,565	\$90,000
3699000 - Misc. Revenues	\$286,669	\$100,000	\$223,673	\$150,000
3699011 - Employee Contributions, Benefits	\$1,544,569	\$1,600,000	\$1,470,992	\$1,600,000
<b>R70 - Miscellaneous Revenues Totals</b>	<b>\$1,831,337</b>	<b>\$1,700,000</b>	<b>\$1,846,287</b>	<b>\$1,840,000</b>
<u>R80 - Other Sources</u>				
3940154 - From SI Fund - Empl Ben Reserve	\$0	\$0	\$0	\$1,000,000
<b>R80 - Other Sources Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>
<b>Revenue Grand Totals:</b>	<b>\$9,469,935</b>	<b>\$8,654,680</b>	<b>\$7,178,600</b>	<b>\$9,461,240</b>

## APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>OE - Operating Expenditures</u>				
53107 - Prof Svc- Other Professional Svcs	\$0	\$45,000	\$25,545	\$9,000
53108 - Prof Svc- Actuarial Fees	\$0	\$3,500	\$0	\$3,240
53109 - Prof Svc- OPEB Admin Fees	\$0	\$0	\$3,036	\$3,000
53401 - Other Svc- Contractual Services	\$95,000	\$40,000	\$40,000	\$35,000
53421 - Other Svc- Administrative Cost	\$830,048	\$827,180	\$682,801	\$850,000
54501 - Ins- Insurance Premiums	\$1,604,788	\$0	\$0	\$0
54502 - Ins- EE Medical Claims	\$6,211,276	\$7,073,000	\$4,949,670	\$6,800,000
54506 - Ins- Dental Insurance	\$241,013	\$260,000	\$224,554	\$274,000
54507 - Ins- Life Insurance	\$158,977	\$186,000	\$174,857	\$215,000
54508 - Ins- Short Term Disability	\$100,023	\$110,000	\$93,498	\$136,000
54509 - Ins- Long Term Disability	\$99,813	\$110,000	\$93,424	\$136,000
<b>OE - Operating Expenditures Totals</b>	<b>\$9,340,938</b>	<b>\$8,654,680</b>	<b>\$6,287,386</b>	<b>\$8,461,240</b>
<u>OU - Other Uses</u>				
59100 - Intragov Trans- General Fund	\$0	\$0	\$0	\$1,000,000
<b>OU - Other Uses Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>
<b>Expenditure Grand Totals:</b>	<b>\$9,340,938</b>	<b>\$8,654,680</b>	<b>\$6,287,386</b>	<b>\$9,461,240</b>