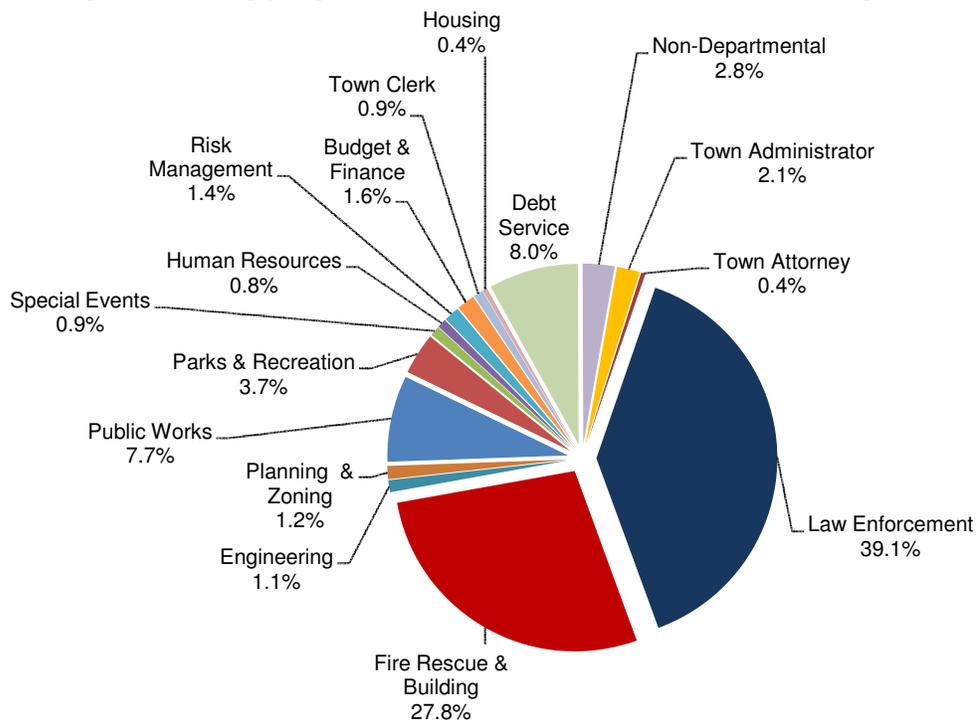


## GENERAL FUND APPROPRIATIONS BY DEPARTMENT

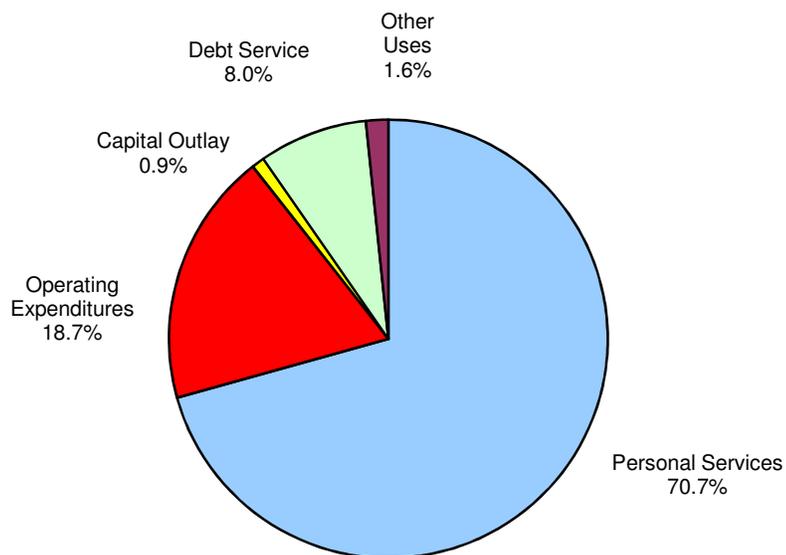
Department	FY 2010 Actual	FY 2011 Budget	FY 2012 Budget	% of Budget
Town Administrator	\$ 1,878,060	\$ 1,900,832	\$ 1,967,336	2.1%
Town Attorney	324,857	368,000	375,000	0.4%
Law Enforcement	33,434,657	34,751,733	36,749,189	39.1%
Fire Rescue & Building	24,677,235	24,456,112	26,063,250	27.8%
Engineering	903,990	914,210	1,012,744	1.1%
Planning & Zoning	845,587	1,132,805	1,094,042	1.2%
Public Works	7,603,713	7,840,144	7,268,596	7.7%
Parks & Recreation	3,443,188	3,544,145	3,504,282	3.7%
Special Events & Cultural Arts	823,249	810,952	834,890	0.9%
Human Resources	666,717	752,043	778,579	0.8%
Risk Management	1,201,802	1,372,791	1,302,002	1.4%
Budget & Finance	1,273,181	1,284,628	1,521,179	1.6%
Town Clerk	718,529	681,209	796,487	0.9%
Housing & Com. Dev.	349,469	414,177	411,060	0.4%
Debt Service	7,556,679	7,610,401	7,526,249	8.0%
Non-Departmental	9,794,052	3,345,704	2,669,402	2.8%
<b>Totals</b>	<b>\$ 95,494,965</b>	<b>\$ 91,179,886</b>	<b>\$ 93,874,287</b>	<b>100%</b>

**Department Appropriations as a % of General Fund Budget**



## GENERAL FUND APPROPRIATIONS BY DEPARTMENT AND EXPENDITURE TYPE

Department	Personal Services	Operating Expenditures	Capital Outlay	Debt Service	Other Uses	Total
Town Administrator	\$ 1,106,075	\$ 852,104	\$ 9,157	\$ -	\$ -	\$ 1,967,336
Town Attorney	-	375,000	-	-	-	375,000
Law Enforcement Services	31,262,955	5,152,118	334,116	-	-	36,749,189
Fire Protection Services	20,244,026	2,240,052	328,154	-	-	22,812,232
Building Division	2,272,823	900,290	77,905	-	-	3,251,018
Engineering Division	656,958	353,107	2,679	-	-	1,012,744
Planning & Zoning Division	708,732	369,238	16,072	-	-	1,094,042
Public Works	4,295,482	2,967,757	5,357	-	-	7,268,596
Parks & Recreation	2,291,691	1,179,571	33,020	-	-	3,504,282
Special Events/Cultural Arts	554,557	273,554	6,779	-	-	834,890
Human Resources	553,757	211,938	12,884	-	-	778,579
Risk Management	79,502	1,172,500	50,000	-	-	1,302,002
Budget & Finance	1,436,427	84,752	-	-	-	1,521,179
Town Clerk	541,857	253,130	1,500	-	-	796,487
Housing & Community Dev.	336,551	71,830	2,679	-	-	411,060
Debt Service	-	-	-	7,526,249	-	7,526,249
Non-Departmental	-	1,129,371	-	-	1,540,031	2,669,402
<b>Totals</b>	<b>\$ 66,341,393</b>	<b>\$ 17,586,312</b>	<b>\$ 880,302</b>	<b>\$ 7,526,249</b>	<b>\$ 1,540,031</b>	<b>\$ 93,874,287</b>



## GENERAL FUND EXPENDITURES MULTI-YEAR COMPARISON

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	% of GF	Change
	Actual	Actual	Actual	Original Budget	Appropriation	Budget	From FY11
							Budget
<b>Town Administrator's Office</b>							
Personal Services	\$ 1,208,668	\$ 973,355	\$ 1,061,811	\$ 1,104,727	\$ 1,106,075		0%
Operating Expenditures	1,170,478	1,048,571	816,249	783,505	852,104		9%
Capital Outlay	15,318	5,585	-	12,600	9,157		-27%
Subtotal	2,394,464	2,027,511	1,878,060	1,900,832	1,967,336	2.1%	3%
<b>Budget &amp; Finance Department</b>							
Personal Services	1,138,395	1,160,960	1,163,512	1,189,002	1,436,427		21%
Operating Expenditures	273,355	98,527	98,139	95,626	84,752		-11%
Capital Outlay	2,807	11,480	11,530	-	-		0%
Subtotal	1,414,557	1,270,967	1,273,181	1,284,628	1,521,179	1.6%	18%
<b>Town Clerk's Office</b>							
Personal Services	498,250	543,195	512,573	521,136	541,857		4%
Operating Expenditures	228,419	227,206	205,141	158,838	253,130		59%
Capital Outlay	-	434	815	1,235	1,500		21%
Subtotal	726,669	770,835	718,529	681,209	796,487	0.8%	17%
<b>Code Enforcement Division</b>							
Personal Services	683,547	-	-	-	-		N/A
Operating Expenditures	123,821	15,000	-	-	-		N/A
Capital Outlay	-	-	-	-	-		N/A
Subtotal	807,368	15,000	-	-	-	0.0%	N/A
<b>Engineering Division</b>							
Personal Services	883,976	768,096	780,516	755,297	656,958		-13%
Operating Expenditures	140,531	132,813	119,456	158,913	353,107		122%
Capital Outlay	17,654	14,918	4,018	-	2,679		#DIV/0!
Subtotal	1,042,161	915,827	903,990	914,210	1,012,744	1.1%	11%
<b>Planning &amp; Zoning Division</b>							
Personal Services	865,353	814,787	668,540	766,726	708,732		-8%
Operating Expenditures	590,955	297,365	168,350	366,079	369,238		1%
Capital Outlay	529	20,995	8,697	-	16,072		#DIV/0!
Subtotal	1,456,837	1,133,147	845,587	1,132,805	1,094,042	1.2%	-3%
<b>Development Services Administration</b>							
Personal Services	258,514	(2,636)	-	-	-		N/A
Operating Expenditures	27,414	7,014	-	-	-		N/A
Capital Outlay	-	-	-	-	-		N/A
Subtotal	285,928	4,378	-	-	-	0.0%	N/A
<b>Law Enforcement Services</b>							
Personal Services	24,791,907	27,173,608	28,486,394	29,222,340	31,262,955		7%
Operating Expenditures	5,163,116	4,769,095	4,626,570	5,060,528	5,152,118		2%
Capital Outlay	247,165	453,180	321,693	468,865	334,116		-29%
Subtotal	30,202,188	32,395,883	33,434,657	34,751,733	36,749,189	39.1%	6%
<b>Fire Protection Services</b>							
<i>Fire Protection Services</i>							
Personal Services	18,703,651	19,043,591	19,653,712	19,416,059	20,244,026		4%
Operating Expenditures	2,451,424	2,485,480	1,992,373	2,226,948	2,240,052		1%
Capital Outlay	243,458	158,439	220,018	140,338	328,154		134%
Subtotal	21,398,533	21,687,510	21,866,103	21,783,345	22,812,232	24.3%	5%
<i>Building Division</i>							
Personal Services	3,008,528	2,914,599	2,214,765	2,270,525	2,272,823		0%
Operating Expenditures	452,683	345,668	423,835	380,087	900,290		137%
Capital Outlay	1,660	45,704	172,532	22,155	77,905		252%
Subtotal	3,462,871	3,305,971	2,811,132	2,672,767	3,251,018	3.5%	22%
<b>Public Works Department</b>							
Personal Services	3,364,104	3,737,984	4,246,274	4,285,442	4,295,482		0%
Operating Expenditures	2,952,797	3,524,167	3,357,439	3,094,077	2,967,757		-4%
Capital Outlay	101,635	1,000	-	275,975	5,357		-98%
Other Uses	-	-	-	184,650	-		-100%
Subtotal	6,418,536	7,263,151	7,603,713	7,840,144	7,268,596	7.7%	-7%

## GENERAL FUND EXPENDITURES MULTI-YEAR COMPARISON

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Appropriation	% of GF Budget	Change From FY11 Budget
<b>Special Events &amp; Cultural Arts Department</b>							
Personal Services	508,869	510,593	549,804	557,099	554,557		0%
Operating Expenditures	217,833	233,936	273,128	249,753	273,554		10%
Capital Outlay	998	-	317	4,100	6,779		65%
Subtotal	<u>727,700</u>	<u>744,529</u>	<u>823,249</u>	<u>810,952</u>	<u>834,890</u>	<b>0.9%</b>	<b>3%</b>
<b>Parks &amp; Recreation Department</b>							
Personal Services	2,703,794	2,632,737	2,320,627	2,312,842	2,291,691		-1%
Operating Expenditures	1,204,184	1,230,426	1,115,552	1,152,283	1,179,571		2%
Capital Outlay	26,332	3,986	7,009	79,020	33,020		-58%
Subtotal	<u>3,934,310</u>	<u>3,867,149</u>	<u>3,443,188</u>	<u>3,544,145</u>	<u>3,504,282</u>	<b>3.7%</b>	<b>-1%</b>
<b>Human Resources Department</b>							
Personal Services	638,318	611,947	522,229	548,489	553,757		1%
Operating Expenditures	235,383	117,920	133,559	196,554	211,938		8%
Capital Outlay	-	4,082	10,929	7,000	12,884		84%
Subtotal	<u>873,701</u>	<u>733,949</u>	<u>666,717</u>	<u>752,043</u>	<u>778,579</u>	<b>0.8%</b>	<b>4%</b>
<b>Housing &amp; Community Development</b>							
Personal Services	404,982	332,151	286,949	348,080	336,551		-3%
Operating Expenditures	64,770	58,394	62,520	66,097	71,830		9%
Capital Outlay	-	-	-	-	2,679		0%
Subtotal	<u>469,752</u>	<u>390,545</u>	<u>349,469</u>	<u>414,177</u>	<u>411,060</u>	<b>0.4%</b>	<b>-1%</b>
<b>Town Attorney</b>							
Personal Services	-	-	-	-	-		0%
Operating Expenditures	542,914	296,110	280,144	368,000	375,000		2%
Capital Outlay	-	-	44,713	-	-		0%
Subtotal	<u>542,914</u>	<u>296,110</u>	<u>324,857</u>	<u>368,000</u>	<u>375,000</u>	<b>0.4%</b>	<b>2%</b>
<b>Risk Management</b>							
Personal Services	-	-	44,631	121,671	79,502		-35%
Operating Expenditures	-	-	1,156,123	1,201,120	1,172,500		-2%
Capital Outlay	-	-	1,048	50,000	50,000		0%
Subtotal	<u>-</u>	<u>-</u>	<u>1,201,802</u>	<u>1,372,791</u>	<u>1,302,002</u>	<b>1.4%</b>	<b>-5%</b>
<b>Debt Service</b>							
Personal Services	-	-	-	-	-		0%
Operating Expenditures	-	-	-	-	-		0%
Debt Service	8,284,180	8,511,738	7,556,679	7,610,401	7,526,249		-1%
Capital Outlay	-	-	-	-	-		0%
Subtotal	<u>8,284,180</u>	<u>8,511,738</u>	<u>7,556,679</u>	<u>7,610,401</u>	<u>7,526,249</u>	<b>8.0%</b>	<b>-1%</b>
<b>Non Departmental</b>							
Personal Services	-	-	-	-	-		0%
Operating Expenditures	2,441,111	1,280,571	1,610,373	1,353,240	1,129,371		-17%
Capital Outlay	-	-	-	-	-		0%
Other Uses	6,345,221	5,330,450	8,183,679	1,992,464	1,540,031		-23%
Subtotal	<u>8,786,332</u>	<u>6,611,021</u>	<u>9,794,052</u>	<u>3,345,704</u>	<u>2,669,402</u>	<b>2.8%</b>	<b>-20%</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>							
Personal Services	59,660,856	61,214,967	62,512,337	63,419,435	66,341,393	<b>71%</b>	<b>5%</b>
Operating Expenditures	18,281,188	16,168,263	16,438,951	16,911,648	17,586,312	<b>19%</b>	<b>4%</b>
Capital Outlay	657,556	719,803	803,319	1,061,288	880,302	<b>1%</b>	<b>-17%</b>
Debt Service	8,284,180	8,511,738	7,556,679	7,610,401	7,526,249	<b>8%</b>	<b>-1%</b>
Other Uses	6,345,221	5,330,450	8,183,679	2,177,114	1,540,031	<b>2%</b>	<b>-29%</b>
<b>GRAND TOTAL</b>	<b><u>\$ 93,229,001</u></b>	<b><u>\$ 91,945,221</u></b>	<b><u>\$ 95,494,965</u></b>	<b><u>\$ 91,179,886</u></b>	<b><u>\$ 93,874,287</u></b>	<b>100%</b>	<b>3%</b>

# Administration Department

## Mission

The Administration Department carries out the mission and strategic priorities established by the Town Council. The department's mission statement is the Town's overall mission statement.

The Town of Davie strives to be the preeminent community in South Florida to live, work, learn, and play while treasuring our preserved natural settings.

## FY 2012 Budget Highlights, Projects and Impact

The FY 2012 Administration Department Budget includes the following three major changes:

1. Creation of the Intergovernmental Affairs Division;
2. Transfer of the Geographic Information Systems (GIS) to the Technology & Information Management Systems Department (TIMS); and
3. Elimination of the vacant Public Information Officer position.

### *Intergovernmental Affairs Division*

The Intergovernmental Affairs Division was created in May 2011. The previous Program Manager position was reclassified to Intergovernmental Affairs Manager and oversees this Division. The following Administration positions were consolidated within this division: Economic Development Manager, Public Relations Coordinator, Grants Coordinator and Confidential Secretary. The Division's core functions include:

- Economic Development
- Public Information
- Capital Improvement Program (CIP) Coordination
- Grants Coordination
- Liaison to Community Redevelopment Agency (CRA)
- Special Projects
- Legislative Agenda
- Solid Waste and Recycling

The Town is currently reviewing the Community Endowment program that would add better oversight over the program. Staff will be presenting the new program to Council in late August for their approval and direction.

In addition, the Grants Coordinator position, previously shared with Housing and Community Development, will become a full-time Administration position mid-year. This position's additional responsibilities will include Capital Projects budgetary oversight, Capital Projects budgetary forecasting (10 year horizon), Community Endowment program administration and overall grant oversight.

### *Geographic Information Systems (GIS)*

In 2011, the Town completed the implementation of its GIS system. With this system in its operational phase, Administration determined that the continued maintenance of this program should be overseen by the TIMS department. In the FY2012 budget, the GIS Manager will be transferred to the TIMS Department. The GIS operating budget also will be consolidated into the TIMS budget and will be charged backed to the user departments.

### *Public Information Division*

With the consolidation of public information under the Intergovernmental Affairs Division, Administration determined that the vacant Public Information Officer position could be eliminated to provide operational savings to the budget.

# Administration Department

## Staffing Levels

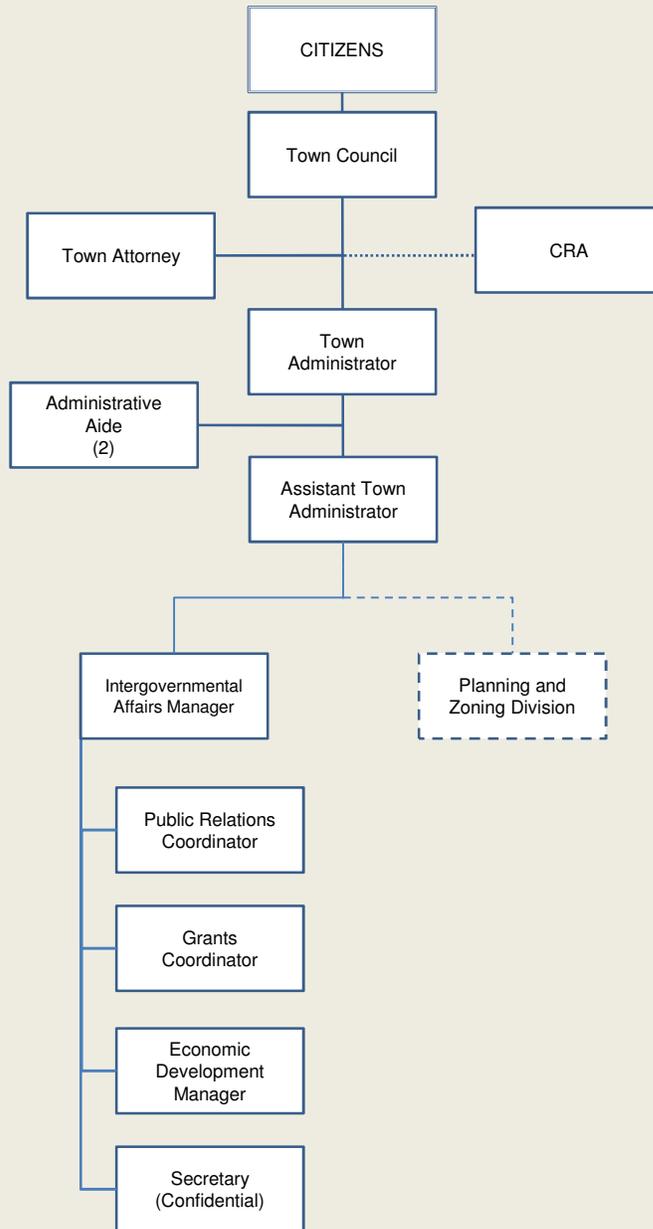
	FY 2010	FY 2011	FY 2012
Mayor	1	1	1
Council Members	4	4	4
Administrative Aide	2	2	2
Assistant Town Administrator	1	1	1
Economic Dev Manager	1	1	1
GIS Manager	1	1	0
Grants Coordinator	1	1	1
Intergovernmental Affairs Manager	0	0	1
Program Manager	1	1	0
Public Information Officer	1	1	0
Public Relations Coordinator	1	1	1
Secretary (Confidential)	1	1	1
Town Administrator	1	1	1
<b>Total Budgeted Positions</b>	<b>16</b>	<b>16</b>	<b>14</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Local Option Taxes	\$112,494	\$114,600	\$100,021
Intergovernmental	\$271,921	\$258,933	\$238,933
<b>Revenue Totals</b>	<b>\$384,415</b>	<b>\$373,533</b>	<b>\$338,954</b>
<u>Expenditures</u>			
Personnel Services	\$1,061,811	\$1,104,727	\$1,106,075
Operating Expenditures	\$807,250	\$783,505	\$852,104
Capital Outlay	\$8,999	\$12,600	\$9,157
<b>Expenditure Totals</b>	<b>\$1,878,060</b>	<b>\$1,900,832</b>	<b>\$1,967,336</b>

# Administration Department

## Organizational Chart



**GENERAL FUND 001  
TOWN ADMINISTRATOR DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51101 - Exec. Salaries- Mayor's Salary	\$10,530	\$12,682	\$10,463	\$12,682
51102 - Exec. Salaries- Council's Salary	\$47,214	\$50,727	\$41,850	\$50,728
51201 - Salaries- Regular	\$672,368	\$675,973	\$710,628	\$690,851
51202 - Salaries- Longevity	\$2,000	\$0	\$0	\$0
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$12,000
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$2,940
52101 - FICA Taxes	\$50,846	\$56,254	\$45,212	\$53,371
52201 - Retirement Contributions	\$166,609	\$182,279	\$177,232	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$156,629
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$9,887
52301 - Life & Health Ins- Health	\$110,345	\$124,921	\$84,749	\$115,020
52401 - Workers' Compensation	\$1,900	\$1,891	\$1,216	\$1,967
<b>PS - Personnel Services Totals</b>	<b>\$1,061,811</b>	<b>\$1,104,727</b>	<b>\$1,071,350</b>	<b>\$1,106,075</b>
<u>OE - Operating Expenditures</u>				
53103 - Prof Svc- Special Projects	\$59,719	\$54,356	\$27,361	\$52,500
53201 - Acct & Auditing- Audit Expense	\$94,500	\$115,000	\$89,100	\$100,000
53401 - Other Svc- Contractual Services	\$398,936	\$348,200	\$362,623	\$414,400
53403 - Other Svc- Tree Legacy	\$0	\$1,000	\$0	\$0
53404 - Other Svc- Miscellaneous Expense	\$2,078	\$3,000	\$1,766	\$3,000
53414 - Other Svc- Pass through Grant	\$92,610	\$93,112	\$70,560	\$93,112
53418 - Other Svc- Employee Activities	\$4,914	\$5,000	\$4,573	\$5,000
53426 - Other Svc- Internal Charges TIMS	\$62,517	\$52,978	\$48,563	\$49,543
53428 - Other Svc- Mayor's Spending Acct	\$1,952	\$2,000	\$735	\$3,000
53429 - Other Svc- District 1 Spending	\$2,000	\$2,000	\$3,133	\$3,000
53430 - Other Svc- District 2 Spending	\$1,501	\$2,000	\$1,030	\$3,000
53431 - Other Svc- District 3 Spending	\$1,809	\$2,000	\$2,279	\$3,000
53432 - Other Svc- District 4 Spending	\$320	\$2,000	\$925	\$3,000
54101 - Communications Services Expense	\$24,430	\$33,300	\$47,367	\$33,960
54301 - Utility Services	\$1,294	\$1,420	\$1,166	\$1,540
54601 - Repairs&Maint- Vehicle Usage	\$6,928	\$6,464	\$3,625	\$0
54802 - Economic Dev. Incentives	\$0	\$0	\$0	\$14,000
55101 - Office Supply Expenses	\$12,699	\$14,120	\$9,764	\$13,460
55209 - Oper Sup- Fuel	\$1,132	\$1,190	\$235	\$2,450
55401 - Books, Publications, Memberships	\$24,912	\$28,490	\$25,500	\$29,484
55501 - Training- Training & Education	\$12,997	\$15,875	\$14,853	\$24,655
<b>OE - Operating Expenditures Totals</b>	<b>\$807,250</b>	<b>\$783,505</b>	<b>\$715,157</b>	<b>\$852,104</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$8,999	\$12,600	\$3,425	\$9,157
<b>CO - Capital Outlay Totals</b>	<b>\$8,999</b>	<b>\$12,600</b>	<b>\$3,425</b>	<b>\$9,157</b>
<b>Expenditure Grand Totals:</b>	<b>\$1,878,060</b>	<b>\$1,900,832</b>	<b>\$1,789,931</b>	<b>\$1,967,336</b>

## TOWN ADMINISTRATOR DEPARTMENT GENERAL OPERATIONS

### APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$406,113	\$391,410	\$497,452	\$409,851
51202 - Salaries- Longevity	\$2,000	\$0	\$0	\$0
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$12,000
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$600
52101 - FICA Taxes	\$26,707	\$30,343	\$24,956	\$26,846
52201 - Retirement Contributions	\$101,168	\$96,610	\$124,085	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$107,091
52301 - Life & Health Ins- Health	\$37,197	\$46,081	\$29,280	\$38,640
52401 - Workers' Compensation	\$1,105	\$1,096	\$678	\$1,181
<b>PS - Personnel Services Totals</b>	<b>\$574,290</b>	<b>\$565,540</b>	<b>\$676,452</b>	<b>\$596,209</b>
<u>OE - Operating Expenditures</u>				
53426 - Other Svc- Internal Charges TIMS	\$62,517	\$52,978	\$48,563	\$49,543
54101 - Communications Services Expense	\$6,592	\$9,000	\$11,218	\$9,660
54301 - Utility Services	\$694	\$830	\$680	\$900
55101 - Office Supply Expenses	\$5,999	\$7,470	\$5,219	\$4,160
55209 - Oper Sup- Fuel	\$0	\$0	\$0	\$2,450
55501 - Training- Training & Education	\$7,284	\$6,950	\$6,701	\$8,950
<b>OE - Operating Expenditures Totals</b>	<b>\$83,086</b>	<b>\$77,228</b>	<b>\$72,381</b>	<b>\$75,663</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$8,999	\$12,600	\$3,425	\$9,157
<b>CO - Capital Outlay Totals</b>	<b>\$8,999</b>	<b>\$12,600</b>	<b>\$3,425</b>	<b>\$9,157</b>
<b>Expenditure Grand Totals:</b>	<b>\$666,375</b>	<b>\$655,368</b>	<b>\$752,258</b>	<b>\$681,029</b>

## TOWN ADMINISTRATOR DEPARTMENT SPECIAL PROJECTS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>OE - Operating Expenditures</u>				
53103 - Prof Svc- Special Projects	\$55,953	\$49,356	\$23,612	\$47,500
53403 - Other Svc- Tree Legacy	\$0	\$1,000	\$0	\$0
53418 - Other Svc- Employee Activities	\$4,914	\$5,000	\$4,573	\$5,000
54101 - Communications Services Expense	\$2,022	\$2,800	\$512	\$2,800
55101 - Office Supply Expenses	\$2,000	\$1,000	\$1,080	\$0
<b>OE - Operating Expenditures Totals</b>	<b>\$64,888</b>	<b>\$59,156</b>	<b>\$29,778</b>	<b>\$55,300</b>
<b>Expenditure Grand Totals:</b>	<b>\$64,888</b>	<b>\$59,156</b>	<b>\$29,778</b>	<b>\$55,300</b>

**TOWN ADMINISTRATOR DEPARTMENT  
LEGISLATIVE SERVICES**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51101 - Exec. Salaries- Mayor's Salary	\$10,530	\$12,682	\$10,463	\$12,682
51102 - Exec. Salaries- Council's Salary	\$47,214	\$50,727	\$41,850	\$50,728
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$1,200
52101 - FICA Taxes	\$4,500	\$4,386	\$4,283	\$4,942
52201 - Retirement Contributions	\$0	\$15,649	\$0	\$0
52301 - Life & Health Ins- Health	\$29,539	\$26,592	\$25,089	\$30,840
52401 - Workers' Compensation	\$62	\$0	\$11	\$0
<b>PS - Personnel Services Totals</b>	<b>\$91,846</b>	<b>\$110,036</b>	<b>\$81,695</b>	<b>\$100,392</b>
<u>OE - Operating Expenditures</u>				
53103 - Prof Svc- Special Projects	\$3,767	\$5,000	\$3,749	\$5,000
53201 - Acct & Auditing- Audit Expense	\$94,500	\$115,000	\$89,100	\$100,000
53401 - Other Svc- Contractual Services	\$29,500	\$0	\$30,000	\$76,000
53404 - Other Svc- Miscellaneous Expense	\$2,078	\$3,000	\$1,766	\$3,000
53428 - Other Svc- Mayor's Account	\$1,952	\$2,000	\$735	\$3,000
53429 - Other Svc- District 1 Account	\$2,000	\$2,000	\$3,133	\$3,000
53430 - Other Svc- District 2 Account	\$1,501	\$2,000	\$1,030	\$3,000
53431 - Other Svc- District 3 Account	\$1,809	\$2,000	\$2,279	\$3,000
53432 - Other Svc- District 4 Account	\$320	\$2,000	\$925	\$3,000
54101 - Communications Services Expense	\$12,237	\$17,000	\$29,505	\$17,000
54301 - Utility Services	\$216	\$235	\$194	\$255
55401 - Books, Publications, Memberships	\$24,912	\$28,490	\$25,500	\$29,484
55501 - Training- Training & Education	\$0	\$0	\$0	\$5,000
<b>OE - Operating Expenditures Totals</b>	<b>\$174,792</b>	<b>\$178,725</b>	<b>\$187,916</b>	<b>\$250,739</b>
<b>Expenditure Grand Totals:</b>	<b>\$266,638</b>	<b>\$288,761</b>	<b>\$269,611</b>	<b>\$351,131</b>

**TOWN ADMINISTRATOR DEPARTMENT  
MASS TRANSIT PROGRAM**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>OE - Operating Expenditures</u>				
53401 - Other Svc- Contractual Services	\$261,338	\$302,000	\$292,000	\$294,000
53414 - Other Svc- Pass through Grant	\$92,610	\$93,112	\$70,560	\$93,112
<b>OE - Operating Expenditures Totals</b>	<b>\$353,948</b>	<b>\$395,112</b>	<b>\$362,560</b>	<b>\$387,112</b>
<b>Expenditure Grand Totals:</b>	<b>\$353,948</b>	<b>\$395,112</b>	<b>\$362,560</b>	<b>\$387,112</b>

**TOWN ADMINISTRATOR DEPARTMENT  
PROGRAMS DIVISION**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$266,254	\$284,563	\$213,176	\$281,000
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$1,140
52101 - FICA Taxes	\$19,639	\$21,525	\$15,973	\$21,583
52201 - Retirement Contributions	\$65,440	\$70,020	\$53,147	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$49,538
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$9,887
52301 - Life & Health Ins- Health	\$43,608	\$52,248	\$30,380	\$45,540
52401 - Workers' Compensation	\$732	\$795	\$527	\$786
<b>PS - Personnel Services Totals</b>	<b>\$395,675</b>	<b>\$429,151</b>	<b>\$313,203</b>	<b>\$409,474</b>
<u>OE - Operating Expenditures</u>				
53401 - Other Svc- Contractual Services	\$108,099	\$46,200	\$40,623	\$44,400
54101 - Communications Services Expense	\$3,579	\$4,500	\$6,131	\$4,500
54301 - Utility Services	\$385	\$355	\$291	\$385
54601 - Repairs&Maint- Vehicle Usage	\$6,928	\$6,464	\$3,625	\$0
54802 - Economic Dev. Incentives	\$0	\$0	\$0	\$14,000
55101 - Office Supply Expenses	\$4,700	\$5,650	\$3,464	\$9,300
55209 - Oper Sup- Fuel	\$1,132	\$1,190	\$235	\$0
55501 - Training- Training & Education	\$5,713	\$8,925	\$8,152	\$10,705
<b>OE - Operating Expenditures Totals</b>	<b>\$130,535</b>	<b>\$73,284</b>	<b>\$62,522</b>	<b>\$83,290</b>
<b>Expenditure Grand Totals:</b>	<b>\$526,210</b>	<b>\$502,435</b>	<b>\$375,724</b>	<b>\$492,764</b>

**GENERAL FUND 001  
TOWN ATTORNEY DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>OE - Operating Expenditures</u>				
53102 - Prof Svc- Other Legal Fees	\$9,070	\$75,000	\$35,801	\$75,000
53104 - Prof Svc- Town Attorney	\$271,074	\$293,000	\$292,932	\$300,000
<b>OE - Operating Expenditures Totals</b>	<b>\$280,144</b>	<b>\$368,000</b>	<b>\$328,733</b>	<b>\$375,000</b>
<u>OU - Other Uses</u>				
59903 - Other Uses- Legal Settlements	\$44,713	\$0	\$0	\$0
<b>OU - Other Uses Totals</b>	<b>\$44,713</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenditure Grand Totals:</b>	<b>\$324,857</b>	<b>\$368,000</b>	<b>\$328,733</b>	<b>\$375,000</b>

# Police Department

## Mission

The Davie Police Department exists to serve and protect its citizens. The Department is committed to work in partnership with the citizens for the mutual purpose of promoting safe streets and neighborhoods, creating a community free from crime, and improving the overall quality of life.

## FY 2012 Budget Highlights, Projects and Impact

A careful review of the current budget was conducted in an effort to reduce expenses. As a consequence, the department will be ordering 17 fewer vehicles. Also, one additional officer hired resulted from the elimination of a vacant Major's position, which also allowed the department to create 3 Captain's positions which will generate a small savings for the Town. Creating these 3 Captain positions will help with the development and enhancement of the overall Town's Police Department.

For the first time, an officer will be assigned to the Police Athletic League (PAL) program. We will also continue our efforts to enhance the Department's critical incident preparedness through training and facilities improvement which will primarily be accomplished at no cost or with the use of forfeiture funds. The Police Department also provided \$678,140 from forfeiture funds to continue the School Resource Officer (SRO) program for the upcoming year.

The Police Department continues to provide contractual services to Nova Southeastern University and Broward College. These contracts include provisions for contractual increases in personnel services.



# Police Department

## Staffing Levels

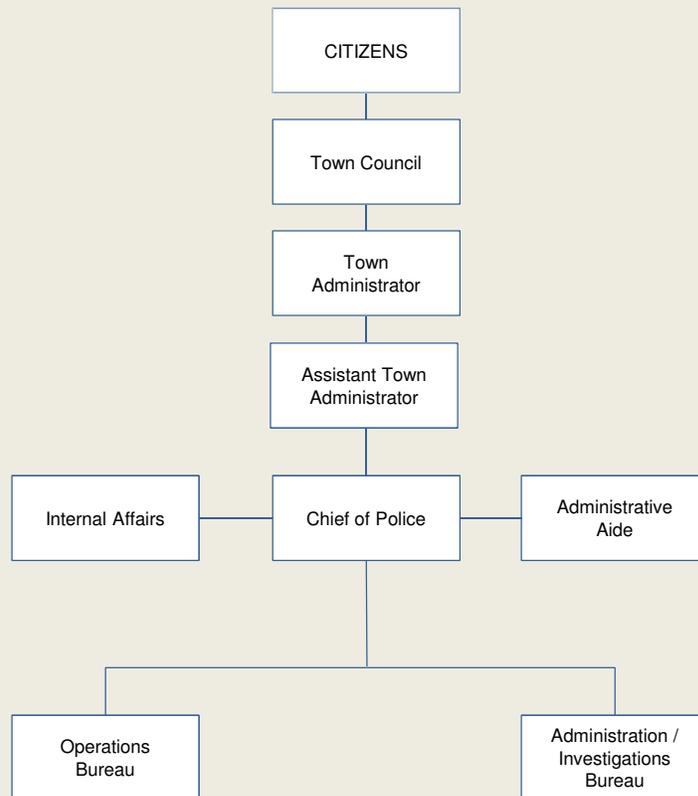
	FY 2010	FY 2011	FY 2012
Administrative Aide	1	1	1
Administrative Secretary	5	4	4
Chief Code Compliance Inspector	1	1	1
Chief of Police	1	1	1
Clerk Typist II PT	1	1	1
Code Compliance Inspector	3	3	3
Code Compliance Inspector II	1	1	1
Code Compliance Official	1	1	1
Community Affairs Rep PT	1	1	0
Crime Analyst	0	0	1
Crime Scene Technician	2	2	2
Dispatch Supervisor	0	2	1
Dispatcher	0	13	13
Finance Clerk I	1	1	1
Finance Clerk I PT	1	0	0
Finance Clerk II	1	1	1
Human Resources Coordinator	1	1	1
Office Supervisor	4	2	2
Police Captain	0	0	3
Police Lieutenant	6	6	3
Police Major	3	3	2
Police Officer	135	136	143
Police Program Specialist	1	1	1
Police Sergeant	20	20	20
Police Service Aide	11	11	11
Police Service Aide, Special Assignment	32	19	14
Property Clerk	0	0	2
Property Supervisor	0	0	1
Victim Advocate	0	0	1
<b>Total Budgeted Positions</b>	<b>233</b>	<b>232</b>	<b>236</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Intergovernmental	\$60,613	\$174,350	\$629,944
Charges for Services	\$1,800,729	\$1,595,066	\$2,410,536
Judgments, Fines and Forfeits	\$732,831	\$596,150	\$591,800
<b>Revenue Totals</b>	<b>\$2,594,173</b>	<b>\$2,365,566</b>	<b>\$3,632,280</b>
<u>Expenditures</u>			
Personnel Services	\$28,486,394	\$29,222,340	\$31,262,955
Operating Expenditures	\$4,626,570	\$5,060,528	\$5,152,118
Capital Outlay	\$321,693	\$468,865	\$334,116
<b>Expenditure Totals</b>	<b>\$33,434,657</b>	<b>\$34,751,733</b>	<b>\$36,749,189</b>

# Police Department

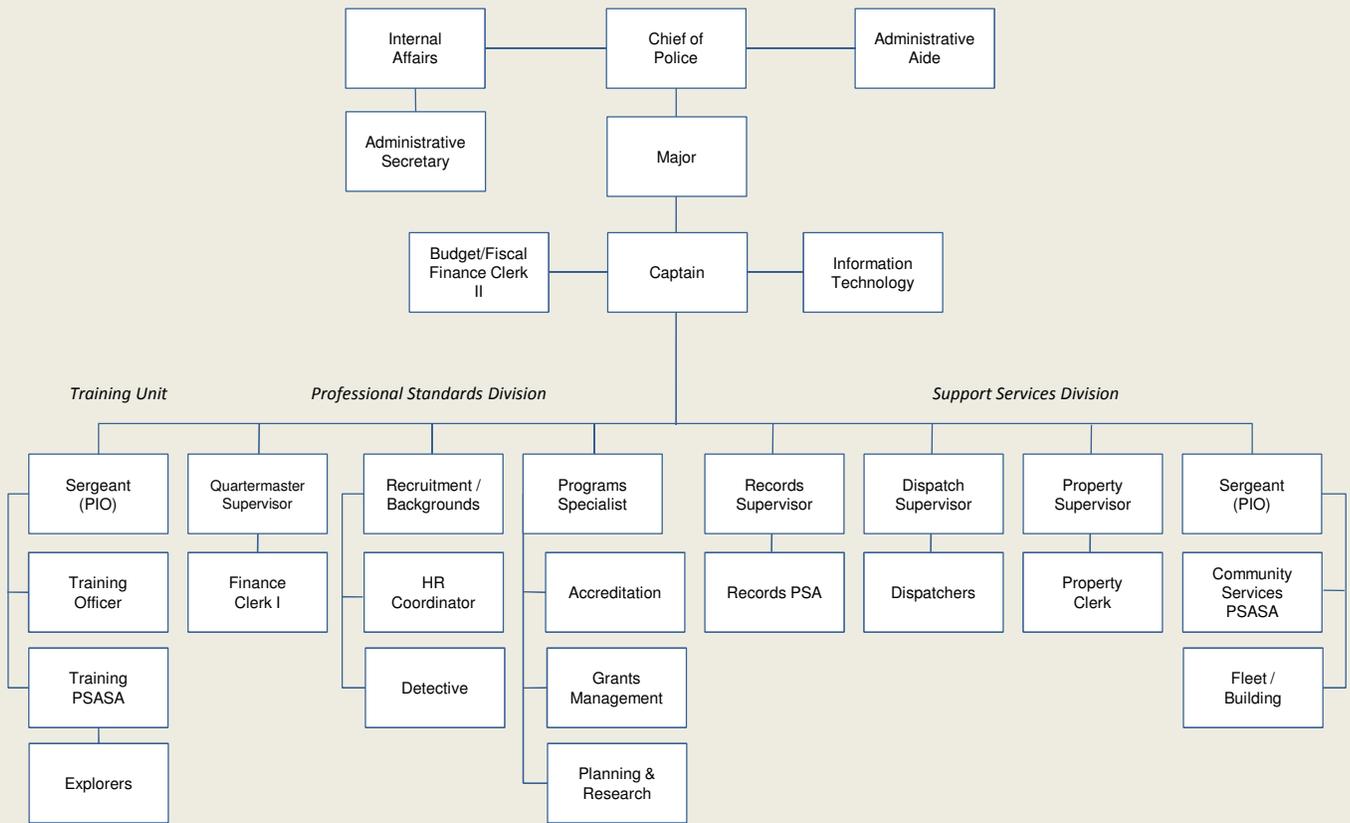
## Organizational Chart



# Police Department

## Administration Bureau

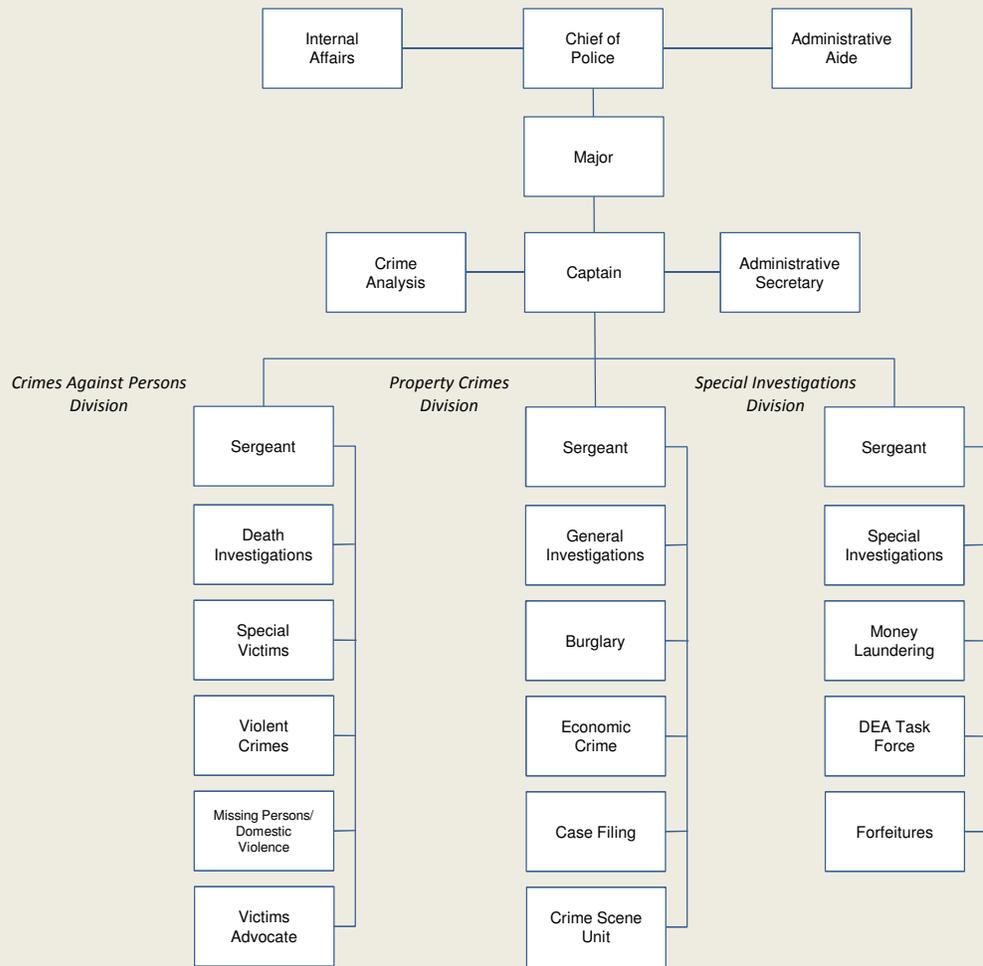
### Organizational Chart



# Police Department

## Investigations Bureau

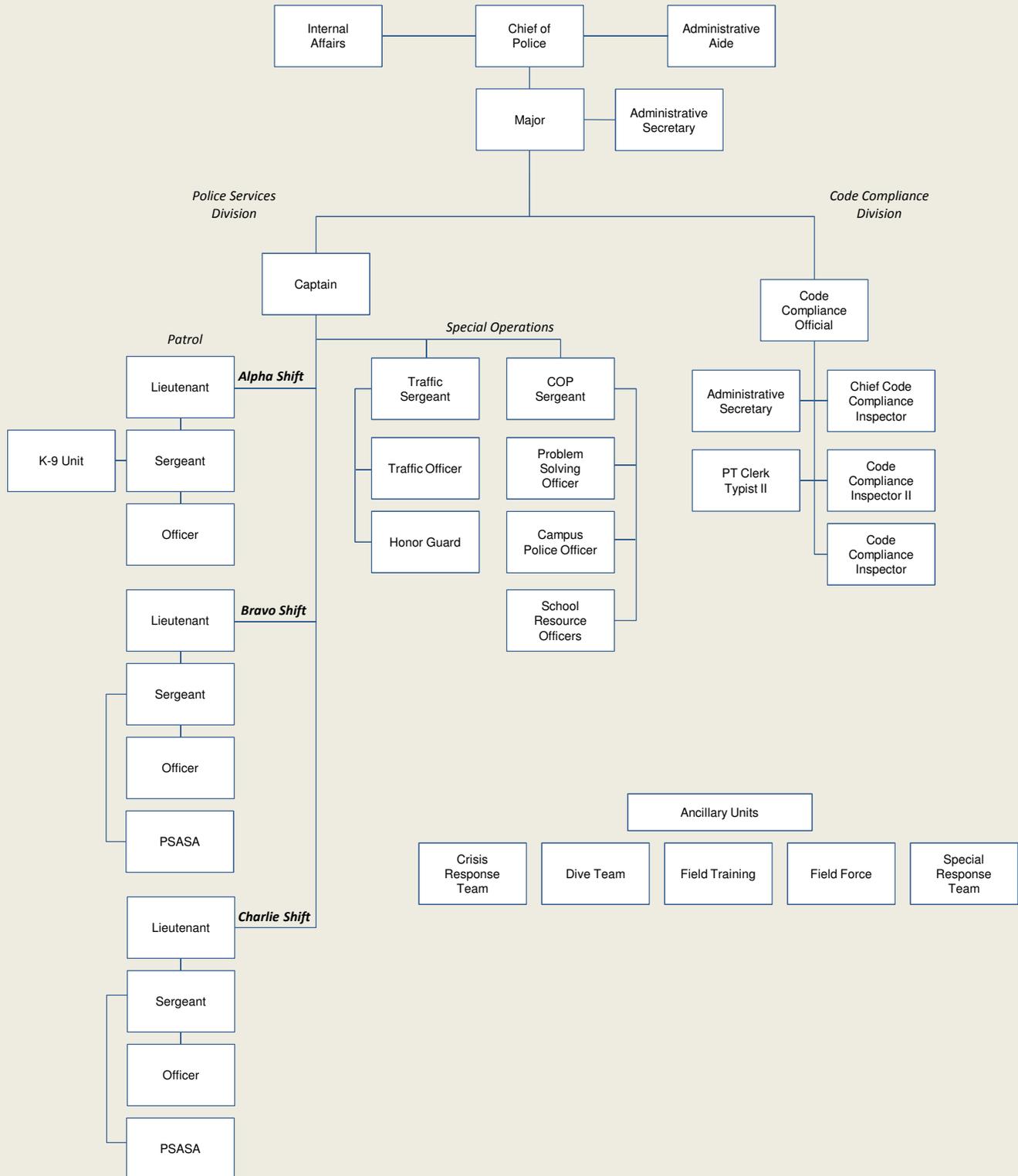
### Organizational Chart



# Police Department

## Operations Bureau

### Organizational Chart



**GENERAL FUND 001  
POLICE DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$15,837,131	\$16,329,904	\$13,882,076	\$16,737,528
51202 - Salaries- Longevity	\$55,097	\$58,835	\$53,545	\$68,693
51203 - Salaries- Court Time	\$469,329	\$437,000	\$440,137	\$437,000
51204 - Salaries- Off Duty Details	\$658,505	\$780,000	\$539,423	\$780,000
51206 - Salaries- DROP Front Loading	\$211,313	\$98,980	\$98,002	\$147,000
51207 - Salaries- Police & Fire Accruals Cash-In	\$0	\$0	\$0	\$425,000
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$10,850
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$29,880
51401 - Overtime	\$1,011,338	\$903,690	\$1,020,886	\$903,690
51501 - Special Pay- Clothing Allowances	\$0	\$0	\$0	\$17,400
51502 - Special Pay- Education Incentives	\$0	\$0	\$0	\$157,320
51520 - Special Pay- Special Operations	\$0	\$0	\$0	\$2,400
51521 - Special Pay- Training Assignment	\$0	\$0	\$0	\$32,400
51522 - Special Pay- Detective	\$0	\$0	\$0	\$37,200
51523 - Special Pay- SRO	\$0	\$0	\$0	\$6,000
51524 - Special Pay- PIO	\$0	\$0	\$0	\$1,200
51525 - Special Pay- Motorcycle	\$0	\$0	\$0	\$4,800
52101 - FICA Taxes	\$1,267,362	\$1,222,159	\$1,115,005	\$1,511,270
52201 - Retirement Contributions	\$6,230,085	\$6,328,214	\$4,833,728	\$0
52204 - Ret. Contr- Police Pension	\$0	\$0	\$0	\$6,126,640
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$707,282
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$47,423
52301 - Life & Health Ins- Health	\$2,344,296	\$2,654,090	\$2,084,797	\$2,624,040
52401 - Workers' Compensation	\$401,937	\$409,468	\$358,744	\$447,939
<b>PS - Personnel Services Totals</b>	<b>\$28,486,394</b>	<b>\$29,222,340</b>	<b>\$24,426,343</b>	<b>\$31,262,955</b>
<u>OE - Operating Expenditures</u>				
53101 - Prof Svc- Legal Expense	\$27,962	\$45,000	\$30,353	\$45,000
53107 - Prof Svc- Other Professional Svcs	\$14,322	\$28,050	\$28,623	\$1,850
53113 - Prof Svc- New Hire Expenditures	\$0	\$0	\$0	\$26,200
53401 - Other Svc- Contractual Services	\$301,699	\$404,700	\$286,742	\$404,700
53420 - Other Svc- Nuisance Abatement	\$5,750	\$9,350	\$7,325	\$20,000
53426 - Other Svc- Internal Charges TIMS	\$845,619	\$825,359	\$756,579	\$787,059
53439 - Other Svc- Child Safety Expenses	\$2,796	\$0	\$0	\$0
53501 - Investigative Expenses	\$29,119	\$32,350	\$16,792	\$22,350
54101 - Communications Services Expense	\$284,455	\$243,100	\$240,734	\$243,100
54301 - Utility Services	\$171,730	\$204,580	\$166,968	\$206,880
54501 - Ins- Insurance Premiums	\$7,685	\$7,685	\$0	\$7,915
54601 - Repairs&Maint- Vehicle Usage	\$1,852,933	\$2,147,258	\$1,813,065	\$2,173,199
54607 - Repairs&Maint- Radio Maintenance	\$14,996	\$14,025	\$12,993	\$14,025
54608 - Repairs&Maint- Equipment Maint	\$27,507	\$23,619	\$16,279	\$24,149
54701 - Printing & Binding- Printing&Pub.	\$8,486	\$5,000	\$4,808	\$5,000
55101 - Office Supply Expenses	\$97,118	\$90,620	\$87,112	\$90,620
55201 - Oper Sup- Uniforms	\$101,445	\$94,956	\$88,372	\$94,956
55204 - Oper Sup- Animal Expense	\$6,978	\$9,350	\$3,317	\$9,350
55208 - Oper Sup- Emerg. Preparedness	\$8,152	\$18,700	\$12,986	\$18,700
55209 - Oper Sup- Fuel	\$669,844	\$720,180	\$626,163	\$857,065

**GENERAL FUND 001  
POLICE DEPARTMENT (cont.)**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
55501 - Training- Training & Education	\$147,976	\$136,646	\$116,541	\$100,000
<b>OE - Operating Expenditures Totals</b>	<b>\$4,626,570</b>	<b>\$5,060,528</b>	<b>\$4,315,750</b>	<b>\$5,152,118</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$250,900	\$294,515	\$215,769	\$259,580
56480 - Mach & Equip- Grants Expense	\$70,793	\$174,350	\$455,629	\$74,536
<b>CO - Capital Outlay Totals</b>	<b>\$321,693</b>	<b>\$468,865</b>	<b>\$671,398</b>	<b>\$334,116</b>
<b>Expenditure Grand Totals:</b>	<b>\$33,434,657</b>	<b>\$34,751,733</b>	<b>\$29,413,491</b>	<b>\$36,749,189</b>

# Fire Rescue Department

## Fire Rescue Division

### Mission

The Davie Fire Rescue Department is dedicated to the preservation of life, property and homeland security as well as the prevention of fire and other hazards to the community. We accomplished this through our highly-trained professionals and state-of-the-art equipment with our citizen's safety being our number one priority.

### FY 2012 Budget Highlights, Projects and Impact

The Fire Rescue Department continues to move towards improving our services to our citizens by focusing on customer service, timely response to both emergency and non emergency situations, and providing fire rescue training programs designed to enhance skills at all levels of the organization.

Towards meeting the FY 2012 assigned budget cap, operational costs were largely kept flat while personnel staffing was reduced by one vacant fire service aid position under the Support Services Division. Reductions were seen in inter-fund service charges for technology improvements, vehicle maintenance and utilities, while fuel costs are projected to increase. Also, personnel salary and pension increases have been added to the budget as required by the Fraternal Order of Police (FOPA) Davie Lodge 100A collective bargaining agreement. Pension increases also have been incurred under the International Association of Fire Fighters (IAFF) Local 2315 collective bargaining agreement.

The Support Services Division will continue to perform support functions to the Town of Davie fire stations. The division provides daily support activities for the delivery of Emergency Medical Services (EMS) supplies and maintenance of Self Contained Breathing Apparatus air packs, dive equipment, uniform and personal protective gear, in addition to the repair and maintenance of the fire stations. Although one vacant Fire Service Aid position is reduced, the responsibilities have been redistributed in order to fulfill the daily activities of this division. Our focus will be to continually meet the demands of the department through efficient and effective project management and the use of current technology.

As we move forward, staff will continue to complete the remaining objectives of the 2003 Fire Rescue Bond Program emphasizing on the development of a new western fire station. This project is projected to be near completion by year-end of 2012. In addition, programs such as Cardio Pulmonary Resuscitation (CPR) training, car seat installations, Community Emergency Response Team (CERT) training, and fire prevention education will continue to be offered to the community.



# Fire Rescue Department Fire Rescue Division

## Staffing Levels

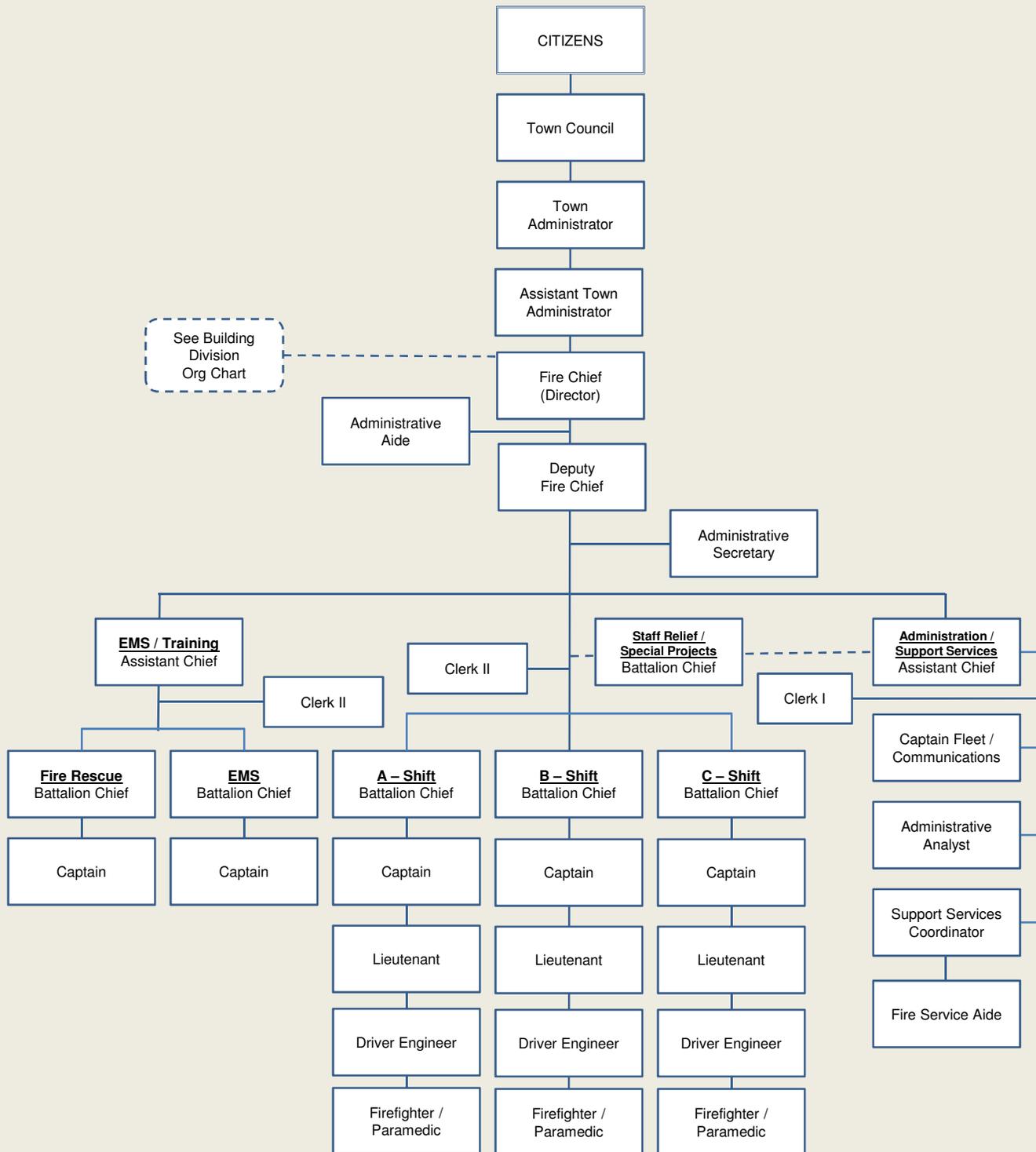
	FY 2010	FY 2011	FY 2012
Administrative Aide	1	1	1
Administrative Secretary	1	1	1
Assistant Fire Chief	2	2	2
Assistant Town Administrator	1	1	0
Clerk Typist I	2	1	1
Clerk Typist II	2	3	3
Deputy Fire Chief	1	1	1
Fire Administrative Analyst	1	1	1
Fire Battalion Chief	6	6	6
Fire Captain	6	21	21
Fire Chief	0	0	1
Fire Driver Engineer	24	24	24
Fire Inspector	4	3	3
Fire Inspector Supervisor	1	1	1
Fire Lieutenant	21	20	21
Fire Marshal	1	1	1
Fire Rescue Captain	0	6	6
Fire Rescue Service Aide	2	2	1
Fire Support Services Coordinator	0	0	1
Fire Support Services Manager	1	1	0
Firefighter/Paramedic	70	50	49
<b>Total Budgeted Positions</b>	<b>147</b>	<b>146</b>	<b>145</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Permits, Fees, Special Assessments	\$7,502,144	\$7,274,482	\$7,560,271
Intergovernmental	\$100,930	\$102,000	\$232,357
Charges for Services	\$1,874,759	\$2,083,800	\$2,263,800
Judgments, Fines and Forfeits	\$0	\$500	\$0
<b>Revenue Totals</b>	<b>\$9,477,833</b>	<b>\$9,460,782</b>	<b>\$10,056,428</b>
<u>Expenditures</u>			
Personnel Services	\$19,653,712	\$19,416,059	\$20,244,026
Operating Expenditures	\$1,992,373	\$2,226,948	\$2,240,052
Capital Outlay	\$220,018	\$140,338	\$328,154
<b>Expenditure Totals</b>	<b>\$21,866,102</b>	<b>\$21,783,345</b>	<b>\$22,812,232</b>

# Fire Rescue Department – Fire Rescue Division

## Organizational Chart



**GENERAL FUND 001  
FIRE RESCUE DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$12,270,198	\$11,768,559	\$10,658,820	\$10,787,691
51202 - Salaries- Longevity	\$121,935	\$132,172	\$116,997	\$153,464
51204 - Salaries- Off Duty Details	\$56,838	\$50,000	\$39,737	\$46,444
51205 - Salaries- Classification Pay	\$9,784	\$7,800	\$413	\$5,190
51207 - Salaries- Police & Fire Accruals Cash-In	\$0	\$0	\$0	\$415,000
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$4,550
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$4,200
51401 - Overtime	\$167,484	\$274,965	\$231,153	\$249,758
51502 - Special Pay- Education Incentives	\$0	\$0	\$0	\$49,800
51510 - Special Pay- EMT/Paramedic Cert.	\$0	\$0	\$0	\$768,625
51511 - Special Pay- Fire Officer/Science Cert.	\$0	\$0	\$0	\$47,700
51512 - Special Pay- Dive Team	\$0	\$0	\$0	\$114,338
51513 - Special Pay- Car Seat Tech	\$0	\$0	\$0	\$16,634
51514 - Special Pay- Day Assignment	\$0	\$0	\$0	\$27,485
51515 - Special Pay- Rescue Assignment	\$0	\$0	\$0	\$161,000
52101 - FICA Taxes	\$848,793	\$856,399	\$745,836	\$976,091
52201 - Retirement Contributions	\$3,922,082	\$3,825,794	\$3,448,411	\$0
52202 - Ret. Contr- Retiree Health Ins Tr	\$209,625	\$210,959	\$186,213	\$209,844
52203 - Ret. Contr- Fire Pension	\$0	\$0	\$0	\$3,901,318
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$116,468
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$14,041
52301 - Life & Health Ins- Health	\$1,529,626	\$1,775,423	\$1,351,659	\$1,665,720
52401 - Workers' Compensation	\$517,348	\$513,988	\$439,437	\$508,665
<b>PS - Personnel Services Totals</b>	<b>\$19,653,712</b>	<b>\$19,416,059</b>	<b>\$17,218,676</b>	<b>\$20,244,026</b>
<u>OE - Operating Expenditures</u>				
53105 - Prof Svc- Employee Physicals	\$3,422	\$3,600	\$0	\$3,600
53113 - Prof Svc- New Hire Expenditures	\$11,995	\$30,000	\$30,000	\$30,000
53401 - Other Svc- Contractual Services	\$165,188	\$203,581	\$182,037	\$203,582
53415 - Other Svc- Fire Assessment Exp	\$20,374	\$34,250	\$19,065	\$34,250
53426 - Other Svc- Internal Charges TIMS	\$228,364	\$225,591	\$206,792	\$219,250
53442 - Other Svc- Community Programs	\$0	\$1,000	\$14	\$1,000
54101 - Communications Services Expense	\$55,827	\$63,680	\$69,139	\$61,880
54301 - Utility Services	\$92,475	\$117,240	\$78,461	\$101,645
54501 - Ins- Insurance Premiums	\$5,910	\$5,910	\$0	\$6,090
54601 - Repairs&Maint- Vehicle Usage	\$662,831	\$758,932	\$681,459	\$756,224
54605 - Repairs&Maint- Building Maint Int	\$80,472	\$69,250	\$59,925	\$69,250
54607 - Repairs&Maint- Radio Maintenance	\$15,585	\$26,205	\$17,679	\$26,205
54608 - Repairs&Maint- Equipment Maint	\$29,620	\$46,757	\$17,409	\$47,757
55101 - Office Supply Expenses	\$24,872	\$27,369	\$19,310	\$27,369
55201 - Oper Sup- Uniforms	\$73,038	\$73,900	\$42,033	\$73,900
55202 - Oper Sup- Prot. Fire Equip.	\$123,891	\$125,000	\$81,593	\$127,040
55203 - Oper Sup- First Aid Sup & Equip.	\$132,935	\$150,000	\$111,497	\$150,000
55208 - Oper Sup- Emerg. Preparedness	\$25,156	\$8,500	\$5,256	\$8,500
55209 - Oper Sup- Fuel	\$168,324	\$149,530	\$159,721	\$201,910
55214 - Oper Sup- Other Supplies	\$2,362	\$3,100	\$864	\$5,600
55501 - Training- Training & Education	\$69,732	\$103,553	\$57,488	\$85,000
<b>OE - Operating Expenditures Totals</b>	<b>\$1,992,373</b>	<b>\$2,226,948</b>	<b>\$1,839,744</b>	<b>\$2,240,052</b>

**GENERAL FUND 001  
FIRE RESCUE DEPARTMENT (cont.)**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$24,628	\$0	\$0	\$0
56409 - Mach & Equip- Technology Fee Exp.	\$18,896	\$0	\$0	\$0
56453 - Mach & Equip- Tech Equip & Maint.	\$56,753	\$38,338	\$26,426	\$37,717
56480 - Mach & Equip- Grants Expense	\$119,741	\$102,000	\$711	\$290,437
<b>CO - Capital Outlay Totals</b>	<b>\$220,018</b>	<b>\$140,338</b>	<b>\$27,138</b>	<b>\$328,154</b>
<b>Expenditure Grand Totals:</b>	<b>\$21,866,102</b>	<b>\$21,783,345</b>	<b>\$19,085,558</b>	<b>\$22,812,232</b>

# FIRE RESCUE DEPARTMENT GENERAL OPERATIONS

## APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$876,728	\$900,948	\$788,955	\$803,501
51202 - Salaries- Longevity	\$7,500	\$8,000	\$7,500	\$7,955
51207 - Salaries- Police & Fire Accruals Cash-In	\$0	\$0	\$0	\$415,000
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$850
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$2,400
51401 - Overtime	\$168	\$6,081	\$69	\$4,425
51502 - Special Pay- Education Incentives	\$0	\$0	\$0	\$3,960
51510 - Special Pay- EMT/Paramedic Cert.	\$0	\$0	\$0	\$19,500
51511 - Special Pay- Fire Officer/Science Cert.	\$0	\$0	\$0	\$2,700
51512 - Special Pay- Dive Team	\$0	\$0	\$0	\$6,202
52101 - FICA Taxes	\$58,307	\$65,607	\$53,592	\$92,531
52201 - Retirement Contributions	\$209,177	\$212,637	\$207,743	\$0
52202 - Ret. Contr- Retiree Health Ins Tr	\$4,853	\$4,815	\$4,839	\$4,803
52203 - Ret. Contr- Fire Pension	\$0	\$0	\$0	\$94,700
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$99,703
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$9,491
52301 - Life & Health Ins- Health	\$116,657	\$139,128	\$109,022	\$123,600
52401 - Workers' Compensation	\$19,824	\$19,681	\$16,392	\$17,657
<b>PS - Personnel Services Totals</b>	<b>\$1,293,214</b>	<b>\$1,356,897</b>	<b>\$1,188,112</b>	<b>\$1,708,978</b>
<u>OE - Operating Expenditures</u>				
53113 - Prof Svc- New Hire Expenditures	\$11,995	\$30,000	\$30,000	\$30,000
53401 - Other Svc- Contractual Services	\$5,697	\$8,160	\$4,605	\$8,160
53415 - Other Svc- Fire Assessment Exp	\$20,374	\$34,250	\$19,065	\$34,250
54101 - Communications Services Expense	\$54,977	\$61,880	\$67,789	\$61,880
54301 - Utility Services	\$92,475	\$117,240	\$78,461	\$101,645
54501 - Ins- Insurance Premiums	\$5,910	\$5,910	\$0	\$6,090
54601 - Repairs&Maint- Vehicle Usage	\$46,398	\$68,304	\$60,998	\$98,309
54605 - Repairs&Maint- Building Maint Int	\$80,472	\$69,250	\$59,925	\$69,250
54608 - Repairs&Maint- Equipment Maint	\$17,391	\$25,660	\$10,056	\$26,660
55101 - Office Supply Expenses	\$19,373	\$21,797	\$14,874	\$21,797
55209 - Oper Sup- Fuel	\$13,432	\$11,845	\$12,741	\$20,191
55214 - Oper Sup- Other Supplies	\$2,362	\$3,100	\$864	\$5,600
<b>OE - Operating Expenditures Totals</b>	<b>\$370,855</b>	<b>\$457,396</b>	<b>\$359,378</b>	<b>\$483,832</b>
<u>CO - Capital Outlay</u>				
56409 - Mach & Equip- Technology Fee Exp.	\$18,896	\$0	\$0	\$0
56453 - Mach & Equip- Tech Equip & Maint.	\$44,363	\$24,938	\$14,036	\$5,000
56480 - Mach & Equip- Grants Expense	\$119,741	\$102,000	\$711	\$290,437
<b>CO - Capital Outlay Totals</b>	<b>\$183,000</b>	<b>\$126,938</b>	<b>\$14,748</b>	<b>\$295,437</b>
<b>Expenditure Grand Totals:</b>	<b>\$1,847,069</b>	<b>\$1,941,231</b>	<b>\$1,562,238</b>	<b>\$2,488,247</b>

# FIRE RESCUE DEPARTMENT FIRE OPERATIONS

## APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$7,981,752	\$7,700,872	\$7,000,733	\$6,643,796
51202 - Salaries- Longevity	\$101,763	\$103,500	\$98,826	\$103,750
51204 - Salaries- Off Duty Details	\$26,322	\$25,000	\$20,443	\$23,222
51205 - Salaries- Classification Pay	\$8,488	\$5,500	\$352	\$3,658
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$3,050
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$1,800
51401 - Overtime	\$111,055	\$195,148	\$141,616	\$174,526
51502 - Special Pay- Education Incentives	\$0	\$0	\$0	\$27,240
51510 - Special Pay- EMT/Paramedic Cert.	\$0	\$0	\$0	\$484,625
51511 - Special Pay- Fire Officer/Science Cert.	\$0	\$0	\$0	\$34,200
51512 - Special Pay- Dive Team	\$0	\$0	\$0	\$87,539
51513 - Special Pay- Car Seat Tech	\$0	\$0	\$0	\$11,275
51514 - Special Pay- Day Assignment	\$0	\$0	\$0	\$20,956
52101 - FICA Taxes	\$554,218	\$557,517	\$490,026	\$581,250
52201 - Retirement Contributions	\$2,591,150	\$2,504,372	\$2,250,723	\$0
52202 - Ret. Contr- Retiree Health Ins Tr	\$146,533	\$146,741	\$130,679	\$137,928
52203 - Ret. Contr- Fire Pension	\$0	\$0	\$0	\$2,428,111
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$8,902
52301 - Life & Health Ins- Health	\$943,011	\$1,133,208	\$835,553	\$991,200
52401 - Workers' Compensation	\$350,029	\$349,121	\$299,624	\$325,574
<b>PS - Personnel Services Totals</b>	<b>\$12,814,323</b>	<b>\$12,720,979</b>	<b>\$11,268,576</b>	<b>\$12,092,602</b>
<u>OE - Operating Expenditures</u>				
53426 - Other Svc- Internal Charges TIMS	\$194,278	\$181,174	\$166,076	\$129,703
54101 - Communications Services Expense	\$850	\$1,800	\$1,350	\$0
54601 - Repairs&Maint- Vehicle Usage	\$285,017	\$402,234	\$359,212	\$332,739
54607 - Repairs&Maint- Radio Maintenance	\$15,585	\$26,205	\$17,679	\$26,205
54608 - Repairs&Maint- Equipment Maint	\$9,833	\$13,997	\$5,749	\$13,997
55201 - Oper Sup- Uniforms	\$73,038	\$73,900	\$42,033	\$73,900
55202 - Oper Sup- Prot. Fire Equip.	\$123,891	\$125,000	\$81,916	\$127,040
55208 - Oper Sup- Emerg. Preparedness	\$25,156	\$8,500	\$5,256	\$8,500
55209 - Oper Sup- Fuel	\$74,300	\$65,665	\$70,598	\$86,821
55501 - Training- Training & Education	\$33,260	\$50,000	\$36,834	\$43,126
<b>OE - Operating Expenditures Totals</b>	<b>\$835,209</b>	<b>\$948,475</b>	<b>\$786,705</b>	<b>\$842,031</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$24,628	\$0	\$0	\$0
56453 - Mach & Equip- Tech Equip & Maint.	\$0	\$0	\$0	\$19,317
<b>CO - Capital Outlay Totals</b>	<b>\$24,628</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,317</b>
<b>Expenditure Grand Totals:</b>	<b>\$13,674,159</b>	<b>\$13,669,454</b>	<b>\$12,055,281</b>	<b>\$12,953,950</b>

# FIRE RESCUE DEPARTMENT RESCUE OPERATIONS

## APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$2,870,102	\$2,707,092	\$2,483,392	\$2,894,767
51202 - Salaries- Longevity	\$9,671	\$19,672	\$9,671	\$38,759
51204 - Salaries- Off Duty Details	\$23,646	\$22,000	\$14,626	\$20,436
51205 - Salaries- Classification Pay	\$1,296	\$1,500	\$61	\$1,000
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$300
51401 - Overtime	\$47,475	\$66,838	\$83,077	\$64,651
51502 - Special Pay- Education Incentives	\$0	\$0	\$0	\$16,680
51510 - Special Pay- EMT/Paramedic Cert.	\$0	\$0	\$0	\$249,833
51511 - Special Pay- Fire Officer/Science Cert.	\$0	\$0	\$0	\$9,900
51512 - Special Pay- Dive Team	\$0	\$0	\$0	\$20,597
51513 - Special Pay- Car Seat Tech	\$0	\$0	\$0	\$5,359
51514 - Special Pay- Day Assignment	\$0	\$0	\$0	\$6,529
51515 - Special Pay- Rescue Assignment	\$0	\$0	\$0	\$161,000
52101 - FICA Taxes	\$197,822	\$198,821	\$175,296	\$265,899
52201 - Retirement Contributions	\$978,518	\$953,739	\$858,080	\$0
52202 - Ret. Contr- Retiree Health Ins Tr	\$50,011	\$52,875	\$45,308	\$60,606
52203 - Ret. Contr- Fire Pension	\$0	\$0	\$0	\$1,219,033
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$4,550
52301 - Life & Health Ins- Health	\$396,967	\$436,748	\$355,506	\$481,200
52401 - Workers' Compensation	\$125,451	\$125,720	\$106,967	\$145,937
<b>PS - Personnel Services Totals</b>	<b>\$4,700,959</b>	<b>\$4,585,005</b>	<b>\$4,131,985</b>	<b>\$5,667,036</b>
<u>OE - Operating Expenditures</u>				
53105 - Prof Svc- Employee Physicals	\$3,422	\$3,600	\$0	\$3,600
53401 - Other Svc- Contractual Services	\$159,491	\$195,421	\$177,432	\$195,422
53426 - Other Svc- Internal Charges TIMS	\$34,086	\$23,213	\$21,279	\$68,074
53442 - Other Svc- Community Programs	\$0	\$1,000	\$14	\$1,000
54601 - Repairs&Maint- Vehicle Usage	\$298,274	\$235,269	\$213,805	\$264,678
54608 - Repairs&Maint- Equipment Maint	\$2,396	\$7,100	\$1,604	\$7,100
55203 - Oper Sup- First Aid Sup & Equip.	\$132,935	\$150,000	\$111,497	\$150,000
55209 - Oper Sup- Fuel	\$67,160	\$59,695	\$63,706	\$78,745
55501 - Training- Training & Education	\$23,515	\$40,486	\$8,404	\$28,596
<b>OE - Operating Expenditures Totals</b>	<b>\$721,280</b>	<b>\$715,784</b>	<b>\$597,741</b>	<b>\$797,215</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$12,390	\$13,400	\$12,390	\$13,400
<b>CO - Capital Outlay Totals</b>	<b>\$12,390</b>	<b>\$13,400</b>	<b>\$12,390</b>	<b>\$13,400</b>
<b>Expenditure Grand Totals:</b>	<b>\$5,434,629</b>	<b>\$5,314,189</b>	<b>\$4,742,116</b>	<b>\$6,477,651</b>

# FIRE RESCUE DEPARTMENT FIRE PREVENTION

## APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$541,616	\$459,647	\$385,738	\$445,627
51202 - Salaries- Longevity	\$3,000	\$1,000	\$1,000	\$3,000
51204 - Salaries- Off Duty Details	\$6,870	\$3,000	\$4,668	\$2,786
51205 - Salaries- Classification Pay	\$0	\$800	\$0	\$532
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$350
51401 - Overtime	\$8,786	\$6,898	\$6,390	\$6,156
51502 - Special Pay- Education Incentives	\$0	\$0	\$0	\$1,920
51510 - Special Pay- EMT/Paramedic Cert.	\$0	\$0	\$0	\$14,667
51511 - Special Pay- Fire Officer/Science Cert.	\$0	\$0	\$0	\$900
52101 - FICA Taxes	\$38,445	\$34,454	\$26,922	\$36,411
52201 - Retirement Contributions	\$143,237	\$155,046	\$131,865	\$0
52202 - Ret. Contr- Retiree Health Ins Tr	\$8,228	\$6,528	\$5,388	\$6,507
52203 - Ret. Contr- Fire Pension	\$0	\$0	\$0	\$159,474
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$7,863
52301 - Life & Health Ins- Health	\$72,991	\$66,339	\$51,579	\$69,720
52401 - Workers' Compensation	\$22,044	\$19,466	\$16,453	\$19,497
<b>PS - Personnel Services Totals</b>	<b>\$845,216</b>	<b>\$753,178</b>	<b>\$630,003</b>	<b>\$775,410</b>
<u>OE - Operating Expenditures</u>				
53426 - Other Svc- Internal Charges TIMS	\$0	\$21,204	\$19,437	\$21,473
54601 - Repairs&Maint- Vehicle Usage	\$33,141	\$53,125	\$47,443	\$60,498
55101 - Office Supply Expenses	\$5,499	\$5,572	\$4,436	\$5,572
55209 - Oper Sup- Fuel	\$13,432	\$12,325	\$12,741	\$16,153
55501 - Training- Training & Education	\$12,956	\$13,067	\$12,251	\$13,278
<b>OE - Operating Expenditures Totals</b>	<b>\$65,029</b>	<b>\$105,293</b>	<b>\$96,308</b>	<b>\$116,974</b>
<b>Expenditure Grand Totals:</b>	<b>\$910,245</b>	<b>\$858,471</b>	<b>\$726,311</b>	<b>\$892,384</b>

# Fire Rescue Department Building Division

## Mission

The Building Division is dedicated to quality inspections, plan review and investigation services as well as maintaining Business Tax Receipts which is accomplished through our highly-trained professionals and state-of-the-art equipment with our citizens safety being our number one priority.

## FY 2012 Budget Highlights, Projects and Impact

The Building Division's function under the supervision of the Fire Rescue Department is to facilitate safe code compliant buildings within the Town of Davie and to render customer service assistance to both corporate and the customer (i.e. owner or builder). We provide a permitting system that is inclusive of plans review, initial and follow-up inspections, and the issuance of certificates of occupancies. Our process is designed to ensure code compliant and life safety construction. To meet the aforementioned objectives, we provide efficient and effective plan review, project management and processing, and inspections from the four assigned disciplines to accomplish this goal.

As a business process, all revenues are used to provide code compliance in the Town of Davie as required by state law. We project for FY 2012; the Building Division will have a balanced budget with a surplus based on projected permit activity within the Town.

## Staffing Levels

	FY 2010	FY 2011	FY 2012
Administrative Secretary	1	1	1
Bldg Plans Examiner	6	6	6
Building Inspector	2	2	2
Building Official	1	1	1
Chief Bldg. Inspector	1	1	1
Chief Electrical Inspector	1	1	1
Chief Mechanical Inspector	1	1	1
Chief Plumbing Inspector	1	1	1
Electrical Inspector	1	1	1
Office Supervisor	1	1	1
Permit Clerk	6	5	5
Permit Examiner	1	1	1
Program Manager	1	1	1
<b>Total Budgeted Positions</b>	<b>24</b>	<b>23</b>	<b>23</b>

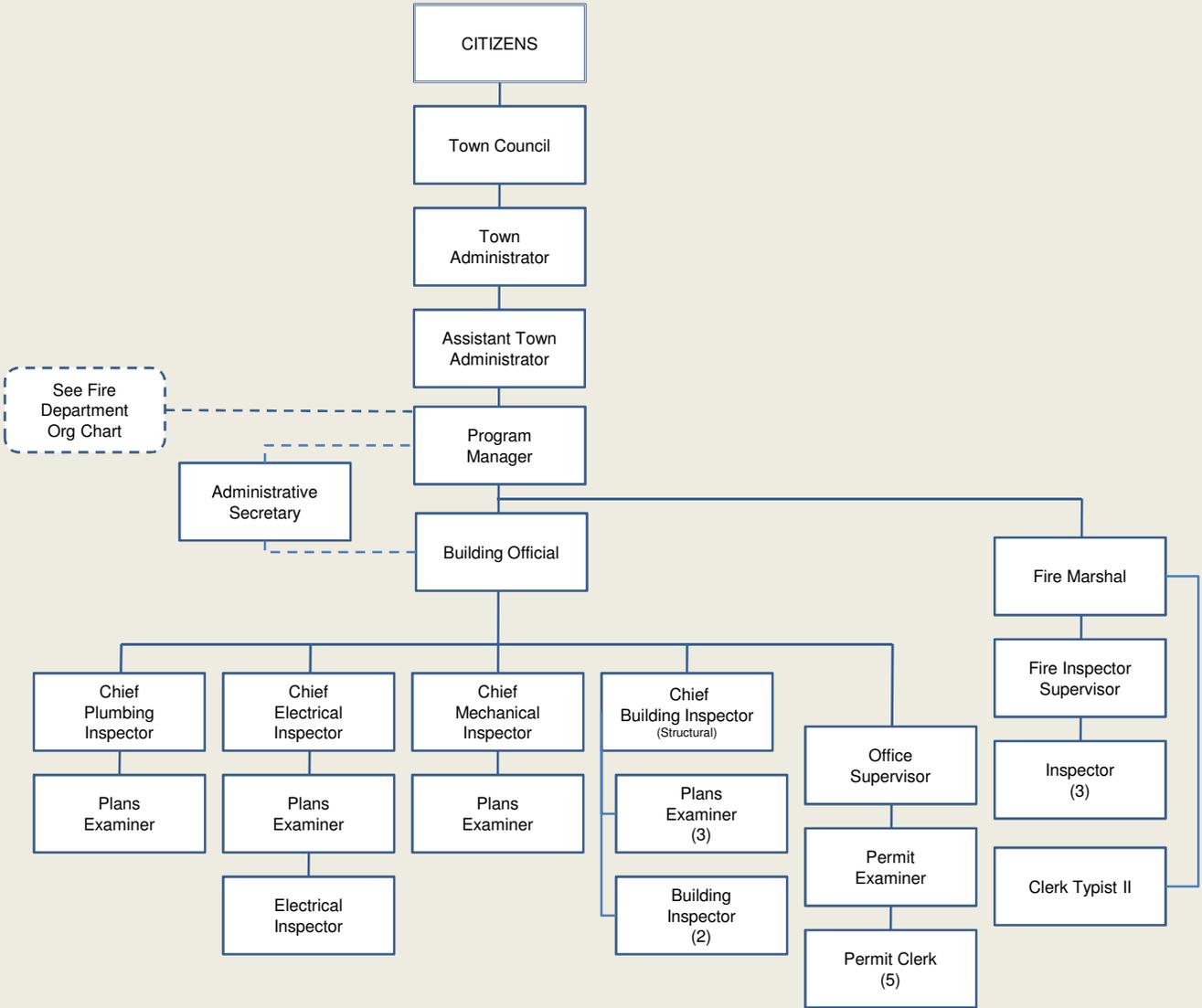
# Fire Rescue Department Building Division

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Permits, Fees and Special Assessments	\$2,182,671	\$2,390,430	\$3,184,695
Charges for Services	\$102,908	\$115,920	\$151,854
<b>Revenue Totals</b>	<b>\$2,285,579</b>	<b>\$2,506,350</b>	<b>\$3,336,549</b>
<u>Expenditures</u>			
Personnel Services	\$2,214,765	\$2,270,525	\$2,272,823
Operating Expenditures	\$423,835	\$380,087	\$900,290
Capital Outlay	\$172,532	\$22,155	\$77,905
<b>Expenditure Totals</b>	<b>\$2,811,132</b>	<b>\$2,672,767</b>	<b>\$3,251,018</b>

# Fire Rescue Department – Building Division

## Organizational Chart



**GENERAL FUND 001  
BUILDING DIVISION**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$1,465,048	\$1,448,797	\$1,177,438	\$1,447,956
51202 - Salaries- Longevity	\$19,452	\$21,202	\$19,863	\$20,682
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$550
51401 - Overtime	\$7,942	\$25,353	\$17,712	\$50,000
52101 - FICA Taxes	\$108,998	\$114,229	\$88,899	\$116,222
52201 - Retirement Contributions	\$326,785	\$328,867	\$264,747	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$306,265
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$35,459
52301 - Life & Health Ins- Health	\$240,862	\$284,736	\$198,594	\$246,480
52401 - Workers' Compensation	\$45,678	\$47,341	\$38,281	\$49,209
<b>PS - Personnel Services Totals</b>	<b>\$2,214,765</b>	<b>\$2,270,525</b>	<b>\$1,805,534</b>	<b>\$2,272,823</b>
<u>OE - Operating Expenditures</u>				
53101 - Prof Svc- Legal Expense	\$426	\$7,500	\$167	\$7,500
53401 - Other Svc- Contractual Services	\$0	\$11,000	\$900	\$61,000
53409 - Other Svc- Unsafe Structure	\$8,063	\$39,775	\$10	\$40,000
53426 - Other Svc- Internal Charges TIMS	\$87,737	\$72,166	\$66,152	\$85,158
53440 - Other Svc- Administrative Fees	\$0	\$0	\$0	\$426,493
54101 - Communications Services Expense	\$23,380	\$27,340	\$17,971	\$29,525
54301 - Utility Services	\$12,691	\$16,090	\$10,176	\$12,785
54401 - Rentals and Leases	\$114,709	\$0	\$0	\$29,112
54601 - Repairs&Maint- Vehicle Usage	\$111,240	\$117,506	\$101,341	\$115,911
55101 - Office Supply Expenses	\$38,616	\$45,000	\$22,216	\$45,000
55201 - Oper Sup- Uniforms	\$562	\$10,000	\$3,560	\$10,000
55209 - Oper Sup- Fuel	\$21,596	\$20,250	\$15,413	\$21,405
55501 - Training- Training & Education	\$4,815	\$13,460	\$9,209	\$16,401
<b>OE - Operating Expenditures Totals</b>	<b>\$423,835</b>	<b>\$380,087</b>	<b>\$247,114</b>	<b>\$900,290</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$1,717	\$0	\$0	\$0
56409 - Mach & Equip- Technology Fee Exp.	\$162,400	\$0	\$0	\$0
56453 - Mach & Equip- Tech Equip & Maint.	\$8,415	\$22,155	\$0	\$77,905
<b>CO - Capital Outlay Totals</b>	<b>\$172,532</b>	<b>\$22,155</b>	<b>\$0</b>	<b>\$77,905</b>
<b>Expenditure Grand Totals:</b>	<b>\$2,811,132</b>	<b>\$2,672,767</b>	<b>\$2,052,648</b>	<b>\$3,251,018</b>

# Engineering Division

## Mission

It is the mission of the Town of Davie Engineering Division to provide our constituents with exceptional engineering related products and knowledge to improve their quality of life.

## FY 2012 Budget Highlights, Projects and Impact

Due to a slow economy in fiscal year FY 2011, the amount of actual construction projects is less than the projected construction projects in the FY 2011 budget. Because fewer projects are going through our development process, our current engineering revenues are not as high as they have been in previous years. As a result, the engineering division successfully reduced expenditures by minimizing the contractual services responsible for site plan Development Review Committee (DRC) and engineering plan review and also by reallocating two non engineering personnel's salaries to their respective departments.

The Town is hopeful that the economy will start to improve and that development will increase again in FY 2012. The Engineering Division anticipates substantial revenues from several large development projects, such as Walmart, Tuscana, Downtown Davie, Fieldstone Shops, and Sunforest. These projected revenues will significantly increase our engineering reserves and give us the ability to fund much needed improvements to satisfy the growth and improve the operation of our Town.

## Staffing Levels

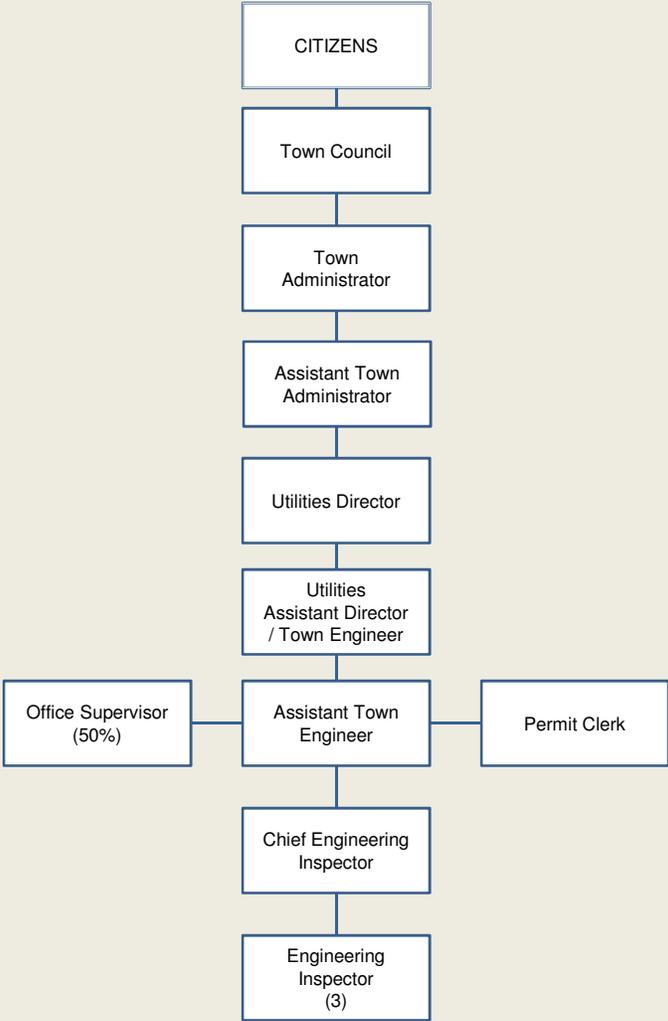
	FY 2010	FY 2011	FY 2012
Asst. Town Engineer	1	0	1
Chief Engineering Inspector	1	1	1
Engineering Inspector	3	3	3
Office Supervisor	1	1	1
Permit Clerk	1	1	1
<b>Total Budgeted Positions</b>	<b>7</b>	<b>6</b>	<b>7</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Permits, Fees and Special Assessments	\$708,577	\$656,960	\$746,960
<b>Revenue Totals</b>	<b>\$708,577</b>	<b>\$656,960</b>	<b>\$746,960</b>
<u>Expenditures</u>			
Personnel Services	\$780,516	\$755,297	\$656,958
Operating Expenditures	\$119,456	\$158,913	\$353,107
Capital Outlay	\$4,018	\$0	\$2,679
<b>Expenditure Totals</b>	<b>\$903,990</b>	<b>\$914,210</b>	<b>\$1,012,744</b>

# Engineering Division

## Organizational Chart



**GENERAL FUND 001  
ENGINEERING DIVISION**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$532,600	\$503,338	\$427,096	\$422,665
51202 - Salaries- Longevity	\$3,000	\$3,750	\$3,000	\$4,375
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$350
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$1,560
51401 - Overtime	\$429	\$5,318	\$165	\$2,999
52101 - FICA Taxes	\$39,774	\$37,963	\$31,483	\$33,045
52201 - Retirement Contributions	\$111,371	\$105,460	\$88,984	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$109,500
52301 - Life & Health Ins- Health	\$84,759	\$90,840	\$74,066	\$73,740
52401 - Workers' Compensation	\$8,583	\$8,628	\$7,144	\$8,724
<b>PS - Personnel Services Totals</b>	<b>\$780,516</b>	<b>\$755,297</b>	<b>\$631,937</b>	<b>\$656,958</b>
<u>OE - Operating Expenditures</u>				
53101 - Prof Svc- Legal Expense	\$4,518	\$2,500	\$2,034	\$2,500
53401 - Other Svc- Contractual Services	\$7,082	\$42,540	\$51,706	\$18,094
53426 - Other Svc- Internal Charges TIMS	\$30,784	\$23,871	\$21,891	\$22,721
53440 - Other Svc- Administrative Fees	\$0	\$0	\$0	\$217,840
54101 - Communications Services Expense	\$6,235	\$9,720	\$4,712	\$8,160
54301 - Utility Services	\$297	\$4,345	\$2,755	\$3,470
54601 - Repairs&Maint- Vehicle Usage	\$35,825	\$35,358	\$35,093	\$35,148
54902 - Other Cur Chg- Pollut. Dischg Fee	\$17,708	\$18,000	\$17,708	\$19,500
55101 - Office Supply Expenses	\$5,499	\$9,514	\$3,295	\$8,162
55201 - Oper Sup- Uniforms	\$1,623	\$2,360	\$1,174	\$2,360
55209 - Oper Sup- Fuel	\$7,357	\$6,455	\$5,560	\$7,360
55501 - Training- Training & Education	\$2,528	\$4,250	\$2,712	\$7,792
<b>OE - Operating Expenditures Totals</b>	<b>\$119,456</b>	<b>\$158,913</b>	<b>\$148,640</b>	<b>\$353,107</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$4,018	\$0	\$0	\$2,679
<b>CO - Capital Outlay Totals</b>	<b>\$4,018</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,679</b>
<b>Expenditure Grand Totals:</b>	<b>\$903,990</b>	<b>\$914,210</b>	<b>\$780,577</b>	<b>\$1,012,744</b>

# Planning & Zoning Division

## Mission

Provide innovative, practical and cost-effective planning services to the Town, consistent with the comprehensive plan and recognized industry planning standards, while working cooperatively with the public, Town staff and other interested parties.

## FY 2012 Budget Highlights, Projects and Impact

The Planning and Zoning budget is essentially unchanged from the previous year, with no significant changes in personnel or services. Due to the loss of a Planner II and support staff in previous years, planners have become less specialized and each are performing a wider range of tasks, including inspections and customer service work as needed. As in the previous year, the Planning and Zoning Division and Engineering will share an Office Supervisor, but in FY 2012, Planning and Zoning will fund fifty percent of the salary and benefits costs. As in past years, the Division will rely on contractors for specialized planning work or other services that cannot be done "in-house." This "blended staff" approach will be critical for making significant advances in the redevelopment areas, particularly for infrastructure planning and for implementing the Sustainability Action Plan.

## Staffing Levels

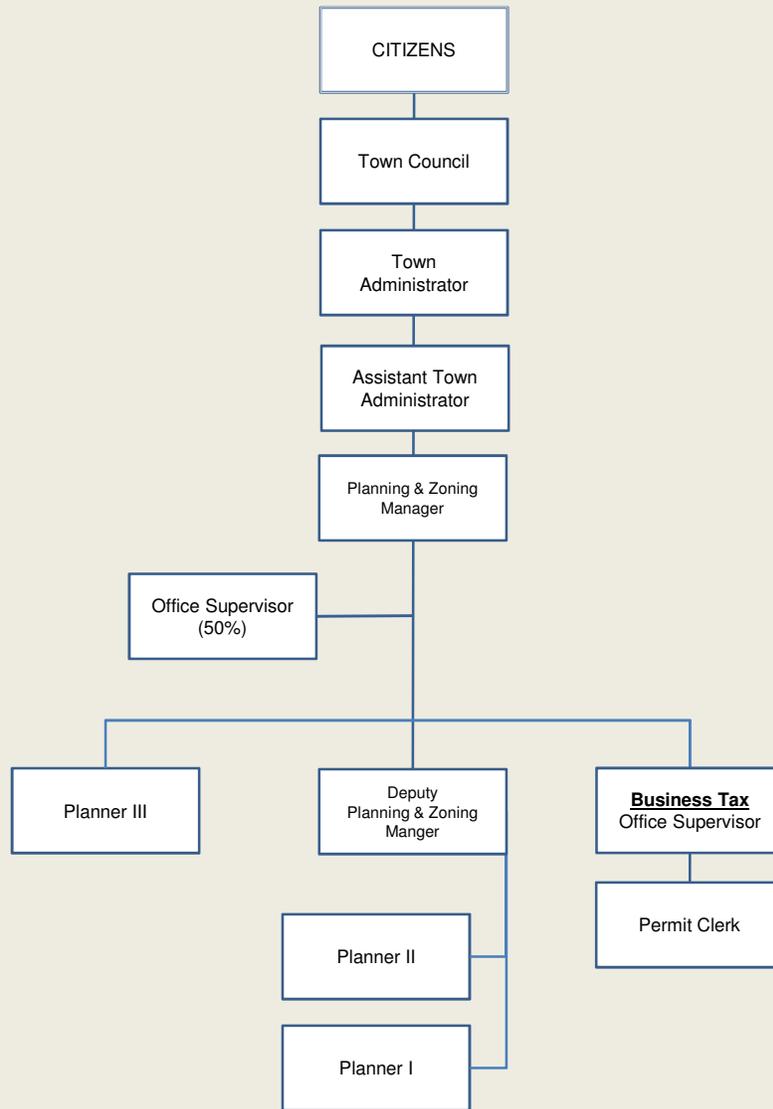
	FY 2010	FY 2011	FY 2012
Deputy Planning & Zoning Manager	1	1	1
Landscape Inspector	1	0	0
Office Supervisor	1	1	1
Permit Clerk	0	1	1
Planner I	1	1	1
Planner II	2	1	1
Planner III	1	1	1
Planning & Zoning Manager	1	1	1
<b>Total Budgeted Positions</b>	<b>8</b>	<b>7</b>	<b>7</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Permits, Fees and Special Assessments	\$144,552	\$155,636	\$164,161
Intergovernmental	\$0	\$64,310	\$0
Charges for Services	\$5,209	\$2,400	\$9,224
<b>Revenue Totals</b>	<b>\$149,761</b>	<b>\$222,346</b>	<b>\$173,385</b>
<u>Expenditures</u>			
Personnel Services	\$668,540	\$766,726	\$708,732
Operating Expenditures	\$168,350	\$301,769	\$369,238
Capital Outlay	\$8,697	\$64,310	\$16,072
<b>Expenditure Totals</b>	<b>\$845,587</b>	<b>\$1,132,805</b>	<b>\$1,094,042</b>

# Planning & Zoning Division

## Organizational Chart



**GENERAL FUND 001  
PLANNING & ZONING DIVISION**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$452,087	\$506,943	\$412,877	\$468,687
51202 - Salaries- Longevity	\$4,022	\$4,522	\$4,022	\$4,529
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$100
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$600
51401 - Overtime	\$0	\$0	\$215	\$0
52101 - FICA Taxes	\$33,737	\$39,021	\$31,182	\$36,253
52201 - Retirement Contributions	\$111,920	\$126,230	\$104,076	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$120,138
52301 - Life & Health Ins- Health	\$64,228	\$85,848	\$61,257	\$77,100
52401 - Workers' Compensation	\$2,546	\$4,162	\$3,434	\$1,325
<b>PS - Personnel Services Totals</b>	<b>\$668,540</b>	<b>\$766,726</b>	<b>\$617,062</b>	<b>\$708,732</b>
<u>OE - Operating Expenditures</u>				
53106 - Prof Svc- Cost Recovery	\$18,346	\$95,210	\$7,151	\$95,210
53401 - Other Svc- Contractual Services	\$45,877	\$123,550	\$29,987	\$186,550
53426 - Other Svc- Internal Charges TIMS	\$48,110	\$30,708	\$28,149	\$44,062
54101 - Communications Services Expense	\$5,903	\$4,977	\$5,043	\$4,677
54301 - Utility Services	\$1,045	\$415	\$353	\$460
54601 - Repairs&Maint- Vehicle Usage	\$15,265	\$6,689	\$4,926	\$6,274
55101 - Office Supply Expenses	\$31,845	\$35,600	\$8,183	\$27,705
55209 - Oper Sup- Fuel	\$456	\$995	\$507	\$675
55501 - Training- Training & Education	\$1,502	\$3,625	\$484	\$3,625
<b>OE - Operating Expenditures Totals</b>	<b>\$168,350</b>	<b>\$301,769</b>	<b>\$84,782</b>	<b>\$369,238</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$8,697	\$0	\$0	\$16,072
56480 - Mach & Equip- Grants Expense	\$0	\$64,310	\$62,475	\$0
<b>CO - Capital Outlay Totals</b>	<b>\$8,697</b>	<b>\$64,310</b>	<b>\$62,475</b>	<b>\$16,072</b>
<b>Expenditure Grand Totals:</b>	<b>\$845,587</b>	<b>\$1,132,805</b>	<b>\$764,319</b>	<b>\$1,094,042</b>

# Public Works and Capital Projects Department

## Mission

The Town of Davie Public Works and Capital Projects Department is a value driven organization that provides quality construction and maintenance products and services to address the needs of the commercial enterprises, educational institutions, employees, residents and visitors of the Town.

## FY 2012 Budget Highlights, Projects and Impact

The Public Works proposed budget for FY 2012 is approximately \$550,000 lower than the Department's FY 2011 budget. To try and meet a targeted budget amount for the Department, we have eliminated two vacant full time and one vacant part time position. We significantly reduced our road materials, tools/materials and contingency accounts. We also have significantly reduced our right-of-way lawn maintenance budget without lowering our level of service by re-bidding these areas and obtaining a lower contract cost. Adjustment of employee schedules will be analyzed to accommodate staffing of events, thereby reducing our overtime cost.

## Staffing Levels

	FY 2010	FY 2011	FY 2012
Administrative Aide	0	1	1
Assistant Public Works Director	1	1	1
Caretaker	1	1	1
Chief Landscape Inspector	0	1	1
Clerk Typist II	1	1	1
Construction Technician	1	1	1
Crew Leader	8	8	8
Equipment Operator	2	2	3
Landscape Inspector	0	1	1
Maintenance Services Supervisor	4	0	0
Maintenance Technician I	31	29	27
Maintenance Technician I, PT	0	2	1
Maintenance Technician I, Will Call	1	1	1
Maintenance Technician II	0	0	1
Maintenance Technician III	1	1	1
Office Supervisor	1	0	0
Operations Supervisor	3	3	2
Project Manager	2	2	1
Public Works/Capital Proj Dir	1	1	1
Superintendent	0	4	4
Urban Forester	1	1	1
<b>Total Budgeted Positions</b>	<b>59</b>	<b>61</b>	<b>58</b>

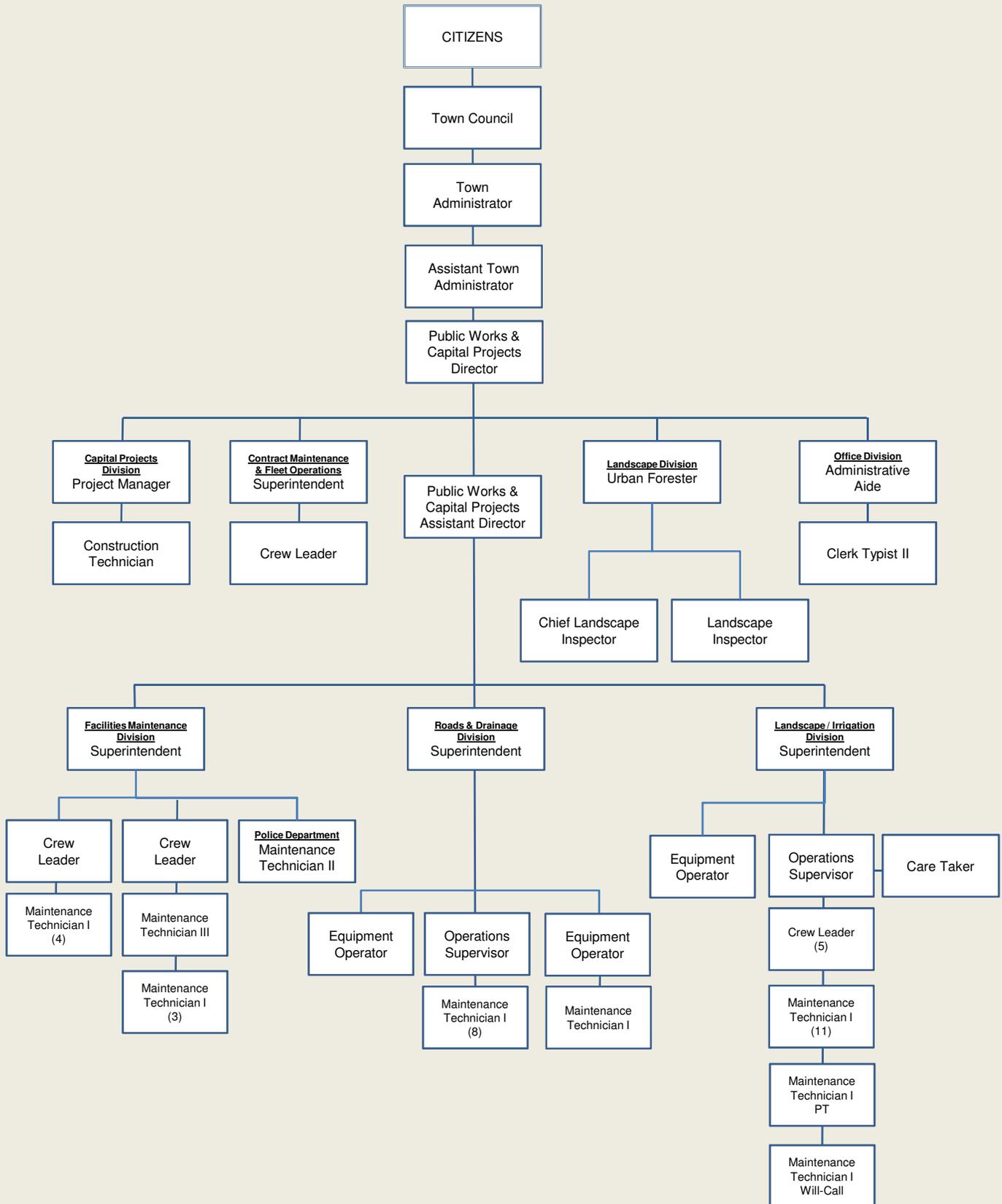
# Public Works and Capital Projects Department

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Permits, Fees, Special Assessments	\$71,429	\$20,400	\$20,400
Intergovernmental	\$85,337	\$158,421	\$61,446
Charges for Services	\$12,199	\$0	\$5,000
<b>Revenue Totals</b>	<b>\$168,965</b>	<b>\$178,821</b>	<b>\$86,846</b>
<u>Expenditures</u>			
Personnel Services	\$4,246,274	\$4,285,442	\$4,295,482
Operating Expenditures	\$3,357,439	\$3,278,727	\$2,967,757
Capital Outlay	\$0	\$275,975	\$5,357
<b>Expenditure Totals</b>	<b>\$7,603,713</b>	<b>\$7,840,144</b>	<b>\$7,268,596</b>

# Public Works & Capital Projects

## Organizational Chart



**GENERAL FUND 001  
PUBLIC WORKS DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$2,712,796	\$2,720,369	\$2,213,693	\$2,697,621
51202 - Salaries- Longevity	\$29,750	\$32,500	\$29,750	\$37,500
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$3,150
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$4,800
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$2,760
51401 - Overtime	\$34,562	\$11,000	\$19,175	\$20,497
52101 - FICA Taxes	\$200,968	\$202,051	\$163,751	\$211,629
52201 - Retirement Contributions	\$562,349	\$552,098	\$455,659	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$482,552
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$93,463
52301 - Life & Health Ins- Health	\$604,182	\$667,365	\$511,649	\$637,800
52302 - Life & Health Ins- Disability Ins	\$0	\$0	\$0	\$0
52401 - Workers' Compensation	\$101,668	\$100,059	\$82,141	\$103,710
<b>PS - Personnel Services Totals</b>	<b>\$4,246,274</b>	<b>\$4,285,442</b>	<b>\$3,475,819</b>	<b>\$4,295,482</b>
<u>OE - Operating Expenditures</u>				
53419 - Other Svc- Janitorial Contracts	\$247,733	\$232,401	\$226,334	\$237,996
53423 - Other Svc- Agency Requirements	\$2,871	\$0	\$0	\$0
53426 - Other Svc- Internal Charges TIMS	\$43,099	\$55,437	\$50,817	\$61,390
53427 - Other Svc- Discretionary&Conting.	\$290,500	\$184,650	\$154,689	\$150,000
53437 - Other Svc- Tree Preservation Exp.	\$3,134	\$88,000	\$52,956	\$57,500
54101 - Communications Services Expense	\$21,055	\$23,300	\$17,869	\$22,000
54301 - Utility Services	\$715,292	\$794,560	\$613,498	\$793,835
54601 - Repairs&Maint- Vehicle Usage	\$487,055	\$497,296	\$439,727	\$504,757
54603 - Repairs&Maint- Landscaping	\$0	\$15,000	\$14,563	\$0
54606 - Repairs&Maint- Building Maint Ext	(\$1,139)	\$0	\$0	\$0
54611 - Repairs&Maint- Street Light Maint.	\$238,088	\$70,000	\$70,000	\$61,446
54613 - Repairs&Maint- Contractual Maint.	\$810,093	\$890,303	\$787,544	\$681,463
55101 - Office Supply Expenses	\$16,433	\$15,000	\$7,817	\$10,000
55201 - Oper Sup- Uniforms	\$23,846	\$26,900	\$22,200	\$24,000
55206 - Oper Sup- Tools & Materials	\$235,047	\$191,360	\$158,815	\$162,000
55209 - Oper Sup- Fuel	\$101,122	\$103,420	\$102,672	\$132,370
55301 - Rd Maint&Sup- NPDES RQRD Maint-Rd	\$11,952	\$14,000	\$10,681	\$14,000
55302 - Rd Maint&Sup- Road Materials/Supplies	\$96,145	\$61,000	\$47,678	\$50,000
55501 - Training- Training & Education	\$15,115	\$16,100	\$6,447	\$5,000
<b>OE - Operating Expenditures Totals</b>	<b>\$3,357,439</b>	<b>\$3,278,727</b>	<b>\$2,784,308</b>	<b>\$2,967,757</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$0	\$179,000	\$130,851	\$0
56453 - Mach & Equip- Tech Equip & Maint.	\$0	\$0	\$0	\$5,357
56480 - Mach & Equip- Grants Expense	\$0	\$96,975	\$88,166	\$0
<b>CO - Capital Outlay Totals</b>	<b>\$0</b>	<b>\$275,975</b>	<b>\$219,017</b>	<b>\$5,357</b>
<b>Expenditure Grand Totals:</b>	<b>\$7,603,713</b>	<b>\$7,840,144</b>	<b>\$6,479,144</b>	<b>\$7,268,596</b>

**PUBLIC WORKS DEPARTMENT  
GENERAL OPERATIONS**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$676,041	\$716,910	\$576,918	\$704,479
51202 - Salaries- Longevity	\$2,500	\$2,500	\$2,500	\$3,750
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$350
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$4,800
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$2,160
51401 - Overtime	\$0	\$371	\$0	\$0
52101 - FICA Taxes	\$49,759	\$53,395	\$42,835	\$54,740
52201 - Retirement Contributions	\$165,448	\$170,768	\$138,717	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$169,143
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$5,506
52301 - Life & Health Ins- Health	\$110,264	\$135,144	\$92,519	\$123,120
52401 - Workers' Compensation	\$10,594	\$10,869	\$8,939	\$13,791
<b>PS - Personnel Services Totals</b>	<b>\$1,014,606</b>	<b>\$1,089,957</b>	<b>\$862,428</b>	<b>\$1,081,839</b>
<u>OE - Operating Expenditures</u>				
53423 - Other Svc- Agency Requirements	\$2,871	\$0	\$0	\$0
53426 - Other Svc- Internal Charges TIMS	\$43,099	\$55,437	\$50,817	\$61,390
53427 - Other Svc- Discretionary&Conting.	\$290,500	\$184,650	\$154,689	\$150,000
54101 - Communications Services Expense	\$20,705	\$22,700	\$17,419	\$22,000
54301 - Utility Services	\$715,292	\$794,560	\$613,498	\$793,835
54601 - Repairs&Maint- Vehicle Usage	\$487,055	\$497,296	\$439,727	\$504,757
55101 - Office Supply Expenses	\$16,433	\$15,000	\$7,817	\$10,000
55201 - Oper Sup- Uniforms	\$23,846	\$26,900	\$22,200	\$24,000
55209 - Oper Sup- Fuel	\$101,122	\$103,420	\$102,672	\$132,370
55501 - Training- Training & Education	\$15,115	\$16,100	\$6,447	\$5,000
<b>OE - Operating Expenditures Totals</b>	<b>\$1,716,037</b>	<b>\$1,716,063</b>	<b>\$1,415,288</b>	<b>\$1,703,352</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$0	\$0	\$0	\$5,357
56480 - Mach & Equip- Grants Expense	\$0	\$96,975	\$88,166	\$0
<b>CO - Capital Outlay Totals</b>	<b>\$0</b>	<b>\$96,975</b>	<b>\$88,166</b>	<b>\$5,357</b>
<b>Expenditure Grand Totals:</b>	<b>\$2,730,643</b>	<b>\$2,902,995</b>	<b>\$2,365,882</b>	<b>\$2,790,548</b>

**PUBLIC WORKS DEPARTMENT  
RIGHT OF WAY DIVISION**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$577,300	\$518,022	\$430,205	\$503,123
51202 - Salaries- Longevity	\$6,750	\$7,250	\$6,750	\$8,250

**PUBLIC WORKS DEPARTMENT  
RIGHT OF WAY DIVISION (cont.)**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$1,150
51401 - Overtime	\$4,541	\$2,845	\$2,296	\$6,499
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$75,258
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$25,325
52301 - Life & Health Ins- Health	\$143,390	\$147,528	\$115,108	\$123,120
52401 - Workers' Compensation	\$25,337	\$22,518	\$18,697	\$22,155
<b>PS - Personnel Services Totals</b>	<b>\$907,870</b>	<b>\$838,830</b>	<b>\$690,108</b>	<b>\$764,880</b>
<u>OE - Operating Expenditures</u>				
53437 - Other Svc- Tree Preservation Exp.	\$3,134	\$88,000	\$52,956	\$57,500
54603 - Repairs&Maint- Landscaping	\$0	\$15,000	\$14,563	\$0
54611 - Repairs&Maint- Street Light Maint.	\$238,088	\$70,000	\$70,000	\$61,446
54613 - Repairs&Maint- Contractual Maint.	\$418,075	\$461,383	\$417,842	\$344,200
55301 - Rd Maint&Sup- NPDES RQRD Maint-Rd	\$11,952	\$14,000	\$10,681	\$14,000
55302 - Rd Maint&Sup- Road Materials/Supplies	\$96,145	\$61,000	\$47,678	\$50,000
<b>OE - Operating Expenditures Totals</b>	<b>\$767,393</b>	<b>\$709,383</b>	<b>\$613,720</b>	<b>\$527,146</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$0	\$88,000	\$82,104	\$0
<b>CO - Capital Outlay Totals</b>	<b>\$0</b>	<b>\$88,000</b>	<b>\$82,104</b>	<b>\$0</b>
<b>Expenditure Grand Totals:</b>	<b>\$1,675,263</b>	<b>\$1,636,213</b>	<b>\$1,385,932</b>	<b>\$1,331,733</b>

**PUBLIC WORKS DEPARTMENT  
FACILITIES MAINTENANCE DIVISION**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$511,626	\$557,590	\$444,301	\$577,321
51202 - Salaries- Longevity	\$8,500	\$9,000	\$8,500	\$11,500
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$450
51401 - Overtime	\$8,924	\$3,445	\$5,771	\$6,499
52101 - FICA Taxes	\$36,936	\$40,151	\$31,808	\$45,578
52201 - Retirement Contributions	\$97,802	\$108,655	\$86,648	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$88,826
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$27,972
52301 - Life & Health Ins- Health	\$138,423	\$167,016	\$127,791	\$170,520
52401 - Workers' Compensation	\$23,654	\$25,364	\$20,407	\$26,568
<b>PS - Personnel Services Totals</b>	<b>\$825,865</b>	<b>\$911,221</b>	<b>\$725,225</b>	<b>\$955,234</b>

**PUBLIC WORKS DEPARTMENT  
FACILITIES MAINTENANCE DIVISION (cont.)**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>OE - Operating Expenditures</u>				
53419 - Other Svc- Janitorial Contracts	\$247,733	\$232,401	\$226,334	\$237,996
54606 - Repairs&Maint- Building Maint Ext	(\$1,139)	\$0	\$0	\$0
54613 - Repairs&Maint- Contractual Maint.	\$60,666	\$123,242	\$71,132	\$79,960
55206 - Oper Sup- Tools & Materials	\$145,709	\$109,270	\$85,871	\$80,000
<b>Expenditure Grand Totals:</b>	<b>\$1,278,834</b>	<b>\$1,376,134</b>	<b>\$1,108,562</b>	<b>\$1,353,190</b>

**PUBLIC WORKS DEPARTMENT  
LANDSCAPE & IRRIGATION DIVISION**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$947,829	\$927,847	\$762,269	\$912,698
51202 - Salaries- Longevity	\$12,000	\$13,750	\$12,000	\$14,000
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$1,200
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$600
51401 - Overtime	\$21,096	\$4,339	\$11,107	\$7,499
52101 - FICA Taxes	\$71,993	\$69,454	\$57,118	\$71,604
52201 - Retirement Contributions	\$190,826	\$171,059	\$145,232	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$149,325
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$34,660
52301 - Life & Health Ins- Health	\$212,105	\$217,677	\$176,231	\$221,040
52401 - Workers' Compensation	\$42,083	\$41,308	\$34,099	\$41,196
<b>PS - Personnel Services Totals</b>	<b>\$1,497,933</b>	<b>\$1,445,434</b>	<b>\$1,198,058</b>	<b>\$1,453,822</b>
<u>OE - Operating Expenditures</u>				
54101 - Communications Services Expense	\$350	\$600	\$450	\$0
54613 - Repairs&Maint- Contractual Maint.	\$331,352	\$305,678	\$298,569	\$257,303
55206 - Oper Sup- Tools & Materials	\$89,338	\$82,090	\$72,944	\$82,000
<b>OE - Operating Expenditures Totals</b>	<b>\$421,041</b>	<b>\$388,368</b>	<b>\$371,964</b>	<b>\$339,303</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$0	\$91,000	\$48,746	\$0
<b>CO - Capital Outlay Totals</b>	<b>\$0</b>	<b>\$91,000</b>	<b>\$48,746</b>	<b>\$0</b>
<b>Expenditure Grand Totals:</b>	<b>\$1,918,973</b>	<b>\$1,924,802</b>	<b>\$1,618,768</b>	<b>\$1,793,125</b>

# Parks & Recreation Department

## Mission

To provide life enriching, diversified recreational programs, high quality park areas and facilities, courteous, helpful customer service and proactive improvement to meet future needs.

## FY 2012 Budget Highlights, Projects and Impact

The proposed FY 2012 Parks & Recreation General Fund budget is approximately \$3.5 million which is a decrease of \$39,863 (1.1%) compared to the FY 2011 budget of \$3.54 million.

Operating and Capital Outlay Expenses were reduced by \$18,712 (1.5%) from \$1,231,303 to \$1,212,591.

### Significant Reductions Include:

- ⇩ Contractual Services Sports - \$5,000
- ⇩ Vehicle Usage (eliminated two park ranger vehicles) - \$14,862
- ⇩ Rentals & Leases - \$15,000
- ⇩ Capital Outlay (one-time capital improvements from FY 2011 have been completed and do not need to be budgeted in FY 2012) - \$41,480

### Significant Increases Include:

- ⇩ Contractual Services Recreation (due to instructor payments for new revenue generating classes) - \$20,000
- ⇩ Internal Charges - \$6,240
- ⇩ Utility Services for electric and water - \$37,845
- ⇩ Fuel - \$3,150

Personnel Expenses are decreasing by \$21,151 (.9%) from \$2,312,842 to \$2,291,691. The departments Administrative Secretary retired. The position is being changed to a PT Secretary based on an efficiency driven redistribution of office work among the remaining Secretary, (2) Clerk Typist II and new PT Secretary positions.

Revenue is projected to decrease by \$18,230 (2%) from \$866,660 to \$848,430. This is primarily being experienced in reduced revenues for youth sports, most likely attributable to the economic recession. New revenue generating programs for FY 2012 include Pine Island Multipurpose Center programs such as Mommy & Me, Dutch Culture, Sewing, and Sign Language. Total new revenue of \$21,230.

The budget will allow for uninterrupted continuance of current service levels. Staffing levels are sufficient to accommodate increased program participation that may occur as economic conditions improve.

The proposed FY 2012 Golf Course Enterprise Fund budget is \$191,107. This budget includes \$68,007 Personnel Expense (PT Golf Course Manager for Management Services Contract Compliance) and \$123,100 for Operating Expenditures. The Projected Golf Course Enterprise Fund Revenue for FY 2012 is \$134,000.

# Parks & Recreation Department

## Staffing Levels

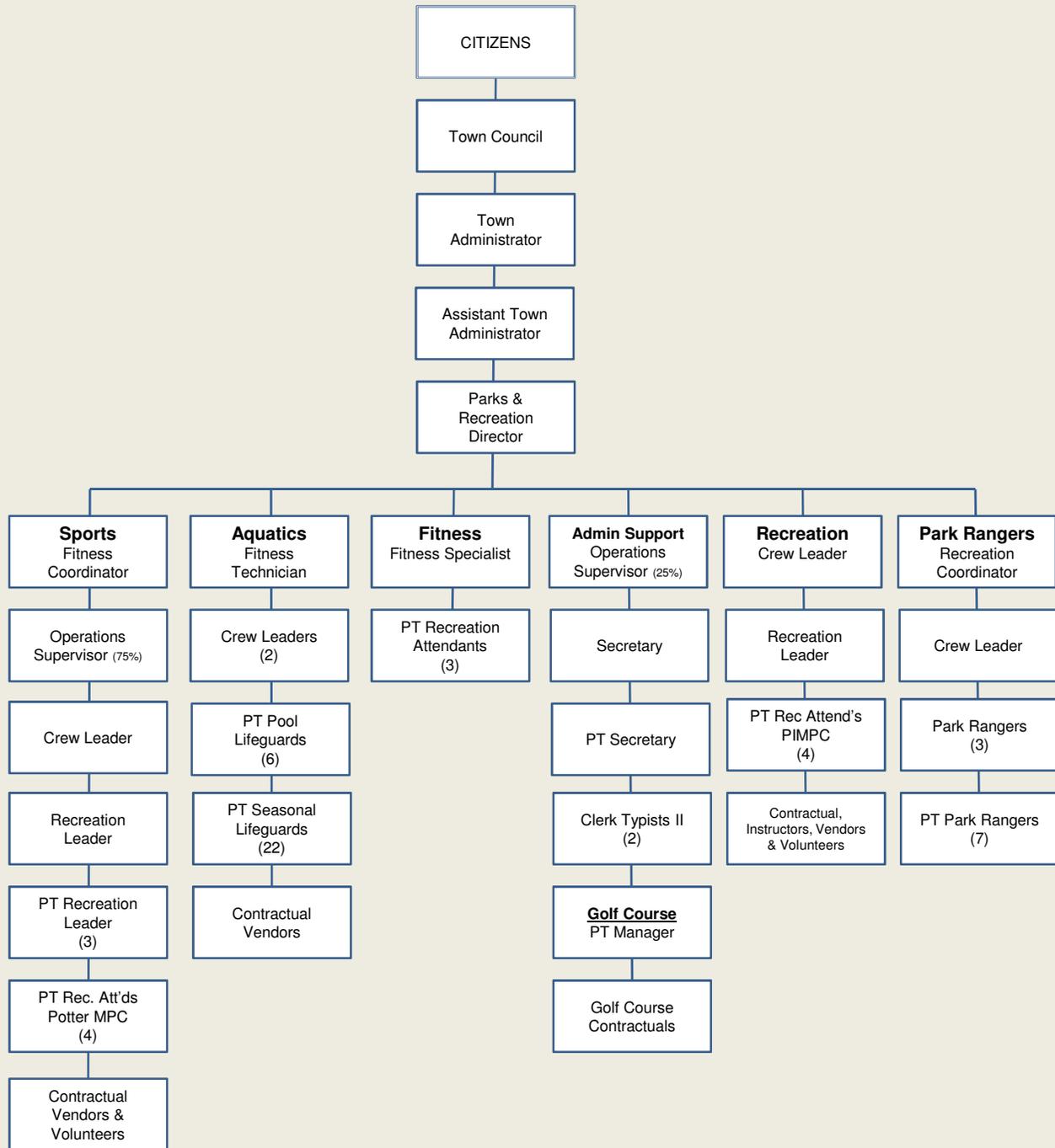
	FY 2010	FY 2011	FY 2012
Administrative Secretary	1	1	0
Clerk Typist II	2	2	2
Crew Leader	5	5	5
Fitness Coordinator	1	1	1
Fitness Specialist	1	1	1
Fitness Technician	1	1	1
Golf Course Manager PT	0	0	1
Operations Supervisor	1	1	1
Park Ranger FT	4	4	3
Park Ranger PT	5	5	7
Parks & Recreation Director	1	1	1
Pool Lifeguard, BBR PT Seasonal	4	4	4
Pool Lifeguard, PT Regular	6	6	6
Pool Lifeguard, PT Seasonal	18	18	18
Recreation Attendant PT	11	11	11
Recreation Coordinator	1	1	1
Recreation Leader FT	2	2	2
Recreation Leader PT	3	3	3
Secretary	1	1	1
Secretary PT	0	0	1
<b>Total Budgeted Positions</b>	<b>68</b>	<b>68</b>	<b>70</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Charges for Services	\$546,578	\$633,610	\$610,030
Miscellaneous Revenues	\$144,175	\$233,050	\$238,400
<b>Revenue Totals</b>	<b>\$690,753</b>	<b>\$866,660</b>	<b>\$848,430</b>
<u>Expenditures</u>			
Personnel Services	\$2,320,627	\$2,312,842	\$2,291,691
Operating Expenditures	\$1,109,112	\$1,146,783	\$1,174,071
Capital Outlay	\$7,009	\$79,020	\$33,020
Grants and Aids	\$6,440	\$5,500	\$5,500
<b>Expenditure Totals</b>	<b>\$3,443,187</b>	<b>\$3,544,145</b>	<b>\$3,504,282</b>

# Parks & Recreation Department

## Organizational Chart



**GENERAL FUND 001  
PARKS & RECREATION DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$1,658,495	\$1,647,697	\$1,368,360	\$1,650,920
51202 - Salaries- Longevity	\$17,125	\$20,625	\$16,750	\$22,326
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$1,425
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$4,080
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$600
51401 - Overtime	\$51,127	\$40,964	\$37,917	\$38,249
52101 - FICA Taxes	\$129,796	\$128,409	\$106,665	\$131,401
52201 - Retirement Contributions	\$223,149	\$217,775	\$179,475	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$178,330
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$23,927
52301 - Life & Health Ins- Health	\$185,198	\$204,534	\$156,487	\$185,538
52401 - Workers' Compensation	\$55,736	\$52,838	\$43,984	\$54,895
<b>PS - Personnel Services Totals</b>	<b>\$2,320,627</b>	<b>\$2,312,842</b>	<b>\$1,909,639</b>	<b>\$2,291,691</b>
<u>OE - Operating Expenditures</u>				
53401 - Other Svc- Contractual Services	\$5,213	\$4,000	\$2,163	\$3,500
53411 - Other Svc- Contr Svc/Sports	\$56,748	\$47,025	\$45,464	\$42,000
53412 - Other Svc- Contr Svc/Recreation	\$64,623	\$66,750	\$71,738	\$86,617
53426 - Other Svc- Internal Charges TIMS	\$63,108	\$38,708	\$35,482	\$44,491
54101 - Communications Services Expense	\$32,770	\$30,850	\$36,453	\$30,230
54301 - Utility Services	\$555,730	\$594,085	\$458,707	\$631,930
54401 - Rentals and Leases	\$800	\$16,000	\$200	\$1,000
54501 - Ins- Insurance Premiums	\$21,414	\$30,000	\$30,000	\$30,000
54601 - Repairs&Maint- Vehicle Usage	\$98,482	\$116,165	\$99,135	\$101,303
55101 - Office Supply Expenses	\$16,133	\$12,900	\$9,963	\$12,000
55201 - Oper Sup- Uniforms	\$8,192	\$8,100	\$7,268	\$6,100
55205 - Oper Sup- Parks & Rec Supplies	\$51,219	\$45,000	\$45,009	\$44,500
55207 - Oper Sup- Athletic Programs	\$96,352	\$100,000	\$99,915	\$100,000
55209 - Oper Sup- Fuel	\$34,935	\$34,700	\$28,080	\$37,850
55501 - Training- Training & Education	\$3,393	\$2,500	\$1,213	\$2,550
<b>OE - Operating Expenditures Totals</b>	<b>\$1,109,112</b>	<b>\$1,146,783</b>	<b>\$970,791</b>	<b>\$1,174,071</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$4,156	\$74,500	\$61,688	\$19,500
56453 - Mach & Equip- Tech Equip & Maint.	\$2,853	\$4,520	\$2,856	\$13,520
<b>CO - Capital Outlay Totals</b>	<b>\$7,009</b>	<b>\$79,020</b>	<b>\$64,544</b>	<b>\$33,020</b>
<u>GR - Grants and Aids</u>				
58205 - Grants&Aids- Scholarship Exp.	\$6,440	\$5,500	\$1,120	\$5,500
<b>GR - Grants and Aids Totals</b>	<b>\$6,440</b>	<b>\$5,500</b>	<b>\$1,120</b>	<b>\$5,500</b>
<b>Expenditure Grand Totals:</b>	<b>\$3,443,187</b>	<b>\$3,544,145</b>	<b>\$2,946,094</b>	<b>\$3,504,282</b>

## PARKS & RECREATION DEPARTMENT GENERAL OPERATIONS

### APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$289,502	\$273,399	\$232,028	\$239,584
51202 - Salaries- Longevity	\$3,750	\$4,500	\$3,750	\$3,950
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$100
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$4,080
51401 - Overtime	\$674	\$1,988	\$588	\$748
52101 - FICA Taxes	\$21,410	\$20,763	\$17,534	\$19,009
52201 - Retirement Contributions	\$68,704	\$66,992	\$56,422	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$51,097
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$1,850
52301 - Life & Health Ins- Health	\$54,617	\$55,902	\$43,690	\$42,468
52401 - Workers' Compensation	\$2,090	\$1,341	\$1,239	\$1,306
<b>PS - Personnel Services Totals</b>	<b>\$440,746</b>	<b>\$424,885</b>	<b>\$355,250</b>	<b>\$364,192</b>
<u>OE - Operating Expenditures</u>				
53412 - Other Svc- Contr Svc/Recreation	\$10,730	\$9,250	\$5,548	\$7,725
53426 - Other Svc- Internal Charges TIMS	\$63,108	\$38,708	\$35,482	\$44,491
54101 - Communications Services Expense	\$8,144	\$3,100	\$4,853	\$3,200
54301 - Utility Services	\$47,189	\$46,720	\$44,560	\$52,955
55101 - Office Supply Expenses	\$7,223	\$5,000	\$4,251	\$5,000
55501 - Training- Training & Education	\$1,278	\$1,500	\$335	\$1,550
<b>OE - Operating Expenditures Totals</b>	<b>\$137,672</b>	<b>\$104,278</b>	<b>\$95,029</b>	<b>\$114,921</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$0	\$33,000	\$21,351	\$7,500
56453 - Mach & Equip- Tech Equip & Maint.	\$2,853	\$4,520	\$2,856	\$13,520
<b>CO - Capital Outlay Totals</b>	<b>\$2,853</b>	<b>\$37,520</b>	<b>\$24,207</b>	<b>\$21,020</b>
<b>Expenditure Grand Totals:</b>	<b>\$581,271</b>	<b>\$566,683</b>	<b>\$474,485</b>	<b>\$500,133</b>

## PARKS & RECREATION DEPARTMENT SPORTS PROGRAMS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$330,869	\$335,083	\$275,298	\$344,091
51202 - Salaries- Longevity	\$5,500	\$6,625	\$5,500	\$7,063
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$250
51401 - Overtime	\$2,805	\$4,004	\$547	\$4,000
52101 - FICA Taxes	\$25,604	\$25,824	\$21,005	\$27,188
52201 - Retirement Contributions	\$32,964	\$34,315	\$28,611	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$30,563

## PARKS & RECREATION DEPARTMENT SPORTS PROGRAMS (cont.)

### APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$5,551
52301 - Life & Health Ins- Health	\$35,220	\$43,602	\$34,054	\$41,310
52401 - Workers' Compensation	\$13,108	\$11,253	\$9,128	\$11,708
<b>PS - Personnel Services Totals</b>	<b>\$446,068</b>	<b>\$460,706</b>	<b>\$374,143</b>	<b>\$471,724</b>
<u>OE - Operating Expenditures</u>				
53411 - Other Svc- Contr Svc/Sports	\$56,748	\$47,025	\$45,464	\$42,000
53412 - Other Svc- Contr Svc/Recreation	\$9,007	\$14,250	\$13,829	\$13,475
54101 - Communications Services Expense	\$14,230	\$13,450	\$16,966	\$13,440
54301 - Utility Services	\$292,466	\$304,270	\$234,154	\$327,435
54401 - Rentals and Leases	\$0	\$15,000	\$0	\$0
54501 - Ins- Insurance Premiums	\$21,414	\$30,000	\$30,000	\$30,000
54601 - Repairs&Maint- Vehicle Usage	\$20,681	\$17,425	\$14,870	\$13,676
55101 - Office Supply Expenses	\$1,096	\$1,400	\$459	\$1,000
55201 - Oper Sup- Uniforms	\$969	\$1,400	\$1,300	\$1,000
55207 - Oper Sup- Athletic Programs	\$96,352	\$100,000	\$99,915	\$100,000
55209 - Oper Sup- Fuel	\$3,843	\$2,200	\$1,689	\$2,000
<b>OE - Operating Expenditures Totals</b>	<b>\$516,806</b>	<b>\$546,420</b>	<b>\$458,646</b>	<b>\$544,026</b>
<u>GR - Grants and Aids</u>				
58205 - Grants&Aids- Scholarship Exp.	\$6,440	\$5,500	\$1,120	\$5,500
<b>GR - Grants and Aids Totals</b>	<b>\$6,440</b>	<b>\$5,500</b>	<b>\$1,120</b>	<b>\$5,500</b>
<b>Expenditure Grand Totals:</b>	<b>\$969,315</b>	<b>\$1,012,626</b>	<b>\$833,908</b>	<b>\$1,021,250</b>

## PARKS & RECREATION DEPARTMENT AQUATICS & FITNESS PROGRAMS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$492,887	\$498,239	\$404,682	\$521,442
51202 - Salaries- Longevity	\$750	\$1,750	\$750	\$2,500
51401 - Overtime	\$10,133	\$5,740	\$7,059	\$4,750
52101 - FICA Taxes	\$37,940	\$38,264	\$31,034	\$40,448
52201 - Retirement Contributions	\$34,901	\$33,133	\$28,322	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$22,585
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$11,454
52301 - Life & Health Ins- Health	\$32,986	\$35,788	\$32,844	\$40,800
52401 - Workers' Compensation	\$20,044	\$20,333	\$16,606	\$21,339
<b>PS - Personnel Services Totals</b>	<b>\$629,642</b>	<b>\$633,247</b>	<b>\$521,297</b>	<b>\$665,318</b>
<u>OE - Operating Expenditures</u>				
53401 - Other Svc- Contractual Services	\$5,213	\$4,000	\$2,163	\$3,500
53412 - Other Svc- Contr Svc/Recreation	\$13,615	\$14,250	\$18,044	\$21,750

**PARKS & RECREATION DEPARTMENT  
AQUATICS & FITNESS PROGRAMS (cont.)**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
54101 - Communications Services Expense	\$4,286	\$3,800	\$4,136	\$3,820
54301 - Utility Services	\$108,614	\$125,545	\$94,941	\$132,515
54601 - Repairs&Maint- Vehicle Usage	\$5,909	\$3,485	\$2,974	\$7,598
55101 - Office Supply Expenses	\$1,794	\$1,500	\$1,237	\$1,000
55201 - Oper Sup- Uniforms	\$3,416	\$3,020	\$2,935	\$2,000
55205 - Oper Sup- Parks & Rec Supplies	\$45,508	\$40,000	\$40,560	\$40,000
55209 - Oper Sup- Fuel	\$1,397	\$1,500	\$1,049	\$1,200
55501 - Training- Training & Education	\$1,627	\$1,000	\$878	\$1,000
<b>OE - Operating Expenditures Totals</b>	<b>\$191,379</b>	<b>\$198,100</b>	<b>\$168,917</b>	<b>\$214,383</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$4,156	\$41,500	\$40,338	\$12,000
<b>CO - Capital Outlay Totals</b>	<b>\$4,156</b>	<b>\$41,500</b>	<b>\$40,338</b>	<b>\$12,000</b>
<b>Expenditure Grand Totals:</b>	<b>\$825,177</b>	<b>\$872,847</b>	<b>\$730,551</b>	<b>\$891,701</b>

**PARKS & RECREATION DEPARTMENT  
RECREATION & CULTURAL PROGRAMS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$166,410	\$164,435	\$130,640	\$159,623
51202 - Salaries- Longevity	\$1,500	\$1,875	\$1,125	\$2,188
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$325
51401 - Overtime	\$1,801	\$2,073	\$1,401	\$1,750
52101 - FICA Taxes	\$13,062	\$12,943	\$10,243	\$12,536
52201 - Retirement Contributions	\$19,137	\$19,402	\$16,218	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$20,745
52301 - Life & Health Ins- Health	\$8,300	\$9,050	\$7,121	\$16,080
52401 - Workers' Compensation	\$6,502	\$6,488	\$5,151	\$6,330
<b>PS - Personnel Services Totals</b>	<b>\$216,711</b>	<b>\$216,266</b>	<b>\$171,898</b>	<b>\$219,577</b>
<u>OE - Operating Expenditures</u>				
53412 - Other Svc- Contr Svc/Recreation	\$31,272	\$29,000	\$34,782	\$43,667
54101 - Communications Services Expense	\$3,345	\$5,200	\$5,005	\$5,230
54301 - Utility Services	\$70,595	\$79,875	\$56,885	\$78,370
54601 - Repairs&Maint- Vehicle Usage	\$10,833	\$13,940	\$11,896	\$21,273
55101 - Office Supply Expenses	\$4,623	\$4,000	\$3,419	\$4,000
55201 - Oper Sup- Uniforms	\$700	\$680	\$857	\$600
55205 - Oper Sup- Parks & Rec Supplies	\$4,494	\$4,500	\$3,966	\$4,000
55209 - Oper Sup- Fuel	\$1,397	\$2,000	\$1,689	\$1,500
55501 - Training- Training & Education	\$488	\$0	\$0	\$0
<b>OE - Operating Expenditures Totals</b>	<b>\$127,746</b>	<b>\$139,195</b>	<b>\$118,498</b>	<b>\$158,640</b>
<b>Expenditure Grand Totals:</b>	<b>\$344,458</b>	<b>\$355,461</b>	<b>\$290,397</b>	<b>\$378,217</b>

# PARKS & RECREATION DEPARTMENT PARK RANGER PROGRAM

## APPROPRIATIONS

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<b>Fund: 001 General Fund</b>				
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$378,827	\$376,541	\$325,712	\$386,180
51202 - Salaries- Longevity	\$5,625	\$5,875	\$5,625	\$6,625
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$750
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$600
51401 - Overtime	\$35,715	\$27,159	\$28,323	\$27,001
52101 - FICA Taxes	\$31,780	\$30,615	\$26,849	\$32,220
52201 - Retirement Contributions	\$67,444	\$63,933	\$49,902	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$53,340
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$5,072
52301 - Life & Health Ins- Health	\$54,075	\$60,192	\$38,779	\$44,880
52401 - Workers' Compensation	\$13,992	\$13,423	\$11,860	\$14,212
<b>PS - Personnel Services Totals</b>	<b>\$587,459</b>	<b>\$577,738</b>	<b>\$487,051</b>	<b>\$570,880</b>
<u>OE - Operating Expenditures</u>				
54101 - Communications Services Expense	\$2,766	\$5,300	\$5,494	\$4,540
54301 - Utility Services	\$36,867	\$37,675	\$28,186	\$40,655
54401 - Rentals and Leases	\$800	\$1,000	\$700	\$1,000
54601 - Repairs&Maint- Vehicle Usage	\$61,059	\$81,315	\$69,395	\$58,756
55101 - Office Supply Expenses	\$1,396	\$1,000	\$598	\$1,000
55201 - Oper Sup- Uniforms	\$3,106	\$3,000	\$2,873	\$2,500
55205 - Oper Sup- Parks & Rec Supplies	\$1,217	\$500	\$483	\$500
55209 - Oper Sup- Fuel	\$28,297	\$29,000	\$23,652	\$33,150
<b>OE - Operating Expenditures Totals</b>	<b>\$135,508</b>	<b>\$158,790</b>	<b>\$131,381</b>	<b>\$142,101</b>
<b>Expenditure Grand Totals:</b>	<b>\$722,967</b>	<b>\$736,528</b>	<b>\$618,431</b>	<b>\$712,981</b>

# Special Events & Cultural Arts Department

## Mission

The Special Events and Cultural Arts Department's mission is to promote an understanding and interest in creating, developing, and implementing a variety of diverse special and cultural events; as well as cultural classes and cooperative partnership programs with other not for profit groups that meet the cultural, social and physical needs of the community.

The Town has changed this Department's name, from Special Projects, to properly reflect the true function of this Department. Special Events and Cultural Arts Department offers year round and seasonal cultural activities, special events and festivals for the entire family. Theatrical stage productions are performed throughout the year at a small cost. The Bergeron Rodeo Grounds located in the historical western theme downtown district has served as Davie's main tourist attraction. This indoor/outdoor facility has been building and establishing itself as one of the up and coming multi-cultural locales in South Florida. Originally the center was established as a rodeo/horse arena, but as the need for more versatile activities increased, the arena expanded to meet the demands for other events like top name concert entertainers and family events such as: monster trucks, horse shows, dog shows, car shows, air boat shows, specialty shows and industrial shows.

## FY 2012 Budget Highlights, Projects and Impact

There are no significant increases or decreases in this year's projected budget. Below is a list of the projects/services that will be initiated through out the fiscal year in the Town of Davie.

Special and Cultural Events	41 days of events
Cultural Community Theater	12 performances per year
School Partnership Programs	10 programs
Bergeron Rodeo Grounds Events	250 days of events
Dedications and Ceremonies	5-8 days of events

The impact of the above listed activities support leisure opportunities at little or no cost for the community. The Special Events and Cultural Arts Department has done its part the past several years to cut its budget to meet the needs and demands of other Town services.

Families enjoy leisure services, parks and family bonding experiences, which play a strong role in offering residents a release from their daily routines, a sense of purpose, sharing, and an opportunity to express their thoughts and feelings through participation.

The Special Events and Cultural Arts once again established creative ways to meet budget cap mandates without drastically hindering service opportunities. The department will depend largely on event sponsorships, teaming up with other not-for-profit organizations, and trading cost for in kind services.

The Bergeron Rodeo Grounds offers an average of 250 days of programs and cultural activities with an attendance of over 190,000 visitors per year.

- Special events offer an opportunity for the entire family to share a cultural experience.
- Orange Blossom Festival, Parade and Rodeo are a two day community heritage event that attracts over 25,000 locals and tourists.

# Special Events & Cultural Arts Department

- School Partnership Programs offer education experiences and share the event cost with the school board.
- Adult Community Theater will hold 12 performances this year and will attract over 5,000 thespians for theatrical experiences at reasonable ticket cost.
- Gives the Town the opportunity to dedicate a facility or street to the memory of an outstanding resident. It also allows the Town to showcase a new facility or service to its' residents.

## Staffing Levels

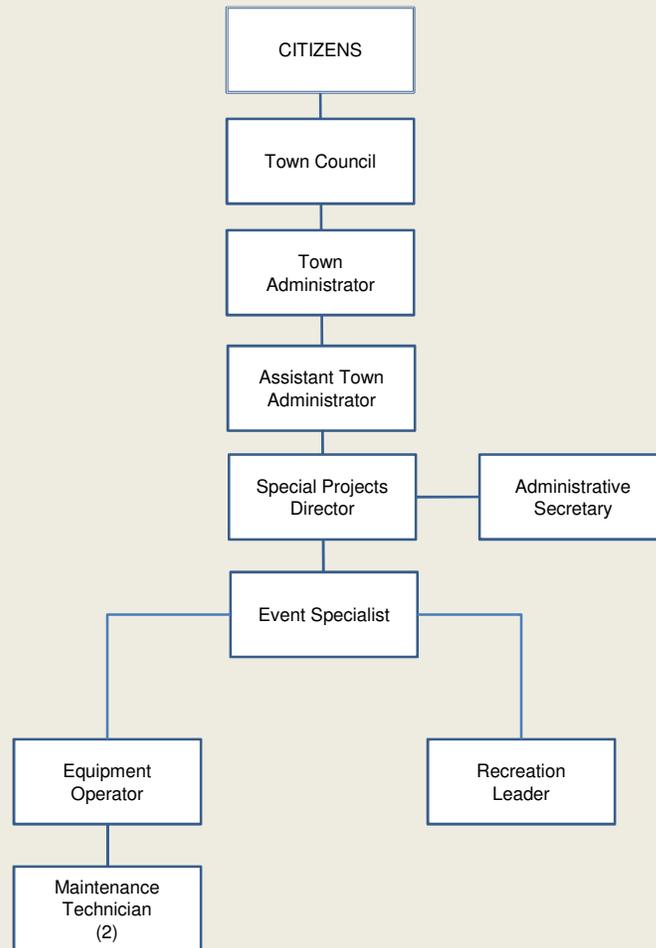
	FY 2010	FY 2011	FY 2012
Administrative Secretary	1	1	1
Equipment Operator	1	1	1
Events Specialist	1	1	1
Maintenance Technician	2	2	2
Recreation Leader	1	1	1
Special Projects Director	1	1	1
<b>Total Budgeted Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Permits, Fees, Special Assessments	\$15,039	\$14,000	\$8,000
Charges for Services	\$22,101	\$23,910	\$29,910
Miscellaneous Revenues	\$189,105	\$188,510	\$164,750
<b>Revenue Totals</b>	<b>\$226,245</b>	<b>\$226,420</b>	<b>\$202,660</b>
<u>Expenditures</u>			
Personnel Services	\$549,804	\$557,099	\$554,557
Operating Expenditures	\$273,128	\$249,753	\$273,554
Capital Outlay	\$317	\$4,100	\$6,779
<b>Expenditure Totals</b>	<b>\$823,248</b>	<b>\$810,952</b>	<b>\$834,890</b>

# Special Events & Cultural Arts Department

## Organizational Chart



**GENERAL FUND 001  
SPECIAL EVENTS & CULTURAL ARTS DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$367,374	\$365,691	\$307,068	\$369,004
51202 - Salaries- Longevity	\$5,000	\$5,500	\$5,000	\$6,250
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$4,800
51401 - Overtime	\$2,027	\$5,036	\$2,684	\$0
52101 - FICA Taxes	\$26,612	\$28,946	\$23,210	\$29,018
52201 - Retirement Contributions	\$70,954	\$62,012	\$60,243	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$54,042
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$19,023
52301 - Life & Health Ins- Health	\$70,588	\$82,608	\$54,972	\$64,920
52401 - Workers' Compensation	\$7,250	\$7,306	\$6,135	\$7,500
<b>PS - Personnel Services Totals</b>	<b>\$549,804</b>	<b>\$557,099</b>	<b>\$459,311</b>	<b>\$554,557</b>
<u>OE - Operating Expenditures</u>				
53103 - Prof Svc- Special Projects	\$139,547	\$121,575	\$90,584	\$134,475
53401 - Other Svc- Contractual Services	\$5,088	\$6,000	\$4,567	\$7,000
53412 - Other Svc- Contr Svc/Recreation	\$0	\$0	\$42	\$0
53413 - Oper. Svc- Arena Exp.	\$35,699	\$25,000	\$15,677	\$44,362
53426 - Other Svc- Internal Charges TIMS	\$13,853	\$10,483	\$9,609	\$13,621
54101 - Communications Services Expense	\$2,533	\$7,000	\$1,910	\$5,000
54301 - Utility Services	\$31,410	\$40,885	\$25,276	\$31,460
54601 - Repairs&Maint- Vehicle Usage	\$31,228	\$25,458	\$23,617	\$26,718
55101 - Office Supply Expenses	\$10,920	\$7,315	\$2,499	\$7,315
55201 - Oper Sup- Uniforms	\$767	\$755	\$0	\$793
55209 - Oper Sup- Fuel	\$2,083	\$3,430	\$2,231	\$2,810
55501 - Training- Training & Education	\$0	\$1,852	\$0	\$0
<b>OE - Operating Expenditures Totals</b>	<b>\$273,128</b>	<b>\$249,753</b>	<b>\$176,013</b>	<b>\$273,554</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$0	\$3,800	\$0	\$3,800
56453 - Mach & Equip- Tech Equip & Maint.	\$317	\$300	\$0	\$2,979
<b>CO - Capital Outlay Totals</b>	<b>\$317</b>	<b>\$4,100</b>	<b>\$0</b>	<b>\$6,779</b>
<b>Expenditure Grand Totals:</b>	<b>\$823,248</b>	<b>\$810,952</b>	<b>\$635,324</b>	<b>\$834,890</b>

# Human Resources Department

## Mission

The Mission of the Human Resources Department is to create and maintain a highly skilled and motivated workforce for the Town of Davie by hiring and retaining quality personnel while ensuring all employees are treated fairly and equitably in accordance with all applicable policies, rules, and regulations.

## FY 2012 Budget Highlights, Projects and Impact

As we plan for FY 2012, the Department will continue its focus on controlling costs related to medical expenses for both health insurance and workers compensation as well as other controllable costs Town wide. In order to meet our budget cap, all operational line items were reviewed and reductions were implemented wherever possible in order to reduce our overall budget. Reductions included expenses related to recruitment and hiring, which we anticipate will be lower in FY 2012, as well as in areas such as training and education, where we will look at less expensive alternatives in order to achieve mandatory training requirements.

Human Resources remains committed to ensuring that all employees are paid fairly and equitably and the Town of Davie continues to offer a competitive benefits plan in order to attract and retain the most qualified, competent individuals. Despite the difficult economic times, maintaining employee morale must also continue to be one of the Human Resources Department's most important priorities. We will continue to implement a Town-wide wellness program, which we anticipate will improve overall employee health, thereby lowering our health care costs, sick leave and absenteeism. Funds for this program had to be decreased for FY 2012 due to budgetary constraints; however, the program will continue at a lower level and cost. We also will continue to focus on Town-wide safety programs. These programs have the goals of improving employee and public safety, reducing on-the-job injuries, and reducing our worker's compensation and other insurance costs.

## Staffing Levels

	FY 2010	FY 2011	FY 2012
Administrative Aide	1	1	1
Human Resource Analyst	1	1	1
HR Assistant	1	1	1
HR Coordinator	2	2	2
HR Director	1	1	1
HR Technician	1	0	0
Risk Management Technician	0	1	1
Risk Manager	1	1	1
<b>Total Budgeted Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>

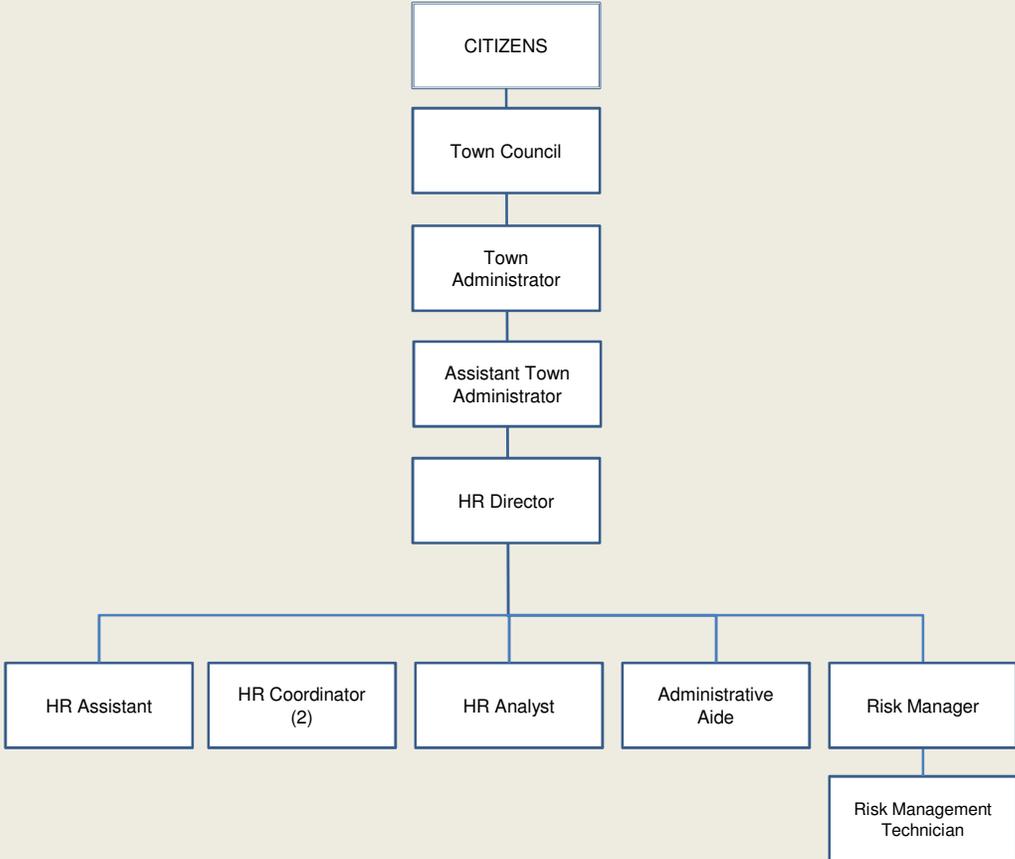
# Human Resources Department

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Charges for Services	\$16,220	\$50,000	\$50,000
<b>Revenue Totals</b>	<b>\$16,220</b>	<b>\$50,000</b>	<b>\$50,000</b>
<u>Expenditures</u>			
Personnel Services	\$566,860	\$670,160	\$633,259
Operating Expenditures	\$1,289,682	\$1,397,674	\$1,384,438
Capital Outlay	\$11,977	\$57,000	\$62,884
<b>Expenditure Totals</b>	<b>\$1,868,519</b>	<b>\$2,124,834</b>	<b>\$2,080,581</b>

# Human Resources Department

## Organizational Chart



**GENERAL FUND 001  
HUMAN RESOURCES DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$359,064	\$366,180	\$308,043	\$361,832
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$100
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$3,360
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$1,860
52101 - FICA Taxes	\$25,856	\$28,520	\$22,353	\$27,913
52201 - Retirement Contributions	\$87,798	\$90,378	\$77,041	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$93,073
52301 - Life & Health Ins- Health	\$48,505	\$62,386	\$46,684	\$64,596
52401 - Workers' Compensation	\$1,007	\$1,025	\$833	\$1,023
<b>PS - Personnel Services Totals</b>	<b>\$522,229</b>	<b>\$548,489</b>	<b>\$454,954</b>	<b>\$553,757</b>
<u>OE - Operating Expenditures</u>				
53101 - Prof Svc- Legal Expense	\$3,576	\$8,000	\$1,350	\$40,000
53107 - Prof Svc- Other Professional Svcs	\$50,488	\$91,000	\$99,506	\$84,500
53401 - Other Svc- Contractual Services	\$22,192	\$28,500	\$26,529	\$22,000
53426 - Other Svc- Internal Charges TIMS	\$32,171	\$34,004	\$31,170	\$30,848
54101 - Communications Services Expense	\$7,005	\$7,000	\$5,551	\$9,000
54301 - Utility Services	\$336	\$350	\$300	\$390
55101 - Office Supply Expenses	\$11,192	\$16,200	\$7,007	\$16,200
55501 - Training- Training & Education	\$6,600	\$11,500	\$8,831	\$9,000
<b>OE - Operating Expenditures Totals</b>	<b>\$133,559</b>	<b>\$196,554</b>	<b>\$180,245</b>	<b>\$211,938</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$6,844	\$0	\$0	\$0
56453 - Mach & Equip- Tech Equip & Maint.	\$4,085	\$7,000	\$0	\$12,884
<b>CO - Capital Outlay Totals</b>	<b>\$10,929</b>	<b>\$7,000</b>	<b>\$0</b>	<b>\$12,884</b>
<b>Expenditure Grand Totals:</b>	<b>\$666,717</b>	<b>\$752,043</b>	<b>\$635,199</b>	<b>\$778,579</b>

**GENERAL FUND 001  
RISK MANAGEMENT**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$20,886	\$48,695	\$40,079	\$48,083
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$50
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$480
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$300
52101 - FICA Taxes	\$1,542	\$4,063	\$3,002	\$3,717
52201 - Retirement Contributions	\$5,124	\$12,019	\$10,040	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$12,400

**GENERAL FUND 001  
RISK MANAGEMENT (cont.)**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
52301 - Life & Health Ins- Health	\$3,821	\$6,758	\$5,656	\$9,336
52401 - Workers' Compensation	\$58	\$136	\$108	\$136
52500 - Unemployment Compensation	\$13,200	\$50,000	\$0	\$5,000
<b>PS - Personnel Services Totals</b>	<b>\$44,631</b>	<b>\$121,671</b>	<b>\$58,886</b>	<b>\$79,502</b>
<u>OE - Operating Expenditures</u>				
53107 - Prof Svc- Other Professional Svcs	\$0	\$0	\$0	\$3,000
54101 - Communications Services Expense	\$60	\$120	\$219	\$500
54501 - Ins- Insurance Premiums	\$1,156,063	\$1,201,000	\$849,727	\$1,160,000
55101 - Office Supply Expenses	\$0	\$0	\$0	\$4,000
55501 - Training- Training & Education	\$0	\$0	\$0	\$5,000
<b>OE - Operating Expenditures Totals</b>	<b>\$1,156,123</b>	<b>\$1,201,120</b>	<b>\$849,946</b>	<b>\$1,172,500</b>
<u>CO - Capital Outlay</u>				
56408 - Mach & Equip- Capital Outlay	\$1,048	\$50,000	\$20,821	\$50,000
<b>CO - Capital Outlay Totals</b>	<b>\$1,048</b>	<b>\$50,000</b>	<b>\$20,821</b>	<b>\$50,000</b>
<b>Expenditure Grand Totals:</b>	<b>\$1,201,802</b>	<b>\$1,372,791</b>	<b>\$929,653</b>	<b>\$1,302,002</b>

# Budget & Finance Department

## Mission

To develop and implement strategic plans to enhance, safeguard, and use the financial resources of the Town of Davie and to provide accurate and timely financial information regarding the same to the public, Town Council, outside agencies, and other Town staff as requested and appropriate.

## FY 2012 Budget Highlights, Projects and Impact

FY 2012 promises to be another busy and productive year for the Budget and Finance Department. In an attempt to meet the budget cap established for FY 2012, the department continued to cut into its operational expenses. The Department does not currently have any vacancies and continues to maximize productivity with limited resources. The Department did increase the anticipated rebate revenue from SunTrust for the credit card program.

Administration strongly believes the Town needs assistance related to Budget and Inventory controls. Therefore, Administration has approved adding two part-time positions to the Budget and Finance Department - a Budget Assistant and a Fixed Assets Manager (an inventory function, not an accounting function). The need for the approved additional employees is demonstrated by the Department's recently completed projects, upcoming projects and everyday duties, some of which are listed below:

1. Several years ago, the Town fell behind in completing the external audits and the Comprehensive Annual Financial Report. The main reason was due to the amount of time and resources spent on the criminal investigation and case against the ex-Town Administrator. We will continue to make progress in issuing a timely Comprehensive Annual Financial Report and to work closely with our external auditors.
2. The Town is currently converting to a new software system called New World Systems. This has been a very time consuming project and will not be completed until FY 2012. Our Department has been intricately involved in the system's setup and data conversion, and will continue to work closely with New World Systems and TIMS to try and ensure a smooth transition.
3. Although the FY 2011 Budget process appeared to have gone very smoothly, a significant amount of work went into making that happen. Although our Department has a very strong understanding of and grasp as to what to anticipate for the upcoming budget year, there is little planning or forecasting done beyond the one year. The only reason for this deficiency is the lack of staffing dedicated to the Budget Process.
4. In an attempt to reduce FY 2011 expenditures, our Department has assisted the Town Administrator's Office in closely monitoring expenses. Some of those specific tasks include, but are not limited to, assisting with the hiring freeze, eliminating non-essential travel and closely reviewing all types of purchase orders. This will likely be repeated for FY 2012.
5. Our Department also developed the Town's first cost allocation plan. This plan allows the General Fund to recoup expenses that it incurs by providing support services to self-sustaining functions (i.e. building, engineering and the Community Redevelopment Agency). This methodology will be first reflected in the FY 2012 Budget, and is in addition to the expenses that the Town already similarly recoups from the Water and Sewer Fund.
6. The Town received an increased Bond Rating from Standard and Poor's (S&P) Rating Services (from A+ to AA-) while Fitch affirmed the Town's current Bond Rating (AA-). Both companies indicated that the Town's Rating Outlook is Stable. The Bond rating is an opinion of the Bond issuer's (Town of Davie) general creditworthiness. These strong bond ratings give our bondholders continued confidence that the Town will meet its bond obligations and should assist the Town's ability to obtain better rates when it issues additional bonds in FY 2011 and FY 2012.
7. The Town issued over \$46 million in Water and Sewer Bonds in August 2010. The Town will have an additional Water and Sewer Bond issuance for the new plants anticipated for fall 2011 and again in September 2012. The financial impact will hopefully be offset by the anticipated system growth and approved rate increases. An additional Accounting position would help track this project as it relates to fixed assets and arbitrage.

# Budget & Finance Department

8. Our Department finalized and received approval from the Town Administrator's Office of the Town's first approved Purchasing Manual. Purchasing covers such an array of topics that updates are anticipated to the Purchasing Manual in FY 2012. Our Department will work closely with the new Town Administrator, Assistant Town Administrator and Council to make improvements to the Manual. The only financial impact of this project has been the time spent on the Purchasing Manual by Town employees (mostly Budget and Finance Department).

## Staffing Levels

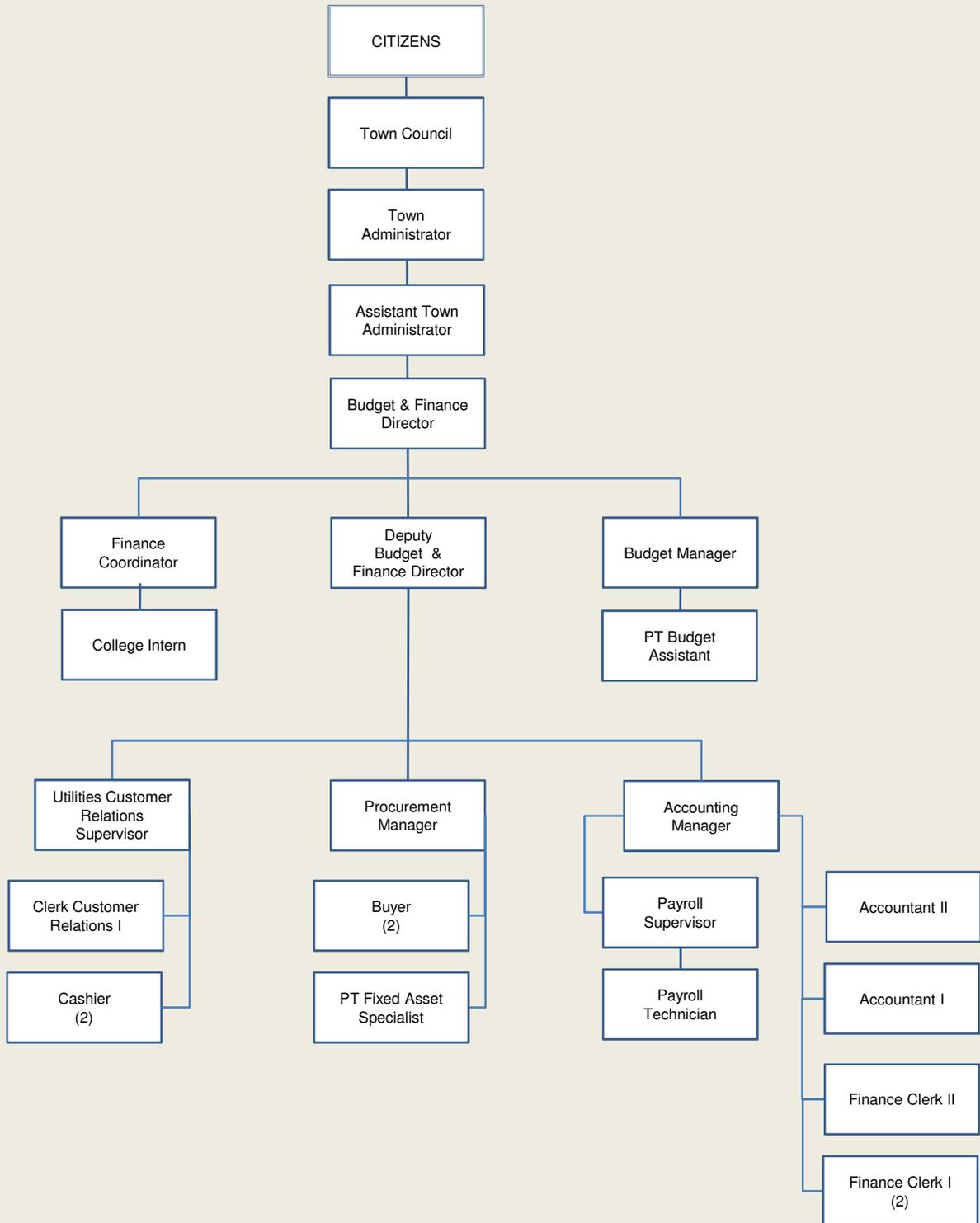
	FY 2010	FY 2011	FY 2012
Accountant I	1	1	1
Accountant II	1	1	1
Accounting Manager	1	1	1
Administrative Aide	1	0	0
Budget & Finance Director	1	1	1
Budget Assistant PT	0	0	1
Budget Manager	1	1	1
Buyer	2	2	2
Cashier/Receptionist	2	2	2
Clerk Customer Relations I	1	1	1
College Intern	0	1	1
Customer Relations Supervisor	1	1	1
Deputy Budget & Finance Dir.	1	1	1
Finance Clerk I	2	2	2
Finance Clerk II	1	1	1
Finance Coordinator	0	1	1
Fixed Asset Specialist PT	0	0	1
Payroll Assistant	1	0	0
Payroll Supervisor	0	1	1
Payroll Technician	1	1	1
Permit Clerk	1	0	0
Procurement Manager	1	1	1
<b>Total Budgeted Positions</b>	<b>20</b>	<b>20</b>	<b>22</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Charges for Services	\$61,821	\$55,500	\$75,291
<b>Revenue Totals</b>	<b>\$61,821</b>	<b>\$55,500</b>	<b>\$75,291</b>
<u>Expenditures</u>			
Personnel Services	\$1,163,512	\$1,189,002	\$1,436,427
Operating Expenditures	\$98,139	\$95,626	\$84,752
Capital Outlay	\$11,530	\$0	\$0
<b>Expenditure Totals</b>	<b>\$1,273,180</b>	<b>\$1,284,628</b>	<b>\$1,521,179</b>

# Budget & Finance Department

## Organizational Chart



**GENERAL FUND 001  
BUDGET & FINANCE DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$783,177	\$792,727	\$574,275	\$969,966
51202 - Salaries- Longevity	\$8,466	\$10,860	\$10,600	\$11,700
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$1,450
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$4,800
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$840
51401 - Overtime	\$64	\$0	\$0	\$0
52101 - FICA Taxes	\$58,450	\$59,052	\$42,632	\$74,756
52201 - Retirement Contributions	\$186,719	\$186,403	\$137,083	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$214,166
52206 - Ret. Contr- 401, Gen.Empl & Mgrl	\$0	\$0	\$0	\$9,757
52301 - Life & Health Ins- Health	\$124,375	\$137,713	\$96,470	\$146,232
52401 - Workers' Compensation	\$2,260	\$2,247	\$1,636	\$2,760
<b>PS - Personnel Services Totals</b>	<b>\$1,163,512</b>	<b>\$1,189,002</b>	<b>\$862,695</b>	<b>\$1,436,427</b>
<u>OE - Operating Expenditures</u>				
53112 - Prof Svc- 457 Plan Admn Fees	\$1,300	\$1,300	\$975	\$1,300
53401 - Other Svc- Contractual Services	\$1,000	\$2,500	\$1,050	\$1,500
53405 - Other Svc- Legal Advertising	\$1,989	\$2,000	\$2,000	\$2,000
53426 - Other Svc- Internal Charges TIMS	\$71,793	\$55,988	\$46,657	\$50,317
54101 - Communications Services Expense	\$5,629	\$7,652	\$3,754	\$6,500
54301 - Utility Services	\$336	\$640	\$486	\$715
55101 - Office Supply Expenses	\$10,734	\$18,046	\$8,577	\$15,500
55501 - Training- Training & Education	\$5,359	\$7,500	\$3,868	\$6,920
<b>OE - Operating Expenditures Totals</b>	<b>\$98,139</b>	<b>\$95,626</b>	<b>\$67,367</b>	<b>\$84,752</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$11,530	\$0	\$0	\$0
<b>CO - Capital Outlay Totals</b>	<b>\$11,530</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenditure Grand Totals:</b>	<b>\$1,273,180</b>	<b>\$1,284,628</b>	<b>\$930,063</b>	<b>\$1,521,179</b>

# Town Clerk's Office

## Mission

We pledge to provide the highest degree of excellence and professional commitment to ensure the services and products provided are recognized by the citizens, Council and co-workers as being superior in our field. We also pledge to provide high quality customer service in a timely manner to Council, the general public, co-workers, and other governmental agencies.

## FY 2012 Budget Highlights, Projects and Impact

FY 2012 figures to be another challenging year for municipal governments throughout the state, and more specifically here at the Town. With revenue projections continuing to slide downward, our Department was directed to cut our expenses and have a budget that could not exceed \$650,455. This figure represents a 4.5% reduction from FY 2011. Because of an increase in projected revenue due mainly to a high volume of lien requests processed by the Department, our maximum budget cap was increased to \$685,455. Unfortunately, even with the increase, we cannot meet this cap under current conditions. This is due in large part to the cost for elections which the Town will bear the full cost of in 2012. We have projected election expenses at \$122,000 for FY 2012. As such, the total expenditures projected for the Town Clerk's Office in FY 2012 is \$796,487.

The programs included in the budget are either statutorily required, or directed by the Town Charter or the Town Council. These programs are essential, and therefore, cannot be eliminated. Staff worked hard to find reductions where possible with most operating line items either being reduced or remaining very close to FY 2011 levels.

## Staffing Levels

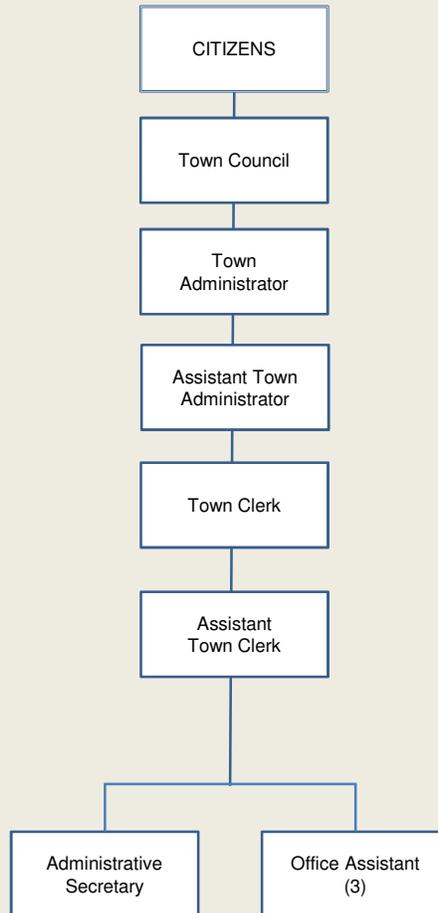
	FY 2010	FY 2011	FY 2012
Administrative Secretary	1	1	1
Assistant Town Clerk	1	1	1
Office Assistant	3	3	3
Town Clerk	1	1	1
<b>Total Budgeted Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<u>Revenue</u>			
Charges for Services	\$111,713	\$70,000	\$105,000
<b>Revenue Totals</b>	<b>\$111,713</b>	<b>\$70,000</b>	<b>\$105,000</b>
<u>Expenditures</u>			
Personnel Services	\$512,573	\$521,136	\$541,857
Operating Expenditures	\$205,141	\$158,838	\$253,130
Capital Outlay	\$815	\$1,235	\$1,500
<b>Expenditure Totals</b>	<b>\$718,529</b>	<b>\$681,209</b>	<b>\$796,487</b>

# Town Clerk's Office

## Organizational Chart



**GENERAL FUND 001  
TOWN CLERK DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$346,061	\$347,255	\$289,500	\$352,131
51202 - Salaries- Longevity	\$3,000	\$3,500	\$3,000	\$3,750
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$4,800
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$1,200
51401 - Overtime	\$2,279	\$3,555	\$1,482	\$2,000
52101 - FICA Taxes	\$26,461	\$26,599	\$22,299	\$27,837
52201 - Retirement Contributions	\$86,292	\$86,565	\$73,801	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$92,243
52301 - Life & Health Ins- Health	\$47,510	\$52,684	\$46,090	\$56,880
52401 - Workers' Compensation	\$970	\$978	\$824	\$1,016
<b>PS - Personnel Services Totals</b>	<b>\$512,573</b>	<b>\$521,136</b>	<b>\$436,997</b>	<b>\$541,857</b>
<u>OE - Operating Expenditures</u>				
53401 - Other Svc- Contractual Services	\$22,604	\$31,400	\$24,130	\$24,040
53402 - Other Svc- Election Expense	\$83,323	\$0	\$0	\$122,000
53405 - Other Svc- Legal Advertising	\$22,262	\$32,000	\$19,117	\$25,000
53426 - Other Svc- Internal Charges TIMS	\$26,167	\$28,670	\$26,281	\$27,434
54101 - Communications Services Expense	\$6,983	\$7,560	\$5,355	\$6,036
54301 - Utility Services	\$863	\$945	\$777	\$1,025
54601 - Repairs&Maint- Vehicle Usage	\$6,646	\$7,172	\$5,909	\$0
55101 - Office Supply Expenses	\$25,378	\$35,466	\$17,303	\$35,000
55209 - Oper Sup- Fuel	\$2,620	\$3,035	\$2,716	\$0
55213 - Oper Sup- Code Supplements	\$3,065	\$6,000	\$4,502	\$6,000
55501 - Training- Training & Education	\$5,229	\$6,590	\$3,766	\$6,595
<b>OE - Operating Expenditures Totals</b>	<b>\$205,141</b>	<b>\$158,838</b>	<b>\$109,856</b>	<b>\$253,130</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$815	\$1,235	\$0	\$1,500
<b>CO - Capital Outlay Totals</b>	<b>\$815</b>	<b>\$1,235</b>	<b>\$0</b>	<b>\$1,500</b>
<b>Expenditure Grand Totals:</b>	<b>\$718,529</b>	<b>\$681,209</b>	<b>\$546,853</b>	<b>\$796,487</b>

# Housing and Community Development Department

## Mission

The mission of the Housing and Community Development Department (H&CD) is to develop and administer programs, activities, and policies that assist in the creation of economically viable and sustainable neighborhoods using a holistic approach of neighborhood revitalization, housing assistance, and community development projects that build or expand infrastructure; upgrade public facilities; upgrade the existing housing stock; expand homeownership opportunities and affordable rental housing; and promote economic development.

## FY 2012 Budget Highlights, Projects and Impact

In order to meet the required budgetary cap and avoid any employee layoffs, the H&CD Department had to increase the amount of personnel costs charged to its grant resources. Over the past three years, the department has had to significantly reduce its staffing levels (Neighborhood Revitalization Program Coordinator in FY 2009-10 and its Office Supervisor position became a part time Secretary in FY 2010-11). As a result, the Department is unable to withstand any future workforce reductions without significantly decreasing our level of service and jeopardizing the efficient administration of our core services.

In FY 2012 the H&CD Department will:

- Continue to operate the Town's Community Development Block Grant (CDBG) Programs totaling \$1,453,065 to undertake a number of capital improvement projects including the construction of the gymnasium at the Rick and Rita Case Boys and Girls Club and its other public service programs (sewer connection program, emergency assistance/homelessness prevention, homebuyer counseling, transportation, youth scholarship program, etc).
- Continue to coordinate the administration of Town's Neighborhood Stabilization Programs totaling \$1,791,050 to acquire and rehabilitate foreclosed or abandoned properties in Davie.
- Finalize the administration of the first round of Disaster Recovery Initiative Programs totaling \$692,000 and continuing the administering of \$2,830,000 in supplemental Disaster Recovery Initiative (DRI) funds for a home hardening program.
- Continue to provide homeownership opportunities to first-time homebuyers through the Town's HOME program in partnership with Broward County and prepare residents to become homebuyers through the Town's H2H Homebuyer's Club.
- Continue to manage and expand the level of programs and services provided at the Town's Neighborhood Service Center.
- Work with the Town's Economic Development Manager to implement some small business/micro-enterprise development initiatives.
- Continue to work with the Grants Coordinator to secure additional grant funds.

# Housing and Community Development Department

## Staffing Levels

	FY 2010	FY 2011	FY 2012
Assistant to Department Director	1	1	1
Housing & Community Dev. Dir.	1	1	1
Neighborhood Resource Spec	2	2	2
Office Supervisor	1	0	0
Program Manager PT	0	0	1
Programs Specialist	1	1	1
Programs Specialist PT	0	0	2
Secretary PT	0	1	1
Housing Specialist	0	0	0
<b>Total Budgeted Positions</b>	<b>6</b>	<b>6</b>	<b>9</b>

## Budget Summary

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<b>Fund: 001 General Fund</b>			
<u>Revenue</u>			
Intergovernmental	\$7,451	\$23,190	\$0
<b>Revenue Totals</b>	<b>\$7,451</b>	<b>\$23,190</b>	<b>\$0</b>

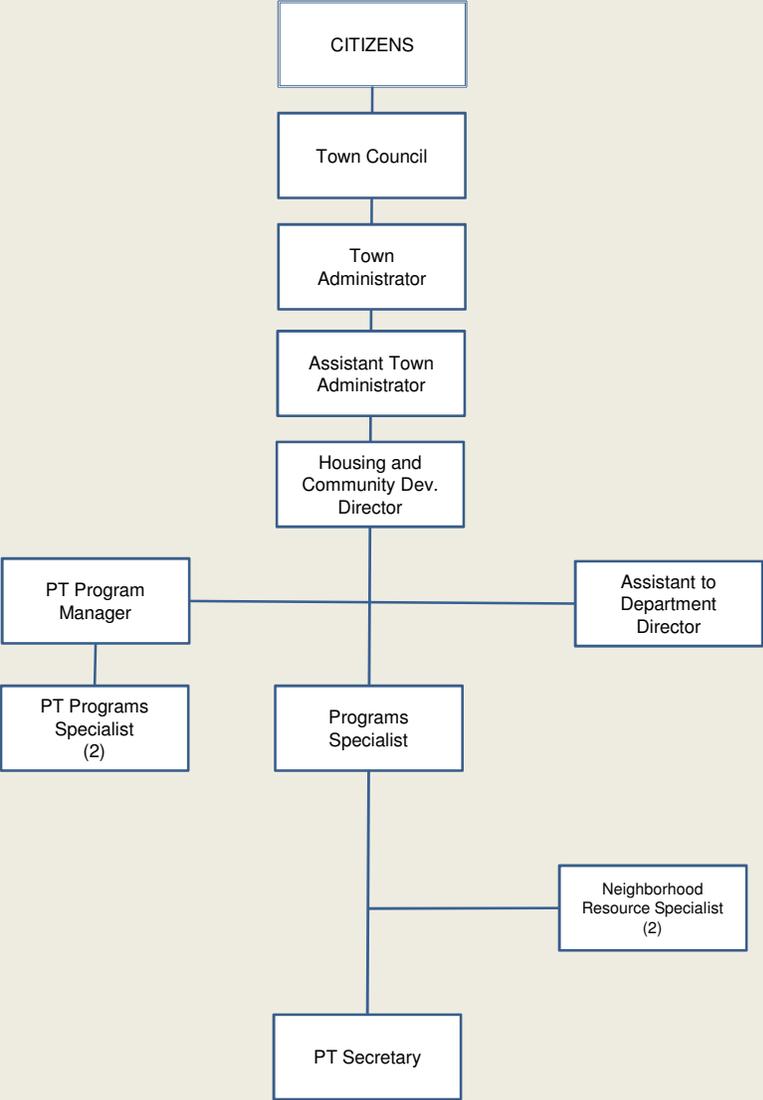
<u>Expenditures</u>			
Personnel Services	\$286,949	\$348,080	\$336,551
Operating Expenditures	\$62,520	\$66,097	\$71,830
Capital Outlay	\$0	\$0	\$2,679
<b>Expenditure Totals</b>	<b>\$349,469</b>	<b>\$414,177</b>	<b>\$411,060</b>

	FY 2010 Actual	FY 2011 Original Budget	FY 2012 Budget
<b>Fund: 110 CDBG</b>			
<u>Revenue</u>			
Intergovernmental	\$2,013,485	\$6,184,189	\$6,842,042
Charges for Services	\$25,003	\$752,848	\$600,000
Other Sources	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$2,038,488</b>	<b>\$6,937,037</b>	<b>\$7,442,042</b>

<u>Expenditures</u>			
Personnel Services	\$191,934	\$123,418	\$286,366
Operating Expenditures	\$1,141,027	\$4,924,285	\$5,357,311
Capital Outlay	\$781,791	\$1,839,334	\$1,655,065
Other Uses	\$0	\$50,000	\$143,300
<b>Expenditure Totals</b>	<b>\$2,114,752</b>	<b>\$6,937,037</b>	<b>\$7,442,042</b>

# Housing & Community Development

## Organizational Chart



**GENERAL FUND 001  
HOUSING & COMMUNITY DEVELOPMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>PS - Personnel Services</u>				
51201 - Salaries- Regular	\$193,784	\$237,484	\$196,602	\$227,707
51202 - Salaries- Longevity	\$1,122	\$750	\$750	\$750
51208 - Salaries- Service Awards	\$0	\$0	\$0	\$100
51209 - Salaries- Auto Allowances	\$0	\$0	\$0	\$624
51210 - Salaries- Phone Allowances	\$0	\$0	\$0	\$748
52101 - FICA Taxes	\$14,427	\$17,937	\$14,921	\$17,587
52201 - Retirement Contributions	\$46,854	\$53,134	\$45,252	\$0
52205 - Ret. Contr- DB Plan, Gen.Empl & Exec	\$0	\$0	\$0	\$52,197
52301 - Life & Health Ins- Health	\$30,247	\$38,108	\$29,828	\$36,197
52401 - Workers' Compensation	\$515	\$667	\$552	\$641
<b>PS - Personnel Services Totals</b>	<b>\$286,949</b>	<b>\$348,080</b>	<b>\$287,906</b>	<b>\$336,551</b>
<u>OE - Operating Expenditures</u>				
53101 - Prof Svc- Legal Expense	\$859	\$1,000	\$1,151	\$3,250
53401 - Other Svc- Contractual Services	\$3,000	\$3,300	\$0	\$0
53426 - Other Svc- Internal Charges TIMS	\$20,010	\$19,998	\$18,332	\$24,201
53434 - Other Svc- Fair Housing Education	\$500	\$0	\$0	\$0
54101 - Communications Services Expense	\$2,596	\$2,000	\$1,599	\$2,000
54301 - Utility Services	\$6,239	\$6,735	\$5,429	\$6,615
54601 - Repairs&Maint- Vehicle Usage	\$5,163	\$6,364	\$5,227	\$5,864
54605 - Repairs&Maint- Building Maint Int	\$14,563	\$16,200	\$15,071	\$16,200
55101 - Office Supply Expenses	\$9,453	\$9,840	\$4,826	\$12,760
55209 - Oper Sup- Fuel	\$138	\$660	\$633	\$940
<b>OE - Operating Expenditures Totals</b>	<b>\$62,520</b>	<b>\$66,097</b>	<b>\$52,267</b>	<b>\$71,830</b>
<u>CO - Capital Outlay</u>				
56453 - Mach & Equip- Tech Equip & Maint.	\$0	\$0	\$0	\$2,679
<b>CO - Capital Outlay Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,679</b>
<b>Expenditure Grand Totals:</b>	<b>\$349,469</b>	<b>\$414,177</b>	<b>\$340,173</b>	<b>\$411,060</b>

**GENERAL FUND 001  
DEBT SERVICE DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>DS - Debt Service</u>				
57100 - Principal Payments	\$4,630,312	\$4,870,450	\$4,870,448	\$4,979,662
57200 - Interest Payments	\$2,926,367	\$2,739,951	\$2,683,505	\$2,546,587
<b>DS - Debt Service Totals</b>	<b>\$7,556,679</b>	<b>\$7,610,401</b>	<b>\$7,553,953</b>	<b>\$7,526,249</b>
<b>Expenditure Grand Totals:</b>	<b>\$7,556,679</b>	<b>\$7,610,401</b>	<b>\$7,553,953</b>	<b>\$7,526,249</b>

**GENERAL FUND 001  
NON DEPARTMENTAL DEPARTMENT**

**APPROPRIATIONS**

	FY 2010 Actual	FY 2011 Original Budget	FY 2011 YTD Actual + Enc.	FY 2012 Budget
<u>OE - Operating Expenditures</u>				
53110 - Prof Svc- Investment Advisory Fees	\$31,979	\$72,000	\$21,684	\$46,000
53114 - Prof Svc- Bank Service Fees	\$33,831	\$35,000	\$46,312	\$35,000
53427 - Other Svc- Discretionary&Conting.	\$0	\$65,053	\$0	\$0
54301 - Utility Services	\$664	\$735	\$605	\$805
54901 - Other Cur Chg- CRA Tax Increment	\$1,543,899	\$1,172,452	\$1,159,023	\$1,039,566
55208 - Oper Sup- Emerg. Preparedness	\$0	\$8,000	\$0	\$8,000
<b>OE - Operating Expenditures Totals</b>	<b>\$1,610,373</b>	<b>\$1,353,240</b>	<b>\$1,227,624</b>	<b>\$1,129,371</b>
<u>OU - Other Uses</u>				
59103 - Intragov Trans- Transfer to Cap Proj. Fund	\$8,183,679	\$1,992,464	\$0	\$1,454,500
59109 - Intragov Trans- Transfer to Golf Fund	\$0	\$0	\$4,363,007	\$0
59904 - Other Uses- Reserved for Building	\$0	\$0	\$0	\$85,531
<b>OU - Other Uses Totals</b>	<b>\$8,183,679</b>	<b>\$1,992,464</b>	<b>\$4,363,007</b>	<b>\$1,540,031</b>
<b>Expenditure Grand Totals:</b>	<b>\$9,794,052</b>	<b>\$3,345,704</b>	<b>\$5,590,631</b>	<b>\$2,669,402</b>