

ORDINANCE NO. 2012-7

AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING AN AMENDMENT TO THE ESTIMATED REVENUES AND APPROPRIATIONS FOR FISCAL YEAR 2012; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Davie adopted its Fiscal Year 2012 Budget through Ordinance 2011-31 on September 21, 2011 and amended it through Ordinance 2012-3 on January 18, 2012; and

WHEREAS, the Town Council recognizes that periodic modifications to the estimated revenues and expenditures for the fiscal year may be necessary for fiscal management purposes and to implement the decisions of the Town Council; and

WHEREAS, revisions are currently proposed for the Fiscal Year 2012 estimated revenues and expenditures of the General Fund, Community Redevelopment Agency Fund, Golf Fund, and Technology Information Systems Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie hereby approves the Budget Amendment for Fiscal Year 2012 that is attached as Exhibit A, including all budget transfers and amendments contained therein, and adopts the Amended Budget.

SECTION 2. The Town Council of the Town of Davie hereby approves a revision to the list of funded positions for FY 2012 by adding one Traffic Infraction Enforcement Officer to the Police Department, twelve Firefighter/Paramedics to the Fire Rescue Department, and one Fiscal Assistant assigned to the Building Division, but to be shared by the Building, Planning & Zoning and Fire Prevention divisions;

SECTION 3. All ordinances or parts of ordinances in conflict herewith are to the extent of such conflict hereby repealed.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

SECTION 5. This ordinance shall take effect immediately upon its passage and adoption.

PASSED ON FIRST READING THIS 2nd DAY OF May, 2012

PASSED ON SECOND READING THIS 23rd DAY OF May, 2012


MAYOR/COUNCILMEMBER

ATTEST:


TOWN CLERK

APPROVED THIS 23rd DAY OF May, 2012

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

GENERAL FUND

Estimated Revenues

	<u>Current Budget</u>	<u>Amendment Amount**</u>	<u>Amended Budget</u>
Ad Valorem - Operating	\$ 30,146,483	\$ -	\$ 30,146,483
Ad Valorem - Debt Service	4,923,248	-	4,923,248
Local Option Taxes	1,632,991	-	1,632,991
Utility Services Taxes	6,358,500	-	6,358,500
Other General Taxes	4,881,575	-	4,881,575
Permits, Fees and Special Assessments	21,026,277	-	21,026,277
Intergovernmental	8,568,010	1,960,724	10,528,734
Charges for Services	6,681,663	181,317	6,862,980
Judgments, Fines and Forfeits	1,218,800	58,930	1,277,730
Miscellaneous Revenues	2,166,907	-	2,166,907
Other Sources	<u>7,071,833</u>	<u>167,327</u>	<u>7,239,160</u>
TOTAL EST. REVENUES GENERAL FUND	<u>\$ 94,676,287</u>	<u>\$ 2,368,298</u>	<u>\$ 97,044,585</u>

** Includes budget transfers among Permits, Fees and Special Assessment revenue accounts in the Planning & Zoning Division.

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

GENERAL FUND

Estimated Appropriations

	<u>Current Budget</u>	<u>Amendment Amount**</u>	<u>Amended Budget</u>
Town Administrator	\$ 1,967,336	\$ 1,719,224	\$ 3,686,560
Town Attorney	375,000	-	375,000
Law Enforcement Services	37,376,189	58,930	37,435,119
Fire Protection Services	22,812,232	186,317	22,998,549
Building	3,251,018	138,172	3,389,190
Engineering	1,012,744	-	1,012,744
Planning & Zoning	1,094,042	4,317	1,098,359
Public Works	7,403,596	25,000	7,428,596
Parks & Recreation	3,504,282	78,478	3,582,760
Special Events & Cultural Arts	834,890	(22,140)	812,750
Human Resources	778,579	-	778,579
Risk Management	1,302,002	-	1,302,002
Budget & Finance	1,521,179	-	1,521,179
Town Clerk	796,487	-	796,487
Housing & Community Development	451,060	250,000	701,060
Debt Service	7,526,249	-	7,526,249
Non Departmental	<u>2,669,402</u>	<u>(70,000)</u>	<u>2,599,402</u>
TOTAL APPROPRIATIONS GENERAL FUND	<u>\$ 94,676,287</u>	<u>\$ 2,368,298</u>	<u>\$ 97,044,585</u>

** Includes intradepartmental and interdepartmental budget transfers between expenditure accounts in the Fire Protection Services, Public Works, Parks & Recreation, Special Events & Cultural Arts, and Non Departmental departments.

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

COMMUNITY REDEVELOPMENT AGENCY FUND

	<u>Current Budget</u>	<u>Amendment Amount**</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Ad Valorem	\$ 2,604,320	\$ -	\$ 2,604,320
Miscellaneous Revenues	37,000	-	37,000
Other Sources	<u>29,336,117</u>	<u>-</u>	<u>29,336,117</u>
TOTAL EST. REVENUES CRA FUND	<u>\$ 31,977,437</u>	<u>\$ -</u>	<u>\$ 31,977,437</u>
<u>Estimated Appropriations</u>			
Community Redevelopment Agency	<u>\$ 31,977,437</u>	<u>\$ -</u>	<u>\$ 31,977,437</u>
TOTAL APPROPRIATIONS CRA FUND	<u>\$ 31,977,437</u>	<u>\$ -</u>	<u>\$ 31,977,437</u>

** Includes CRA intradepartmental budget transfers between expenditure accounts.

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Intergovernmental	\$ 6,842,042	\$ -	\$ 6,842,042
Charges for Services	<u>900,000</u>	<u>-</u>	<u>900,000</u>
TOTAL EST. REVENUES CDBG FUND	<u><u>\$ 7,742,042</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 7,742,042</u></u>
<u>Estimated Appropriations</u>			
Housing & Community Development	<u>\$ 7,742,042</u>	<u>\$ -</u>	<u>\$ 7,742,042</u>
TOTAL APPROPRIATIONS CDBG FUND	<u><u>\$ 7,742,042</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 7,742,042</u></u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

PARKS & OPEN SPACE IMPACT FEES FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Permits, Fees and Special Assessments	\$ 25,000	\$ -	\$ 25,000
Other Sources	<u>835,518</u>	<u>-</u>	<u>835,518</u>
TOTAL EST. REVENUES PARK IMPACT FEES FUND	<u>\$ 860,518</u>	<u>\$ -</u>	<u>\$ 860,518</u>
<u>Estimated Appropriations</u>			
Parks & Recreation	<u>\$ 860,518</u>	<u>\$ -</u>	<u>\$ 860,518</u>
TOTAL APPROPRIATIONS PARK IMPACT FEES FUND	<u>\$ 860,518</u>	<u>\$ -</u>	<u>\$ 860,518</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

FIRE IMPACT FEES FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Permits, Fees and Special Assessments	\$ 30,000	\$ -	\$ 30,000
Other Sources	<u>39,698</u>	<u>-</u>	<u>39,698</u>
TOTAL EST. REVENUES FIRE IMPACT FEES FUND	<u>\$ 69,698</u>	<u>\$ -</u>	<u>\$ 69,698</u>
<u>Estimated Appropriations</u>			
Fire Protection Services	<u>\$ 69,698</u>	<u>\$ -</u>	<u>\$ 69,698</u>
TOTAL APPROPRIATIONS FIRE IMPACT FEES FUND	<u>\$ 69,698</u>	<u>\$ -</u>	<u>\$ 69,698</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

POLICE IMPACT FEES FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Permits, Fees and Special Assessments	\$ 30,000	\$ -	\$ 30,000
Other Sources	<u>237,000</u>	<u>-</u>	<u>237,000</u>
TOTAL EST. REVENUES POLICE IMPACT FEES FUND	<u>\$ 267,000</u>	<u>\$ -</u>	<u>\$ 267,000</u>
<u>Estimated Appropriations</u>			
Law Enforcement Services	<u>\$ 267,000</u>	<u>\$ -</u>	<u>\$ 267,000</u>
TOTAL APPROP. POLICE IMPACT FEES FUND	<u>\$ 267,000</u>	<u>\$ -</u>	<u>\$ 267,000</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

GENERAL GOVERNMENT IMPACT FEES FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Permits, Fees and Special Assessments	\$ 2,000	\$ -	\$ 2,000
TOTAL EST. REV. GEN. GOVT. IMPACT FEES FUND	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 2,000</u>
<u>Estimated Appropriations</u>			
Town Administrator	\$ 2,000	\$ -	\$ 2,000
TOTAL APPROP. GEN. GOVT. IMPACT FEES FUND	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 2,000</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

FORFEITURE FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Other Sources	\$ 1,012,730	\$ -	\$ 1,012,730
TOTAL EST. REVENUES FORFEITURE FUND	\$ 1,012,730	\$ -	\$ 1,012,730
<u>Estimated Appropriations</u>			
Law Enforcement Services	\$ 1,012,730	\$ -	\$ 1,012,730
TOTAL APPROPRIATIONS FORFEITURE FUND	\$ 1,012,730	\$ -	\$ 1,012,730

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

COMMUNITY ENDOWMENT FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Miscellaneous	\$ -	\$ -	\$ -
Other Sources	<u>338,939</u>	<u>-</u>	<u>\$ 338,939</u>
TOTAL EST. REV. COMMUNITY ENDWMT FUND	<u>\$ 338,939</u>	<u>\$ -</u>	<u>\$ 338,939</u>
<u>Estimated Appropriations</u>			
Budget & Finance	<u>\$ 338,939</u>	<u>\$ -</u>	<u>\$ 338,939</u>
TOTAL APPROP. COMMUNITY ENDWMT FUND	<u>\$ 338,939</u>	<u>\$ -</u>	<u>\$ 338,939</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

WATER AND SEWER FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Charges for Services	\$ 20,799,000	\$ -	\$ 20,799,000
Miscellaneous Revenues	75,000	-	75,000
Other Sources	<u>9,665,611</u>	<u>-</u>	<u>9,665,611</u>
TOTAL EST. REVENUES WATER & SEWER FUND	<u>\$ 30,539,611</u>	<u>\$ -</u>	<u>\$ 30,539,611</u>
<u>Estimated Appropriations</u>			
Water & Sewer Services	<u>\$ 30,539,611</u>	<u>\$ -</u>	<u>\$ 30,539,611</u>
TOTAL APPROPRIATIONS WATER & SEWER FUND	<u>\$ 30,539,611</u>	<u>\$ -</u>	<u>\$ 30,539,611</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

WATER AND SEWER CAPITAL PROJECTS FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Intergovernmental	\$ 1,077,044	\$ -	\$ 1,077,044
Other Sources	<u>55,385,670</u>	<u>-</u>	<u>\$ 55,385,670</u>
TOTAL EST. REV. WATER & SEWER C.P. FUND	<u>\$ 56,462,714</u>	<u>\$ -</u>	<u>\$ 56,462,714</u>
<u>Estimated Appropriations</u>			
Water & Sewer Services	<u>\$ 56,462,714</u>	<u>\$ -</u>	<u>\$ 56,462,714</u>
TOTAL APPROP. WATER & SEWER C.P. FUND	<u>\$ 56,462,714</u>	<u>\$ -</u>	<u>\$ 56,462,714</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

GOLF FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Miscellaneous Revenues	\$ 134,000	\$ -	\$ 134,000
Other Sources	<u>57,107</u>	<u>537,687</u>	<u>594,794</u>
TOTAL EST. REVENUES GOLF FUND	<u>\$191,107</u>	<u>\$537,687</u>	<u>\$728,794</u>
<u>Estimated Appropriations</u>			
Parks & Recreation	<u>\$ 191,107</u>	<u>\$ 537,687</u>	<u>\$ 728,794</u>
TOTAL APPROPRIATIONS GOLF FUND	<u>\$ 191,107</u>	<u>\$ 537,687</u>	<u>\$ 728,794</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

VEHICLE MAINTENANCE FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Intergovernmental	\$ 57,000	\$ -	\$ 57,000
Charges for Services	3,885,783	-	3,885,783
Miscellaneous Revenues	93,000	-	93,000
Other Sources	<u>571,113</u>	<u>-</u>	<u>571,113</u>
TOTAL EST. REVENUES VEHICLE MAINT. FUND	<u>\$ 4,606,896</u>	<u>\$ -</u>	<u>\$ 4,606,896</u>
<u>Estimated Appropriations</u>			
Garage	\$ 4,606,896	\$ -	\$ 4,606,896
TOTAL APPROPRIATIONS VEHICLE MAINT. FUND	<u>\$ 4,606,896</u>	<u>\$ -</u>	<u>\$ 4,606,896</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

SELF INSURANCE FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Charges for Services	\$ 7,812,691	\$ -	\$ 7,812,691
Miscellaneous Revenues	1,840,000	-	1,840,000
Other Sources	<u>1,516,249</u>	<u>-</u>	<u>1,516,249</u>
TOTAL EST. REVENUES SELF INSURANCE FUND	<u>\$ 11,168,940</u>	<u>\$ -</u>	<u>\$ 11,168,940</u>
<u>Estimated Appropriations</u>			
Risk Management	<u>\$ 11,168,940</u>	<u>\$ -</u>	<u>\$ 11,168,940</u>
TOTAL APPROPRIATIONS SELF INSURANCE FUND	<u>\$ 11,168,940</u>	<u>\$ -</u>	<u>\$ 11,168,940</u>

EXHIBIT A

**TOWN OF DAVIE
BUDGET AMENDMENT
FISCAL YEAR 2012**

TECHNOLOGY INFORMATION MANAGEMENT FUND

	<u>Current Budget</u>	<u>Amendment Amount</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
Charges for Services	\$ 1,558,903	\$ -	\$ 1,558,903
Miscellaneous Revenues	1,500	-	1,500
Other Sources	304,440	271,844	576,284
	<u> </u>	<u> </u>	<u> </u>
TOTAL EST. REVENUES TECH. INFO MGT FUND	<u>\$1,864,843</u>	<u>\$271,844</u>	<u>\$2,136,687</u>
<u>Estimated Appropriations</u>			
TIMS	\$ 1,864,843	\$ 271,844	\$ 2,136,687
	<u> </u>	<u> </u>	<u> </u>
TOTAL APPROPRIATIONS TECH. INFO MGT FUND	<u>\$ 1,864,843</u>	<u>\$ 271,844</u>	<u>\$ 2,136,687</u>

EXHIBIT B

**FY 2012 BUDGET AMENDMENT
DESCRIPTIVE SUMMARY BY FUND**

	Previously Unbudgeted	Budget Transfers From	Budget Transfers To	Budget Amendment Total
GENERAL FUND BUDGET AMENDMENT				
<u>Revenue Summary</u>				
Permits, Fees and Special Assessments				
Consolidation of repetitious/unnecessary P&Z accounts		(\$103,840)	\$103,840	\$0
Intergovernmental Revenues				
Local Grants - Resource Recovery Board, Recycling Grant	\$1,710,724			\$1,710,724
Federal Grants - HOME Grant pass-through, Town Park Crossings	\$250,000			\$250,000
Charges for Services				
Fire Rescue Special Details, Home Depot	\$52,000			\$52,000
Fire Prevention Annual Inspections, New Fiscal Assistant (8% Share)	\$4,317			\$4,317
Fire Rescue Southwest Ranches service contract	\$120,000			\$120,000
Parks & Recreation new Jujitsu class	\$5,000			\$5,000
Judgments, Fines & Forfeits				
Police Dept., Red light camera violations/fines	\$58,930			\$58,930
Other Sources				
From Tree Preservation Reserve, Royal Palms at Bamford	\$25,000			\$25,000
From Building Reserve - Overtime	\$25,000			\$25,000
From Building Reserve - New Fiscal Assistant (84% share)	\$43,172			\$43,172
From General Fund Reserve - New Fiscal Assistant P&Z (8% share)	\$4,317			\$4,317
From General Fund Reserve - Network communications costs	\$23,200			\$23,200
From General Fund Reserve - Payroll for new Parks & Rec Director	\$46,638			\$46,638
Revenue Totals	\$2,368,298	(\$103,840)	\$103,840	\$2,368,298
<u>Appropriations Summary</u>				
Town Administrator				
Resource Recovery Board Recycling Grant	\$1,710,724			\$1,710,724
Communications	\$8,500			\$8,500
Police Department				
New Traffic Infraction Enforcement Officer position	\$58,930			\$58,930
Fire Rescue				
Transfer from Salary/Benefit accounts to Overtime & Classification Pay		(\$68,000)	\$68,000	\$0
Special Details, Home Depot	\$52,000			\$52,000
Communications	\$10,000			\$10,000
New Fiscal Assistant position (8% share)	\$4,317			\$4,317
New Firefighter positions for Southwest Ranches service contract (12)	\$120,000			\$120,000
Planning & Zoning				
New Fiscal Assistant position (8% share)	\$4,317			\$4,317
Building Division				
Overtime	\$25,000			\$25,000
New Fiscal Assistant position (84% share)	\$43,172			\$43,172
HTE Maintenance - Transfer from Non Departmental/Reserved for Building			\$70,000	\$70,000
Non Departmental				
Transfer from Reserved for Bldg to Building Div. Tech Maintenance account		(\$70,000)		(\$70,000)
Public Works				
Tree Preservation Reserve Project, Royal Palms at Bamford	\$25,000			\$25,000
Transfer from Salaries/Benefits to Capital Outlay for Equipment Purchases		(\$26,000)	\$26,000	\$0
Parks & Recreation				
New Jujitsu Class	\$5,000			\$5,000
Communications	\$4,700			\$4,700
Transfers between Divisional Overtime Accounts		(\$1,700)	\$1,700	\$0
Director position - new hire and accruals payout to retiree	\$46,638	(\$5,560)	\$27,700	\$68,778

EXHIBIT B

**FY 2012 BUDGET AMENDMENT
DESCRIPTIVE SUMMARY BY FUND**

	Previously Unbudgeted	Budget Transfers From	Budget Transfers To	Budget Amendment Total
GENERAL FUND BUDGET AMENDMENT				
Special Projects				
Transfer from Salaries/Benefits to Arena Expense, SE Circuit Rodeo Finals		(\$25,000)	\$25,000	\$0
Transfer from Salaries to Parks & Recreation for Director position		(\$22,140)		(\$22,140)
Housing & Community Development Department				
HOME Grant Pass Through - Town Park Crossings	\$250,000			\$250,000
Appropriations Totals	\$2,368,298	(\$218,400)	\$218,400	\$2,368,298
CRA FUND BUDGET TRANSFERS				
<u>Revenue Summary</u>				
No amendments.				\$0
Revenue Totals	\$0	\$0	\$0	\$0
<u>Appropriations Summary</u>				
Communications		(\$10,000)	\$10,000	\$0
Transfer from CRA Bonds Reserve to fund new projects		(\$2,500,000)		(\$2,500,000)
Land Acquisition, including 4263 Davie Rd			\$2,100,000	\$2,100,000
SW 41 Street Parking Lot			\$400,000	\$400,000
Appropriations Totals	\$0	(\$2,510,000)	\$2,510,000	\$0
GOLF FUND BUDGET AMENDMENT				
<u>Revenue Summary</u>				
From Golf Fund Reserve	\$537,687			\$537,687
Revenue Totals	\$537,687	\$0	\$0	\$537,687
<u>Appropriations Summary</u>				
Golf club start-up and FY2012 maintenance costs	\$537,687			\$537,687
Appropriations Totals	\$537,687	\$0	\$0	\$537,687
TIMS FUND BUDGET AMENDMENT				
<u>Revenue Summary</u>				
From TIMS Reserve - Payments for NWS and Microsoft Software	\$271,844			\$271,844
Revenue Totals	\$271,844	\$0	\$0	\$271,844
<u>Appropriations Summary</u>				
New World Systems Payment	\$92,450			\$92,450
Microsot Software Assurance Agreement	\$179,394			\$179,394
Appropriations Totals	\$271,844	\$0	\$0	\$271,844
APPROPRIATIONS GRAND TOTALS	\$3,177,829	(\$2,728,400)	\$2,728,400	\$3,177,829
REVENUE GRAND TOTALS	\$3,177,829	(\$103,840)	\$103,840	\$3,177,829

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: William Ackerman, Budget & Finance Director / 797-1050

PREPARED BY: Colleen Ryan, Budget Manager

SUBJECT: Ordinance

AFFECTED DISTRICT: All Districts

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: AMENDMENT - AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING AN AMENDMENT TO THE ESTIMATED REVENUES AND APPROPRIATIONS FOR FISCAL YEAR 2012; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. {Approved at first reading on May 2, 2012. In a roll call vote, the vote was as follows: Mayor Paul - yes; Vice-Mayor Luis - yes; Councilmember Caletka - yes; Councilmember Hattan - yes; Councilmember Starkey - yes.} (Motion carried 5-0)

EXECUTIVE SUMMARY:

Additions and revisions made to this Agenda Report for second reading of the ordinance on May 23, 2012 are included within [] in the text below.

This ordinance approves the budget amendments and amended budget for FY2012 that are included as Exhibit A. The ordinance amends the budgets of the General Fund, Community Redevelopment Agency Fund (CRA), Golf Fund and Technology & Information Management (TIMS) Fund. The ordinance additionally approves one revision [three revisions] to the list of funded positions for FY 2012 pertaining to the General Fund.

The proposed budget amendment increases the entire Town of Davie budget by \$2,998,899 [\$3,177,829]. It also includes \$103,840 in budget transfers between revenue accounts and \$2,728,400 in budget transfers between expenditure accounts.

The amendment is needed primarily to budget for new CRA Bond projects, to fund TIMS capital costs, to provide for the Davie Golf & Country Club start-up costs and other anticipated expenditures, to budget for newly awarded grants, and to accommodate personnel changes and their related impacts.

A summary of the budget amendment's components for each fund is provided below. A graphic presentation of this information may be found in the descriptive summary provided as Exhibit B.

GENERAL FUND

The ordinance increases the General Fund budget by \$2,189,368 [\$2,368,298]. It includes revenue budget transfers totaling \$103,840 and expenditure budget transfers totaling \$218,400. The ordinance additionally approves a revision to the list of funded positions for FY 2012 to add an Administrative

Aide [Fiscal Assistant] in the Building Division, [a Traffic Infraction Enforcement Officer in the Police Department, and twelve Firefighter/Paramedics in the Fire Rescue Department]. Although the [Fiscal Assistant] position will be primarily assigned to the Building Division (84%), it is also shared by Fire Prevention (8%) and Planning & Zoning (8%).

The following budget increases are included in the amendment for the General Fund:

- Recycling Grant from the Resource Recovery Board, \$1,710,724;
- HOME affordable housing grant for Town Park Crossings, \$250,000;
- Tree Preservation Reserve expenditures for the installation of 55 royal palms at Bamford, \$25,000;
- New Administrative Aide [Fiscal Assistant] position to be shared by the Building, Fire Prevention and Planning & Zoning Divisions, \$51,806;
- Overtime in the Building Division through the end of the fiscal year, \$25,000;
- Communications costs for accounts that are projected to exceed budget due to the network upgrade to Metro-E circuits, \$23,200;
- Fire Special Details for personnel expenditures related to an unanticipated one month off duty detail with Home Depot, \$52,000;
- Instructor fees for an additional jujitsu class at Pine Island, \$5,000;
- Costs related to the accruals payout of the retired Parks & Recreation Director and employment of a new Director, \$46,638;
- [- New Traffic Infraction Enforcement Officer position in the Police Department to perform administrative and investigative work for red light camera enforcement operations, \$58,930; and
- Twelve new Firefighter/Paramedic positions in the Fire Rescue Department to provide services under the recently executed contract with the Town of Southwest Ranches, \$120,000.]

These budget increases are funded by the following revenue sources:

- Intergovernmental grant revenue, \$1,960,724;
- Fees charged for special details, fire annual inspections, and participation in jujitsu classes, \$61,317;
- Building Division reserves, \$68,172;
- Tree Preservation reserves, \$25,000;
- General Fund undesignated reserves, \$74,155;
- [- Fines for red light camera violations, \$58,930; and
- Charges for services under the new fire services contract with Southwest Ranches, \$120,000]

The amendment includes the following budget transfers between expenditure accounts:

- Fire Rescue - Transfer \$62,000 from various salaries/benefits accounts to fund projected overtime overages due to vacant positions and personnel assigned to light duty;
- Fire Rescue - Transfer \$6,000 from Salaries to Classification Pay to provide for fire personnel working out of class as Lieutenants;
- Building Division - Transfer \$70,000 from Reserved for Building in NonDepartmental to Building Technology Equipment & Maintenance to fund two quarters of HTE software maintenance charges;
- Public Works - Transfer \$26,000 from various salaries accounts to capital outlay for equipment purchases such as a street stripper, trencher, pressure washer, blowers, and pole saws;
- Parks & Recreation - Transfer \$1,700 among various overtime accounts to provide overtime at the Pine Island Multipurpose Center for higher staff hours due to increased facility usage.
- Parks & Recreation - Transfer \$5,560 among accounts toward the retired Director's accruals payout;
- Special Events & Cultural Arts - Transfer \$25,000 from salaries/benefits to Arena Expense for expenses incurred for the SE Circuit Rodeo Finals.
- Special Events & Cultural Arts - Transfer \$22,140 from Salaries to Parks & Recreation toward the retired Director's accruals payout.

The amendment includes the following budget transfers between revenue accounts:

- Planning & Zoning Division - Eliminate repetitious revenue accounts and transfer \$103,840 from Cost Recovery and Temporary Use revenue accounts to Development Review.

CRA FUND

The ordinance does not increase or decrease the CRA Fund budget, but includes expenditure budget transfers totaling \$2,510,000. Transfers are necessary to reallocate bond money from the CRA bond reserve account to the SW 41 Avenue Parking Lot project and for upcoming property acquisitions which were not previously budgeted. A \$10,000 budget transfer from the special projects account to communications also is included.

GOLF FUND

The ordinance increases the Golf Fund budget by \$537,687 and approves the use of Golf Fund reserves for start-up costs incurred for the Davie Golf & Country Club and anticipated expenditures for the remainder of the fiscal year. Most of these costs had been anticipated to be incurred in FY2011, and therefore, were not budgeted for FY2012. The budget amendment includes expenses for items such as utilities, trailers, fencing, landscaping, tree removal/relocation, parking lot improvements, engineering and professional services, aquatic vegetation maintenance, upgrades to irrigation, netting, golf cart area renovation, and bathroom renovation. The amendment does not include expenses for clubhouse renovations.

TECHNOLOGY INFORMATION MANAGEMENT FUND

The ordinance increases the TIMS Fund budget by \$271,844 and approves the use of TIMS Fund reserves for the final payment to New World Systems and for the Microsoft Software Assurance Agreement.

KEY POINTS:

- The ordinance amends the budgets of the General Fund, CRA Fund, Golf Fund and TIMS Fund;
- The ordinance increases the total Town budget by \$3.0 Million [\$3.2 Million];
- Intradepartmental budget transfers among expenditure accounts total \$2.73 Million for all funds, of which \$2.5 Million is in the CRA Fund.
- Intradepartmental budget transfers among revenue accounts total \$103,840 for all funds, all of which is in the General Fund.
- The ordinance approves one change [three changes] to the list of funded positions for FY 2012, adding an Administrative Aide [Fiscal Assistant, Traffic Infraction Enforcement Officer, and twelve Firefighter/ Paramedics] in the General Fund.
- Undesignated General Fund reserves needed for this amendment total \$74,155 and are appropriated to support communications expenses, payroll costs for a new Parks & Recreation Director, and for P&Z's share of the new Administrative Aide [Fiscal Assistant] position.

PREVIOUS ACTIONS: The Town of Davie adopted its Fiscal Year 2012 Budget through Ordinance 2011-31 on September 21, 2011, and amended it through Ordinance 2012-3 on January 18, 2012.

CONCURRENCES:

FISCAL IMPACT: Yes

Has request been budgeted? No

If yes, expected cost: \$

Account name and number:

If no, amount needed: \$167,327 is needed from General Fund reserves (\$74,155 from undesignated reserves, \$25,000 from the Tree Preservation reserve, \$68,172 from the Building Division reserve). \$537,687 is needed from the Golf Fund's fund balance, and \$271,844 is needed from the TIMS Fund's fund balance. All other budget amendments included in the ordinance have dedicated funding sources.

What account name and number will funds be appropriated from: Approximately 80 accounts are involved in this budget amendment. Amendment amounts by account are available if requested.

RECOMMENDATION(S): Motion to approve ordinance

Attachment(s): Ordinance; Exhibit A - Town of Davie Budget Amendment FY2012; Exhibit B – FY2012 Budget Amendment Descriptive Summary by Fund