

**YOUTH EDUCATION AND SAFETY ADVISORY BOARD  
NOVEMBER 13, 2006**

**1. ROLL CALL**

The meeting was called to order at 6:05 p.m. Board members present were Marcy Fallahzadeh, Colleen Gulla, Alice Harrington, John Pisula and Sharon Zane. Also present were Major Ed Taylor (arrived at 6:30 p.m. and left at 6:40 p.m.) and Board Secretary Jenevia Edwards recording the meeting. Margie Maine, Cynthia Taylor, Barbara Ann Tilley and Lynne Marie Watters were absent.

**2. SELECTION OF CHAIR**

Ms. Harrington nominated Mr. Pisula as Chair, seconded by Ms. Zane. As there were no other nominations, the nominations were closed. In a voice vote, all voted in favor. **(Motion carried 5-0)**

**3. SELECTION OF VICE-CHAIR**

Ms. Zane nominated Ms. Harrington as Vice-Chair, seconded by Ms. Gulla. As there were no other nominations, the nominations were closed. In a voice vote, all voted in favor. **(Motion carried 5-0)**

**4. APPROVAL OF MINUTES:** May 17, 2005 (Joint Meeting-Child Safety & School Advisory Boards)  
June 6, 2005 (Joint Meeting-Child Safety & School Advisory Boards)

Ms. Zane made a motion, seconded by Vice-Chair Harrington, to approve the minutes of May 17, 2005. In a voice vote, with Ms. Maine, Ms. Taylor, Ms. Tilley and Ms. Watters being absent, all voted in favor. **(Motion carried 5-0)**

Vice-Chair Harrington made a motion, seconded by Ms. Zane, to approve the minutes of June 6, 2005. In a voice vote, with Ms. Maine, Ms. Taylor, Ms. Tilley and Ms. Watters being absent, all voted in favor. **(Motion carried 5-0)**

**5. DISCUSSION**

6. Ms. Edwards indicated that she had received a call from Major Taylor concerning payment for a storage unit at U Store It that had been utilized by the Child Safety Board to store various items. Major Taylor explained that he had been receiving calls from the storage facility concerning the monthly payment. Ms. Edwards explained that she had forwarded to Boardmembers information she had received from Cynthia Frost which provided all pertinent information relating to the storage unit. Chair Pisula questioned the amount of items that were in the storage unit with Ms. Zane responding that it was a significant amount of items which included helmets and literature relating to child safety. Chair Pisula asked if there was an inventory of the items and about the monthly charges for the storage unit. Ms. Zane responded negatively to both questions.

Major Taylor indicated that when he became the liaison for the Child Safety Board, he had recommended that the storage unit be paid up to the end of each fiscal year which would eliminate the need for monthly statements. He advised that the monthly payment was \$37 and when the Child Safety Board decided that they were going to keep the storage unit, he completed the necessary paperwork to make the annual payment. Major Taylor explained that there was a budget for the Child Safety Board which was part of the Police Department's budget and most the funds for the Board was derived from fundraisers held by that Board.

Chair Pisula commented that he would like to have an inventory of the items in the storage unit. Major Taylor referred to the Sunshine Law and suggested that the Board appoint a committee of one to do the inventory in order to avoid a problem with Sunshine Law. Ms. Zane advised that she had access to the storage unit; however, the containers within the unit were too heavy for her to handle. A brief

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discussion ensued as to who would visit the storage facility to complete an inventory without a decision being made. Major Taylor suggested that a motion be made concerning the storage charges. Ms. Zane suggested that subject to the inventory, if the Board planned to participate in any Town function, all the items in the storage unit should be removed and taken to the function and the inventory could be completed then.

Chair Pisula passed the gavel and made a motion, seconded by Ms. Fallahzadeh, that the funds for payment of the storage unit be limited to \$450 and the bills to be submitted subsequent to payment. In a voice vote, with Ms. Maine, Ms. Taylor, Ms. Tilley and Ms. Watters being absent, all voted in favor. **(Motion carried 5-0)**

Major Taylor explained that with authorization from the Board, he would complete the necessary paperwork and submit the payment. He asked for Mr. Pisula's email address so that he could provide information to him as to the amount of funds in the Police Department budget that was earmarked for the Board.

Major Taylor explained that Dorothy Ross from the Police Department would be alternating months with Ms. Edwards as secretary for the Board. Chair Pisula asked if there was any additional information that Major Taylor wanted to impart to him concerning the Board. Major Taylor advised that since that Board only met bi-monthly, it was important to make sure that there was a quorum for each meeting, otherwise no business could be conducted. He encouraged Boardmembers to take their position seriously, to try to attend meetings, and to reach out to other Boardmembers and encourage them to attend the meetings. Major Taylor felt that the Board could make an impact and provide a voice to some of what happened in the Town. Chair Pisula commented that as the liaison for the Board, he hoped to receive suggestions and input from Major Taylor as he did not want the Board to be "spinning its wheels." He referred to the sexual predator issue and hoped that the Board would be able to support the Town's efforts in other issues. Major Taylor suggested that all Boardmembers should come up with ideas for discussion at future meetings. Chair Pisula suggested a brainstorming session to discuss ideas to pass along to the Police Department.

#### 5.1 Goals and Objectives

The purpose of the Board was discussed based on the ordinance that created it. Vice-Chair Harrington commented that she thought the Board would be directed toward educational issues. She commented that this was a society where children were battling health issues due to lack of exercise, yet the School Board had talked about foregoing the requirement for physical education and making it an elective. Vice-Chair Harrington added that the issue came about at the beginning of the school year but the Board never met to have any further discussion on it. She hoped that this would be a tie-in for this Board to look at. Vice-Chair Harrington stated that this did not exactly meet the objective but there were issues within the school system where the Board could work in an advisory capacity to find out whether the schools were being served well.

A lengthy discussion ensued concerning clarity of the Board's position as an advisory board. Chair Pisula commented that Boardmembers had never been sure how far to go in an advisory capacity. He indicated that the Board had wanted to get involved with the Boys and Girls Club on some of their projects. Initially, it appeared that there would be a connection but it never came to fruition. Chair Pisula asked how active the Town had been in providing information to the schools garnered from the Child Safety Board. Ms. Zane indicated that the Police Department had purchased 5,000 computer diskettes which were distributed to students and to the public at Town events.

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Ms. Zane made a motion, seconded by Ms. Fallahzadeh, that the Board Secretary send her an email prior to the next meeting as a reminder for her to bring the diskettes along with the reading material so that the Boardmembers could see what they are. In a voice vote, with Ms. Maine, Ms. Taylor, Ms. Watters and Ms. Tilley being absent, all voted in favor. **(Motion carried 5-0)**

The Board briefly discussed events involving child safety with Chair Pisula asking how child safety events were organized. Ms. Zane explained about a safety summit that had been organized by Councilmember Paul, adding that sponsorships and advertising were sold. She indicated that although the summit had been well attended, she felt that the attendance would have been better had it been held in conjunction with a major Town event that attracted families. Chair Pisula commented that the safety summit could also piggyback on the Nova Southeastern University Health Fair. He suggested that a fund-raising event could be held at the same time as the Town's Orange Blossom Festival in February. Ms. Zane provided information regarding previous fund-raising events held by the Child Safety Board, adding that the safety summit was the main fund-raiser where safety helmets were sold. Vice-Chair Harrington asked if the safety summit had to be a fund-raising event and what was its objective. Ms. Zane responded that the safety summit did not have to be a fund-raiser, and the objective was to bring awareness to parents concerning the danger faced by children when horseback riding without helmets.

Discussion ensued regarding the Police and Fire Expo with suggestions made to have Board participation to enable distribution of pamphlets with information on safety issues. Vice-Chair Harrington suggested contacting the Police Department to find out who was responsible for coordinating the expo and to begin working with them to be able to participate in the May 2007 expo.

Chair Pisula indicated that one of the Board's goals should be better coordination with the schools, doing programs within the schools and have a representative from the Police Department attend the schools to present talks about sexual predator issue on a regular basis. He added that an additional goal should be coordination of Town safety projects with the schools. Vice-Chair Harrington stated that she would like to see more information about the Board on the Town's website. Ms. Zane commented that there was a description about the Board but there was no hyperlink to provide any additional information. Vice-Chair Harrington commented that more visibility of the Board was needed and suggested contacting Public Information Officer Braulio Rosa to find out how to get permission to have more visibility on the Town's website. Chair Pisula commented that the main goal should be the creation of public safety awareness in the community and the objective would be to have good coordination to find out what was happening in the schools. He added that each school had a School Resource Officer and it would be a good idea to offer some assistance to them on safety issues.

The Board referred to the approaching Christmas holidays and discussed issues involving fire safety and burglary. Ms. Zane commented that there should be a representative from the Fire Department who was an expert on fire safety issues who could give a talk at various schools. Chair Pisula commented that the Board should find out who at the Fire Department was responsible for coordination of safety issues and ask them to visit various schools. He explained that he was in the insurance business and his company paid for many safety projects which included bicycle helmets and car seats. Vice-Chair Harrington asked if his company partnered with the Boys and Girls Club in private after-school programs with Chair Pisula responding in the affirmative.

Chair Pisula referred to past events and suggested that one of the objectives of the Board should be to branch out to other organizations such as the Boys Scouts, Girls Scouts, Boys and Girls Club and the Trail Riders who could provide assistance during events. Ms. Gulla suggested using high school students to assist with the storage unit since some of these students needed community service hours in order to graduate. Chair Pisula asked if the students brought their own slips to be signed with Ms. Gulla responding in the affirmative. Vice-Chair Harrington commented that it was a good idea to have students

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work with Boardmembers at events. Chair Pisula commented that a recommendation be made to Council to appoint a high school student and a middle school student to the Board. Ms. Gulla stated that it was important to identify successful events in the past and coordinate calendar events and pick two projects on which the Board could focus. She suggested holding these events in the spring and fall with the Board's major goal being to get middle and high school students involved in manning the booths. Ms. Gulla commented that once events had been identified, public announcements could be made on the Town's website. She explained that as a former school principal in Broward County, she was aware that the fire departments usually held a fire safety month in October and it was important to find out what was already in place to see if it could be enhanced in some way. Ms. Gulla reiterated that it would be a good objective and goal to get youths to become more involved in what the Board was doing in the community. Chair Pisula commented that this would not happen unless they were appointed to the Board. He indicated that placing an article in the Davie Update showing the availability of youth service hours opportunity would help with outreach. Boardmembers presented various ideas as to how to make information available to schools.

Following a brief discussion concerning a date for the January meeting, the Board decided on January 22, 2007.

**6. OLD BUSINESS**

This item was discussed earlier in the meeting.

**7. NEW BUSINESS**

There was no new business to discuss.

**8. AGENDA ITEMS FOR NEXT MEETING**

The following items were suggested for the agenda for the January meeting.

- Budget Review
- Inventory
- Upcoming Events

**9. COMMENTS AND/OR SUGGESTIONS**

There were no comments or suggestions.

**10. ADJOURNMENT**

There being no objections and no further business to discuss, the meeting adjourned at 7:15 p.m.

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Date Approved

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Chair/Board Member