

Calendar of Reporting Dates

for 2016 March Municipal Candidates

<u>Cover Period</u>	<u>Report Code</u>	<u>Due Date</u>
12/01/15 - 12/31/15	2015 M12	01/11/16
01/01/16 - 01/31/16	2016 M1	02/10/16
02/01/16 – 02/12/16	2016 G4	02/19/16
02/13/16 – 02/26/16	2016 G6	03/04/16
02/27/16 – 03/10/16	2016 G7	03/11/16
If unopposed after qualifying	TR	04/11/16
After General Election	TR	06/13/16

2016 DATES TO REMEMBER

(for March 15, 2016 Election)

- Dec. 4, 2015 – Jan. 3, 2016
Notice of Election (Section 100.021, F.S. During the 30 days prior to qualifying publish notice twice, stating what office and vacancies are to be filled at the election.)
- Dec. 7
Noon, the last date to submit petitions to the Supervisor of Elections if qualifying by the petition method. (Section 99.095(3), F. S. 28 days prior to qualifying.)
- Dec. 24
Resignations due pursuant to Resign-to-Run Law. (Section 99.012, F.S. - At least 10 days prior to the first day of qualifying for office.)
- Dec. 28
Last day for the Supervisor of Elections to certify candidate petitions. (Section 99.095(3), F. S. 7 days prior to qualifying.)
- Jan. 4
Noon, qualifying begins.
- Jan. 4
Last date to submit referendum questions to be placed on the March 15, 2016 ballot. (Must submit certified Ordinance/Resolution as well as a Word document with the ballot title(s) and question(s).)
- Jan. 11
Noon, qualifying ends
- Jan. 11
5:00 p.m., ballot information for Election is due to the Supervisor of Elections office. Information should be faxed and e-mailed to the office. Faxed or scanned copies of the Loyalty Oaths are also requested.
- Jan. 11
Last date to notify Supervisor of Elections if an election is NOT necessary.
- Feb. 10
Last date for Municipal Clerks to remit filing fees to the Department of State. (Section 99.093, F.S. - Within 30 days after close of qualifying.)
- Feb. 15
Last date to register to vote for the General Election. (Section 97.055, F.S. - On the 29th day before election.)
- Feb. 16
Last date to deliver collateral material (if applicable) to the Supervisor of Elections for the Election to be included with the Precinct Clerk's supplies for posting in the precincts.
- Feb. 19
Noon, Early Voting poll watcher applications due for Election. (Section 101.131, F.S. – Prior to noon of the second Tuesday preceding the Election.)
- Feb. 24
Tentative date for the L&A test prior to the Election. (Section 101.5612, F.S.)
- Feb. 26
Last date for Supervisor of Elections to approve Early Voting poll watchers for Election. (Section 101.131 F.S. - On or before the Tuesday before the election.)

- March 1 Noon, **Election Day** poll watcher applications due for Election. (Section 101.131, F.S. – Prior to noon of the second Tuesday preceding the Election.)
- March 8 Last date for Supervisor of Elections to approve **Election Day** poll watchers for Election. (Section 101.131 F.S. - On or before the Tuesday before the election.)
- March 10 Midnight, last date for opposed candidates to accept contributions for Election. (Section 106.08, F.S. - Contributions may not be accepted less than five days prior to election.)
- March 14 Last date to publish sample ballot for General Election. (Section 101.20, F.S. - Prior to day of the election.)
- March 15 **Presidential Preference Primary/Municipal Elections** (LOF 2007-30 amending 101.75)(Formerly Laws of Florida 75-350, Section 3 - All general elections shall be held on the second Tuesday in March, except in years with a Presidential Preference Primary.)
- March 25 Supervisor of Elections shall provide the Municipal Clerk with certified results of the Municipal Election. (Section 102.151, F.S.)

THIS SUMMARY IS PRODUCED FOR YOUR CONVENIENCE AND IS BASED ON SIMILAR INFORMATION PROVIDED IN A PUBLICATION BY THE DIVISION OF ELECTIONS. IT MAY NOT INCLUDE EVERY ITEM NECESSARY TO CONDUCT YOUR ELECTION. PLEASE REFER TO THE ACTUAL FLORIDA STATUTES FOR FURTHER GUIDANCE.