



PARKS, RECREATION & CULTURAL ARTS DEPARTMENT

SPECIAL EVENTS DIVISION

3801 S. PINE ISLAND RD. • DAVIE, FLORIDA 33328

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Town of Davie Government Tours 2016

Dear Principal or Group Leaders:

The Florida League of Cities, an association of member municipalities throughout Florida, is sponsoring an educational program called “**My city: I’m part of it; I’m proud of it.**” The program is designed to educate school-aged children about city government functions.

In the spirit of the program, the **Town of Davie will celebrate Florida City Government, October 17 and October 18, 2016, by providing school-aged groups educational tours of Davie Town Hall.** Tours will be conducted between 9:30 a.m. and 3:30 p.m. The tours are designed to educate and to inform students about their local government. We would like to invite your school/group to participate in our program.

To participate, complete the attached form and mail it back to Anna Francis, Town of Davie Crew Leader, no later than October 7, 2016. All groups will meet behind the Davie Town Hall, at 6591 Orange Drive.

As with any activity, there must be some guidelines, and this event is not the exception:

- **Tours of Davie Town Hall will take place from October 17 and October 18, 2016.** Tours will be conducted between 9:30 a.m. and 3:30 p.m.
- Groups may not exceed 40 students per tour group.
- Groups must adhere to school board standards as it relates to the number of adults required to supervise children on field trips.
- Once registration is full, no other groups will be accepted.
- Park school buses behind Town Hall in the large grass field on the east side.

If you have any question or concerns, please contact Anna Francis at (954) 797-1181 or e-mail at anna_francis@davie-fl.gov.

Please complete the application and mail back no later than October 7, 2016

