



TOWN OF DAVIE USE ONLY

Petition Number: _____

Initial Fee: _____

Receipt Number: _____

Submittal Date: _____

Received By: _____

Delegation/Plat Amendment (DG) Application
Planning and Zoning Division

Folio Number:

5	-	4	-		-		-				
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Property Address: _____

Future Land Use: _____

Zoning: _____

Project Name: _____

Restrictive Note: *Existing* _____
Proposed _____

Amending NVAL: _____

Amending Easement: _____

Petitioner Info:

Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Relationship to the property: _____

Owner Info:

Name: _____

Address: _____

Telephone: _____

Fax: _____

I hereby certify that I am the owner of the described property, I have authorized the filing of the aforesaid request, and I understand that I or my authorized agent must be present at the public hearing to present the request to the Board.

OWNER'S NAME(S) (PRINT)

PETITIONER'S NAME (PRINT)

OWNER'S SIGNATURE
(ALL OWNERS MUST SIGN)

PETITIONER'S SIGNATURE

ADDRESS

ADDRESS

CITY, STATE, ZIP CODE

CITY, STATE, ZIP CODE

TELEPHONE

TELEPHONE

The foregoing instrument was acknowledged
before me this _____ day of _____,
20____, by _____
who is personally known to me or has produced

The foregoing instrument was acknowledged
before me this _____ day of _____,
20____, by _____
who is personally known to me or has produced

as identification and who did take an oath.

as identification and who did take an oath.

NOTARY PUBLIC:

NOTARY PUBLIC:

SIGN: _____

SIGN: _____

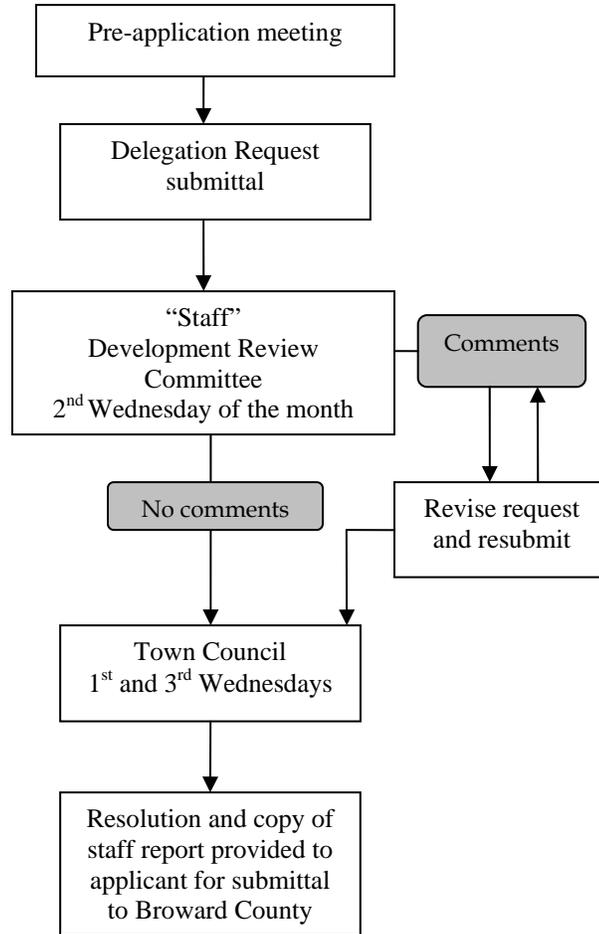
PRINT: _____

PRINT: _____

My Commission Expires:

My Commission Expires:

Delegation Application Flow-Chart



Delegation Application Checklist

All required information must be provided at the time of submittal unless otherwise noted. Applications that are deemed incomplete may follow a different project tracking.

- __1. Pre-application meeting form signed by a member of Planning and Zoning staff.
- __2. Application form from Broward County typed or neatly printed in ink, and notarized properly.
- __3. Check made payable to the Town of Davie in the amount specified on the fee schedule.
- __4. Justification letter stating the reason for the plat amendment.
- __5. Two (2) 8.5" X 11" copies of the plat as recorded in the official records of Broward County.
- __6. Two (2) 8.5" X 11" copies of a boundary survey as recorded in the official records of Broward County.
- __7. Four (4) signed/sealed sketch and legal (of existing and proposed conditions) amendment(s) to the approved plat.
- __8. If dedicated easement is being deleted, provide a copy of notice letter to interested parties.