TOWN OF DAVIE
PLANNING & ZONING DIVISION
6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
Phone: 954.797.1103 • www.davie-fl.gov

PRE-APPLICATION MEETING FORM

Project Name

Project Location (Parcel ID(s))																								
5		4											5		4									
5		4											5		4									

Project Address

Project Description (Type of development, size of building, etc... attached any CONCEPTUAL PLANS to this form)

Project Level of Review							**Councilmember District**							
	Staff		Board		Council			1		2		3		4

Project Manager (Point of Contact for ProjectDox Software)	
Email	proj mgr email

Forms		**Information**	
	Application Packet		Change of Use (Council approval required)
	Completeness Review		Advertising/Noticing/Posting
	Fees Schedule		Cost Recovery
	Citizens Participation Packet		Affordable Housing
	Sustainability Guide		Utility Agreement
	Local/County Impact Fees		Right-of-way Impact
	Broward County Determination Letter		Drainage District
			Septic System

Project Fee(s)						
Request	Pre-App					Landscaping
Fee	$114					$1,300 Base

Acknowledgement
1. All documents and plans must be uploaded into the ProjectDox system in order to begin the review process.
2. The ProjectDox User Manual is available at: https://projectdox.davie-fl.gov/ProjectDox/.
3. Technical difficulties with ProjectDox should be coordinated with the Technology Dept. at: (954) 797-1107.

Petitioner Signature:	**Date:**

Planning Staff Signature:	**Date:**