

Town of Davie Comprehensive Emergency Management Plan

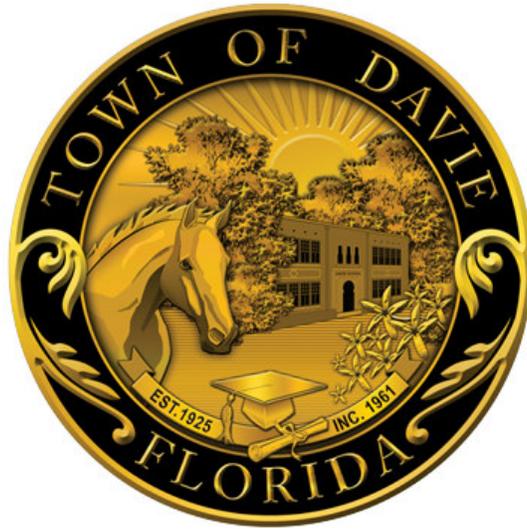


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INTRODUCTION

Purpose

The purpose of this Emergency Management Plan is to serve as a guide to be followed by the Town of Davie when a disaster is declared on a Federal, State, or Local governmental level. Examples of emergencies that will cause activation of this plan are; natural or environmental disasters; acts of war or terrorism; nuclear; biological; or radiological incidents, or any other event of a catastrophic or cataclysmic nature that may constitute a disaster and require appropriate community response.

Policy

This plan provides a specific breakdown of responsibilities which will include the duties of Mayor and Council, the Town Administrator, Town staff, and required service providers during emergency situations. The plan provides an overview of the Town of Davie Emergency Management protocols, Crisis and Consequence Management, and Emergency Support Function (ESF) responsibilities to be followed by Town departments and staff.

Actions and circumstances will continue to refine and identify the mission, capabilities and resources of each provider and the actions of each Department or assisting agencies during each phase of the response. Emergency Plans incorporated in this document shall be considered dynamic and may be modified and expanded as may be necessary, by each Emergency Support Function Director to accomplish the objectives in their specific sections or in the overall plan.

This plan will outline the channel of communications for all involved personnel, as well as responsibilities for response personnel, including a list of specific and overlapping ESF functions.

Mission

The mission and objectives of this Comprehensive Emergency Management Plan is to:

- * Preserve life or minimize risk to health.
- * Prevent a threatening act from being carried out and or an existing situation from being expanded or aggravated.
- * Locate, access, render safe, control, contain, recover and remove any object, substance or person who poses a threat to life or property.
- * Rescue, decontaminate, transport and medically treat victims.
- * Communicate any pertinent information, whether operational or situational to all affected personnel or public, who may benefit from notification.
- * Restore essential services and mitigate any suffering.
- * Apprehend and successfully prosecute of perpetrators.
- * Conduct site restoration.

SECTION 1 – TOWN ADMINISTRATION

Section 1A. Mayor and Town Council

Policy

This plan shall be a guide for the Mayor and the Town Council in the event of a declaration of emergency by Federal, State and/or Local governments, resulting from any of the following causes: 1) natural or environmental disasters, 2) acts of war or terrorism, 3) nuclear, biological or radiological events, or 4) any other event of a catastrophic or cataclysmic nature. The level of response will be determined for each incident based on the severity of the incident. This decision will be based on information from Broward County EOC, Town of Davie ECC, and staff reports.

Personnel Policy

The Mayor and Town Council may authorize the Town Administrator or designee to perform specific duties and responsibilities in the event of any declared emergency as defined above, in accordance with the Town of Davie Charter, and Code of Ordinances as outlined within the Town's Comprehensive Emergency Management Plan. The Mayor or designee may authorize the Town Administrator or designee to appoint or assign staff members of the Town of Davie to manage any and all circumstances involving intra-governmental or inter-governmental matters or relations, relating to an emergency and non-emergency nature as may be necessary. The Mayor, and Town Council, or designees, shall determine the need for additional governmental resources and personnel as required by the magnitude of the event or emergency.

Roles and Responsibilities

The Mayor or designee shall be the Town of Davie's official representative to the Federal, State and Local government elected officials in all matters related to the Town's Comprehensive Emergency Management Plan. The Town Council may be assigned to pre-establish areas of responsibility within the Town of Davie that shall coincide with the four (4) existing Town Council Districts, to act as liaisons to the residents within their respective geographical areas depending on the severity of the incident. The Mayor shall have overlapping responsibilities and shall assist Council members in communicating relevant information to all residents and businesses located within the geographical area of the Town as required by the magnitude of the event or emergency.

Activation and Response:

Green – Low Condition – Broward County # 3

Mayor and Town Council members shall monitor all events of a potentially threatening nature prior to the establishment of a declared emergency or other situation as may be necessary.

Blue – Guarded Condition – Broward County # 3

Mayor and Town Council members shall monitor all events of a potentially threatening nature prior to the establishment of a declared emergency or other situation as may be necessary. The Town Administrator or designee may advise the Mayor and Town Council of all situations that pose a potential danger to the community or the governmental organization. No other individual actions or activation of the Emergency Operations Center (EOC) is required at this time.

Yellow – Elevated Condition – Broward County # 2

Mayor and Town Council members shall monitor events of a potentially threatening nature prior to the establishment of a declared emergency or any other situation as may be necessary. The Town Administrator or designee shall advise the Mayor and Town Council of all incidents that pose a potential or imminent danger to the community or the government. The Mayor and Council shall communicate with the Town Administrator or designee regarding the status of the Town of Davie’s emergency preparedness activities. Limited activation of the Emergency Operations Center (EOC) may be necessary at this time.

Orange – High Condition – Broward County # 2

Mayor and Town Council members shall prepare for establishment of individual activities as defined by the declared emergency or other situation as may be necessary. The Town Administrator or designee shall advise the Mayor and Town Council of the status of all activities undertaken by the Town of Davie in preparation of a potential or imminent danger to the community or the government. The Mayor and Council shall communicate with Town Administrator or designee regarding the status of the Town of Davie’s emergency preparedness activities and or related issues. Full activation of the Emergency Operations Center (EOC) may be necessary at this time.

Red – Severe Condition – Broward County # 1

Mayor and Town Council members shall conduct individual activities within their respective districts during the Crisis Management phase (active incident) as may be necessary. The Town Administrator or designee shall advise the Mayor and Town Council of all activities underway within the Town of Davie during the incident posing potential or imminent danger to the residents and businesses within the community. The Mayor and Council shall communicate with the Town Administrator or designee regarding the status of the Town of Davie’s emergency preparedness activities within their respective districts and other related issues. Full activation of the Emergency Operations Center (EOC) and public safety response shall continue as necessary.

Recovery – Post Incident

Mayor and Town Council members shall conduct individual activities within their respective districts at the Consequence Management phase (post-incident) as may be necessary. The Town Administrator or designee shall advise the Mayor and Town Council of all post-incident activities underway within the Town of Davie posing potential or imminent danger to the residents and businesses within the community. The Mayor and Council shall communicate with the Town Administrator or designee regarding the status of the Town of Davie’s emergency preparedness activities in their respective districts and other related issues. Full activation of the Emergency Operations Center (EOC) and public safety response shall continue as necessary. When appropriate the Town Administrator or designee shall provide a “snapshot” of the Town of Davie’s Consequence Management phase (post-incident) status. The Mayor or designee shall provide for an “official spokesperson” to coordinate all public announcements or messages provided to the community.

Section 1B. Town Administrator

Policy: This plan shall be a guide for the Town Administrator or designee in the event of a declaration of emergency by Federal, State and/or Local governments, resulting from any of the following causes: natural or environmental disasters; acts of war or terrorism; nuclear, biological or radiological events; or any other event of a catastrophic or cataclysmic nature.

Personnel Policy: All Departments and Department staff shall have access to and have knowledge of contents and materials within this Emergency Operations Plan. As a component of this Plan, the Town Administrator will direct appropriate Town Departments to maintain a current hurricane policy which shall serve as a guide within the Emergency Support Function that their Department is responsible for during hurricane season. The hurricane policy will contain an overview of storm categories, including all appropriate definitions of storm watches and warnings. It will also include specific duties and responsibilities related to the levels of activation and the response alert system. The response alert process will include certain responsibilities which are required to be performed during these specific phases to insure Department/function readiness.

Staff may be assigned to emergency duty by the Town Administrator, or designee, in the event of a Critical Incident, Disaster or other such emergency situation. It is the staff members responsibility be prepared to respond in emergency situations. Staff is responsible for providing all current personal contact information to the Office of the Town Administrator for the purpose of contact during emergency situations. The Town Administrator will communicate to Town Departments what their responsibilities are during Critical Incident, Disaster or other such emergency situation. These responsibilities will follow a channel of communication based on assignment of Emergency Support Functions.

Emergency Contact List:

It is the responsibility of the office of the Town Administrator or designee to have available for Town Staff access when required an emergency contact list of all key Town personnel who are to be notified in emergency situations, including emergency contact numbers of the Mayor and Town Council.

It shall be the responsibility of the Town Administrator, or designee, to serve as a point of communication between Mayor and Town Council and actual Crisis Response and Consequence Management teams during the response planning stage, actual deployment of personnel during field operations, and post incident communications.

Activation and Response:

Green – Low Condition – Broward County # 3

The Town Administrator, or designee, shall monitor all events of a potentially threatening nature prior to the establishment of a declared emergency or other situation as may be necessary.

Blue – Guarded Condition – Broward County # 3

The Town Administrator, or designee, shall monitor all events of a potentially threatening nature prior to the establishment of a declared emergency or other situation as may be necessary. The Town Administrator or designee may advise the Mayor and Town Council of all situations that pose a potential danger to the community or the governmental organization. No other individual actions or activation of the Emergency Operations Center (EOC) is required at this time.

Yellow – Elevated Condition – Broward County # 2

The Town Administrator, or designee, shall monitor events of a potentially threatening nature prior to the establishment of a declared emergency or any other situation as may be necessary. The Town Administrator or designee shall advise the Mayor and Town Council of all incidents that pose a potential or imminent danger to the community or the government. The Town Administrator shall communicate with Emergency Support Function Directors regarding the status of the Town of Davie's emergency preparedness activities. Limited activation of the Emergency Operations Center (EOC) may be necessary at this time.

Orange – High Condition – Broward County # 2

The Town Administrator, or designee, shall prepare for response by the Town Emergency Support Function Directors as defined by the declared emergency or other situation as may be necessary. The Town Administrator shall have the authority in conjunction with the Federal, State and Local government to declare an emergency when required for full activation of response. The Town Administrator, or designee, shall advise the Mayor and Town Council of the status of all activities undertaken by the Town of Davie in preparation or response to a potential or imminent danger to the community or the government. The Town Administrator shall communicate with the Mayor and Council regarding the status of the Town of Davie's emergency preparedness activities and or related issues. Full activation of the Emergency Operations Center (EOC) may be necessary at this time.

Red – Severe Condition – Broward County # 1

The Town Administrator, or designee, shall oversee all activities during the Crisis Management phase (active incident) as may be necessary. The Town Administrator or designee shall advise the Mayor and Town Council of all activities underway within the Town of Davie during the incident posing potential or imminent danger to the residents and businesses within the community. The Town Administrator, or designee, shall communicate with the Mayor and Council regarding the status of the Town of Davie's emergency preparedness activities within their respective districts and other related issues. Full activation of the Emergency Operations Center (EOC) and public safety response shall continue as necessary.

Recovery – Post Incident

The Town Administrator, or designee, shall oversee the Consequence Management phase (post-incident) as may be necessary. The Town Administrator or designee shall advise the Mayor and Town Council of all post-incident activities underway within the Town of Davie posing potential or imminent danger to the residents and businesses within the community. The Town Administrator shall communicate with the Mayor and Council regarding the status of the Town of Davie's emergency preparedness activities in respective to Council districts and other related issues. Full activation of the Emergency Operations Center (EOC) and public safety response shall continue as necessary. When appropriate the Town Administrator or designee shall be prepared to provide an overview of the Town of Davie's Consequence Management phase (post-incident) status. The Town Administrator, or designee, shall assist in the coordination and dissemination of all public announcements or messages provided to the community.

SECTION 2 – CRISIS RESPONSE

The Crisis Response section includes primarily fire and police responsibilities at the time of a critical incident and assigns individual and shared responsibilities to each department. Consequence Management is the after the fact response and assigns individual and shared responsibilities to Public Works, Community Support and Resource Support. The responsibilities are broken down into Emergency Support Functions also called ESF. Many of the ESF's overlap with departments and the department with the primary responsibility is indicated with a *. When a critical incident occurs, both Crisis Response and Consequence Management come together under the Unified Command structure allowing them to work collectively to provide direction and guidance to all personnel.

The Crisis Response section in this plan includes primarily Fire Rescue and Law Enforcement functions and includes measures to identify, plan, and acquire the use of resources needed to anticipate, prevent, and/or resolve a threat, either man made or by natural disaster. Responsibilities outlined in the Emergency Support Functions (ESF) assigned to each of these areas are specific and also overlapping with regard to other sections of this plan. The ESF responsibilities in the Crisis Response section are:

FIRE RESCUE FUNCTION

- Fire Fighting (ESF 4 *)
- Information and Planning (ESF 5)
- Health and Medical Services (ESF 8*)
- Search and Rescue (ESF 9*)
- Hazardous Materials (ESF10*)

LAW ENFORCEMENT FUNCTION

- Communications (ESF 2*)
- Information and Planning (ESF 5)
- Search and Rescue (ESF 9)
- Hazardous Materials (ESF10)
- Military Support (ESF 13*)
- Law Enforcement and Security (ESF 16*)

* = PRIMARY RESPONSIBILITIES

UNIFIED COMMAND

During an incident that requires mobilization of a Crisis Management response, the Directors of the Fire Rescue and Law Enforcement ESF functions will establish a Unified Command. This Unified Command will work collectively to provide direction and guidance to all personnel and responding resource support agencies involved in the Critical Incident. Through the process of Crisis Response, lead roles in handling phases of the situation will change. The Unified Command will communicate this transition to all Crisis Response teams.

The Unified Command will also provide direction and guidance to other responding Emergency Service providers, Governmental agencies, and other responding emergency workers to establish appropriate channels of communication based on situational requirements in field level operations.

This Unified Command will include Town of Davie Fire Rescue and Police Department. It may also include Government Officials and representatives of Federal, State and Local agencies who are involved in Crisis Response and Consequence Management responsibilities associated with the level of operation that is being managed at this critical incident.

Concepts to be employed in a situation such as this will follow pre-established Critical Incident Response protocols, either defined by policy or procedure.

Roles and Responsibilities

The Directors of the Emergency Service Functions (ESF) which are outlined in this Plan as Crisis Response Directors are Fire Rescue and Law Enforcement. The Director of Fire Rescue ESF is the Chief of the Fire Rescue Department and Director of the Law Enforcement ESF is the Chief of the Police Department or each ESF Director's designee. Each of these individuals or designees is responsible for coordinating and directing resources and staff required responding to a critical incident. Initially, the Crisis Response Directors will be the responsible authority to deal with and handle the critical incident as necessary. During this phase and throughout the incident, the Consequence Managers will be a component and team member in circumstances and situations that require their input and assistance. As explained in this Plan, the Consequence Management Directors become an active and larger component as the incident transitions into the Consequence Management phase of operations.

Activation and Response:

Green – Low Condition – Broward County # 3

All Crisis Response and Consequence Management Directors shall monitor all events of a potentially threatening nature prior to the establishment of a declared emergency or other situation as may be necessary.

Blue – Guarded Condition – Broward County # 3

All Crisis Response and Consequence Management Directors shall monitor all events of a potentially threatening nature prior to the establishment of a declared emergency or other situation as may be necessary. The Crisis Response Directors, or designee, may advise the Town Administrator of all situations that pose a potential danger to the community or the governmental organization. No other individual actions or activation of the Emergency Operations Center (EOC) is required at this time.

Yellow – Elevated Condition – Broward County # 2

All Crisis Response and Consequence Management Directors shall monitor events of a potentially threatening nature prior to the establishment of a declared emergency or any other situation as may be necessary. The Crisis Response Directors, or designee, shall advise the Town Administrator, or designee, of all incidents that pose a potential or imminent danger to the community or the government. The Crisis Response Directors shall communicate with the Town Administrator or designee regarding the status of the Town of Davie's emergency preparedness activities. Limited activation of the Emergency Operations Center (EOC) may be necessary at this time.

Orange – High Condition – Broward County # 2

All Crisis Response and Consequence Management Directors shall prepare for establishment of a Crisis Response and a Consequence Management phase as appropriate and defined by the emergency to be declared or other situation as may be necessary.

The Crisis Response and Consequence Management Directors, or designees, shall advise the Town Administrator of the status of all activities undertaken by the Town of Davie in preparation of a potential or imminent danger to the community or the government. The Crisis Response and Consequence Management Directors shall communicate with Town Administrator, or designee, regarding the status of the Town of Davie's emergency preparedness activities and or related issues. Full activation of the Emergency Operations Center (EOC) may be necessary at this time.

Red – Severe Condition – Broward County # 1

The Crisis Response and Consequence Management Directors shall conduct a Crisis Response and inform the Town Administrator during the Crisis response phase of the incident as may be necessary. The Crisis Response and Consequence Management Directors, or designees, may advise the Town Administrator of all activities underway within the Town of Davie during the incident posing potential or imminent danger to the residents and businesses within the community. The All Crisis Response and Consequence Management Directors shall communicate with the Town Administrator or designee regarding the status of the Town of Davie's emergency preparedness activities within respective areas of the Town and/or other related issues. Full activation of the Emergency Operations Center (EOC) and public safety response shall continue as necessary.

Recovery – Post Incident

The Crisis Response and Consequence Management Directors shall conduct assessment of incident outcome at the Consequence Management phase (post-incident) as may be necessary. The Crisis Response and Consequence Management Directors, or designees, shall advise the Town Administrator, of all post-incident activities underway within the Town of Davie posing potential or imminent danger to the residents and businesses within the community. The Crisis Response and Consequence Management Directors shall communicate with the Town Administrator or designee regarding the status of the Town of Davie's emergency preparedness activities concerning all areas of the Town and other related issues. Full activation of the Emergency Operations Center (EOC) and public safety response shall continue as necessary. When deemed appropriate, the Crisis Response and Consequence Management Directors shall provide a "snapshot" of the critical incident outcome to the Town Administrator, or designee, during the Consequence Management phase.

During the entire incident, information, deemed appropriate, with concern for investigative content, or of sensitive nature will be provided to the "official spokesperson" to coordinate all public announcements or messages provided to the community.

Section 2A. Fire Rescue Function

The Chief of the Fire Rescue Department or designee, who oversees the Fire Rescue ESF response, will maintain an Emergency Operations Plan. This plan, either defined by policy or in place as procedure, will guide the Fire Rescue response to issues within the Town. As a component of this Emergency Operations Plan, a current hurricane policy will be prepared which shall serve as a guide within this ESF section during hurricane season. The hurricane policy will contain an overview of storm categories, including all appropriate definitions of storm watches and warnings.

It will also include specific duties and responsibilities related to the levels of activation and the response alert system. The response alert process will include certain responsibilities which are required to be performed during these specific phases to insure Department/function readiness.

The Chief of the Fire Rescue Department, or designee, within the means provided by the Town, will ensure that personnel assigned to this Department/ESF function will be prepared and in a state of readiness to respond to incidents that may arise, including natural or environmental disaster; acts of war or terrorism; nuclear; biological or radiological incidents; or any other event of a catastrophic or cataclysmic nature that may constitute a disaster and require appropriate response.

The Chief of the Fire Rescue Department, or designee, will maintain a channel of communication with the Town Administrator, the Chief of Police, other Department/ESF functions, Broward County Emergency Operations Center, and the Town of Davie Emergency Operations Center as necessary, to communicate and advise information concerning planning, risk assessment and incident response. This information is crucial to communicating need for required support, resources and any other significant needs that may arise during a critical incident.

The Chief of the Fire Rescue Department, or designee, will communicate all necessary information to Consequence Managers in order to assist them in the process of their duties and responsibilities of ESF activities that overlap in function during the Consequence Management Response phase of this plan.

For additional details or information, authorized individuals are to refer to the specific operational plan or practice of this ESF function.

Section 2B. Law Enforcement Function

The Chief of the Police Department or designee, who oversees the Law Enforcement ESF response, will maintain an Emergency Operations Plan. This plan, either defined by policy or in place as procedure, will guide the Law Enforcement response to issues within the Town. As a component of this Emergency Operations Plan, a current hurricane policy will be prepared which shall serve as a guide within this ESF section during hurricane season. The hurricane policy will contain an overview of storm categories, including all appropriate definitions of storm watches and warnings. It will also include specific duties and responsibilities related to the levels of activation and the response alert system. The response alert process will include certain responsibilities which are required to be performed during these specific phases to insure Department/function readiness.

The Chief of the Police Department, or designee, within the means provided by the Town, will ensure that personnel assigned to this Department/ESF function will be prepared and in a state of readiness to respond to incidents that may arise, including natural or environmental disasters; acts of war or terrorism; nuclear, biological or radiological incidents; or any other event of a catastrophic or cataclysmic nature that may constitute a disaster and require appropriate response.

The Chief of the Police Department, or designee, will maintain a channel of communication with the Town Administrator, the Chief of Fire Rescue, and other Department/ESF functions, Broward County Emergency Operations Center, and the Town of Davie Emergency Operations Center, as necessary, to communicate and advise information concerning planning, risk assessment and incident response.

This information is crucial to communicating need for required support, resources and any other significant needs that may arise during a critical incident. The Chief of the Police Department, or designee, will communicate all necessary information to Consequence Managers in order to assist them in the process of their duties and responsibilities of ESF activities that overlap in function during the Consequence Management Response phase of this plan.

For additional details or information, authorized individuals are to refer to the specific operational plan or practice of this ESF function.

SECTION 3 – CONSEQUENCE MANAGEMENT

The Consequence Management section of this plan includes the Emergency Support Functions which are Public Works, Community Support and Resource Support. These functions will be responsible for and will employ measures to identify, acquire, and deploy the use of resources needed to respond, provide support assistance, and/or resolve matters created by either man made or natural disasters. Responsibilities outlined in the Emergency Support Functions assigned to each of these areas are specific and also overlapping to other sections of this plan. The ESF responsibilities in the Consequence Management section are:

PUBLIC WORKS FUNCTION

- Transportation (ESF 1*)
- Public Works and Engineering (ESF 3*)
- Information and Planning (ESF 5)
- Hazardous Materials (ESF10)
- Energy (ESF 12*)

COMMUNITY SUPPORT FUNCTION

- Information and Planning (ESF 5)
- Mass care/shelter (ESF 6*)
- Resource Support (ESF 7)
- Health and Medical Services (ESF 8)
- Food and Water (ESF 11*)
- Volunteers and Donations (ESF 15*)
- Animal Protection (ESF 17*)

RESOURCE SUPPORT FUNCTION

- Information and Planning (ESF 5)
- Resource Support (ESF 7*)
- Public Information (ESF 14*)

*** = SHARED RESPONSIBILITIES**

UNIFIED COMMAND

During an incident that requires mobilization of a Consequence Management response, the Directors of the Public Works ESF, Community Support ESF and the Resource Support EFS, or designees, will become part of the Unified Command structure. This Unified Command will work collectively to provide direction and guidance to all personnel and responding resource support agencies involved in the Critical Incident and dealing with the aftermath of the incident and all of what that may entail. Through the process of Crisis Response and Consequence Management, lead roles in handling phases of the situation will change. The Unified Command will communicate this transition to all Crisis Response and Consequence Management teams.

Roles and Responsibilities

The Directors of the Emergency Service Functions (ESF) or designee which are outlined in this Plan as Crisis Response Directors and Consequence Management Directors will all share overlapping responsibilities in the Consequence Management phase. The Director of Public Works ESF is the Director of the Public Works Department, the Director of the Community Support ESF is the Director of the Human Resource Department and the Director of the Resource Support ESF is the Town Clerk, or each ESF Director's designee. Each of these individuals, or designees, is responsible for coordinating and directing resources and staff required responding to the critical incident.

Activation and Response:

Green – Low Condition – Broward County # 3

All Crisis Response and Consequence Management Directors shall monitor all events of a potentially threatening nature prior to the establishment of a declared emergency or other situation as may be necessary.

Blue – Guarded Condition – Broward County # 3

All Crisis Response and Consequence Management Directors shall monitor all events of a potentially threatening nature prior to the establishment of a declared emergency or other situation as may be necessary. The Crisis Response Directors, or designee, may advise the Town Administrator of all situations that pose a potential danger to the community or the governmental organization. No other individual actions or activation of the Emergency Operations Center (EOC) is required at this time.

Yellow – Elevated Condition – Broward County # 2

All Crisis Response and Consequence Management Directors shall monitor events of a potentially threatening nature prior to the establishment of a declared emergency or any other situation as may be necessary. The Crisis Response Directors, or designee, shall advise the Town Administrator, or designee, of all incidents that pose a potential or imminent danger to the community or the government. The Crisis Response Directors shall communicate with the Town Administrator or designee regarding the status of the Town of Davie's emergency preparedness activities. Limited activation of the Emergency Operations Center (EOC) may be necessary at this time.

Orange – High Condition – Broward County # 2

All Crisis Response and Consequence Management Directors shall prepare for establishment of a Crisis Response and a Consequence Management phase as appropriate and defined by the emergency to be declared or other situation as may be necessary. The Crisis Response and Consequence Management Directors, or designees, shall advise the Town Administrator of the status of all activities undertaken by the Town of Davie in preparation of a potential or imminent danger to the community or the government. The Crisis Response and Consequence Management Directors shall communicate with Town Administrator or designee regarding the status of the Town of Davie's emergency preparedness activities and or related issues. Full activation of the Emergency Operations Center (EOC) may be necessary at this time.

Red – Severe Condition – Broward County # 1

The Crisis Response and Consequence Management Directors shall conduct a Crisis Response and inform the Town Administrator during the Crisis response phase of the incident as may be necessary. The Crisis Response and Consequence Management Directors, or designees, may advise the Town Administrator of all activities underway within the Town of Davie during the

incident posing potential or imminent danger to the residents and businesses within the community. The All Crisis Response and Consequence Management Directors shall communicate with the Town Administrator or designee regarding the status of the Town of Davie's emergency preparedness activities within respective areas of the Town and/or other related issues. Full activation of the Emergency Operations Center (EOC) and public safety response shall continue as necessary.

Recovery – Post Incident

The Crisis Response and Consequence Management Directors shall conduct assessment of incident outcome at the Consequence Management phase (post-incident) as may be necessary. The Crisis Response and Consequence Management Directors, or designees, shall advise the Town Administrator, of all post-incident activities underway within the Town of Davie posing potential or imminent danger to the residents and businesses within the community. The Crisis Response and Consequence Management Directors shall communicate with the Town Administrator or designee regarding the status of the Town of Davie's emergency preparedness activities concerning all areas of the Town and other related issues. Full activation of the Emergency Operations Center (EOC) and public safety response shall continue as necessary. When deemed appropriate, the Crisis Response and Consequence Management Directors shall provide a "snapshot" of the critical incident outcome to the Town Administrator, or designee, during the Consequence Management phase.

During the entire incident, information, deemed appropriate, with concern for investigative content, or of sensitive nature will be provided to the "official spokesperson" to coordinate all public announcements or messages provided to the community.

Section 3A. Public Works Function

The Public Works Director or designee, who oversees the Public Works ESF response, will maintain an Emergency Operations Plan. This plan, either defined by policy or in place as procedure, will guide the Public Works response to issues within the Town. As a component of this Emergency Operations Plan, a current hurricane policy will be prepared which shall serve as a guide within this ESF section during hurricane season. The hurricane policy will contain an overview of storm categories, including all appropriate definitions of storm watches and warnings.

It will also include specific duties and responsibilities related to the levels of activation and the response alert system. The response alert process will include certain responsibilities which are required to be performed during these specific phases to insure Department/function readiness.

The Public Works Director, or designee, within the means provided by the Town, will ensure that personnel assigned to this Department/ESF function will be prepared and in a state of readiness to respond to incidents that may arise, including natural or environmental disasters; acts of war or terrorism; nuclear; biological or radiological incidents; or any other event of a catastrophic or cataclysmic nature that may constitute a disaster and require appropriate response.

This function will be responsible for employing measures to identify, acquire, and deploy the use of resources needed to respond to the post Crisis Phase in order to provide support, assistance, and/or resolve matters created by either man made or natural disasters.

The Public Works Director, or designee, will maintain a channel of communication with the Town Administrator, the Chief of Fire Rescue, the Chief of Police, other Department/ESF functions, Broward County Emergency Operations Center, and the Town of Davie Emergency Operations Center, as necessary, to communicate and advise of information concerning planning, risk assessment and incident response. This information is crucial to communicating need for required support, resources and any other significant needs that may arise during a critical incident.

The Public Works Director, or designee, will communicate all necessary information to Crisis and Consequence Managers in order to assist them in the process of their duties and responsibilities of ESF activities that overlap in function.

The Public Works ESF Function includes assistance and support from the Town of Davie Public Works Department, Building Department, Utilities Department, Fleet Management, Recreation, Code Enforcement and Engineering.

For additional details or information, authorized individuals are to refer to the specific operational plan or practice of this ESF function.

Section 3B. Community Support Function

The Human Resource Director or designee, who oversees the Community Support ESF, will maintain an Emergency Operations Plan. This plan, either defined by policy or in place as procedure, will guide the Community Support ESF response to issues within the Town. As a component of this Emergency Operations Plan, a current hurricane policy will be prepared which shall serve as a guide within this ESF section during hurricane season. The hurricane policy will contain an overview of storm categories, including all appropriate definitions of storm watches and warnings. It will also include specific duties and responsibilities related to the levels of activation and the response alert system. The response alert process will include certain responsibilities which are required to be performed during these specific phases to insure Department/function readiness.

The Community Support ESF Director, or designee, within the means provided by the Town, will ensure that personnel assigned to this Department/ESF function will be prepared and in a state of readiness to respond to incidents that may arise, including natural or environmental disasters; acts of war or terrorism; nuclear; biological or radiological incidents; or any other event of a catastrophic or cataclysmic nature that may constitute a disaster and require appropriate response. This function will be responsible for employing measures to identify, acquire, and deploy the use of resources needed to respond to post Crisis Phase in order to provide support assistance, and/or resolve matters created by either man made or natural disasters.

The Community Support ESF Director, or designee, will maintain a channel of communication with the Town Administrator, the Chief of Fire Rescue, the Chief of Police, other Department/ESF functions, Broward County Emergency Operations Center, and the Town of Davie Emergency Operations Center, as necessary, to communicate and advise of information concerning planning, risk assessment and incident response. This information is crucial to communicating need for required support, resources and any other significant needs that may arise during critical incident.

The Community Support ESF Director, or designee, will communicate all necessary information to Crisis and Consequence Managers in order to assist them in the process of their duties and responsibilities of ESF activity that overlap in function.

The Community Support ESF Function will include assistance and support from the Town of Davie Recreation, Housing, Special Projects and Planning and Zoning Departments.

For additional details or information, authorized individuals are to refer to the specific operational plan or practice of this ESF function.

Section 3C. Resource Support Function

The Town Clerk or designee, who oversees the Resource Support ESF function, will maintain an Emergency Operations Plan. This plan, either defined by policy or in place as procedure, will guide the Resource Support ESF response to issues within the Town. As a component of this Emergency Operations Plan, a current hurricane policy will be prepared which shall serve as a guide within this ESF section during hurricane season. The hurricane policy will contain an overview of storm categories, including all appropriate definitions of storm watches and warnings. It will also include specific duties and responsibilities related to the levels of activation and the response alert system. The response alert process will include certain responsibilities which are required to be performed during these specific phases to insure Department/function readiness.

The Resource Support ESF Director, or designee, within the means provided by the Town, will ensure that personnel assigned to this Department/ESF function will be prepared and in a state of readiness to respond to incidents that may arise, including a natural or environmental disasters; acts of war or terrorism; nuclear; biological or radiological incidents; or any other event of a catastrophic or cataclysmic nature that may constitute a disaster and require appropriate response. This function will be responsible and will employ measures to identify, acquire, and deploy the use of resources needed to respond to the post Crisis Phase in order to provide support assistance, and/or resolve matters created by either man made or natural disasters.

The Resource Support ESF Director, or designee, will maintain a channel of communication with the Town Administrator, the Chief of Fire Rescue, the Chief of Police, other Department/ESF functions, Broward County Emergency Operations Center, and the Town of Davie Emergency Operations Center, as necessary, to communicate and advise of information concerning planning, risk assessment and incident response. This information is crucial to communicating need for required support, resources and any other significant needs that may arise during a critical incident.

The Resource Support ESF Director, or designee, will communicate all necessary information to Crisis and Consequence Managers in order to assist them in the process of their duties and responsibilities of ESF information that overlap in function.

The Resource Support ESF Function will include assistance and support from the Town of Davie Finance, Legal, Purchasing and Information System Departments.

For additional details or information, authorized individuals are to refer to the specific operational plan or practice of this ESF function.

SECTION 4 – ESF FUNCTIONS AND RESPONSIBILITIES

EMERGENCY SUPPORT FUNCTIONS (ESF)

By Number

- 1) Transportation
- 2) Communications
- 3) Public Works and Engineering
- 4) Fire Fighting
- 5) Information and Planning
- 6) Mass Care
- 7) Resource Support
- 8) Health and Medical Services
- 9) Search and Rescue
- 10) Hazardous Materials
- 11) Food and Water
- 12) Energy
- 13) Military Support
- 14) Public Information
- 15) Volunteers and Donations
- 16) Law Enforcement and Security
- 17) Animal Protection

ESF 1 – Transportation:

Provide or obtain transportation support

ESF 2 – Communications:

Provide telecommunications, radio, and satellite support

ESF 3 – Public Works and Engineering:

Provide support in restoration of critical public services, roads and utilities

ESF 4 – Fire Fighting:

Support detection and suppression of wild land, rural and urban fires.

ESF 5 – Information and Planning:

Collect, analyze and disseminate critical disaster information to State Emergency Response Team members.

ESF 6 – Mass Care:

Manage temporary sheltering, mass feeding and distribution of essential supplies for disaster victims.

ESF 7 – Resource Support:

Provide logistical and resource support to other organizations through purchasing, contracting, renting and leasing equipment and supplies.

ESF 8 – Health and Medical Services:

Provide health, medical care and social service needs.

ESF 9 – Search and Rescue:

Locate lost persons and victims trapped in collapsed structures and provide immediate medical care.

ESF 10- Hazardous Materials:

Respond to actual or potential hazardous materials discharges and other situations threatening the environment.

ESF 11- Food and Water:

Secure bulk food, water and ice to support mass care sites.

ESF 12- Energy:

Support response and recovery from shortages and disruptions in supply and delivery of energy resources.

ESF 13- Military Support:

Provide military resources to support logistical, medical, transportation and security services.

ESF 14- Public Information:

Disseminate disaster related information to the public through media outlets.

ESF 15- Volunteers and Donations:

Coordinate utilization and distribution of donated goods and services.

ESF 16- Law Enforcement and Security:

Coordinate the mobilization of law enforcement and security resources.

ESF 17- Animal Protection:

Provide rescue, protective care, feeding and identification of animals separated from their owners.

Section 4A. ESF Responsibilities

FIRE RESCUE FUNCTION

ESF 4 – Fire Fighting:

Support detection and suppression of wild land, rural and urban fires.

ESF 5 – Information and Planning:

Collect, analyze and disseminate critical disaster information to State Emergency Response Team members.

ESF 8 – Health and Medical Services:

Provide health, medical care and social service needs.

ESF 9 – Search and Rescue:

Locate lost persons and victims trapped in collapsed structures and provide immediate medical care.

ESF 10- Hazardous Materials:

Respond to actual or potential hazardous materials discharges and other situations threatening the environment.

LAW ENFORCEMENT FUNCTION

ESF 2 – Communications:

Provide telecommunications, radio, and satellite support.

ESF 5 – Information and Planning:

Collect, analyze and disseminate critical disaster information to State Emergency Response Team members.

ESF 9 – Search and Rescue:

Locate lost persons and victims trapped in collapsed structures and provide immediate medical care.

ESF 10- Hazardous Materials:

Respond to actual or potential hazardous materials discharges and other situations threatening the environment.

ESF 13- Military Support:

Provide military resources to support logistical, medical, transportation and security services.

ESF 16- Law Enforcement and Security:

Coordinate the mobilization of law enforcement and security resources.

PUBLIC WORKS FUNCTION

ESF 1 – Transportation:

Provide or obtain transportation support

ESF 3 – Public Works and Engineering:

Provide support in restoration of critical public services, roads and utilities

ESF 5 – Information and Planning:

Collect, analyze and disseminate critical disaster information to State Emergency Response Team members.

ESF 10- Hazardous Materials:

Respond to actual or potential hazardous materials discharges and other situations threatening the environment.

ESF 12- Energy:

Support response and recovery from shortages and disruptions in supply and delivery of energy resources.

COMMUNITY SUPPORT FUNCTION

ESF 5 – Information and Planning:

Collect, analyze and disseminate critical disaster information to State Emergency Response Team members.

ESF 6 – Mass Care:

Manage temporary sheltering, mass feeding and distribution of essential supplies for disaster victims.

ESF 7 – Resource Support:

Provide logistical and resource support to other organizations through purchasing, contracting, renting and leasing equipment and supplies

ESF 8 – Health and Medical Services:

Provide health, medical care and social service needs.

ESF 11- Food and Water:

Secure bulk food, water and ice to support mass care sites.

ESF 15- Volunteers and Donations:

Coordinate utilization and distribution of donated goods and services.

ESF 17- Animal Protection:

Provide rescue, protective care, feeding and identification of animals separated from their owners.

RESOURCE SUPPORT FUNCTION

ESF 5 – Information and Planning:

Collect, analyze and disseminate critical disaster information to State Emergency Response Team members.

ESF 7 – Resource Support:

Provide logistical and resource support to other organizations through purchasing, contracting, renting and leasing equipment and supplies.

ESF 14- Public Information:

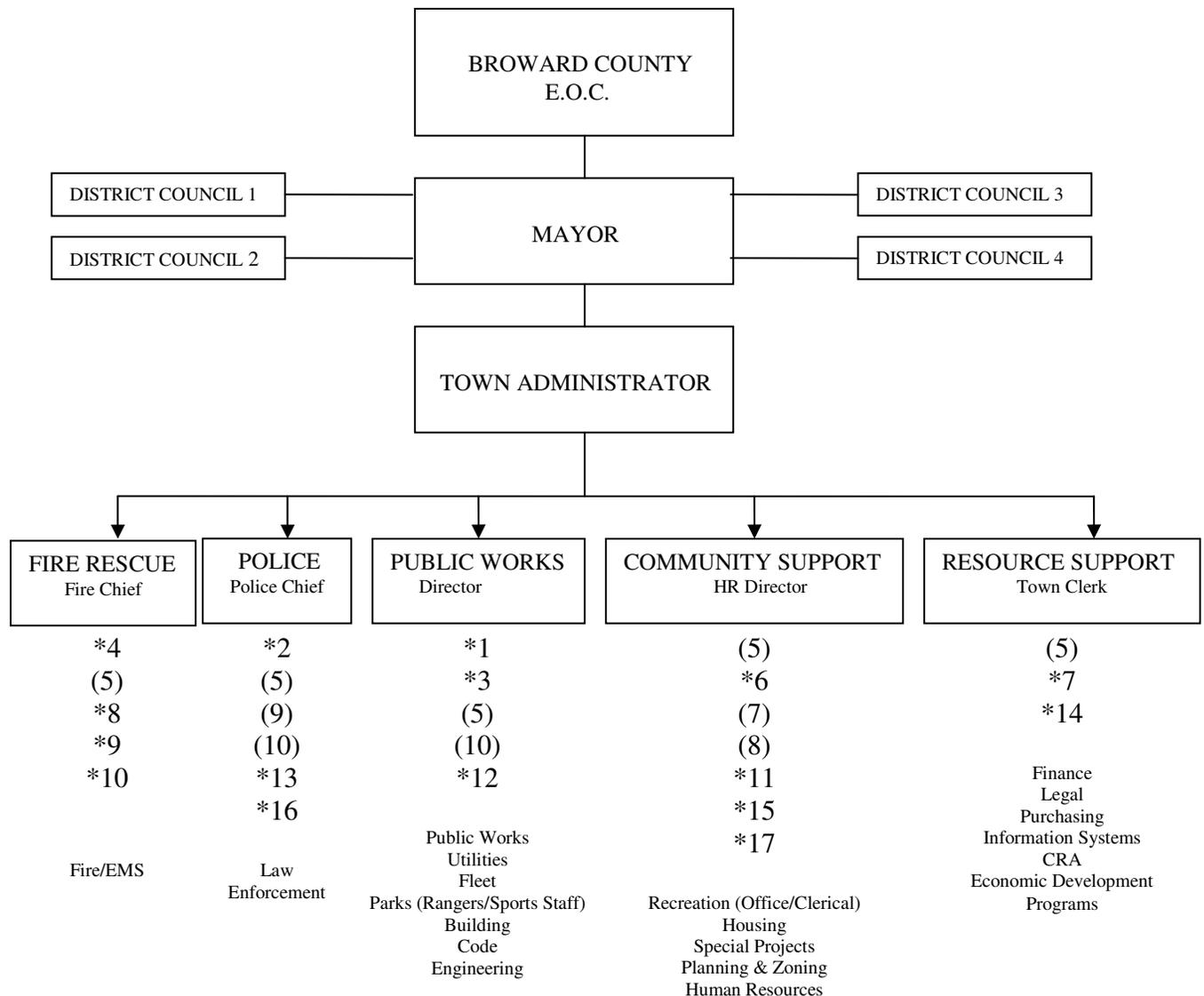
Disseminate disaster related information to the public through media outlets.

Section 4B. Town of Davie Emergency Management Organizational Chart

This organizational chart will assist all personnel in understanding the channel of communication and responsibilities that will be put in place during a situation that requires a full mobilization of Town resources and the Town of Davie Comprehensive Disaster Plan.

In cases that do not require a full mobilization of the Town of Davie Comprehensive Emergency Management Plan, personnel will follow a modified channel of communication. This modified channel of communication will follow operational procedures set up during the active operations conducted during a lower level response to emergency management. Responsibilities will follow the organizational chart and are to be followed unless changed by the Town Administrator, or designee.

The following organizational chart provides an overview of the ESFs associated with each assignment and also the individuals and Departments who are responsible for the coordinated operation should one be activated.

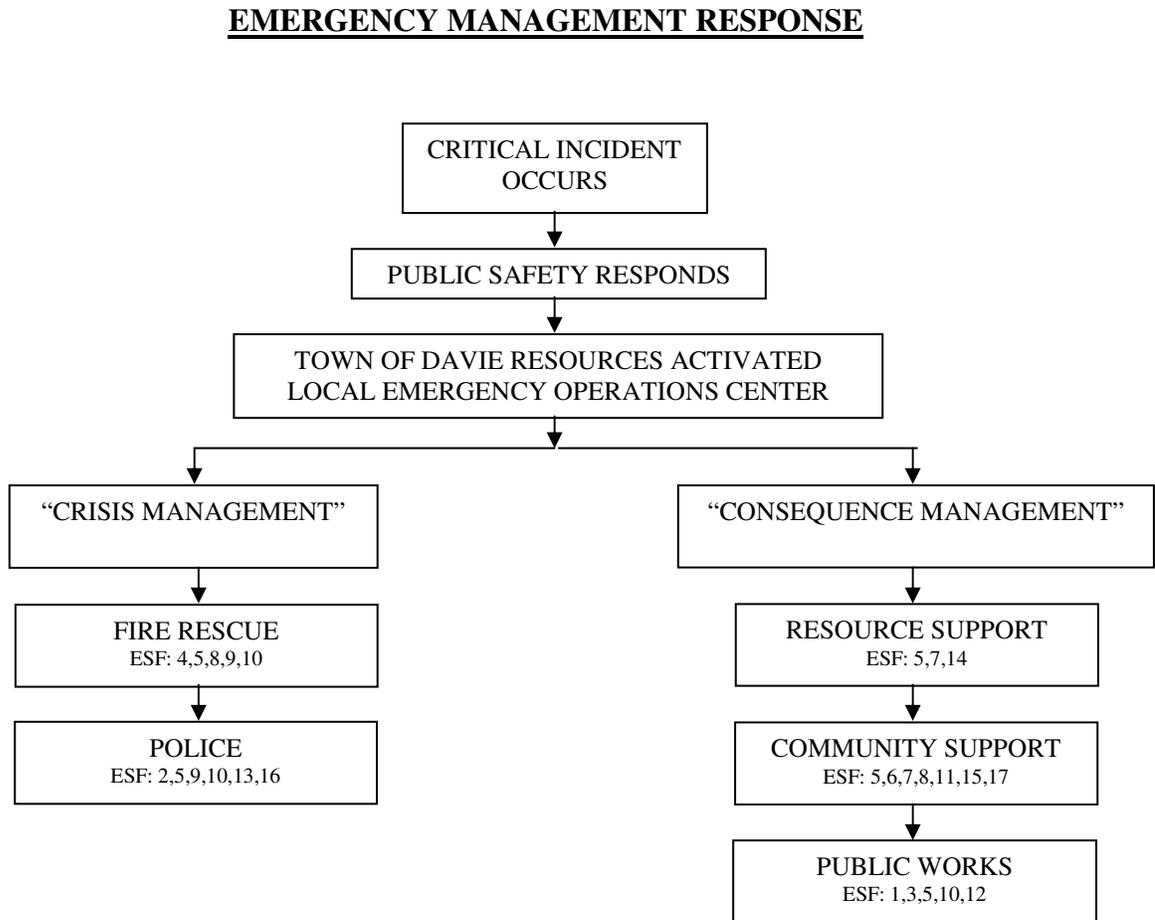


Legend: * = Primary Lead Department
() = Shared Responsibilities

Section 4C. Crisis/Consequence Flow Chart

This flow chart is presented to provide a visual document that presents the responsibilities associated with this response to emergency management.

The below chart displays a typical flow as a critical incident may occur, displays the process to deal with the emergency management of this incident and the appropriate separation of responsibilities.



SECTION 5 – PRESIDENTIAL DIRECTIVE

Homeland Security Presidential Directive-3

Purpose

The Nation requires a Homeland Security Advisory System to provide a comprehensive and effective means to disseminate information regarding the risk of terrorist acts to Federal, State, and local authorities and to the American people. Such a system would provide warnings in the form of a set of graduated "Threat Conditions" that would increase as the risk of the threat increases. At each Threat Condition, Federal departments and agencies would implement a corresponding set of "Protective Measures" to further reduce vulnerability or increase response capability during a period of heightened alert.

This system is intended to create a common vocabulary, context, and structure for an ongoing national discussion about the nature of the threats that confront the homeland and the appropriate measures that should be taken in response. It seeks to inform and facilitate decisions appropriate to different levels of government and to private citizens at home and at work.

Homeland Security Advisory System

The Homeland Security Advisory System shall be binding on the executive branch and suggested, although voluntary, to other levels of government and the private sector. There are five Threat Conditions, each identified by a description and corresponding color. From lowest to highest, the levels and colors are:

Low = Green;
Guarded = Blue;
Elevated = Yellow;
High = Orange;
Severe = Red.

The higher the Threat Condition, the greater the risk of a terrorist attack. Risk includes both the probability of an attack occurring and its potential gravity. Threat Conditions shall be assigned by the Attorney General in consultation with the Assistant to the President for Homeland Security. Except in exigent circumstances, the Attorney General shall seek the views of the appropriate Homeland Security Principals or their subordinates, and other parties as appropriate, on the Threat Condition to be assigned. Threat Conditions may be assigned for the entire Nation, or they may be set for a particular geographic area or industrial sector. Assigned Threat Conditions shall be reviewed at regular intervals to determine whether adjustments are warranted.

For facilities, personnel, and operations inside the territorial United States, all Federal departments, agencies, and offices other than military facilities shall conform their existing threat advisory systems to this system and henceforth administer their systems consistent with the determination of the Attorney General with regard to the Threat Condition in effect.

The assignment of a Threat Condition shall prompt the implementation of an appropriate set of Protective Measures. Protective Measures are the specific steps an organization shall take to reduce its vulnerability or increase its ability to respond during a period of heightened alert. The authority to craft and implement Protective Measures rests with the Federal departments and agencies. It is recognized that departments and agencies may have several preplanned sets of responses to a particular Threat Condition to facilitate a rapid, appropriate, and tailored response. Department and agency heads are responsible for developing their own Protective Measures and other antiterrorism or self-protection and continuity plans, and resourcing, rehearsing, documenting, and maintaining these plans. Likewise, they retain the authority to respond, as necessary, to risks, threats, incidents, or events at facilities within the specific jurisdiction of their department or agency, and, as authorized by law, to direct agencies and industries to implement their own Protective Measures. They shall continue to be responsible for taking all appropriate proactive steps to reduce the vulnerability of their personnel and facilities to terrorist attack. Federal department and agency heads shall submit an annual written report to the President, through the Assistant to the President for Homeland Security, describing the steps they have taken to develop and implement appropriate Protective Measures for each Threat Condition. Governors, mayors, and the leaders of other organizations are encouraged to conduct a similar review of their organizations= Protective Measures.

The decision whether to publicly announce Threat Conditions shall be made on a case-by-case basis by the Attorney General in consultation with the Assistant to the President for Homeland Security. Every effort shall be made to share as much information regarding the threat as possible, consistent with the safety of the Nation. The Attorney General shall ensure, consistent with the safety of the Nation, that State and local government officials and law enforcement authorities are provided the most relevant and timely information. The Attorney General shall be responsible for identifying any other information developed in the threat assessment process that would be useful to State and local officials and others and conveying it to them as permitted consistent with the constraints of classification. The Attorney General shall establish a process and a system for conveying relevant information to Federal, State, and local government officials, law enforcement authorities, and the private sector expeditiously.

The Director of Central Intelligence and the Attorney General shall ensure that a continuous and timely flow of integrated threat assessments and reports is provided to the President, the Vice President, Assistant to the President and Chief of Staff, the Assistant to the President for Homeland Security, and the Assistant to the President for National Security Affairs. Whenever possible and practicable, these integrated threat assessments and reports shall be reviewed and commented upon by the wider interagency community.

A decision on which Threat Condition to assign shall integrate a variety of considerations. This integration will rely on qualitative assessment, not quantitative calculation. Higher Threat Conditions indicate greater risk of a terrorist act, with risk including both probability and gravity. Despite best efforts, there can be no guarantee that, at any given Threat Condition, a terrorist attack will not occur. An initial and important factor is the quality of the threat information itself. The evaluation of this threat information shall include, but not be limited to, the following factors:

1. To what degree is the threat information credible?
2. To what degree is the threat information corroborated?
3. To what degree is the threat specific and/or imminent?
4. How grave are the potential consequences of the threat?

Threat Conditions and Associated Protective Measures

The world has changed since September 11, 2001. We remain a Nation at risk to terrorist attacks and will remain at risk for the foreseeable future. At all Threat Conditions, we must remain vigilant, prepared, and ready to deter terrorist attacks. The following Threat Conditions each represent an increasing risk of terrorist attacks. Beneath each Threat Condition are some suggested Protective Measures, recognizing that the heads of Federal departments and agencies are responsible for developing and implementing appropriate agency-specific Protective Measures:

1. **Low Condition (Green).** This condition is declared when there is a low risk of terrorist attacks. Federal departments and agencies should consider the following general measures in addition to the agency-specific Protective Measures they develop and implement:
 1. Refining and exercising as appropriate preplanned Protective Measures;
 2. Ensuring personnel receive proper training on the Homeland Security Advisory System and specific preplanned department or agency Protective Measures; and
 3. Institutionalizing a process to assure that all facilities and regulated sectors are regularly assessed for vulnerabilities to terrorist attacks, and all reasonable measures are taken to mitigate these vulnerabilities.
2. **Guarded Condition (Blue).** This condition is declared when there is a general risk of terrorist attacks. In addition to the Protective Measures taken in the previous Threat Condition, Federal departments and agencies should consider the following general measures in addition to the agency-specific Protective Measures that they will develop and implement:
 1. Checking communications with designated emergency response or command locations;
 2. Reviewing and updating emergency response procedures; and
 3. Providing the public with any information that would strengthen its ability to act appropriately.
3. **Elevated Condition (Yellow).** An Elevated Condition is declared when there is a significant risk of terrorist attacks. In addition to the Protective Measures taken in the previous Threat Conditions, Federal departments and agencies should consider the following general measures in addition to the Protective Measures that they will develop and implement:
 1. Increasing surveillance of critical locations;
 2. Coordinating emergency plans as appropriate with nearby jurisdictions;
 3. Assessing whether the precise characteristics of the threat require the further refinement of preplanned Protective Measures; and
 4. Implementing, as appropriate, contingency and emergency response plans.
4. **High Condition (Orange).** A High Condition is declared when there is a high risk of terrorist attacks. In addition to the Protective Measures taken in the previous Threat Conditions, Federal departments and agencies should consider the following general measures in addition to the agency-specific Protective Measures that they will develop and implement:
 1. Coordinating necessary security efforts with Federal, State, and local law enforcement agencies or any National Guard or other appropriate armed forces organizations;
 2. Taking additional precautions at public events and possibly considering alternative venues or even cancellation;

3. Preparing to execute contingency procedures, such as moving to an alternate site or dispersing their workforce; and
4. Restricting threatened facility access to essential personnel only.
5. **Severe Condition (Red)**. A Severe Condition reflects a severe risk of terrorist attacks. Under most circumstances, the Protective Measures for a Severe Condition are not intended to be sustained for substantial periods of time. In addition to the Protective Measures in the previous Threat Conditions, Federal departments and agencies also should consider the following general measures in addition to the agency-specific Protective Measures that they will develop and implement:
 1. Increasing or redirecting personnel to address critical emergency needs;
 2. Assigning emergency response personnel and pre-positioning and mobilizing specially trained teams or resources;
 3. Monitoring, redirecting, or constraining transportation systems; and
 4. Closing public and government facilities.

Comment and Review Periods

The Attorney General, in consultation and coordination with the Assistant to the President for Homeland Security, shall, for 45 days from the date of this directive, seek the views of government officials at all levels and of public interest groups and the private sector on the proposed Homeland Security Advisory System.

One hundred thirty-five days from the date of this directive the Attorney General, after consultation and coordination with the Assistant to the President for Homeland Security, and having considered the views received during the comment period, shall recommend to the President in writing proposed refinements to the Homeland Security Advisory System.