

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Donald DiPetrillo, Fire Chief
(954) 797-1213

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR DIGITAL COPIER, STATE OF FLORIDA CONTRACT NUMBER 600-340-01-1

REPORT IN BRIEF:

The current analog copier is inadequate for Fire Rescue Department needs. A digital, networkable, copier will meet present and future requirements and will add high speed printer and scanner capabilities. The printing costs of the digital copier recommended are considerably less per page than a comparable laser printer.

The base price for the digital copier is \$11,304. A one time fee of \$145 is added for network engineer charges. The total cost of the digital copier is \$11,449. Pricing obtained by the State of Florida bid is competitive because of the volume generated and discounts. In addition, the department contacted several vendors to compare prices for the same type of digital copier and found that the pricing with the State bid is less expensive, than other vendors offering comparable equipment. The Town's purchasing ordinance allows for piggybacking another governmental entity's bid if pricing is beneficial. State Contract can be accessed online at www.fcn.state.fl.us/st_contracts.

PREVIOUS ACTIONS: N/A

CONCURRENCES:

The Fire Department, the Procurement Manager and the Information Systems have reviewed the award made by the State of Florida and concur with the purchase from Minolta Business Solutions, Inc.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, amount needed: \$11,449.00

Account Name: Capital Outlay - Equipment

Additional Comments:

RECOMMENDATION(S): Motion to approve resolution

Attachment(s):

Resolution

Procurement Authorization

Quote

State Contract on file electronically

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR DIGITAL COPIER, STATE OF FLORIDA CONTRACT NUMBER 600-340-01-1.

WHEREAS, the Town is in need of a digital copier; and

WHEREAS, the State of Florida has solicited sealed bids for such equipment; and,

WHEREAS, the Town staff compare the bid pricing with other vendor quotations; and,

WHEREAS, after review, the Town Council wishes to accept the bid awarded by the State of Florida to Minolta Business Solutions, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The award made by State of Florida, for the supply of a digital copier for fire department in the amount of \$11,449, is hereby accepted by the Town Council.

SECTION 2. The Town Council hereby authorizes the expenditure from the Capital Outlay Account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED ____ DAY OF _____, 2002

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS ____ DAY OF _____, 2002

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER.</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
001-0620-522-6401	Digital Copy Machine	\$11,449.00

METHOD OF PROCUREMENT (check the one that applies)

Open Competitive Bidding
 Piggyback on Contract Number State of Florida Contract Number 600-340-01-1
 Sole Source
 Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head

Have Funds been Reserved _____

Date _____ Signed _____

Signed _____
Town Administrator

BIDS SUBMITTED

<u>VENDOR</u>	<u>COST</u>
Minolta Business Solutions, Inc.	\$11,449.00

Signed _____
Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>

Signed _____

Town Administrator

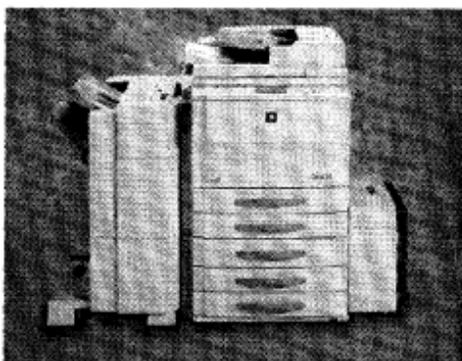
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Minolta
Business
Solutions

Minolta Di 450

Digital Color Copier Proposal



City of Davie Fire Dept.
Battalion Chief Stewart
Prepared by: Benito Chang



Minolta
Business
Solutions

Proposal for the City of Davie Fire Dept.

Attention: Battalion Chief Stewart

Product: Minolta Di 450

FL State Contract # :600-340-01-1

Type: II

Class: I

Term: Purchase

Price: \$11,304.00

Monthly Maintenance Fee: \$84.89

Network Engineer Charge (one time fee): \$145.00

Copies included: 40,000

Overage charge: .0150

Lease price includes service and consumable supplies (except paper).

Features:

45 pages per minute

Duplexing capability

Paper source:

2- 550 sheet drawer

1- 2750 sheet drawer

Fiery- Print controller (Pi5500)

Finisher-staple, sort and 3-hole punch (PF-105)

Electronic Document Handler (EDH-3)

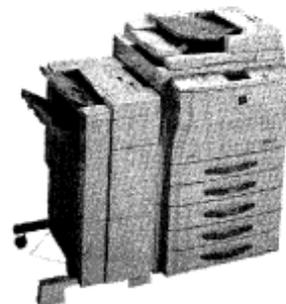
Contract Number: 600-340-01-1

DIALTA DI450 SPECIFICATIONS

Every high-volume and mid-volume environment needs digital productivity-and the Minolta DI450 is a workhorse solution that combines advanced standard features with flexible options to customize your system. Output speed up to 45 pages per minute, superior image quality for text and halftones, and with the ability to upgrade to optional sorting, stapling, hole-punching and folding capabilities make it faster and easier to copy and produce finished documents in-house.

- 45 pages per minute
- EDH holds up to 100 sheets
- Scans at 600 x 600 dpi

Type II Class 1



* Includes: Electronic Document Handler, Finisher, Tandem Drawer Base w/ Duplexing (2,700 sheets), Print Controller

MINOLTA DIALTA DI450

Type:	Console Digital Copier/Printer/Scanner
Imaging System:	High-Speed Dual Beam Laser Imaging
Development System:	Minolta NMT (New Micro-Toning) System; LIMOS
Output Speed:	45 pages per minute
Image Resolution:	600 x 600 dpi scanning; 1,200 x 1,200 dpi Equivalent Printing
Warm-Up Time:	Less than 4 minutes
First Copy:	Less than 4 seconds
Magnification:	25 - 400%, 1% increments; Preset reduction 50%, 65%, 73%, 79%, 93%; Preset enlargement 121%, 129%, 155%, 200%
Standard Paper Supply:	550-sheet universal tray (2); 50-sheet intelligent bypass
Duplexing:	Trayless
Power Requirements:	120V, 50/60Hz
Dimensions:	26 1/4" x 40 3/4" x 29 1/4" (WHD)
Weight:	249 lbs.

Design and Specifications are subject to change without notice.

* Photo does not represent awarded configuration



DIALTA DI450 PRICING

Contract Number: 600-340-01-1

TYPE II, CLASS 1
VOLUME RANGE: 25,000 - 40,000 COPIES/MONTH
SPEED: 45 PAGES PER MINUTE

Includes: Electronic Document Handler (EDH-3), Finisher (FN-106), Tandem Drawer Base w/ duplexing 2,700 sheets (PF-115), Print Controller (P15500)

PURCHASE:

Purchase Price	*Monthly Maintenance	Copies Included	Overage Charge/Copy	Network Engineer Charge
\$10,400.00	\$84.89	40,000	.0150	\$145.00

LEASE (RENTAL) PROGRAMS:

Acquisition Plan	Monthly Lease Price	Network Engineer Charge	Copies Included	Overage Charge/Copy
24 months	\$414.69	\$145.00	40,000	.0150
36 months	\$387.85	\$145.00	40,000	.0150

SUPPLIES:

All start-up supplies are included at no additional charge.

LEASE (RENTAL) PROGRAMS: All consumable supplies (except paper) are included in this contract at no additional charge.

* PURCHASE: Monthly maintenance charge if maintenance agreement is elected on the 91st day, until maintenance agreement is terminated.

UPGRADABLE OPTIONAL ACCESSORIES

Contract Number: 600-340-01-1

Description	Item	Purchase Price	24 Month Lease (rental)	36 Month Lease (rental)
Di450:				
delete → Finisher	FN-106	\$852.00	\$27.00	\$24.00
Tandem Paper Feed Unit W/ duplexing	PF-115	\$1,078.00	\$34.00	\$31.00
Duplex Cabinet	PF-7D	\$788.00	\$25.00	\$22.00
Original Cover		\$67.00	\$2.00	\$2.00
Add → Finisher	FN-105	\$1,414.00	\$44.00	\$40.00
Booklet Finisher	FN-5	\$2,394.00	\$75.00	\$68.00
5-Mailbin Finisher	FN-503	\$1,423.00	\$45.00	\$41.00
2-Drawer Cab. (550 X 2)	PF-208	\$1,078.00	\$34.00	\$31.00
Large Capacity Cassette	C-306	\$626.00	\$20.00	\$18.00
Letter-R/Legal LCC	C-306L	\$733.00	\$23.00	\$21.00
→ HDD+32MB	HDD-1 Kit	\$342.00	\$11.00	\$10.00
Di750:				
Finisher	FN-104	\$1,792.00	\$56.00	\$51.00
Finisher	FN-4	\$2,454.00	\$77.00	\$70.00
Cover Inserter A		\$515.00	\$16.00	\$15.00
HDD for Di750A		\$573.00	\$18.00	\$16.00
64MB	M64-1	\$242.00	\$8.00	\$7.00
128MB	M128-1	\$487.00	\$15.00	\$14.00
CF1501:				
Reversing Document Feeder	AFR-16	\$986.00	\$31.00	\$28.00
Auto. Doc. Feeder Kit	ADF Kit H	\$81.00	\$3.00	\$2.00
Duplex Unit	AD-14	\$281.00	\$9.00	\$8.00
Memory Upgrade *	M128-2	\$468.00	\$15.00	\$13.00
10-Bin Mailbin Sorter	JS-1002	\$1,135.00	\$36.00	\$32.00
3-Hole Punch/Multi-Position Staple Finisher	FN-107	\$1,660.00	\$52.00	\$47.00
Single Position Staple Finisher	FN-108	\$1,027.00	\$31.00	\$29.00
500-Sheet Universal Cassette	PF-118	\$264.00	\$8.00	\$8.00
2,500-sheet Large Capacity Cassette	PF-117	\$659.00	\$21.00	\$19.00
Copy Table	CT-2	\$80.00	\$3.00	\$2.00
Mechanical Counter	N/A	\$15.00	\$1.00	\$1.00
Command Workstation for X3	N/A	\$264.00	\$8.00	\$8.00

1120

To identify optional accessories please call your local dealer/MBS branch.

