



Town Council Agenda Report

SUBJECT: Resolution

CONTACT PERSON/NUMBER: Herb Hyman-(954) 797-1016

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR LAWN MAINTENANCE FOR TOWN HALL AND VARIOUS ROADWAY CORRIDORS.

REPORT IN BRIEF:

The Town requested competitive bids on lawn maintenance services for Town Hall and various roadway corridors which was divided into five (5) zones. The Town received four (4) bids. Although Keep It Cut, Inc. was the lowest bidder for zones 1, 3, 4, and 5, the company's current inventory of equipment and manpower is insufficient to be able to handle this volume of work. Staff met with the owner of Keep It Cut, Inc. to determine the appropriate volume of work that the company was capable of handling. This meeting resulted in the recommendation to award zones 1 and 4 to Keep It Cut, Inc. Staff then evaluated the capabilities of U.S. Lawn of South Broward. U.S. Lawn of South Broward is the lowest bidder for zone 2 and the second lowest bidder for zones 3 and 5. Staff determined that U.S. Lawn of South Broward has the capabilities to handle zones 2,3, and 5 and therefore recommends them for award. The initial contract is a one (1) year agreement with an option to renew for two additional one (1) year terms by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

All bids have been reviewed by the Public Works Manager and the Bid Specification Committee who concur with the decision to award to Keep It Cut, Inc. for zones 1 and 4 and U.S. Lawn of South Broward for zones 2, 3, and 5.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost \$177, 866.00/yr.

Account Name: Police Dept. and Public Works-UT Maintenance Charges Accounts.

Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution

Bid Tabulation

Procurement Authorization

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BIDS FOR LAWN MAINTENANCE FOR TOWN HALL AND VARIOUS ROADWAY CORRIDORS.

WHEREAS, the Town is in need of lawn maintenance services for Town Hall and various roadway corridors; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bids from the lowest responsive and responsible bidder for each zone.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Keep It Cut, Inc. for zones 1 and 4, and the bid from U.S. Lawn of South Broward for zones 2, 3, and 5 in accordance with pricing identified in Attachment "A".

SECTION 2. The initial contract term is one (1) year with an option to extend the contract for two (2) additional one (1) year periods by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 3. The Town Council hereby authorizes the expenditure from the Public Works and Police Dept.-UT Maintainance Charges Accounts.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2000

Attest:

MAYOR/COUNCILMEMBER

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2000

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER, BUDGET ITEM & DESCRIPTION **APPROXIMATE COST**
 * SEE BELOW LAND MAINTENANCE FY. 2000 - 2003

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source
- Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
 Department Head

Have Funds been Reserved _____

Date _____ Signed _____

Signed _____
 Town Administrator

VENDOR	BIDS SUBMITTED	COST
KEEP IT CUT, INC.	>	SEE
U.S. LAWS OF SOUTH BEACH		ATTACHED
LANDSCAPES BY DESIGN		BID
ELITE LAND SERVICES		TABULATION

Signed _____
 Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

Vendor	Cost
KEEP IT CUT, INC. (ZONES 1+4)	\$ 36,680.00/YR
U.S. LAWS OF SOUTH BEACH (ZONES 2, 3+5)	\$141,186.00/YR

Signed _____
 Town Administrator

✓ * 000000000000 - Police Dept. \$ 5000.00
 Police - MNT. CHARGES
 * 000000000000 - Police Dept. 14,500.00
 Police - MNT. CHARGES
 * 000000000000 - Police Dept. 2,000.00
 Police - MNT. CHARGES

	A	B	C	D	E
1		LAWN MAINTENANCE-TOWN HALL AND REMOTE LOCATIONS			
2					
3		LAWNSCAPES BY DYNASERV OF SO. BRWD.	U.S. LAWNS	ELAN LAWN SERVICE	KEEP IT CUT, INC.
4					
5					
6	ZONE 1 TOTAL/YEAR	\$22,150.00	\$10,750.00	\$21,000.00	\$17,450.00
7	ZONE 2 TOTAL/YEAR	\$34,036.00	\$30,486.00	\$40,500.00	\$30,675.00
8	ZONE 3 TOTAL/YEAR	\$46,344.00	\$32,292.00	\$37,287.00	\$24,020.00
9	ZONE 4 TOTAL/YEAR	\$25,248.00			\$19,200.00
10	ZONE 5 TOTAL/YEAR	\$150,852.00	\$78,408.00	\$92,544.00	\$65,760.00
11					
12	TOTAL ZONES 1 THRU 5/YEAR	\$278,680.00			\$157,135.00