



Town Council Agenda Report

SUBJECT: Resolution

CONTACT PERSON/NUMBER: Herb Hyman-(954) 797-1016

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR PHOTOGRAPHIC FILM DEVELOPING SERVICES.

REPORT IN BRIEF:

The Town requested competitive bids on photographic film developing services. The primary users of this contract are Police Department and Code Enforcement. However, the service is also used by Fire Department, Community Services, and Administration on a limited basis. The Town received two (2) bids. The recommendation is for LFD Photography, Inc. who submitted the lowest bid which is the same price structure as we are currently paying. LFD Photography, Inc. is the Town's current supplier and has provided good customer service. The initial contract is a one (1) year agreement with an option to renew for one (1) additional year by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

All bids have been reviewed by the Bid Specification Committee who concur with the decision to award to LFD Photography, Inc.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost commodity purchase determined by need.

Account Name: operating budget of using departments

Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution

Procurement Authorization

Bid Tabulation

Item No.

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR PHOTOGRAPHIC FILM DEVELOPING SERVICES.

WHEREAS, the Town is in need of photographic film developing services for various departments; and

WHEREAS, the Town solicited sealed bids for such photographic film developing services; and

WHEREAS, after review, the Town Council wishes to accept the bid of LFD Photography, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid of LFD Photography, Inc. to provide photographic film developing services in accordance with the prices identified in Attachment "A". Should the contractor default for any reason during the term of this agreement, the Town will award to the next lowest bidder.

SECTION 2. The initial contract term is one (1) year with an option to extend the contract for one (1) additional year by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 3. The Town Council hereby authorizes the expenditure from the operating budget of each using department.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2000

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2000

TOWN OF DAVIE
 PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER
 OPERATING BUDGET OF
 USING DEPARTMENTS

BUDGET ITEM & DESCRIPTION
 PHOTOGRAPHIC FILM
 DEVELOPING

APPROXIMATE COST
 COMMUNITY

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
 Department Head

Have Funds been Reserved N/A

Date 12/6/99 Signed [Signature]

Signed _____
 Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
LFD PHOTOGRAPHY COLOR REFLECTORS	}	SEE ATTACHED BID TABULATION

Signed [Signature]
 Purchasing Specialist

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
LFD PHOTOGRAPHY	PER ATTACHED BID TABULATION

Signed _____
 Town Administrator

	1	2	3	4
1				
2		PHOTO FILM DEVELOPING		
3				
4				
5		L.F.D.	COLOR	
6		PHOTOGRAPHY: REFLECTIONS		
7				
8	DEVELOP 35 MM FILM	\$1.50		
9	COST PER PRINT	\$0.25		
10	35 MM REPRINTS-STANDARD SIZE	\$0.35		
11	35 MM ENLARGEMENTS-5 X 7	\$2.00	\$7.00	
12	35 MM ENLARGEMENTS-8 X 10	\$4.00	\$9.00	
13	35 MM KODAK CD FORMAT-CD ROM			
14	35 MM KODAK CD FORMAT-FLOPPY			
15	PICKUP & DELIVERY	N/A	N/A	
16				
17				
18				
19				
20				
21				