



Town Council Agenda Report

SUBJECT: Resolution

CONTACT PERSON/NUMBER: Herb Hyman-(954) 797-1016

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR LAWN MAINTENANCE AT UTILITY PLANT LOCATIONS.

REPORT IN BRIEF:

The Town requested competitive bids on lawn maintenance for 3 utility plant locations. The locations to be maintained are: water/wastewater complex at 3500 NW 76 Ave, water plant at 3790 SW 64 Ave., and aquaculture complex at 6101-6301 SW 36 Ct. The Town received six (6) bids and one (1) "no bid" response. The recommendation is for EDJ Lawn Service, Inc. who submitted the lowest bid. The initial contract is a one (1) year agreement with an option to renew for two (2) additional one year terms by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

All bids have been reviewed by the Utilities Department and the Bid Specification Committee who concur with the decision to award to EDJ Lawn Service, Inc.

FISCAL IMPACT:

Has request been budgeted? yes

 If yes, expected cost \$11,600.00/yr.

 Account Name: Utilities Department-Contractual Services Account

 Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

 Resolution

 Procurement Authorization

 Bid Opening Report

Item No.

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR LAWN MAINTENANCE AT UTILITY PLANT LOCATIONS.

WHEREAS, the Town is in need of lawn maintenance at utility plant locations; and

WHEREAS, the Town solicited sealed bids for such lawn maintenance; and

WHEREAS, after review, the Town Council wishes to accept the bid of EDJ Lawn Service, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid of EDJ Lawn Service, Inc. for lawn maintenance at utility plant locations in the amount of \$11,600.00. Should the contractor default for any reason during the term of this agreement, the Town will award to the next lowest bidder.

SECTION 2. The initial contract term is one (1) year with an option to extend the contract for two (2) additional one year terms by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 3. The Town Council hereby authorizes the expenditure from the Utilities Department-Contractual Services Account.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2000

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2000

**TOWN OF DAVIE
PROCUREMENT AUTHORIZATION**

ACCOUNT NUMBER 040-1058-536-0306
BUDGET ITEM & DESCRIPTION LAWN MAINTENANCE
APPROXIMATE COST \$12,000.00

CONTRACTUAL SERVICES
METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed [Signature]
 Department Head

Have Funds been Reserved REGN 19558

Date 10/25/99 Signed [Signature]

Signed [Signature]
 Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
EDJ LAWN SERVICE		\$11,600.00
CHERRY LAWN MAINTENANCE		13,600.00
FROEBER SERVICE, INC.		13,800.00
LANDSCAPES BY DANASECV		14,000.00
PRESTIGE PROPERTY MAINTENANCE		15,120.00
JULEP LAWN AND LANDSCAPE		70,500.00
U.S. LAWN		No Bid

Signed [Signature]
 Purchasing Specialist

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
EDJ LAWN SERVICE	\$11,600.00

Signed _____
 Town Administrator

BID OPENING REPORT

BID NAME: LAWN MAINT. - UTILITIES

TIME: 2:00 p.m.

BID NUMBER: B-00-05

DATE: 11/23/99

ESTIMATED COST: \$12,000.00

NO.	CONTRACTOR'S NAME	BID AMOUNT	RANK
1.	U.S. LAWN'S	No BID	
2.	FROEBER SERVICE, Inc	\$13,800.00	
3.	JULEP LAWN AND LANDSCAPE	\$70,500.00	
4.	EDJ LAWN SERVICE	\$11,600.00	
5.	CHERRY LAWN MAINT	\$13,600.00	
6.	LANDSCAPE BY DYNASELV	\$14,080.00	
7.	Presting Property Mgmt	\$15,120.00	
8.			
9.			
10.			

REMARKS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: [Signature]
 WITNESS: [Signature]

DATE: 11/23/99
 DATE: 11/23/99