

MEMORANDUM

Department of Budget and Finance

To: Bob Rawls, Interim Town Administrator

From: Herb Hyman, CPPB, Procurement Manager

Through: Christopher Wallace, Budget and Finance Director

Date: May 18, 1999

Subject: Supply and Install Central A/C at Orange Park Community Center

The attached resolution is for supplying and installing a central A/C unit at Orange Park community center. The Town received five (5) responses (4 bids and 1 "no bid" response) and the award is being made to the lowest responsive and responsible bidder.

Please contact me if you have any questions.

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SUPPLY AND INSTALLATION OF CENTRAL A/C AT ORANGE PARK COMMUNITY CENTER.

WHEREAS, the Town is in need of supply and installation of central A/C at Orange Park community center; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid of Thermal Concepts, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid of Thermal Concepts, Inc. for the supply and installation of central A/C at Orange Park community center in the amount of \$18,800.00. Should the contractor default for any reason during the term of this agreement, the Town will award to the next lowest bidder.

SECTION 2. The Town Council hereby authorizes the expenditure from the Capital Improvement Program-Orange Park Community Center Account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 1999

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 1999

TOWN OF DAVIE
PUBLIC WORKS DEPARTMENT
MEMORANDUM

DATE: May 20, 1999

TO: Herb Hyman, Procurement Manager

FROM: Bruce Bernard, Public Works/Capital Projects Manager

REF: Recommendation for Award of Bid for Orange Park Central
Heating and Air Conditioning

The Town received five (5) bids for the above project on May 11, 1999. After reviewing the bids and checking references, we recommend that the bid be awarded to Thermal Concepts who submitted the lowest responsive bid of \$18,800.00.

The cost is an overestimated amount but additional security measures were included to insure operation. The additional amount is available within project budget.

BID NAME: CENTRAL A/C AT ORANGE PARK
 BID NUMBER: B-99-72 COMM CTR
 ESTIMATED COST: \$15,000.00

TIME: 2:05 p.m.
 DATE: 5/11/99

| NO. | CONTRACTOR'S NAME | BID AMOUNT | COMPLIES WITH SPECS | RANK |
|-----|------------------------------------|-------------|---------------------|------|
| 1. | A-1 SERVICES OF SO. FLA., INC. | \$40,900.00 | | |
| 2. | THERMAL CONCEPTS | \$18,800.00 | | |
| 3. | JACARANDA A/C APPLIANCE SERVICE | \$34,850.00 | | |
| 4. | E.R. AIR CONDITIONING, INC. | \$21,800.00 | | |
| 5. | ADOLLO AIR CONDITIONING, INC. | NO BID | | |
| 6. | | | | |
| 7. | | | | |
| 8. | | | | |
| 9. | | | | |
| 10. | | | | |

REMARKS:

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF EITHER UP OR RECOMMENDATION.

PURCHASING SPECIALIST: Hub Hagan

DATE: 5/11/99

WITNESS: Emma Blackston

DATE: 5-11-99

TOWN OF DAVIE

| | | |
|--|---|-------------------------|
| <u>ACCOUNT NUMBER</u> | <u>BUDGET ITEM & DESCRIPTION</u> | <u>APPROXIMATE COST</u> |
| 030-0898-572-6584 <i>CAP. OUTLAY ORANGE PARK COMM. CTR.</i> | Installation of central air conditioning for Orange Park Community Center | \$15,000.00 |

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
 Piggyback on Contract Number
 Sole Source

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed *Shawn [Signature]*
 Department Head
 Have Funds been Reserved Yes
 Date 4/2/99 Signed *Curt [Signature]*
 Signed *[Signature]*
 Town Administrator

BIDS SUBMITTED

| <u>VENDOR</u> | <u>COST</u> |
|--|--------------------|
| <u>THERMAL CONCEPTS</u> | <u>\$18,800.00</u> |
| <u>E.R. AIR CONDITIONING</u> | <u>21,800.00</u> |
| <u>JACARANDA A/C APPLIANCE SERVICE</u> | <u>34,850.00</u> |
| <u>A-1 SERVICE OF S. FLA., INC.</u> | <u>40,900.00</u> |
| <u>APOLLO AIR CONDITIONING, INC.</u> | <u>NO BID</u> |

Signed *Hub [Signature]*
 Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

| | |
|----------------------------------|--------------------|
| <u>Vendor</u> | <u>Cost</u> |
| <u>THERMAL CONCEPTS</u> | <u>\$18,800.00</u> |
| Signed <u><i>[Signature]</i></u> | Town Administrator |