

# **MEMORANDUM**

## **Department of Budget and Finance**

To: Bid Specification Committee

From: Herb Hyman, CPPB, Procurement Manager

Through: Carol Menke, Deputy Budget and Finance Director

Subject: Electrical Services

Date: April 7, 1999

The Town sent out 16 requests for bids and received three bids and 1 "no bid" response to the above referenced formal bid. The recommendation is to award the bid to both Florida Electric Service Co., Inc. and Mills Electric Service, Inc. as the lowest responsive and responsible bidders. Both of these contractors have provided the Town with electrical services over the past four years with satisfactory results. By awarding to both contractors, the using depts. will be able to complete projects without concern of schedule conflicts or manpower shortages.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BIDS FOR ELECTRICAL SERVICES.

WHEREAS, the Town is in need of electrical services for various projects; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bids of Florida Electric Service Co., Inc. and Mills Electric Service, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bids of Florida Electric Service Co., Inc. and Mills Electric Service, Inc. to provide electrical services in accordance with the prices identified in Attachment "A". Should any of the contractors default for any reason during the term of this agreement, the Town will award to the next lowest bidder.

SECTION 2. The Town Council hereby authorizes the expenditure from the operating budget of each using department.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999

TOWN OF DAVIE  
PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER  
OPERATING BUDGET  
OF USING DEPT.

BUDGET ITEM & DESCRIPTION  
ELECTRICAL SERVICES

APPROXIMATE COST  
COMMODITY

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number \_\_\_\_\_
- Sole Source

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed Carol Munkie  
Department Head

Have Funds been Reserved NA

Date 3/11/99 Signed (NA)

Signed \_\_\_\_\_  
Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>STATUS</u>
FLORIDA ELECTRIC SERVICE CO.	}	SEEN ATTACHED
MILLS ELECTRIC SERVICE, INC.		SEEN ATTACHED
ADVANCED POWER TECHNOLOGIES		TABULATION

Signed Heddy  
Purchasing Specialist

TOWN ADMINISTRATOR'S RECOMMENDATION

Vendor  
FLORIDA ELECTRIC SERVICE CO.  
MILLS ELECTRIC SERVICE, INC.

Cost  
PER ATTACHED  
BID TABULATION

Signed \_\_\_\_\_  
Town Administrator



	1	2	3	4
1		ELECTRICAL SERVICES		
2				
3				
4		MILLS ELEC SERVICE	FLORIDA ELECTRIC	ADV. POWER TECH.
5				
6				
7	LABOR			
8	JOURNEYMAN	\$40.00	\$35.00	\$45.00
9	APPRENTICE	\$30.00	\$35.00	\$40.00
10	MASTER	\$45.00	\$40.00	\$48.00
11				
12	EQUIPMENT			
13	55 FT. BUCKET TRUCK	\$30.00		
14	70 FT. BUCKET TRUCK		\$30.00	
15	AUGER W/POLE SETTER-9 FT.	\$40.00	\$30.00	\$50.00
16	AUGER W/POLE SETTER-21 FT.	\$40.00	\$50.00	
17	TRENCHER W/LINE LAYER	\$30.00	\$10.00	
18	TRENCHER-7 FT.	\$30.00	\$20.00	
19	GENERAL SERVICE TRUCK	\$7.50	\$6.00	\$10.00
20	OTHER EQUIPMENT (SPECIFY)		SEE ATTACHED	\$17.00
21	MINIMUM CHARGE	N/A	N/A	2 HRS.
22	DISCOUNT		26%-MATERIAL	