

TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

PREPARED BY: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: All

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF SUNSHINE AFTER SCHOOL CHILD CARE, INC. TO OPERATE THE TOWN'S SUMMER CAMP PROGRAMS AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for operation of summer camps. RFP documents were sent to four (4) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received two (2) proposals. All proposals are available for viewing in the Purchasing Division. The selection committee short listed both proposers to make an oral presentation. Following oral presentations, the selection committee ranked the firms. Sunshine After School Child Care, Inc. was ranked as the firm best qualified to provide the required services in accordance with the ranking totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: Sunshine After School Child Care, Inc. was chosen by the selection committee.

FISCAL IMPACT: Yes

Has request been budgeted? n/a

Additional Comments: The contract to be negotiated will result in revenue to the Town

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s): Procurement Authorization, Selection Committee Rankings, Incorporation information

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF SUNSHINE AFTER SCHOOL CHILD CARE, INC. TO OPERATE THE TOWN'S SUMMER CAMP PROGRAMS AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals to operate the Town's summer camp programs; and

WHEREAS, the selection committee has selected Sunshine After School Child Care, Inc. as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Sunshine After School Child Care, Inc. as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2007

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2007

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER. 001-0825-341-1142 **BUDGET ITEM & DESCRIPTION** SUMMER CAMP PROGRAMS **APPROXIMATE COST** Revenue to Town

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source
- Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head

Have Funds been Reserved N/A - REVENUE TO THE TOWN

Date 9/28/07 Signed (MAD)

Signed Gary Sun
Town Administrator

VENDOR	BIDS SUBMITTED	COST
SUNSHINE AFTER SCHOOL CHILD CARE, INC.		RANKED 1 ST
AFTER SCHOOL PROGRAMS, INC.		RANKED 2 ND

Signed _____
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

Vendor	Cost
SUNSHINE AFTER SCHOOL CHILD CARE, INC.	RANKED 1 ST

	A	B	C
1			
2			
3		OPERATION OF SUMMER CAMP	
4			
5			
6	COMMITTEE MEMBER	AFTER SCHOOL PROGRAMS	SUNSHINE AFTER SCHOOL
7			
8			
9	R. MUNIZ	2	1
10	L. NGUYEN	2	1
11	M. DIEZ	2	1
12	W. ACKERMAN	2	1
13	B. HITCHCOCK	2	1
14	D. ANDRESKY	2	1
15	H. HYMAN	2	1
16			
17	TOTAL	14	7
18			
19	RANKING	2 ND	1 ST
20			

Vendor/Bidder Disclosure

I, Janice Doughty, being first duly sworn state that:
 The full legal name and business address of the person(s) or entity contracting with the
 Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Sunshine After School
Child Care, Inc.
 Address: 7901 S.W. 36 St. Suite 200
Davie, Fl. 33328
 FEIN: #65-0978-444
 State and date of incorporation: Florida 11/22/99

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	Ownership
<u>Janice Mildred Doughty</u>	<u>7901 S.W. 36 St. Suite 200</u>	<u>100</u> %
	<u>Davie, Florida 33328</u>	%
		%

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address
<u>N/A</u>	

Nov 18 07 10:13p
Nov 18 07 09:21p

VERBEL
Gulla

813.782.0105
3599751256

P.C P.1

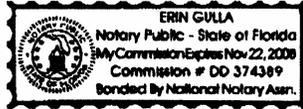
By: *Janice Doughty*
Signature of Affiant

Date: Nov. 20, 2007

Janice Doughty
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 20 day of
November 2007, by _____, he/she is
personally known to me or has presented _____ as
identification.

Erin Gulla
Notary Public, State of Florida at Large



Print or Stamp of Notary

Serial Number

My Commission Expires

**Request for Taxpayer
 Identification Number and Certification**

Give form to the
 requester. **Do not
 send to the IRS.**

Name (as shown on your income tax return)
Sunshine After School Child Care, Inc

Business name, if different from above

Check appropriate box: Individual/Sole proprietor Corporation Partnership
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ Exempt payee
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
7901 SW 36 Street, Suite 200

City, state, and ZIP code
Davie, Florida 33328

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
OR
Employer identification number
65 : 0978444

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *[Signature]* Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

(79)

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



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Detail by Entity Name

Florida Non Profit Corporation
SUNSHINE AFTER SCHOOL CHILD CARE, INC.

Filing Information

Document Number	N99000006920
FEI Number	650978444
Date Filed	11/24/1999
State	FL
Status	ACTIVE
Last Event	AMENDED AND RESTATED ARTICLES
Event Date Filed	11/28/2007
Event Effective Date	NONE

Principal Address

7901 SW 36 STREET
SUITE 202
DAVIE FL 33328 US
Changed 04/09/2002

Mailing Address

7901 SW 36 STREET
SUITE 202
DAVIE FL 33328 US
Changed 04/09/2002

Registered Agent Name & Address

BOWER, TANYA L
110 SE 6TH STREET
15TH FLOOR
FORT LAUDERDALE FL 33301 US
Name Changed: 11/28/2007
Address Changed: 11/28/2007

Officer/Director Detail

Name & Address

Title PCED
DOUGHTY, JANICE
7901 SW 36 STREET SUITE 202
DAVIE FL 33328

Title VPD
DOUGHTY, CRAIG
7901 SW 36 STREET SUITE 202
DAVIE FL 33328

Title TD
HOWARD, DOUGHTY
7901 SW 36ST SUITE 202
FORT LAUDERDALE FL 33328

Annual Reports

Report Year	Filed Date
2005	01/31/2005
2006	02/13/2006
2007	02/16/2007

Document Images

11/28/2007 -- Amended and Restated Articles	View image in PDF format
02/16/2007 -- ANNUAL REPORT	View image in PDF format
02/13/2006 -- ANNUAL REPORT	View image in PDF format
01/31/2005 -- ANNUAL REPORT	View image in PDF format
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02/04/2003 -- ANNUAL REPORT	View image in PDF format
04/09/2002 -- ANNUAL REPORT	View image in PDF format
04/09/2001 -- ANNUAL REPORT	View image in PDF format
05/03/2000 -- ANNUAL REPORT	View image in PDF format
11/24/1999 -- Domestic Non-Profit	View image in PDF format

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