

**TOWN OF DAVIE**  
**TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** John A. George, Chief of Police (954) 693-8320

**PREPARED BY:** Angela Rodgers, (954) 693-8320

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** Townwide

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE DAVIE POLICE DEPARTMENT TO PARTICIPATE IN THE JAG PROGRAM WITH THE BROWARD SHERIFF'S OFFICE AS THE LEAD AGENCY TO RECEIVE A \$ 33,479.00 GRANT FROM THE U.S. DEPARTMENT OF JUSTICE FOR LAW ENFORCEMENT PROGRAMS, AND AUTHORIZING ACCEPTANCE AND EXECUTION OF THE GRANT, IF AWARDED.

**REPORT IN BRIEF:** The Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows local governments to support a broad range of activities to prevent and control crime base on their own needs and conditions. The Broward County Sheriff Office has been designated as the lead agency and grant administrator for the agencies in Broward County participating in the JAG Program. Pursuant to the JAG Program guidelines, funding will be provided to the Broward Sheriff's Office who will then disperse the funds to the parties in the amount determined by the JAG Program. The Davie Police Department will receive \$33,479.00. These funds will be utilized to purchase the necessary equipment and technology to deploy/employ magnetic card swipes and citation printers for patrol officers. This resolution authorizes submission of the proposal and execution of the Memorandum of Understanding included as Exhibit "A".

**PREVIOUS ACTIONS:**

**CONCURRENCES:**

**FISCAL IMPACT:** not applicable

Has request been budgeted? n/a

If yes, expected cost: No cost to the town – no match required

**RECOMMENDATION(S):** Motion to approve resolution

**Attachment(s):** Resolution, program summary and memorandum of understanding

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE DAVIE POLICE DEPARTMENT TO PARTICIPATE IN THE JAG PROGRAM WITH THE BROWARD SHERIFF'S OFFICE AS THE LEAD AGENCY TO RECEIVE A \$33,479.00 GRANT FROM THE U.S. DEPARTMENT OF JUSTICE FOR LAW ENFORCEMENT PROGRAMS, AND AUTHORIZING ACCEPTANCE AND EXECUTION OF THE GRANT, IF AWARDED.

WHEREAS, the U.S. Department of Justice offers the Edward Byrne Memorial Justice Assistance Grant (JAG) Program to qualifying units of local government; and

WHEREAS, the Davie Police Department is eligible to receive \$33,479.00 in grant funding in 2007, with no local matching contribution required; and

WHEREAS, the Town of Davie Police Department will utilize the funds to purchase equipment for increased officer efficiency.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie hereby authorizes the Town Administrator, Chief of Police, and/or appropriate staff to coordinate with the Broward Sheriff's Office to submit a grant application to the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) Program, and to execute the Memorandum of Understanding included as Exhibit "A".

SECTION 2. The Town Council authorizes the Town Administrator, Chief of Police, and/or appropriate staff to accept and implement the grant, if awarded, and to execute all necessary grant contracts, documents and reports.

SECTION 3. The Town Council authorizes the Town Administrator, Chief of Police, and/or appropriate staff to purchase equipment and related items as outlined in the grant application and award utilizing all appropriate Town purchasing requirements.

SECTION 4. The Town Council authorizes the Director of Budget and Finance to recognize grant revenue, if awarded.

SECTION 5. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007

## **PROGRAM NARRATIVE**

The Davie Police Department strives to provide the most efficient and economical police services to the community while maintaining the highest level of professionalism. With the introduction of laptops computers in patrol vehicles years ago, the efficiency of police officers in the field has increased dramatically. The time an officer spends completing written reports has been reduced by seventy percent in most cases. This dramatic decrease in “down time” completing written reports allows the patrol officers to resume patrol activities in a timely manor.

In order to continue streamlining the report process the Davie Police Department will enhance the laptop reporting system with the introduction of in car printers and automated traffic citation printers. The introduction of printers in vehicles will allow officers to print police reports, affidavits and arrest forms in their assigned patrol vehicles. This alone will free up a significant portion of the officers time from responding to headquarters and picking up the required forms for victims and arrestees.

With the introduction of handheld traffic citation printers in the patrol vehicles, the officers will reduce the time spent completing citations by a least one hundred percent and decreasing errors by at least the same amount. Officers in the field will be provided with handheld devices that are preprogrammed with magnetic card readers, appropriate state statutes and geographic locations.

We are always looking for ways to improve our service to the community, promoting time saving solutions, along with enhancement programs for our community and staff. By purchasing this technology and equipment for our patrol officers, patrol time per officer will increase along with the level of service provided to the community.





CITY OF SUNRISE	\$38,519.00
CITY OF COCONUT CREEK	\$11,520.00

### **III. ADMINISTRATIVE**

Each party shall be responsible for submitting their own application for their individual JAG Program to the Broward Sheriff's Office. The Broward Sheriff's Office, Grants Management Office, will prepare the single application to include Program Narrative and Budget Narrative, and shall submit the application to the Office of Justice Programs, Bureau of Justice Assistance.

### **IV. DURATION**

This MOU shall remain in effect for two (2) years. Continuation of this MOU shall be subject to the availability of necessary funding from the JAG Program. This MOU may be modified at any time upon written agreement of all involved agencies.

The participating agencies may withdraw from this agreement at any time by providing a 30 day written notice of its intent to withdraw to all other participating agencies.

### **V. LIABILITY**

Each party is entitled to the privileges and protections of sovereign immunity pursuant to Ch. 768.28, Fla. Stat. Pursuant to that section, each party shall be responsible for the negligent acts of their respective employees. Nothing in this MOU shall be construed to create a third-party beneficiary or a waiver of sovereign immunity.

### **VI. GUIDELINES**

Each party must adhere to requirement standards set forth in the Office of Justice Programs' *Financial Guide, as amended and Federal OMB Circular A-133*, as applicable.

### **VII. RECORDS**

(a) Each Party shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date of execution of the MOU, and shall allow SHERIFF access to such records upon request.

(b) Each Party, its employees or agents, shall allow access to its records concerning this MOU at reasonable times to SHERIFF, its employees, and agents. "Reasonable" shall be construed according to the circumstances but ordinarily shall mean during normal business hours of 8:00 a.m. to 5:00 p.m., local time, on Monday through Friday. "Agents" shall include, but not limited to, auditors retained by SHERIFF.

(c) Upon reasonable notice, RECIPIENT shall provide such additional updates or information as may be required by SHERIFF.



**2007 BRYNE JUSTICE ASSISTANCE GRANT MEMORANDUM OF  
UNDERSTANDING**

**TOWN OF DAVIE**

**By:** \_\_\_\_\_  
Authorized Representative

**Date:** \_\_\_\_\_

Approved as to form and legal  
Sufficiency subject to execution  
By the parties:

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_