

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Frank Apicella/954-797-1063

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FROM LENOVO, INC. FOR THE PURCHASE OF LAPTOP COMPUTERS AND PROTECTION PLAN, PORT REPLICATORS, AND MONITOR STANDS.

REPORT IN BRIEF: As part of a plan started in 2003 to replace laptops at end of life use for the Town, additional laptops need to be purchased. A competitive bid was conducted for the purchase of laptop computers. Bid specifications were sent to thirty-five (35) prospective bidders. In addition, the bid notice was posted in Florida bid reporting, BIDNET and the Town's website. The Town received nine (9) bids. This purchase would be made utilizing BID # B-06-115 from Lenovo, Inc., who would supply laptops at \$1203.64 each to the Town of Davie. The Lenovo model R60 laptop is manufactured for durability. It features a magnesium alloy roll cage and shock-mounted hard drive. It is a business class laptop made to meet the needs of newer software and communications technology.

The price and number of laptops being bid was based on purchasing the items back on FY2006. Since the purchase was not completed by the end of September and additional funding has been made available as part of the FY2007 Budget, we will be purchasing more than the originally contemplated 44 units. Therefore, the total amount being approved by this resolution is higher than the original procurement authorization.

In addition to purchasing the laptops for town wide departments, 18 port replicators and monitor stands will be purchased at \$195.00 each for the Police Department's Criminal Investigative Unit as the intended purpose for these laptops are for both mobile and office use.

This purchase includes Lenovo's Think Pad Protection, a 4 year protection plan that covers accidental damage that is not included in the limited warranty such as drops, spills, breakages and power surges at \$180.00 per laptop.

PREVIOUS ACTIONS: BID # B-06-115.

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted? Yes

If yes, expected cost: Not to exceed \$118,000

Account Name: Capital Outlay 052-0259-593-6400 for \$104,000

Computer Expense and Maintenance 052-0259-593-0441 for \$14,000

If no, amount needed: \$

RECOMMENDATION(S): Motion to approve the resolution.

ATTACHMENTS: Procurement Authorization, Bid Opening Report, Lenovo Bid Submittal, Incorporation Information, Technology & Information Management department recommendation memo.

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FROM LENOVO, INC. FOR THE PURCHASE OF LAPTOP COMPUTERS AND PROTECTION PLAN, PORT REPLICATORS, AND MONITOR STANDS.

WHEREAS, As part of a plan started in 2003 to replace laptops at end of life use for the Town of Davie, laptops need to be purchased; and

WHEREAS, the Town has conducted a competitive solicitation for computers; and

WHEREAS, after review the Town Council accepts Bid # B-06-115 with the intent to purchase laptop computers and protection plan, port replicators, monitor stands as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby accepts the bid from Leonovo, Inc. for the purchase laptops computers and protection plan, port replicators, and monitor stands at a unit price \$1203.64. The total expenditure for all laptops will not exceed \$118,000.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

| | | |
|-----------------------|---------------------------------------|-------------------------|
| <u>ACCOUNT NUMBER</u> | <u>BUDGET ITEM & DESCRIPTION</u> | <u>APPROXIMATE COST</u> |
| 05R.02595936400 | 44 LAPTOP COMPUTERS CAPITAL OUTLAY | \$75,000.00 |

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
 Piggyback on Contract Number _____
 Sole Source
 Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head:

Have Funds been Reserved REQ. NO. 34740

Date 7/17/06 Signed (Signature)

Signed _____
Town Administrator

BIDS SUBMITTED

| <u>VENDOR</u> | <u>COST</u> |
|----------------------------|--------------|
| LENDVO LISA | \$64,390.16 |
| TECH DEPOT | \$73,625.20 |
| DELL MARKETING | \$77,036.60 |
| LENDVO - EAST REGION | \$77,150.84 |
| TELECO | \$83,888.72 |
| CARTER + ASSOCIATES | \$85,464.44 |
| TOSHIBA BUSINESS SOLUTIONS | \$98,020.00 |
| FUTURE QUEST TECHNOLOGIES | \$99,840.00 |
| SOFT CHOICE CORPORATION | \$148,988.00 |

Signed _____
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

| <u>Vendor</u> | <u>Cost</u> |
|---------------|-------------|
| LENDVO LISA | \$64,390.16 |

BID OPENING REPORT

BID NAME: LAPTOP COMPUTERS FOR PD

TIME: 2:25 PM

BID NUMBER: B-06-115

DATE: 9/7/06

ESTIMATED COST: \$75,000

| NO. | CONTRACTOR'S NAME | BID AMOUNT | COMMERCIAL RANKING |
|-----|----------------------------|--------------|--------------------|
| 1. | LENOVO - East Region | \$77,150.94 | 4 |
| 2. | TECH DEPOT | \$73,625.20 | 2 |
| 3. | FUTURE QUEST TECHNOLOGIES | \$99,840.00 | 8 |
| 4. | DELL MARKETING | \$77,036.60 | 3 |
| 5. | CARTER + ASSOCIATES | \$85,464.44 | 6 |
| 6. | TELECO | \$83,888.72 | 5 |
| 7. | TOSHIBA Business Solutions | \$98,020.00 | 7 |
| 8. | Lenovo-USA | \$64,390.16 | 1 |
| 9. | Dell choice Corporation | \$148,948.00 | 9 |
| 10. | | | |

REMARKS

SPECS SENT TO THIRTY-FIVE (35) PROSPECTIVE BIDDERS
NINE (9) BIDS RECEIVED.

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: [Signature]

DATE: 9/7/06

WITNESS: [Signature]

DATE: 9/7/06

**BID PRICING SCHEDULE
TO BE COMPLETED BY BIDDER AND RETURNED**

| QTY | DESCRIPTION | UNIT PRICE | EXT. PRICE |
|-----|--|------------|-------------|
| 44 | Laptop that meets minimum hardware specifications | \$1,065 | \$46,860 |
| 44 | Windows XP Professional | \$ incl | \$ incl |
| 44 | Microsoft Office 2003 Professional | \$63.64 | \$2,800.16 |
| 44 | 4 year next day onsite parts and labor | \$ incl | \$ incl |
| 44 | 4 year protection plan that covers accidental damage that is not included in limited warranty such as drops, spills, breakages and power surges. | \$180.00 | \$7,920 |
| 18 | Port Replicator with A/C adapter | \$140.00 | \$2,520 |
| 18 | Docking Monitor Stand | \$55.00 | \$990.00 |
| | TOTAL BID AMOUNT | \$ | \$64,390.16 |
| 44 | 90 Watt Ac/Dc Combo Adapter | \$75.00 | \$3,300 |

← Total Package

Make and Model of computers that you are quoting

R60 / Lenovo Think Pad

Our company does does not _____ accept the Town of Davie VISA credit card as a form of payment

Executed by (signature): Eric Schlacht

Print Name: Eric Schlacht

Title: Public Sector Sales

For (Corporation): Lenovo, Inc

State: AZ

Address: 8123 S Hardy Dr, Tempe AZ 85284

Phone: 800-405-6883 x6304

Fax: 480-776-8891

YOU MUST RETURN:

1. This page
2. The W-9 Form
3. The Vendor/Bidder Disclosure Form

Form W-9
 (Rev. November 2005)
 Department of the Treasury
 Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)
Lenovo Inc

Business name, if different from above

Check appropriate box Individual sole proprietor Corporation Partnership Other Exempt from backup withholding

Address (number, street, and apt. or suite no.)
One Manhattanville Road

City, state, and ZIP code
Purchase NY 10577-2100

List account number(s), if any (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
 | | + | + | | |

or
 Employer identification number
52214141911513

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person [Signature] Date 9/6/06

Purpose of Form
 A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (if requested) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, you are not subject to backup withholding on a U.S. trade or business, or not subject to the withholding tax on foreign partnership share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to the Form W-9.

For federal estate purposes, you are considered a partner if you

- An individual who is a citizen or resident of the United States.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partner's share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

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DAVIE FINANCE DEPT

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Town of Davie Vendor/Bidder Disclosure

I, Keith Hines being first duly sworn state that:
The full legal name and business address of the person(s) or entity contracting with the Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Lenovo (United States) Inc.
Address: One Manhattanville Road, Suite PH
Purchase, New York 10577-2100 USA
FEIN: 52-249153
State and date of incorporation: Delaware / January 18th, 2005

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

| Full Legal Name | Address | Ownership |
|-----------------------------|---------------------------------------|-----------------------------|
| Lenovo Technology UK Ltd. | Inverkip Rd, Spango Valley, Greenock, | 100% |
| Director - Scott D. Smith | 1 Manhattanville Rd, Purchase, NY | 0% |
| President - Fran O'Sullivan | 3039 Cornwallis Rd, RTP, NC | 10577-2100 27709-2195 0% |
| Treasurer - Robert Cones | 3039 Cornwallis Rd, RTP, NC | 27709-2195 0% |
| Secretary - Joseph Thoret | 3039 Cornwallis Rd, RTP, NC | 27709-2195 0% |

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

| Full Legal Name | Address |
|-----------------|---------|
| | |
| | |
| | |
| | |

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DAVIE FINANCE DEPT

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By: Kris Hines
 Signature of Affiant
Kris Hines
 Print Name

Date: September 6th, 2006

SUBSCRIBED AND SWORN TO or affirmed before me this 6th day of September, 2006 by Kris Hines he/she is personally known to me or has presented NCDL 1261082 as identification.



Danielle L. Marcous
 Notary Public, State of Florida at Large
 North Carolina

Danielle L. Marcous
 Print or Stamp of Notary

N/A
 Serial Number

My Commission Expires: 4/19/10

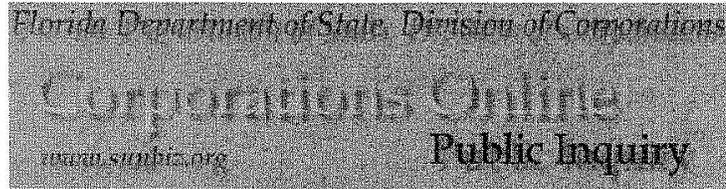
City of Davie Laptop configuration

| Part Number | Part Description | Qty/Model |
|-----------------|--------------------------------|-----------|
| 9462CTO_41W2289 | ATI Mobility Radeon X1300 64MB | 1 |
| 9462CTO_41W2212 | UltraNav (TrackPoint and Touch | 1 |
| 9462CTO_39T8380 | CD-RW/DVD-ROM 24x/24x/24x/8x M | 1 |
| 9462CTO_27R0301 | No integrated fingerprint read | 1 |
| 9462CTO_41W2070 | 512 MB PC2-5300 DDR2 SDRAM 667 | 2 |
| 9462CTO_27R1540 | ATI Label | 1 |
| 9462CTO_39T6440 | 56K v.92 Designed Modem | 1 |
| 9462CTO_41W2079 | New Intel Labels (Dual Core / | 1 |
| 9462CTO_41W2083 | MS Label (For Intel Dual Core | 1 |
| 9462CTO_41W2194 | Packaging US | 1 |
| 9462CTO_41W2300 | Logo Plate | 1 |
| 9462CTO_41W2301 | Clear plate for R60: WLAN | 1 |
| 9462CTO_41W2307 | FCC Label | 1 |
| 9462CTO_41W2317 | MT 9462 System Label | 1 |
| 9462CTO_41W2324 | GEO Label US- WLAN | 1 |
| 9462CTO_41W2059 | 1 GB PC2-5300 DDR2 SDRAM 667MH | 1 |
| 9462CTO_39T6476 | Keyboard US English | 1 |
| 9462CTO_39T4823 | No WWAN | 1 |
| 9462CTO_39T6442 | Country Pack North America | 1 |
| 9462CTO_41W1508 | 6 cell Li-Ion Battery | 1 |
| 9462CTO_39T8373 | 40 GB Hard Disk Drive- 5400rpm | 1 |
| 9462CTO_41W1501 | Intel PRO/Wireless 3945ABG (US | 1 |
| 9462CTO_41W1682 | Intel Core Duo processor T2500 | 1 |
| 9462CTO_41W2150 | 14.1inch XGA TFT | 1 |
| 9462CTO_41W2156 | Language Pack US English | 1 |
| 9462CTO_41W2217 | Microsoft Windows XP Professio | 1 |
| 9462CTO_46P4166 | Microsoft Windows XP Professio | 1 |
| 9462CTO_62P6052 | Integrated Wi-Fi wireless or w | 1 |
| 9462CTO_62P6055 | No Bluetooth | 1 |
| 9462CTO_62P6056 | ThinkPad Embedded Security Sub | 1 |
| 9462CTO_92P0137 | Integrated 1Gb Ethernet | 1 |

Price = \$1,065.00

City of Davie upgraded accessories:

| Part Number | Description | Price | Date |
|-------------|--------------------------------|----------|------|
| 250410U | ThinkPad Advanced Mini Dock | \$140.00 | |
| 40Y7620 | TP Convertible Monitor Sand | \$55.00 | |
| 41C9343 | 4Yr TP Protect 3yrDep.-4yrOnsi | \$180.00 | |
| 40Y7630 | TP 90W AC/DC Combo Adapter | \$75.00 | |



Foreign Profit

LENOVO (UNITED STATES) INC.

PRINCIPAL ADDRESS
 3039 CORNWALLIS ROAD
 PO BOX 13915; BLDG 656, BOX 29
 RESEARCH TRIANGLE PARK NC 27709
 Changed 04/14/2006

MAILING ADDRESS
 3039 CORNWALLIS ROAD
 PO BOX 13915; BLDG 656, BOX 29
 RESEARCH TRIANGLE PARK NC 27709
 Changed 04/14/2006

| | | |
|---|---------------------------------------|-------------------------------------|
| Document Number F05000001366 | FEI Number 522449153 | Date Filed 03/02/2005 |
| State DE | Status ACTIVE | Effective Date NONE |
| Last Event NAME CHANGE AMENDMENT | Event Date Filed 05/26/2005 | Event Effective Date NONE |

Registered Agent

| |
|--|
| Name & Address |
| C T CORPORATION SYSTEM 1200 SOUTH PINE ISLAND ROAD PLANTATION FL 33324 |

Officer/Director Detail

| Name & Address | Title |
|--|--------------|
| O'SULLIVAN, FRANCES 3039 CORNWALLIS ROAD RESEARCH TRIANGLE PARK NC 27709 | PRES |
| CONES, ROBERT | |

| | |
|---|------|
| 3039 CORNWALLIS ROAD RESEARCH TRIANGLE PARK NC 27709 | TREA |
| THERET, JOSEPH 3039 CORNWALLIS ROAD RESEARCH TRIANGLE PARK NC 27709 | SECR |
| SMITH, SCOTT 3039 CORNWALLIS ROAD RESEARCH TRIANGLE PARK NC 27709 | DIR |
| CONES, ROBERT 3039 CORNWALLIS ROAD RESEARCH TRIANGLE PARK NC 27709 | DIR |
| THERET, JOSEPH 3039 CORNWALLIS ROAD RESEARCH TRIANGLE PARK NC 27709 | DIR |

Annual Reports

| Report Year | Filed Date |
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| 2006 | 04/14/2006 |

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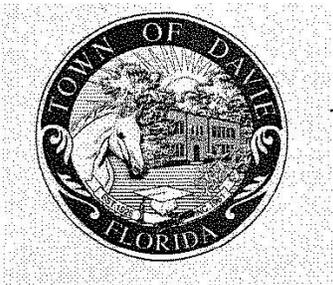
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| |
|--|
| 04/14/2006 -- ANNUAL REPORT 05/26/2005 -- Name Change 03/02/2005 -- Foreign Profit |
|--|

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DEPARTMENT OF TECHNOLOGY AND INFORMATION MANAGEMENT
6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1107 • FAX: 954.797.1049 • WWW.DAVIE-FL.GOV

Memorandum

TO: Herb Hyman, Procurement Manager

FROM: Frank Apicella, Technology and Information System Director 

SUBJECT: Laptop Computers

DATE: November 7, 2006

It is my recommendation that we accept the bid from Lenovo for the purchase of Laptop computers.

MEMORANDUM

Technology & Information Management Systems

To: Herb Hyman, Procurement Manager

From: Frank Apicella
Director, Technology & Information Management Systems

Date: November 16, 2006

Subject: Laptop Bid

We received a total of 9 bids from the purchase of laptop computers. Of the 9 bids, 2 were submitted by Lenovo. One of the bids submitted by Lenovo was from a regional office and the other was from their main headquarters. The pricing was different between the two submitting offices. Lenovo was contacted with the discrepancy. Once they realized their error, they withdrew the bid from their regional office. It is my recommendation that we accept the bid from Lenovo USA for the purchase of the laptop computers.