

# TOWN OF DAVIE

## TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Council members

**FROM/PHONE:** Donald DiPetrillo, Fire Chief, (954) 797-1213

**SUBJECT:** Resolution - Change Order #1 -  
Project Name and Location: Oakes Road Fire Rescue Station #104,  
4491 Oakes Road, Davie, FL. 33314

**AFFECTED DISTRICT:** District 1

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR OR HIS DESIGNEE (TOWN ADMINISTRATOR) TO EXECUTE CONTRACT AMENDMENT #1 WITH CORZO, CASTELLA, CARBALLO, THOMPSON, SALMAN, P.A. (C3TS), FOR ADDITIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION FOR THE OAKES ROAD FIRE STATION AS DESCRIBED IN THE CONTRACT AMENDMENT.

**REPORT IN BRIEF:**

The Town has expanded the Scope of Work for the Oakes Road Fire Rescue Station #104 to include additional contract administration services as noted in the amendment attached hereto as Contract Amendment #1. Services shall include daily site visits, weekly progress reports, evaluation of the state of the project, and a list of deficiencies to be submitted to the Contractor during a four week evaluation period.

Due to continual construction delays, quality of work and insufficient work progress by the building contractor Pino Koaba and Associates, Inc., staff with assistance of legal counsel from the Town Attorney's office, has determined the need for expanding architectural services to preserve the Town's rights under the existing contractual agreement for construction of the Oakes Road Fire Rescue Station.

**PREVIOUS ACTIONS:** Resolution R#2004-13

**CONCURRENCES:** Resolution #R-2003-325

**FISCAL IMPACT:**

Has request been budgeted? yes

If yes, expected cost: \$22,320.00

Account Name: Capital Account - Fire Rescue Bonds #030-3004-522-6204

**RECOMMENDATION(S):** Staff recommends approval of the contract amendment requested.

**Attachment(s):** Resolution, Change Order #1

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR OR HIS DESIGNEE (TOWN ADMINISTRATOR) TO EXECUTE CONTRACT AMENDMENT #1 WITH CORZO, CASTELLA, CARBALLO, THOMPSON, SALMAN, P.A. (C3TS), FOR ADDITIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION FOR THE OAKES ROAD FIRE STATION AS DESCRIBED IN THE CONTRACT AMENDMENT.

WHEREAS, the Town of Davie previously awarded the bid to CORZO, CASTELLA, CARBALLO, THOMPSON, SALMAN, P.A. (C3TS); and

WHEREAS, the Town has expanded the Scope of Work to include additional contract administration services in the amendment attached hereto as Contract Amendment #1,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council hereby authorizes the appropriate Town officials to execute Contract Amendment #1 with Corzo, Castella, Carbello, Thompson, Salman. P.A. (C3TS) in the amounts of \$22,320.00, which is attached hereto as Exhibit "A".

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2006.

\_\_\_\_\_  
MAYOR/COUNCIL MEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2006.

**CORZO CASTELLA CARBALLO THOMPSON SALMAN, P.A.**  
**Architects \* Engineers \* Planners**  
 901 Ponce De Leon Boulevard, Suite 900  
 Coral Gables, Florida 33134  
 (305) 445-2900 DADE  
 1 (800) 448-0227 FAX (305) 445-3366

**LETTER  
 OF  
 TRANSMITTAL**

TO: Town of Davie Town Administrator's Office 6591 Orange Drive Davie, Florida 33314	DATE: July 10, 2006
	PROJECT NO.: 0424-01.01
	ATTENTION: Mr. Ken Cohen
	TELEPHONE No (954) 797-1191
	Re: Fire Station at Oakes Road Additional Services

WE ARE SENDING YOU:  Attached  Via Fax  Via Fed Ex  Hand Delivery  Under separate cover the following:

Shop Drawings  Prints  Plans  Reports  Samples  Reproducibles

Copy of Letter  Change Order  Specifications  Diskettes  Other:  Proposal

COPIES	DATE	DRAWING NUMBER	DESCRIPTION
3			Additional Service Proposal for Extended Contract Administration Services
3			Contract Amendment Letter



THESE ARE TRANSMITTED as checked below:

<input type="checkbox"/> For approval	<input type="checkbox"/> Approved as submitted	<input type="checkbox"/> Resubmit	<input type="checkbox"/> copies for approval
<input checked="" type="checkbox"/> For your use	<input type="checkbox"/> Approved as noted	<input type="checkbox"/> Submit	<input type="checkbox"/> copies for distribution
<input checked="" type="checkbox"/> As requested	<input type="checkbox"/> Returned for corrections	<input type="checkbox"/> Return	<input type="checkbox"/> corrected prints
<input type="checkbox"/> Other	<input type="checkbox"/> For review and comment	<input type="checkbox"/> For your information	
	<input type="checkbox"/> FOR BID DUE/DATE:	<input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US	

REMARKS:

COPY TO: Emilio DeSimone - TOD

SIGNED: *Eleanore M. Navarro*  
Eleanore M. Navarro, AI

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

If enclosures are not as noted, please notify us at once.

FOR INTERNAL USE:

<input type="checkbox"/> General	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Design File	<input type="checkbox"/> Accounting	<input type="checkbox"/> Proposal	<input type="checkbox"/> Permits
<input type="checkbox"/> Drainage	<input type="checkbox"/> RW - Survey	<input type="checkbox"/> Structures	<input type="checkbox"/> Utilities	<input type="checkbox"/> Geotech	<input checked="" type="checkbox"/> Architecture



Engineers  
Architects  
Planners

July 7, 2006

Town of Davie  
6591 Orange Drive  
Davie, Florida 33314

**Attention: Mr. Ken Cohen  
Town Administrator**

**Reference: Oakes Road Fire Station – Contract Amendment between C3TS and  
Town of Davie to Expand Contract Administration Services  
C3TS Project No.: 0424-01.08**

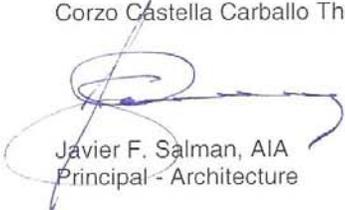
Dear Mr. Cohen,

The Town of Davie and C3TS mutually agree to amend the AIA Document B141 Article 2.8.1 dated December 31, 2003 to expand C3TS contract administration scope to expand the time and personnel required for contract administration described in the agreement on behalf of the Town of Davie, and as described by attached proposal of July 7, 2006.

This Letter of Agreement represents the entire understanding between both parties to this amendment, supersedes all prior agreements and amendments, and may only be modified in writing when signed by both parties.

Sincerely,

Corzo Castella Carballo Thompson Salman, P.A.

  
Javier F. Salman, AIA  
Principal - Architecture

Accepted By:  
Town of Davie

\_\_\_\_\_  
Ken Cohen

\_\_\_\_\_  
Date



Engineers  
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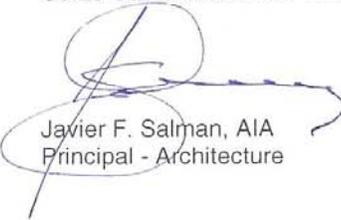
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Javier F. Salman, AIA  
Principal - Architecture

Accepted By:  
Town of Davie

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Ken Cohen

\_\_\_\_\_  
Date



July 7, 2006

Town of Davie  
6591 Orange Drive  
Davie, Florida 33314

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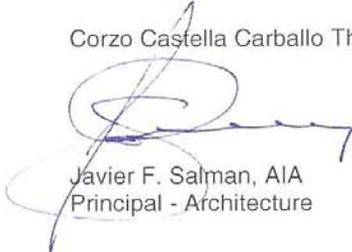
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AAC002142

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Javier F. Salman, AIA  
Principal - Architecture

Accepted By:  
Town of Davie

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Ken Cohen

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Date