

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Bruce Taylor/327-3741 by Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: n/a

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF CALVIN, GIORDANO & ASSOCIATES INC. TO PROVIDE ENGINEERING SERVICES FOR WASTEWATER TREATMENT PLANT IMPROVEMENTS AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for engineering services for wastewater treatment plant improvements. RFP documents were sent to nineteen (19) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received three (3) proposals. The selection committee heard oral presentations from all three proposers. Following oral presentations, the selection committee ranked the firms. The recommendation is for Calvin, Giordano & Associates Inc. as the top ranked firm in accordance with the ranking totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of Calvin, Giordano & Associates Inc. was chosen by the selection committee.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: to be negotiated

Account Name: Utilities Department-Professional Services Account

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Selection Committee Rankings

Incorporation information for Calvin, Giordano & Associates, Inc.

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF CALVIN, GIORDANO & ASSOCIATES, INC. TO PROVIDE ENGINEERING SERVICES FOR WASTEWATER TREATMENT PLANT IMPROVEMENTS AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals for engineering services for wastewater treatment plant improvements; and

WHEREAS, the selection committee has selected Calvin, Giordano & Associates, Inc. as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Calvin, Giordano & Associates, Inc. as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER.</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
040-1058-536-0320 <i>UTW - Prof. Svcs.</i>	Engineering for WWTP Improvements	\$475,000

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source
- Request For Qualifications

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed *Bruce Taylor*
Department Head

Have Funds been Reserved *Room 34318*

Date *3/17/06* Signed *(Signature)*

Signed _____
Town Administrator

	<u>BIDS SUBMITTED</u>	
VENDOR	BIDS SUBMITTED	COST
<i>CALVIN GIORDANO & ASSOCIATES, INC.</i>	<i>RANKED 1ST</i>	
<i>CRAIG A. SMITH & ASSOCIATES</i>	<i>RANKED 2ND</i>	
<i>LB FH</i>	<i>RANKED 3RD</i>	

Signed *(Signature)*
Procurement Manager

<u>BID SPECIFICATION COMMITTEE'S RECOMMENDATION</u>	
Vendor	Cost
<i>CALVIN, GIORDANO & ASSOCIATES, INC.</i>	<i>TO BE NEGOTIATED</i>

	A	B	C	D
1				
2				
3		ENG SVC-WWTP IMPROVEMENTS		
4				
5				
6	COMMITTEE MEMBER	LBFH	CRAIG A. SMITH	CALVIN GIORDANO
7		INC.		
8	W. UNDERWOOD	1	2	3
9	R. MUNIZ	3	2	1
10	M. KUTNEY	A	B	S
11	B. TAYLOR	3	2	1
12	H. HYMAN	3	2	1
13				
14	TOTAL	10	8	6
15				
16				
17	RANKING	2 nd	2 nd	1 st

**Request for Taxpayer
Identification Number and Certification**

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return) Calvin, Giordano & Associates, Inc.	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶ <input type="checkbox"/> Exempt from backup withholding	
Address (number, street, and apt. or suite no.) 1800 Eller Drive, Suite 600	Requester's name and address (optional)
City, state, and ZIP code Fort Lauderdale, Florida 33316	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								
OR								
Employer identification number								
6	5	0	0	1	3	8	6	9

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶	Date ▶
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Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

ATTACHMENT "C"
VENDOR/BIDDER DISCLOSURE

I, **Dennis J. Giordano**, being first duly sworn state that: The full legal name and business address of the person(s) or entity contracting with the Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: **Calvin, Giordano & Associates, Inc.**
 Address: **1800 Eller Drive, Suite 600**
Fort Lauderdale, Florida 33316
 FEIN **65-0013869**
 State and Date of Incorporation **Florida, 1985 (under present ownership)**

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and addresses are as follows (Post Office addresses are not acceptable):

Names, Addresses, and Title of Individual Who Will Lobby:

Full Legal Name	Address	Ownership
<u>Dennis J. Giordano</u>	<u>1800 Eller Drive, #600, Ft. Lauderdale, FL 333116</u>	<u>15 %</u>
<u>John P. Downes, PE</u>	<u>560 Village Blvd, Suite 340, W. Palm Beach, FL 33409</u>	<u>10 %</u>
<u>Shelley Eichner, AICP</u>	<u>1800 Eller Drive, #600, Ft. Lauderdale, FL 333116</u>	<u>10 %</u>
<u>John Calvin, PE</u>	<u>1800 Eller Drive, #600, Ft. Lauderdale, FL 333116</u>	<u>35 %</u>
<u>Employee Stock Option Program (ESOP)</u>		<u>30 %</u>

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name Address

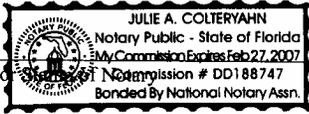
By: [Signature]
Signature of Affiant

Date: June 5, 2006

Dennis J. Giordano
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 5 day of June
2006, by Dennis Giordano, he is personally known to me.

[Signature]
Notary Public, State of Florida at Large



Serial Number _____

My Commission Expires: _____



Florida Profit

CALVIN, GIORDANO & ASSOCIATES, INC.

PRINCIPAL ADDRESS
 1800 ELLER DR
 STE 600
 FORT LAUDERDALE FL 33316
 Changed 04/02/2001

MAILING ADDRESS
 1800 ELLER DR
 STE 600
 FORT LAUDERDALE FL 33316
 Changed 03/02/2000

Document Number M17373	FEI Number 650013869	Date Filed 06/27/1985
State FL	Status ACTIVE	Effective Date NONE
Last Event AMENDMENT	Event Date Filed 03/20/2001	Event Effective Date NONE

Registered Agent

Name & Address
GIORDANO, DENNIS J 1800 ELLER DR STE 600 FORT LAUDERDALE FL 33316
Name Changed: 04/02/2001
Address Changed: 03/02/2000

Officer/Director Detail

Name & Address	Title
GIORDANO, DENNIS J 1800 ELLER DR STE 600	DCP

FORT LAUDERDALE FL 33316	
DOWNES, JOHN 1800 ELLER DR STE 600	V
FORT LAUDERDALE FL 33316	
ALDACOSTA, PERK J 1800 ELLER DR STE 600	V
FORT LAUDERDALE FL 33316	
COOK-WEEDEN, TAMMY 1800 ELLER DR STE 600	V
FORT LAUDERDALE FL 33316	
COLTERYAHN, JULIE 1800 ELLER DR STE 600	CSTD
FORT LAUDERDALE FL 33316	

Annual Reports

Report Year	Filed Date
2004	07/02/2004
2005	01/19/2005
2006	01/20/2006

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04/02/2001 -- ANN REP/UNIFORM BUS REP
03/20/2001 -- Amendment
03/02/2000 -- ANN REP/UNIFORM BUS REP
02/24/1999 -- ANNUAL REPORT
01/27/1998 -- ANNUAL REPORT
02/10/1997 -- ANNUAL REPORT
02/06/1996 -- 1996 ANNUAL REPORT

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