TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: All Districts

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION OF THE RIGHTS OF WAY LAWN MAINTENANCE CONTRACT BETWEEN THE TOWN AND EDJ, KEEP IT CUT, AND ELAN LAWN SERVICE COMPANIES FOR A PERIOD OF TWO YEARS FOR LAWN MAINTENANCE SERVICES.

REPORT IN BRIEF: A competitive bid was conducted for providing lawn maintenance services for parks. The Town sent out specifications to twenty-seven (27) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The award was divided between EDJ Lawn Service, Keep It Cut, Inc., and Elan Lawn Service with emphasis on price, geographic proximity of one site to another, and the vendor's ability to provide adequate workforce to complete work. The award consisted of a two year contract with an option to renew at the end of this time. The Town of Davie and all three vendors have agreed to this extension.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: The original recommended award has been reviewed by the Public Works/Capital Projects Director and the Bid Specification Committee who concur with the decision to award to Keep It Cut, Inc., Elan Lawn Service, and EDJ Lawn Service the bid. A two year extension in accordance with the existing contract will need the action of town council approval.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: $193,674.00/yr.

Account Name: Public Works Dept.- Road and Street Maintenance Account

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):
Procurement Authorization
Award memo from Public Works
Bid Tabulation

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION OF THE RIGHTS OF WAY LAWN MAINTENANCE CONTRACT BETWEEN THE TOWN AND EDJ, KEEP IT CUT, AND ELAN LAWN SERVICE COMPANIES FOR A PERIOD OF TWO YEARS FOR LAWN MAINTENANCE SERVICES.

WHEREAS, the Town awarded a contract for lawn maintenance services of Town rights of way by Resolution R-03-285; and

WHEREAS, the terms and conditions of the contract allow for a two year extension by mutual agreement of the parties; and

WHEREAS, the Town and the contractor desire to extend the contract for an additional two years.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council approves the two year extension of the contract with EDJ, Keep it Cut and Elan Lawn Service Companies for rights of way lawn maintenance services.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006

_____

MAYOR/COUNCILMEMBER

Attest:

_____

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006

To: Herb Hyman, Procurement Manager

Though: Bruce Bernard, Public Works Director

From: Jack Martin, Assistant Public Works Manager

Subject: Contract Extensions

Date: January 6, 2006

Dear Herb,
Due to hurricanes, sickness and vacation I failed to get these extensions submitted prior to the expiration date of December 1, 2006. I am requesting they be processed and submitted at this time. If there is anything else you need to complete this process, please call me at 954 650-3484

Thanks,

Jack

Administration: (954) 797-1030
Administrative Services: (954) 797-1020
Budget & Finance: (954) 797-1050
Parks & Recreation: (954) 797-1145
Development Services: (954) 797-1111
Engineering: (954) 797-1113
Fire Department: (954) 797-1090
Police Department: (954) 693-8200
Public Works: (954) 797-1240
Utilities: (954) 433-4000

TOWN OF DAVIE 6591 Orange Drive • Davie, Florida 33314-3399 (954) 797-1000

EDJ Lawn Service
1700 SW 68th Ave.
Plantaton, FL 33314

Dear Mr. Blaha,

This is to confirm that the Town of Davie would like to continue your lawn maintenance contracts for 2 more years. These contracts include Zone 5 of the right of way mowing and the parks as previously contracted. This includes the new parks just added on to the contract.

Sincerely

Jack Martin
Assistant Public Works Manager

Administration: (954) 797-1030
Administrative Services: (954) 797-1020
Budget & Finance: (954) 797-1050
Parks & Recreation: (954) 797-1145
Development Services: (954) 797-1111
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Fire Department: (954) 797-1090
Police Department: (954) 693-8200
Public Works: (954) 797-1240
Utilities: (954) 433-4000

TOWN OF DAVIE 6591 Orange Drive • Davie, Florida 33314-3399 (954) 797-1000

Elan Lawn Service
800 Poincianna Dr.
Bldg. 39
Pembroke Pines, FL 33025

Dear Mr. Gozlan,

This is to confirm that the Town of Davie would like to continue your lawn maintenance contracts for 2 more years. These contracts include Zone 3 of the right of way mowing and the 6 parks as previously contracted.

Sincerely

Jack Martin
Assistant Public Works Manager

Administration: (954) 797-1030
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Parks & Recreation: (954) 797-1145
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Public Works: (954) 797-1240
Utilities: (954) 433-4000

TOWN OF DAVIE 6591 Orange Drive • Davie, Florida 33314-3399 (954) 797-1000

Keep it Cut Lawn Maintenance Service
1700 SW 68th Ave.
Plantaton, FL 33314

Dear Mr. Purdue,

This is to confirm that the Town of Davie would like to continue your lawn maintenance contracts for 2 more years. These contracts include Zone 2 and 4 of the right of way mowing.

Sincerely

Jack Martin
Assistant Public Works Manager

1700 SW 68TH AVENUE
PLANTATION, FLORIDA 33317
PHONE: (954) 791-4167
FAX: (954) 587-5618

10/01/05

Town of Davie
Attn: Public Works
6911 SW 45th Street
Davie, Florida 33314

This letter is to confirm that EDJ Service, Inc. will continue their contract with the Town of Davie for a term of (2) two years including the newly additional areas acquired November 1, 2005.

Thank you for allowing us to continue working with the Town of Davie.

Sincerely,

Evelyn R. Pagni, President

Cc: file

10460 S W 16 Pl
Davie Florida,3332

DEAR SIRS, 12/22/05

KEEP IT CUT INC.AGREES TO EXTEND ITS PRESENT CONTRACTS FOR MAINTAINENCE UNDER THE SAME TERMS AND CONDITIONES FOR 2 MORE YEARS WITH OUT ANY PRICE INCREASES

James M Perdue

JAMES M PERDUE PRES.
KEEP IT CUT INC

ELAN
Lawn and Landscape Services

800 Poinciana Drive, Bldg. 39
Pembroke Pines, FL 33025
954-961-6138
Fax 954-961-5052

December 22, 2005

Jack Martin
Town of Davie
6591 Orange Dr
Davie, FL 33314

Re: Contract Renewal

Dear Mr. Martin,

We have been very happy to work with the Town of Davie over the past few years and we would like to renew our contract for two more years for the same price. We appreciate the opportunity to continue providing our services to you and the Town of Davie.

Sincerely,

Yesim Gozlan

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