

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: n/a

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BIDS AWARDED BY BROWARD SHERIFF'S OFFICE FOR UNLEADED GASOLINE, SOUTHEAST FLORIDA COOPERATIVE PURCHASING GROUP BID NO. 5-3-8-049.

REPORT IN BRIEF: A competitive bid was conducted for unleaded gasoline for the Town's fleet of vehicles. Broward Sheriff's Office acted as lead agency for the Southeast Florida Cooperative Purchasing Group for this bid. Broward Sheriff's Office received eight (8) bids. The recommendation is for Streicher Mobile Fueling for tankwagon deliveries (5000 gals. or less) and Mansfield Oil Company for transport deliveries (more than 5000 gals.) who are the best qualified bidders respectively. The initial contract is a three (3) year term with two (2) additional one (1) year options to renew by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: The recommended award has been reviewed by the Bid Specification Committee and the Procurement Manager who concur with the decision to award to Mansfield Oil Company and Streicher Mobile Fueling.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: Commodity

Account Name: Operating Budget of Using Departments

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Award documentation from Broward Sheriff's Office

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BIDS AWARDED BY BROWARD SHERIFF'S OFFICE FOR UNLEADED GASOLINE, SOUTHEAST FLORIDA COOPERATIVE PURCHASING GROUP BID NO. 5-3-8-049.

WHEREAS, the Town is in need of unleaded gasoline for the Town's fleet of vehicles; and

WHEREAS, Broward Sheriff's Office, acting as lead agency for the Southeast Florida Cooperative Purchasing Group, solicited sealed bids for such unleaded gasoline; and

WHEREAS, after review, the Town Council wishes to approve the bids awarded by Broward Sheriff's Office to Mansfield Oil Company and Streicher Mobile Fueling.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby approves the bids awarded by Broward Sheriff's Office to Mansfield Oil Company for transport deliveries and to Streicher Mobile Fueling for tankwagon deliveries of unleaded gasoline in accordance with unit prices determined by the OPIS index.

SECTION 2. The Town Council hereby authorizes the expenditure from the operating budgets of using departments.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2005

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2005

KEN JENNE
SHERIFF
BROWARD COUNTY
P.O. BOX 9507
FT. LAUDERDALE, FLORIDA 33310

DATE: May 19, 2005
TO: MEMO-TO-FILE
FROM: Rick Torres / Purchasing Agent II
SUBJECT: Gasoline Committee meeting.

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The Co-op's Gasoline committee met on this day at the Purchasing Department of the City of Coral Springs. Attending members of the selection committee were: Angelo Salomone, Windol Green, James Hemphill, Mike Rath and Denise Guzzi. Technical committee members attending were: Ed Witkowski, Rick Torres, Dave Mack and two members of the Fleet department from the City of Hollywood.

Four companies were short listed to be interview via conference call. The committee spoke with Streicher Mobile Fueling, Mansfield Oil Company, Amerada Hess, and Petroleum traders. Each company was given approximately 20 minutes to answer similar questions regarding the company history, program capability, and emergency plans in case of disasters i.e. hurricanes. After all conference calls were completed, discussion ensued and the members of the selection committee score the companies according to the selection criteria specified by the RFP.

The results of the scoring were as follows:
Highest ranked company for Transport deliveries: Mansfield Oil Company
Highest ranked company for Tankwagon deliveries: Streicher Mobile Fueling
Highest ranked company for Fuel Card services: Mansfiel Oil Co. in partnership with Wright Express.

The committee made the recommendation to award the contracts accordingly, and the meeting was adjourned at approximately 4:30 pm.



Purchasing Bureau

May 23, 2005

Mr. Josh Epperson
Vice President, Sales & Supply
Mansfield Oil Company of Gainesville, Inc.
1025 Airport Parkway, SW
Gainesville, GA 30501-6833

Subject: Letter of Award

PD 05 82

Dear Mr. Epperson:

In accordance with the response of your firm to Broward Sheriff's Office RFP # 5-3-8-049, Group 2 Gasoline – Transport deliveries and Group 3 Fuel Card services are being awarded to your company. The appropriate Discounts from the Miami OPIS Thursday average, as specified on your response, and the terms and conditions of the RFP will be in effect during the term of the contract. The Fuel Card portion (Group 3) is awarded to you in partnership with Wright Express.

This award is contingent upon submittal of your certificate of insurance form within thirty (30) days of this notification. Additionally, the BSO subscription to the OPIS publication shall commence no later than June 30, 2005. The effective date of the contract is July 1, 2005 with an initial term of three (3) years. As this is a joint procurement for the Southeast Florida Governmental Purchasing Cooperative, the other participating government agencies as listed below, will issue a separate Purchase Order:

Cooper City, Lauderhill, Deerfield Beach, Coral Springs, Coconut Creek, Tamarac, Sunrise, Lauderdale Lakes, North Lauderdale, Pompano Beach, Ft. Lauderdale, Broward County School Board, Hollywood, Pembroke Pines, Margate, Dania Beach, Hallandale, Town of Davie, Miramar, Light House Point, Parkland, Wilton Manors, City of Miami, City of North Miami Beach, Oakland Park.

Please contact each participating agency to ensure a smooth transition from the present contractor. Should you have any questions, please don't hesitate to contact me at (954)831-8170. Broward Sheriff's Office thanks you for responding to our RFP and look forward to a good business relationship.

Sincerely,

Rick Torres, C.P.M.
Purchasing Agent II

CONTRACT AWARD INFORMATION:



Purchasing Bureau

May 23, 2005

Mr. Tim Koshollek
Vice President, Marketing & Sales
SMF Streicher Mobile Fueling, Inc.
800 West Cypress Creek Road
Fort Lauderdale, FL 33309

Subject: Letter of Award

PD 05 81

Dear Mr. Koshollek:

In accordance with the response of your firm to Broward Sheriff's Office RFP # 5-3-8-049, Group I Gasoline - Tankwagon deliveries, is being awarded to your company. The appropriate mark-up (+ .0670) over the Miami OPIS Thursday average, and the terms and conditions of the RFP will be in effect during the term of the contract.

This award is contingent upon submittal of your certificate of insurance form within thirty (30) days of this notification. Additionally, the BSO subscription to the OPIS publication shall commence no later than June 30, 2005. The effective date of the contract is July 1, 2005 with an initial term of three (3) years. As this is a joint procurement for the Southeast Florida Governmental Purchasing Cooperative, the other participating government agencies as listed below, will issue a separate Purchase Order:

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Sincerely,

Rick Torres, C.P.M.
Purchasing Agent II

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