

MEMORANDUM

Town of Davie

TO: Christopher Kovanes, Interim Town Administrator
Russell Muniz, Town Clerk

FROM: Donald DiPetrillo, Fire Chief
John A, George, Police Chief

DATE: January 13, 2005

SUBJECT: Agenda Item 3.6, dated January 19, 2005 - Contract Cancellation

In reference to Town Council Agenda item 3.6 scheduled for January 19, 2005, it is requested that the item be either withdrawn or pulled from the Consent Agenda for 60 days to allow staff to further evaluate the continued performance of the Police and Fire Rescue Department's uniform cleaning contract with Pinnacle One Price Dry Cleaning of Davie, LLC.

Due to the recent holidays staff was unable to sufficiently evaluate the satisfactory compliance of Pinnacle regarding any outstanding contractual issues. Thanks you for your assistance in this matter.

_____ Approved ____ Denied _____ Hold for Discussion

Comments: _____

Date

Initials/reviewed by

Cc: Mayor and Council

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, CANCELLING THE UNIFORM DRY CLEANING CONTRACT WITH PINNACLE ONE PRICE DRY CLEANING OF DAVIE, LLC. AND AUTHORIZING STAFF TO RE-BID THE CONTRACT.

REPORT IN BRIEF: The Town Council awarded a uniform dry cleaning contract to Pinnacle One Price Dry Cleaning of Davie, LLC by Resolution R-2004-123. Representatives of the Police and Fire Departments have contacted the Purchasing Department to register complaints regarding substandard performance by the contractor. A meeting was held with the contractor to identify areas of deficient service levels. In accordance with the contract, the Procurement Manager sent a certified letter to the contractor detailing the deficiencies. The contractor is then allotted five (5) days after receipt of the letter to respond to the letter and advise any corrective actions that will be taken to alleviate the problem(s). The contractor has failed to respond to a certified letter that was dated November 10, 2004 and received on November 13, 2004. Additionally, the service level continues to be substandard. At this time, staff recommends canceling this contract and requests authorization to re-bid the contract.

PREVIOUS ACTIONS: Resolution R-2004-123

CONCURRENCES: The Procurement Manager, the Davie Police Department and the Davie Fire Department are in agreement that the existing dry cleaning contract should be cancelled.

FISCAL IMPACT:

Has request been budgeted? N/A

If yes, expected cost: N/A

Account Name: N/A.

Additional Comments: N/A

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Letter to contractor dated December 2, 2004

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, CANCELLING THE UNIFORM DRY CLEANING CONTRACT WITH PINNACLE ONE PRICE DRY CLEANING OF DAVIE, LLC. AND AUTHORIZING STAFF TO RE-BID THE CONTRACT.

WHEREAS, the Town awarded a contract for dry cleaning of Police Department and Fire Department uniforms to Pinnacle One Price Dry Cleaning of Davie, LLC.(hereinafter referred to as “contractor”) by Resolution R-2004-123; and

WHEREAS, staff has met with the contractor to discuss substandard performance; and

WHEREAS, a certified letter was sent to the contractor detailing areas of noncompliance with the provisions of the contract; and

WHEREAS, the contractor failed to respond to the certified letter and the service level has not improved.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby cancels the uniform dry cleaning contract with Pinnacle One Price Dry Cleaning of Davie, LLC awarded by Resolution R-2004-123 and authorizes staff to re-bid the contract.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2005

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2005



Administration 954-797-1030
Budget & Finance 954-797-1050
Development Services 954-797-1111
Engineering 954-797-1113
Fire Department 954-693-1211
Human Resources 954-797-1100
Planning & Zoning 797-1103

Parks & Recreation 954-797-1145
Police Department 954-693-8200
Public Works 954-797-1240
Special Projects 954-797-1153
Technology & Information 954-797-1107
Town Clerks 954-797-1023
Utilities 954-433-4000

TOWN OF DAVIE 6591 Orange Drive, Davie, Florida 33314-3399

(954) 797-1000

December 2, 2004

Eric Draudt
Pinnacle One Price Dry Cleaning of Davie, LLC
1275 S. Nob Hill Rd.
Davie, FL 33324

Dear Mr. Draudt:

We have not received a response from you regarding service deficiency issues presented in my certified letter to you dated November 10, 2004. There has also not been any improvement in the level of service that your store is providing to the Town's Police and Fire Departments.

Accordingly, a recommendation to cancel your contract is being sent to the Town Council for the December 15, 2004 meeting.

Should you have any questions regarding this matter, please call me at (954) 797-1016.

Sincerely,


Herb Hyman, CPPB
Procurement Manager

cc: Major G. Killam
Chief S. Eggatz
Lori Lysfjord

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