

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016 for Bruce Bernard/797-1240

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRMS OF SALTZ MICHELSON ARCHITECTS AND CPZ ARCHITECTS, INC. TO PROVIDE MISCELLANEOUS ARCHITECTURAL SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AGREEMENTS FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for miscellaneous architectural services for projects which fall into the category of “continuing services” as defined by F.S.S. 287.055. RFP documents were sent to thirty-five (35) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town’s web site. The Town received eight (8) proposals. The selection committee short listed the top four proposers to make an oral presentation. Following oral presentations, the selection committee ranked the firms. The selection committee recommends negotiating contracts with the top two firms. By establishing contracts with two firms, the Town can be assured that all projects schedules will be accommodated. The recommendation is for Saltz Michelson Architects and CPZ Architects, Inc. as the top ranked firms in accordance with the ranking totals attached hereto. The initial term of the contracts is two (2) years with an option to extend the contract for an additional two (2) year term by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of CPZ Architects, Inc. was chosen by the selection committee.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: to be negotiated

Account Name: Various Capital Projects Accounts

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Selection Committee Rankings

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRMS OF SALTZ MICHELSON ARCHITECTS AND CPZ ARCHITECTS, INC. TO PROVIDE MISCELLANEOUS ARCHITECTURAL SERVICES AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AGREEMENTS FOR SUCH SERVICES.

WHEREAS, the Town is in need of miscellaneous architectural services for projects that will fall into the category of "continuing services" as defined by F.S.S. 287.055; and

WHEREAS, the Town solicited sealed proposals for such architectural services; and

WHEREAS, the selection committee has selected Saltz Michelson Architects and CPZ Architects, Inc. as the two firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute contracts for such services.
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Saltz Michelson Architects and CPZ Architects, Inc. as the two firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate agreements for such services and present those contracts for approval at a future meeting date. Should no agreement be reached with either ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. The initial contract term is two (2) years with an option to extend the contract for an additional two (2) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2004

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2004

TIE BREAKER

Bruce - CPZ
 Cheryl - C3TS
 Herb - CPZ
 Bill - CPZ
 Mark - C3TS

	A	B	C	D	E
1					
2					
3		ARCHITECTURAL SERVICES			
4					
5					
6	COMMITTEE MEMBER	SALTZ MICHELSON	BORRELLI & ASSOC.	C3TS	CPZ ASSOC.
7					
8					
9	B. BERNARD	1	4	3	2
10	M. KUTNEY	1	4	2	3
11	B. UNDERWOOD	1	4	3	2
12	C. DOLIN	2	4	1	3
13	H. HYMAN	1	4	3	2
14					
15	TOTAL	6	20	12	12
16		1st	4th	3rd	2nd
17	RANKING				

* * * * *

THIS PAGE
INTENTIONALLY
LEFT BLANK

* * * * *