

# TOWN OF DAVIE

## TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Dennis Andresky, Parks and Recreation Director, 797-1150

**DOCUMENT PREPARED BY:** Bette S. Gibson, Recreation Coordinator 954 797-1089

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** District 1 and District 3, but Townwide participation

**TITLE OF AGENDA ITEM:** A Resolution of the Town of Davie, Florida, authorizing the Mayor to execute an agreement with the Broward County School Board Food Services, to provide the summer food meals under the State of Florida Department of Education Summer Food Service Program for the Town of Davie.

**REPORT IN BRIEF:** The State of Florida, Department of Education, Summer Food Services Program encourages providers to allow the School Board to be the food vendor for the summer food programs. The Town of Davie Parks and Recreation Department desires to enter into an agreement with the School Board Food Services Division to provide our summer lunches and snacks. This program provides free lunches for the children who are registered for the Davie Summer Daze recreation program at Eastside Community Hall, Orange Park Community Center and Davie P.A.L. This program also provides free lunches for anyone under the age of 18, even if they are not enrolled in our program. Town staff monitors and administers this program and the grant fully reimburses the Town.

**PREVIOUS ACTIONS:** This will be the fourth year that Broward County School Board Food Services Division provides approximately 2,000 lunches and snacks.

**CONCURRENCES:** R- 2003-40 and R 2003-116

**FISCAL IMPACT:**

Has request been budgeted?     yes

If yes, expected cost: \$8843.00

Account Name: Diversionary Drop in/Food Program Expense

What account will funds be appropriated from: 001-0816-572-0518

Additional Comments: Grant will reimburse expenses

**RECOMMENDATION(S):** Motion to approve resolution.

**Attachment(s):** Resolution and Agreements

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE BROWARD COUNTY SCHOOL BOARD FOOD SERVICES, TO PROVIDE THE SUMMER FOOD MEALS UNDER THE STATE OF FLORIDA DEPARTMENT OF EDUCATION SUMMER FOOD SERVICE PROGRAM FOR THE TOWN OF DAVIE.

WHEREAS, the Town of Davie will provide a Summer Food Program at Eastside Community Hall, Orange Park Community Hall, and Davie P.A.L. with supervised activities for eight weeks which include lunches at no charge for all children 18 years and younger; and

WHEREAS, the State of Florida Department of Education encourages School Boards be the food providers for the free summer lunches; and

WHEREAS, it is in the best interest of the Town of Davie that the Town enter into an agreement with Broward County School Board Food Services to provide summer lunches; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie does hereby authorize the Broward County School Board Food Services to provide our lunches and snacks.

SECTION 2. Further, the Town Council authorizes the Mayor, Town Administrator and appropriate staff to execute said contract and all necessary documents.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004.

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004.

SUMMER FOOD SERVICE AGREEMENT

THIS AGREEMENT is made and entered into as of this \_\_\_\_\_ by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
(hereinafter referred to as "SBBC"),  
a body corporate and political subdivision of the State of Florida,  
whose principal place of business is  
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

TOWN OF DAVIE  
(Hereinafter referred to as "CITY"),  
a municipal corporation of the State of Florida.

WHEREAS, the CITY is desirous of obtaining food services for a Summer Food Program (hereinafter referred to as "Program") from SBBC and SBBC is willing to provide such services.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 Recitals. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 - SPECIAL CONDITIONS

2.01 Effective Date. The effective date of this Agreement shall be June 14, 2004.

2.02 Term. The term of this Agreement shall be from June 14, 2004 through August 4, 2004.

2.03 Meals Provided SBB will provide the SCHOOL meals that meet the minimum meal pattern requirements for the Program as to components and portion sizes. The meals will be delivered by SBBC in a timely manner to the sites listed on Exhibit "A".

2.04 Meal Rates. SBBC will deliver unitized meals, inclusive of milk, to the CITY for the following rates:

Lunch: \$1.90 per meal.

Snack:\$ .55 per meal.

2.05 Meal Reports. SBBC's Food and Nutrition Services Department will maintain full and accurate records specifying menu records and identifying the amount of food prepared and the daily number of meals delivered by type. SBBC will provide meal reports to the CITY promptly at the end of each month. SBBC will retain such records for a period of three (3) years from the date of receipt of final payment under this agreement (or longer, if SBBC has been notified of an audit in progress). Upon request, SBBC will make all accounts and records pertaining to the Program available to representatives of the United States Department of Agriculture and the General Accounting Office for audit or administrative review at a reasonable time and place.

2.06 Meal Invoices. SBBC's School Food Accounting Department will send an invoice to the CITY each month setting forth the amounts payable to SBBC for the meals provided. The invoice shall be based upon food delivery reports generated by SBBC's Food and Nutrition Services Department. The CITY will pay SBBC the invoiced amount within ten (10) days of receipt of the invoice. SBBC's records regarding the delivery of meals and the CITY's Program participation shall be open to inspection and audit by the CITY and its designees upon reasonable advance notice.

2.07 Audits. With regard to any inspection or audit of records pursuant to this Agreement, each party agrees that the other party and its designee(s) shall have full access to inspect and copy any records reasonably necessary for the conduct of such inspection and audit. Such inspection shall be conducted at the place where such records are usually kept and during normal business hours. The Parties agree that all records maintained concerning the duties, responsibilities and obligations imposed under this Agreement shall be kept in Broward County, Florida. Each party agrees to provide a reasonable sufficient workspace for the use of the inspecting or auditing party's personnel during such inspection or audit. Each party agrees to cooperate with the inspecting or auditing party and its designee( s) during the course of an inspection or audit. The costs of any such inspection or audit shall be borne by the party requesting the inspection or audit.

2.08 Indemnification. Each party agrees to be fully responsible for its acts of negligence, or its agent's acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence.

### ARTICLE 3 - GENERAL CONDITIONS

3.01 No Waiver of Sovereign Immunity. Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any agency to which sovereign immunity may be applicable.

3.02 No Third Party Beneficiaries. The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any manner arising out of any contract.

3.03 Non-Discrimination. The Parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this

Agreement because of race, age, religion, color, gender, national origin, marital status, disability or sexual orientation.

3.04 Termination. This Agreement may be canceled by either party during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement.

3.05 Records. Each Party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each Party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law.

3.06 Entire Agreement. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.07 Amendments. No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.08 Preparation of Agreement. The Parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein express their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.09 Waiver. The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

3.10 Compliance with Laws. Each party shall comply with all applicable federal and state laws, codes, rules and regulation in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.11 Governing Law. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement

or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

3.12 Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.13 Assignment. Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.14 Force Majeure. Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.15 Place of Performance. All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.16 Severability. In case anyone or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, unlawful, unenforceable or void in any respect, the invalidity, illegality, unenforceability or unlawful or void nature of that provision shall not effect any other provision and this Agreement shall be considered as if such invalid, illegal, unlawful, unenforceable or void provision had never been included herein.

3.17 Notice. When any of the parties desire to give notice to the other, such notice must be in writing, sent by u.s. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools  
The School Board of Broward County, Florida  
600 Southeast Third Avenue  
Fort Lauderdale, Florida 33301

With a Copy to: Director of Food and Nutrition Services  
7720 West Oakland Park Boulevard, Suite 204  
Sunrise, Florida 33351

To CITY: Candice Ordway  
Davie Parks & Recreation Dept.  
6591 Orange Drive  
Davie, FL 33314-3399

3.18 Captions. The captions, section numbers, article numbers, title and headings appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.19 Authority. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

FOR SBBC

(Corporate Seal)

THE SCHOOL BOARD OF BROWARD  
COUNTY, FLORIDA

ATTEST:

By: \_\_\_\_\_  
Carol L. Andrew, Chair

\_\_\_\_\_  
Franklin L. Till, Jr., Superintendent of  
Schools

Approved as to Form:

\_\_\_\_\_  
Robert Paul Vignola  
School Board Attorney

FOR CITY

(Corporate Seal)

TOWN OF DAVIE

ATTEST:

By \_\_\_\_\_  
Thomas J. Willi, Town Administrator

\_\_\_\_\_  
(please Print)

\_\_\_\_\_  
(Signature)

-OR

\_\_\_\_\_  
Witness (please print)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Witness (please print)

\_\_\_\_\_  
(Signature)

The Following Notarization is Required for Every Agreement Without Regard to Whether the School Chose to Use a Secretary's Attestation or Two (2) Witnesses.

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_ of  
Name of Person  
\_\_\_\_\_, on behalf of the corporation/agency.

Name of Corporation or Agency  
He/She is personally known to me or produced \_\_\_\_\_ as  
Type of identification

identification and did/did not first take an oath.

My Commission Expires:

\_\_\_\_\_  
Signature - Notary Public

(SEAL)

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary's Commission No.

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TOWN OF DAVIE

Eastside Community Hall  
4300 S.W. 55th Avenue Davie, FL 33314  
Contact: Sharon Johnson Telephone: 954-797-1184

Davie Police Athletic League (P.A.L.)  
4300 S. W. 57th Terrace  
Davie, FL 33314  
Contact: Bob Spence  
Telephone: 954-321-2561  
Fax: 954-321-2563  
No snacks

Orange Park Community Center  
841 S.W. 133rd Avenue  
Davie, FL 33314  
Contact: Rafael Acosta  
Telephone: 954-423-5118