

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016 for Bruce Bernard and Chief DiPetrillo

SUBJECT: Resolution

AFFECTED DISTRICT: District 2

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF CPZ ARCHITECTS, INC. TO PROVIDE ARCHITECTURAL SERVICES FOR THE PUBLIC WORKS/FIRE ADMINISTRATION BUILDING AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for architectural services for the Public Works/Fire Administration building. RFP documents were sent to thirty (30) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received ten (10) proposals. The selection committee short listed the top three proposers to make an oral presentation. Following oral presentations, the selection committee ranked the firms. The recommendation is for CPZ Architects, Inc. as the top ranked firm in accordance with the ranking totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of CPZ Architects, Inc. was chosen by the selection committee.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: to be negotiated

Account Name: Capital Projects-Public Works Compound Expansion Account

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Selection Committee Rankings

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF CPZ ARCHITECTS, INC. TO PROVIDE ARCHITECTURAL SERVICES FOR THE PUBLIC WORKS/FIRE ADMINISTRATION BUILDING AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals for architectural services for the Public Works/Fire Administration building; and

WHEREAS, the selection committee has selected CPZ Architects, Inc. as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of CPZ Architects, Inc. as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2004

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2004

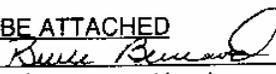
TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER.</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
030-3001-541-6827 PW COMPOUND EXP.	"Architectural / Engineering Services for Public Works / Fire Administration Office Building"	\$175,000.00

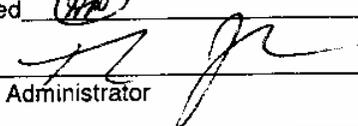
METHOD OF PROCUREMENT (check the one that applies)

Open Competitive Bidding
 Sole Source
 Piggyback on Contract Number _____
 Request for Proposals

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

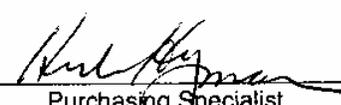
Signed 
Department Head

Have Funds been Reserved REON. 30873
Date 12/3/03 Signed 

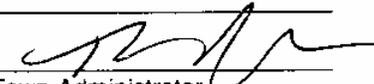
Signed 
Town Administrator

BIIDS SUBMITTED

VENDOR	COST
CPZ ARCHITECTS	RANKED 1 ST
SALTZ MICHELSON ARCHITECTS	RANKED 2 ND
SCHAEF + ASSOCIATES	WITHDRAWN
ARCHITECTS DESIGN GROUP	NOT RANKED
OCIMPO + ASSOCIATES	NOT RANKED
THE TAMARA PERECCIC COMPANY	NOT RANKED
LUNZ PREBOR FOWLER ARCHITECTS	NOT RANKED
ZELCH + Mc MAHON ARCHITECTS	NOT RANKED
BERNICE ASAMIL + PARTNERS	NOT RANKED
SYNALOVSKY GUTIERREZ ROMANIK ARCHITECTS	NOT RANKED

Signed 
Purchasing Specialist

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
CPZ ARCHITECTS	RANKED 1 ST
Signed <u></u> Town Administrator	

	A	B	C	D
1				
2				
3		ARCH SVCS-PW/FIRE ADMIN BLDG		
4				
5				
6	COMMITTEE MEMBER	SCHARF	CPZ	SALTZ
7		& ASSOC.	ARCH.	MICHELSON
8				
9	R. MUNIZ	— ABSENT —		—
10	B. BERNARD		1	2
11	M. KUTNEY	— ABSENT —		—
12	B. UNDERWOOD		1	2
13	D. DIPETRILLO		1	2
14	C. DOLIN		1	2
15	H. HYMAN		1	2
16		WITHDREW		
17	TOTAL	N/A	5	10
18				
19	RANKING	N/A	1 st	2 nd

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