

**TOWN OF DAVIE  
TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers  
**FROM/PHONE:** Herb Hyman-(954) 797-1016  
**SUBJECT:** Resolution

**AFFECTED DISTRICT:** N/A

**TITLE OF AGENDA ITEM:**

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BID AWARDED BY THE STATE OF FLORIDA AND THE FLORIDA SHERIFF'S ASSOCIATION FOR AUTOMOBILES AND TRUCKS.

**REPORT IN BRIEF:**

The Town needs to replace vehicles within its fleet that have high mileage and corresponding high maintenance costs and also add new vehicles for additional employees approved by the FY 2003/2004 budget. The State of Florida and The Florida Sheriff's Association both have conducted a competitive bid for automobiles and trucks. Pricing on these contracts are beneficial to the Town because the major auto manufacturers have made pricing concessions due of the high volume of purchases made off these contracts. The Procurement Manager will look at each contract for the vehicles we need to buy and choose the contract that is more economically advantageous. Both contracts are too voluminous to attach but are on file in the Purchasing Department. Approval of this resolution will allow staff to replace vehicles as needed provided that the total dollars spent does not exceed the established budget.

**PREVIOUS ACTIONS:**

Not applicable.

**CONCURRENCES:**

The recommended award has been reviewed by the Procurement Manager and the Vehicle Users Committee who concur with the decision to approve the award made by The State of Florida and The Florida Sheriff's Association.

**FISCAL IMPACT:**

Has request been budgeted?      yes

    If yes, expected cost-not to exceed \$1,200,000.00

        Account Name: Vehicle Maintenance-Capital Outlay Account

    Additional Comments: Not applicable

**RECOMMENDATION(S):**

Motion to approve the resolution.

**Attachment(s):**

    Resolution

    Procurement Authorization

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BIDS AWARDED BY THE STATE OF FLORIDA AND THE FLORIDA SHERIFF'S ASSOCIATION FOR AUTOMOBILES AND TRUCKS.

WHEREAS, the Town is in need of replacement vehicles and addition vehicles for newly hired personnel; and

WHEREAS, the State of Florida and the Florida Sheriff's Association solicited bids for such automobiles and trucks;

and

WHEREAS, the Town will purchase the needed vehicles from whichever contract is more economically advantageous; and

WHEREAS, staff requests the latitude to buy vehicles as needed provided that the total dollars spent on replacement vehicles does not exceed the established budgets; and

WHEREAS, any vehicles purchased from the Law Enforcement Trust Fund will be in compliance with Florida State Statute 932.704 and will not be a recurring cost; and

WHEREAS, after review, the Town Council wishes to approve the bids awarded by the State of Florida and the Florida Sheriff's Association to the lowest bidder for each geographic section of the State.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council approves the bids awarded by the State of Florida and the Florida Sheriff's Association to the lowest bidder for each geographic section of the State and approves the purchase of required vehicles in an amount not to exceed the established budget.

SECTION 2. The Town Council hereby authorizes the expenditure from the Vehicle Maintenance-Capital Outlay Account and the Police Department-Law Enforcement Trust Fund.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK  
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

**ACCOUNT NUMBER** 050-0759-591-6400    **BUDGET ITEM & DESCRIPTION** CARS + TRUCKS    **APPROXIMATE COST** \$1,200,000.00

**METHOD OF PROCUREMENT** (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number FLORIDA SHERIFFS ASSOCIATION
- Sole Source
- Request For Proposals

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed *Carol Jenkins*  
Department Head

Have Funds been Reserved FY 2003/2004

Date 9/24/03 Signed *[Signature]*

Signed \_\_\_\_\_  
Town Administrator

VENDOR	BIDS SUBMITTED	COST
<u>LOWEST BIDDER FOR EACH VEHICLE</u>		<u>NOT TO EXCEED \$1,200,000.00</u>

Signed *[Signature]*  
Procurement Manager

**TOWN ADMINISTRATOR'S RECOMMENDATION**

Vendor	Cost
<u>LOWEST BIDDER FOR EACH VEHICLE</u>	<u>NOT TO EXCEED \$1,200,000.00</u>
Signed _____	Signed _____
	Town Administrator

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