

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: District 3

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SHADE STRUCTURES AT BAMFORD SPORTS COMPLEX.

REPORT IN BRIEF: A competitive bid was conducted for the supply and installation of shade structures at Bamford Sports Complex. The Town Council previously awarded this bid to Superior Park Systems by Resolution R-2003-5. However, Superior Park Systems did not comply with the bid specifications. Superior Park Systems did not submit shop drawings within the prescribed timeframe and also failed to use one of the four (4) approved manufacturer's products (see department memo attached). Therefore, staff recommends that the award made by Resolution R-2003-5 be rescinded and a new award made to Sunguard Shade Structures as the lowest responsive and responsible bidder.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: The recommended award has been reviewed by the Public Works/Capital Projects Director and the Bid Specification Committee who concur with the decision to award to Sunguard Shade Structures.

FISCAL IMPACT:

Has request been budgeted? Yes

If yes, expected cost: \$78,261.27

Account Name: Capital Improvement Program-Shade Structures Account

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Department memo dated February 26, 2003

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SHADE STRUCTURES AT BAMFORD SPORTS COMPLEX.

WHEREAS, the Town is in need of shade structures at Bamford Sports Complex; and

WHEREAS, the Town Council previously awarded this bid to Superior Park Systems by Resolution R-2003-5; and

WHEREAS, the Town needs to rescind this award because Superior Park Systems did not comply with the specifications; and

WHEREAS, after review, the Town Council wishes to rescind the award made by Resolution R-2003-5 and accept the bid of Sunguard Shade Structures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby rescinds the award made by Resolution R-2003-5 and accepts the bid from Sunguard Shade Structures for thirty (30) shade structures in the amount of \$78,261.27.

SECTION 2. The Town Council hereby authorizes the expenditure from various Capital Improvement Program-Shade Structures Accounts.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2003

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2003

MEMORANDUM

DATE: February 26, 2003

TO: Herb Hyman
Procurement Manager

THROUGH: Bruce Bernard *BB*
Director of Public Works / Capital Projects

FROM: Cheryl Dolin, R.A. *C. Dolin*
Project Manager, Capital Projects

RE: "Furnish and Install Shade Structures at the Robert H.
Bamford Sports Complex at Davie Pine Island Park"
Bid No. B-03-13

Upon examining the seven bids received on Thursday, December 5, 2002 at approximately 2:00 p.m., it is our recommendation to award this contract to the third low bidder, **Sunguard Shade Structures, Inc.** Their base bid for twenty two (22) structures was \$57,485.03. We would also recommend awarding eight (8) additional structures at \$2,597.03 each equaling \$20,776.24. The total award would then be for **thirty (30) structures for \$78,261.27.**

The low bidder, Superior Park Systems, Inc. was previously awarded the contract. They were later disqualified for two reasons. First, the bidder was proposing to supply shade structures manufactured by a company other than the four manufacturers that were specified in the bid. Secondly, shop drawings and submittals were required to be submitted within fourteen (14) calendar days of receiving the "Notice to Proceed". The submittals were not received within the contractually required time frame and were, in fact, over three weeks late.

The second lowest bidder, Sports Systems International, was contacted by our office to inquire as to whether they were willing to provide shade structures for their bid price since the acceptance period of 60 days had already been exceeded. Mike Rosos of Sports Systems International stated that he was not sure if his manufacturer would hold their price beyond the 60 day acceptance period. He also informed us that he was not willing to use one of the four specified manufacturers. Therefore, they were not a responsive bidder.

The third low bidder, Sunguard Shade Structures, agreed to provide the shade structures for their bid price. They are one of the specified manufacturers and will be doing the installation themselves. We are able to purchase thirty (30) shade structures for \$78,261.27 and still come in under our budget of \$83,000.00. We recommend the award be made to Sunguard Shade Structures.

