

TOWN OF DAVIE

OFFICE OF THE TOWN ADMINISTRATOR

MEMORANDUM

TO: Mayor, Town Council Members and Town Administrator

FROM: Ken Cohen, Assistant Town Administrator 

DATE: January 10, 2003

SUBJECT: Area Agency on Aging Charitable Donation

During the budget process for FY 2003, the Town Council received donation requests for \$267,265. Staff prepared a schedule showing FY 2002 donations (totaling \$208,882), FY 2003 request (totaling \$267,265) and staff's funding recommendations (totaling \$208,882). Staff discussed the recommended amounts and suggested that the total donated be kept at \$208,882 per year. Council amended staff's recommendations and added \$3000, bringing the total donations for FY 2003 to \$211,882.

Three organizations had their donation reduced during this process; Family Central (FY 2002 \$10,869/requested FY 2003 \$17,100/donated FY 2003 \$6,542), Area Agency on Aging (FY 2002 \$17,173/requested FY 2003 \$30,012/donation FY 2003 \$10,000), and Young At Art (FY 2002 \$10,000/no request for FY 2003/donation FY 2003 \$5,000). These reductions were recommended based on an absence of information for services provided within the Davie community and to Davie residents. Council stated they would reevaluate the level of the donation once information for services is provided. Over the last several weeks, the Area Agency on Aging of Broward County has provided information on services and the basis for their request of \$30,012 for FY 2003. This information follows:

- 1) Staff Schedule of Donations
- 2) Explanation of Fair Share
- 3) Services Procedures
- 4) Collection Procedures
- 5) Broward County Population Age Profile
- 6) Municipalities Fair Share History
- 7) Fund Raising Events
- 8) Miscellaneous Letters from Area Agency on Aging

I will be reviewing the information attached with Edith Lederberg, Executive Director of Area Agency on Aging of Broward County. If you have any questions, please contact me at your convenience.

**NOT FOR PROFIT
DONATION REQUEST**

Organization	FY 02 Received	FY 03 Request	Recommended FY 03 Budget
League for The Hard of Hearing	\$0	\$3,000	\$0
First Call for Help	2,340	7,153	2,340
Area Agency on Aging	17,173	30,012	10,000
Family Central	10,869	17,100	6,542
Women in Distress	4,000	5,000	4,000
Kids Voting Broward	2,500	2,500	2,500
Henderson Mental Health Center	0	8,000	0
Hope Outreach	10,000	20,000	20,000
The Starting Place	7,500	7,500	* 7,500
Young at Art	10,000	10,000	* 5,000
PAL	95,000	95,000	* 95,000
EASE Foundation	17,000	20,000	20,000
Davie School Foundation	15,000	15,000	* 15,000
Memorial Healthcare System	17,500	23,500	23,500
Special Olympics/Broward	0	2,000	0
Service Agency/Senior Citizens	0	1,000	0
PODS Angels (down syndrome)	0	500	500
Total	\$208,882	\$267,265	\$211,882

***Formal request for donations not yet received, listed at same level as last year's donation.**

EXPLANATION OF FAIR SHARE

Federal Dollars are provided to the Area Agency through Older Americans Act Legislation. State Dollars are allocated to the Area Agency by the Community Care for the Elderly Act. Both the Federal and State Dollars must be matched locally on a 90-10% ratio. This means that for every nine dollars provided by the Federal and State Governments, we must raise one dollar in Broward County.

FUNDS REQUIRING LOCAL MATCH FOR 2003

Federal Older Americans Act Dollars	\$6,206,972
General Revenue	814,225
State Community Care for the Elderly	<u>5,659,320</u>
	<u>\$12,680,517</u>
Local Matching Dollars Required	\$1,408,946
<u>Matching Funds Requested by Senior Aides Program</u>	<u>50,000</u>
Total Matching Funds Requested	<u>\$1,458,946</u>

THE FAIR SHARE FORMULA

Since 1973, the Area Agency has utilized a Fair Share Formula to request and receive Matching Funds from Broward's Cities and the County Commission. We divide the required Matching Funds by the number of elderly in Broward County to achieve a figure representing each Broward resident 60 years of age or older.

Projected 2003 Broward Total Population 60 and Over	<u>337,342</u>
Representative Fair Share Dollar Amount per Senior Resident 60 or Over: \$1,458,946 divided by 337,342	<u>\$ 4.32</u>

We request each City to pay 2/3 of the Fair Share Dollars for their senior constituency and the County to pay 1/3. We further ask the County to pay the full Fair Share for each senior resident of the unincorporated areas.

Fair Share Request per Senior Resident	<u>\$ 4.32</u>
City Share Request per Senior Resident:	$\$ 4.32 \times (2/3) = \$ 2.88$
County Share Request per Senior Resident:	$\$ 4.32 \times (1/3) = \underline{\underline{\$ 1.44}}$
	<u>\$ 4.32</u>

FAIR SHARE REQUEST FROM DAVIE

Number of Residents over 60 in Your City	10,421
Fair Share Request per Senior Resident in Your City	<u>x 2.88</u>
TOTAL FAIR SHARE REQUEST	\$30,012

In 2001, the Area Agency Provided Your City With Services Totaling: **\$702,318**

Area Agency on Aging of Broward County

2001

Services Provided to Senior Citizens

in the

Town of Davie



Program	Service Provided	Clients	Units Provided	2001 Unit Cost	Total Cost
OLDER AMERICANS ACT					
	ABUSE PREVENTION EDUCATION*	N/A	199.00	25.91	5,156.09
	ADULT DAY CARE	15	8,899.00	3.86	34,350.14
	CHORE	23	263.75	46.05	12,145.69
	CONGREGATE MEALS	119	11,220.00	3.68	41,289.60
	COUNSELING	26	181.75	14.15	2,571.76
	ELDER TRAINING	1	11.00	25.91	285.01
	FACILITY RESPITE	1	151.00	8.60	1,298.60
	HEALTH PROMOTION	2	1.25	4.23	5.29
	HEALTH SUPPORT	22	763.00	2.91	2,220.33
	HOME DELIVERED MEALS	81	26,097.00	1.87	48,801.39
	HOUSING IMPROVEMENT	8	60.50	54.14	3,275.47
	INFORMATION*	N/A	642.00	2.37	1,521.54
	LEGAL	19	188.50	36.18	6,819.93
	NUTRITION OUTREACH	41	47.00	19.69	925.43
	NUTRITIONAL EDUCATION	3	29.00	43.23	1,253.67
	PUBLIC EDUCATION*	N/A	365.00	5.46	1,992.90
	RECREATION	81	7,087.25	0.64	4,535.84
	REFERRAL	107	238.00	8.74	2,080.12
	SENIOR AIDES	9	7,605.25	5.15	39,167.04
	TRANSPORTATION	44	1,252.00	3.35	4,194.20
	Program Totals:	602	65,301.25		\$213,890.04

***Client specific information is not captured for these services.**

Program	Service Provided	Clients	Units Provided	2001 Unit Cost	Total Cost
COMMUNITY CARE FOR THE ELDERLY					
	ADULT DAY CARE	22	9,112.00	8.00	72,896.00
	CASE MANAGEMENT	140	1,151.75	35.34	40,702.85
	CHORE	2	7.00	42.43	297.01
	EMERGENCY ALERT RESP	23	5,565.00	1.40	7,791.00
	HOMEMAKER	46	3,331.25	13.15	43,805.94
	IN-HOME RESPITE	5	563.00	18.07	10,173.41
	PERSONAL CARE	28	5,191.45	15.17	78,754.30
	Program Totals:	266	24,921.45		\$254,420.51
ALZHEIMER'S DISEASE INITIATIVE					
	CAREGIVER TRAINING & SUP	3	13.50	32.47	438.35
	CASE AIDE	6	9.75	27.41	267.25
	CASE MANAGEMENT	9	97.00	38.76	3,759.72
	FACILITY RESPITE	3	1,865.75	7.35	13,713.26
	IN-HOME RESPITE	7	1,480.00	13.54	20,039.20
	Program Totals:	28	3,466.00		\$38,217.78
HOME CARE FOR THE ELDERLY					
	BASIC SUBSIDY	12	115.00	111.44	12,815.60
	CASE MANAGEMENT	9	106.00	25.85	2,740.10
	HOMEMAKER	2	52.00	12.55	652.60
	IN-HOME RESPITE	1	100.00	13.25	1,325.00
	PERSONAL CARE	2	44.00	13.30	585.20
	Program Totals:	26	417.00		\$18,118.50
LOCAL SERVICE PROGRAM					
	ADULT DAY CARE	11	1,981.50	4.23	8,381.75
	CHORE	12	53.75	46.66	2,507.97
	COUNSELING	4	23.25	17.84	414.78
	HOUSING IMPROVEMENT	2	26.00	54.66	1,421.16
	INFORMATION*	N/A	111.00	3.24	359.64
	LEGAL	14	57.25	34.89	1,997.45
	PUBLIC EDUCATION*	N/A	25.00	10.94	273.50
	RECREATION	36	1,157.00	4.84	5,599.88
	REFERRAL	10	36.00	20.60	741.60
	SPECIAL DIETARY MEALS	112	3,198.00	4.87	15,574.26
	TRANSPORTATION	28	301.00	6.76	2,034.76
	Program Totals:	229	6,969.75		\$39,306.75

*Client specific information is not captured for these services.

COLLECTION PROCEDURE FOR FAIR SHARE DATA

Fair Share data is collected by the Area Agency through the Cities' Report. The Cities' Report is one of several reports submitted by all projects on a quarterly basis. Providers list all services they perform. Then the number of persons receiving a service and the number of units of service given is listed in a column designated for each city.

People are counted on an unduplicated basis, i.e., once they have received the service, they are never counted again, no matter how many times they receive the service. The count for people starts October 1, so that it corresponds to the Federal Fiscal Year, and the count of people is always cumulative. For example, if four persons receive a service in the first quarter, the count is four for that quarter. The unduplicated count increases when new clients are enrolled for the specific service.

Units are counted for each quarter and reported only for that quarter. (Other portions of the quarterly reports require a total count of units for the year.) The count for units starts on January 1 to correspond with the contract year.

This data is compiled onto worksheets. Every city has a worksheet for each service performed. At the end of the year, after the 12-month Service Cost Reports are submitted to the Area Agency Fiscal Office, the unit costs for each service are also recorded onto the worksheets. (Since each provider may have a different unit cost for the same service, the provider of services is listed onto the worksheets, so that the appropriate unit cost is used.) The number of units are multiplied by the unit cost. In order to get the cost of the units of service, a total is established for each quarter. If there is more than one unit cost, an average for the quarter is derived. After all the costs for four quarters have been determined, they are added together. This gives you the total cost of the units.

Since people are counted on a cumulative basis, the number of people served is derived by taking the largest number of people served, not by adding the number. This is usually the figure for the July-September quarter. If more than one provider has served individuals for a particular service, then the largest number for each provider is added together.

Once the information for all of the services has been compiled for a city, this information is transferred to a final sheet that lists the services, the number of people served for each service, the total number of units and the total dollars for each service. At the bottom of the sheet is a total of units for all services and a total cost for all services.

This same process is repeated for each city.

Broward County Population Age Profile - 2002

Source: Florida Demographic Estimating Conference with
place level projections by DOEA Evaluation Unit
as based on 2000 U. S. Census 60 and over population

Geographic Area	Total 60 and over		2002-2001 Comp	
	2002 DOEA Est.	2000 Census	+/- Change	% Change
Coconut Creek	13,628	13,164	464	3.5%
Cooper City	3,144	2,637	507	19.2%
Coral Springs	12,074	9,916	2,158	21.8%
Dania Beach	4,151	4,110	41	1.0%
Davie	10,421	9,696	725	7.5%
Deerfield Beach	21,459	21,790	(331)	-1.5%
Fort Lauderdale	30,609	29,891	718	2.4%
Hallandale	13,730	14,391	(661)	-4.6%
Hillsboro Beach	1,244	1,346	(102)	-7.6%
Hollywood	30,113	30,137	(24)	-0.1%
Lauderdale-by-the-Sea	1,294	1,046	248	23.7%
Lauderdale Lakes	6,768	6,890	(122)	-1.8%
Lauderhill	11,218	11,049	169	1.5%
Lazy Lake	4	3	1	33.3%
Lighthouse Point	3,098	3,154	(56)	-1.8%
Margate	13,879	13,914	(35)	-0.3%
Miramar	7,561	6,656	905	13.6%
North Lauderdale	3,288	2,911	377	13.0%
Oakland Park	4,409	4,178	231	5.5%
Parkland	1,207	835	372	44.6%
Pembroke Park	1,378	1,390	(12)	-0.9%
Pembroke Pines	26,448	25,263	1,185	4.7%
Plantation	14,594	14,021	573	4.1%
Pompano Beach	23,148	21,992	1,156	5.3%
Sea Ranch Lakes	270	636	(366)	-57.5%
Southwest Ranches	1,495	N/A	1,495	N/A
Sunrise	18,229	17,571	658	3.7%
Tamarac	23,311	23,694	(383)	-1.6%
Weston	5,416	4,644	772	16.6%
Wilton Manors	2,563	2,455	108	4.4%
TOTAL CITIES	310,151	299,380	10,771	3.6%
Unincorporated Broward	27,191	22,283	4,908	22.0%
TOTAL BROWARD	337,342	321,663	15,679	4.9%

PLANNING & SERVICE AREA 10 : FAIR SHARE HISTORY

AREA AGENCY ON AGING

CITY	1999		2000		2001		2002		2003	
	Requested	Received	Requested	Received	Requested	Received	Requested	Received	Requested	Received
Broward County	425,840	425,840	530,701	530,701	543,970	543,970	581,164	557,570	568,720	568,720
Coconut Creek	26,415	26,415	32,424	32,424	32,549	32,549	34,427	34,427	39,248	39,248
Cooper City	4,736	4,736	5,814	5,814	5,837	5,837	6,173	6,173	9,054	9,054
*Coral Springs	16,080	11,000 *	19,738	12,000 *	19,814	12,000	20,957	12,000	34,773	12,000
Dania	8,258	1,900	10,137	1,500	10,176	6,500	10,763	1,800	11,954	11,954
Davie	13,176	13,176	16,174	16,174	16,237	16,237	17,173	17,173	30,012	10,000
Deerfield Beach	42,875	42,875	52,628	52,628	52,832	52,832	55,880	55,880	61,801	61,801
Ft. Lauderdale	76,287	33,801	77,010	38,756	94,003	39,000	99,426	39,000	88,153	39,000
Hallandale	38,515	6,000	47,277	6,000	47,460	6,000	50,198	6,000	39,542	6,000
Hillsboro Beach	2,517	2,517	3,089	3,089	3,101	3,101	3,280	3,280	3,582	3,582
Hollywood	77,700	60,000	95,462	60,000	95,830	60,000	101,359	60,000	86,725	60,000
Laud.-by-Sea	3,416	3,416	4,193	4,193	4,209	4,209	4,452	4,452	3,726	3,726
Lauderdale Lakes	20,612	20,612	25,301	22,000	25,399	22,000	26,864	22,000	19,491	20,000
Lauderhill	28,155	28,155	34,560	34,560	34,694	34,694	36,696	36,696	32,307	32,307
Lighthouse Point	8,636	5,500	10,600	5,500	10,641	9,500	11,255	8,708	8,922	8,922
Margate	33,859	33,859	41,561	41,561	41,722	41,722	44,129	44,129	39,971	39,971
Miramar	12,514	12,514	15,361	15,361	15,420	15,420	16,310	16,310	21,775	21,775
North Lauderdale	5,196	5,196	6,379	6,379	6,403	6,403	6,773	6,700	9,469	9,469
Oakland Park	10,184	10,184	12,501	12,501	12,550	12,550	13,274	13,274	12,697	12,697
Parkland	424	424	520	520	522	520	552	552	3,476	3,476
Pembroke Park	4,038	4,038	4,957	4,957	4,976	4,976	5,263	5,263	3,968	3,968
Pembroke Pines	35,536	35,536	43,620	43,620	43,789	43,789	46,315	46,315	76,170	76,170
Plantation	27,754	27,300	34,068	28,650	34,200	30,100	36,173	31,600	42,030	42,030
Pompano Beach	50,302	50,302	61,745	61,745	61,984	61,984	65,560	65,560	66,666	66,666
Sea Ranch Lakes									777	777
Southwest Ranches									4,305	4,305
Sunrise	38,617	38,617	47,402	47,402	47,585	47,585	50,330	50,330	52,499	52,499
Tamarac	55,136	55,136	67,679	67,680	67,940	67,940	71,860	71,860	67,135	67,135
Weston	5,000	2,000	5,000	5,000	5,000	5,000	5,000	5,000	15,598	15,598
Wilton Manors	6,321	6,321	7,759	7,759	7,789	7,789	8,239	8,239	7,381	7,381
	1,078,099	967,370	1,313,660	1,160,474						

QPro-FairShare1999-2003a

*Coral Springs Community Club



Area Agency on Aging Sponsorship Opportunities

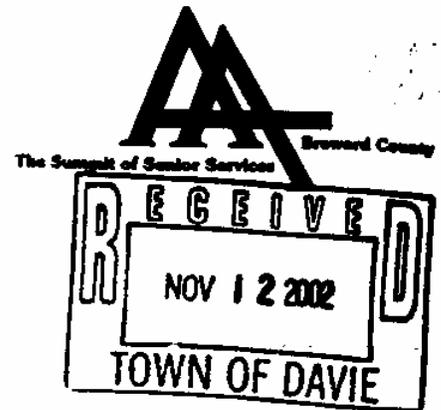


Event Name	Date	Anticipated Audience	Sponsor Cost
Annual Board/Advisory Council Installation Dinner	Thursday, January 16, 2003	450 - 500 persons	\$1000.00 (includes table for 10, full page journal ad, and extensive publicity)
Open Your Heart Bachelor Auction	Valentine's Day, Friday, February 14, 2003	250 individuals	\$500.00 (includes 2 seats, full page ad, and extensive publicity)
Conference on the Minority Elderly	Friday, March 7, 2003	200 attendees	\$150 (includes exhibitor space, 1 full registration, and extensive publicity)
Annual Broward Aging Network Conference	Monday, May 5 & Tuesday, May 6, 2003	450-500 participants each day	\$500.00 (includes exhibit table, 2 full registrations, and extensive publicity)
Dr. Nan S. Hutchison Broward Senior Hall of Fame	During Older American's Month (May)	500-550 people	\$500.00 (includes 1 seat and extensive publicity)
Sessions for Seniors (Educational Classes)	Quarterly (at different locations Countywide)	Up to 50 different people at each series of 5 consecutive once a week classes	\$500.00 (includes extensive publicity / opportunity to present one week)
Swing for Seniors Golf Tournament	Saturday, October 25, 2003	Varying number of teams of 4 players	<p>Superdrive = \$650 (includes one foursome, one tee & green sponsorship, a full page ad in the journal, & a listing on the sponsorship scroll)</p> <p>Fantastic Foursome = \$425 (includes a foursome and a half-page ad in the golf journal)</p> <p>Tee & Green Sponsor = \$350 (area staked out with name & logo, full page ad, and list on sponsorship scroll)</p>

AREA AGENCY ON AGING OF BROWARD COUNTY

5345 N.W. 35th Avenue
Ft. Lauderdale, Florida 33309
Phone: (954) 714-3456
www.seniorsummit.org

Edith Lederberg
Executive Director



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November 7, 2002

The Most Honorable Harry Venis
Town of Davie
6591 S.W. 45th Street
Davie, FL 33314

Dear Mayor Venis,

The Area Agency always has appreciated the advocacy and caring of the Town of Davie. In fact, last year, Davie was honored as a ten consecutive year Full Fair Share Municipality at our Annual Installation Dinner.

The total donation, asked and provided for 2002, was \$17,173 (seventeen thousand one hundred seventy-three dollars).

This year, with your 2000 Census Results confirmed, our request was for \$30,012 (thirty thousand twelve dollars) based on the increase of your over 60 population to 10,421. We provided \$702,318 in services to your senior residents in 2001.

Since our nonprofit organization was not advised or aware of the dates of your budget workshops, the Area Agency did not appear before your electorate to speak for the Fair Share in Matching Funds.

Several days ago, this office received a check for \$2500 (twenty-five hundred dollars) representing the first quarter allocation for the new year. This indicates that your total donation for 2002 will be \$10,000 (ten thousand dollars) which is far less than last year's budgeted figure and less than a third of the sought monies.

Enclosed, please find a copy of the Fair Share Report for 2001 which demonstrates that 119 Davie elders are eating at our meal sites, and 81 are receiving home delivered meals. Our Centralwest Daycare Center is housed in your beautiful municipality and over 37 frail elders participate there or at the Southwest Focal Point in Pembroke Pines.

The Area Agency on Aging of Broward County is administered by the Areawide Council on Aging of Broward County, Inc. and funded by Older Americans Act, Florida's Community Care for the Elderly, Alzheimer Disease Initiative and Medicaid Waiver Legislation through the State Department of Elder Affairs.

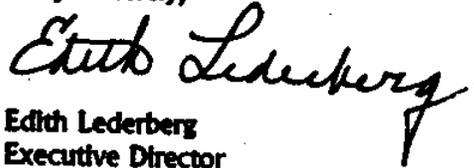
Mayor Venis & Town Council
November 7, 2002
page 2

We are extremely grateful for your \$10,000 (ten thousand dollars) allocation and would appreciate the opportunity to speak before the Town Council in an endeavor to secure an augment in the allocation for the new year. For each local dollar provided, the Area Agency receives nine dollars in Federal and State Funds.

We may be reached at (954) 714-3475.

Thank you for anything you can do to raise the total amount approved by the Council.

Very sincerely,



Edith Lederberg
Executive Director

EL:mb

cc: Members of Davie Town Council
Thomas Will, Town Administrator, Town of Davie
Marvin Simon, Advisory Council Member, Area Agency on Aging
Lil Olfem, Advisory Council Member, Area Agency on Aging
Miranda Spouros, Director of Elderly Services, Catholic Charities

AREA AGENCY ON AGING OF BROWARD COUNTY

5345 N.W. 35th Avenue
Ft. Lauderdale, Florida 33309
Phone: (954) 714-3456
www.seniorsummit.org



Edith Lederberg
Executive Director

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December 6, 2002

Thomas Willi, Administrator
Town of Davie
6591 S.W. 45th Street (Orange Drive)
Davie, FL 33314

Dear Mr. Willi,

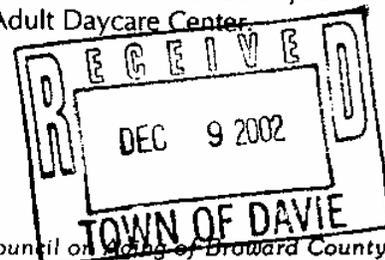
In 2002, the Town of Davie was awarded a 10 Consecutive Full Fair Share Award by our nonprofit organization. We were honored to present a plaque to then Vice Mayor Judy Paul who represented your community at our Annual Installation Dinner.

Our request for mandated local matching funds for 2002 is \$30,012. This figure was derived through utilization of new census figures evidencing a considerable augment in your 60 and over population since 1990.

In 2001, our Project provided \$702,318 in services to your residents.

Since the Area Agency was not invited to appear before the Town Council to detail our funding needs for 2003, this Executive Director was not aware of the date and time of your Budget Hearing for the approaching year. We received notification several weeks ago that \$10,000 (ten thousand dollars) had been appropriated.

Through this correspondence, we are seeking the opportunity to address the Town at your December 17th Meeting, in order to describe the services we provide to Davie residents, as well as have several caregivers briefly share with your elected officials how they and their loved ones benefit from the programs offered at the Centralwest Daycare Center which is located in your town. This Project also house a new Hispanic Adult Daycare Center.



The Area Agency on Aging of Broward County is administered by the Areawide Council on Aging of Broward County, Inc. and funded by Older Americans Act, Florida's Community Care for the Elderly, Alzheimer Disease Initiative and Medicaid Waiver Legislation through the State Department of Elder Affairs.

Mr. Thomas Willi
December 6, 2002
page 2

Please contact this office at (954) 714-3475 to inform this Executive Director about the designated time you are able to provide on the agenda.

On behalf of over 10,421 year-round elder residents of Davie and their caregivers, we thank you, the Mayor, and the Town Council for your advocacy and caring.

Very sincerely,



Edith Lederberg
Executive Director

EL:mb

cc: Mayor Harry Venis, Town of Davie
Vice Mayor Geraldine Clark, Town of Davie
Councilmember Judy Paul, Town of Davie
Councilmember Tom Truex, Town of Davie
Councilmember Susan Starkey, Town of Davie
Russell Muniz, Town Clerk, Town of Davie
Mayor Jack Brady, Member, Areawide Council on Aging Board of Directors
Marvin Simon, Advisory Council Member, Areawide Council on Aging
Miranda Sgouros, Director of Elderly Services, Catholic Charities
Kay Swicord, Program Administrator of Adult Services, Catholic Charities