

# TOWN OF DAVIE

## TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Dennis Andresky, Parks and Recreation Director, 954-797-1150

**DOCUMENT PREPARED BY:** Bette Gibson, Recreation Coordinator 954-797-1089

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** District 4

**TITLE OF AGENDA ITEM:** A resolution of the Town of Davie, Florida, authorizing the Mayor to execute the amended agreement with Dina Sagarese for preschool program at Ivanhoe Community Center and Shenandoah Park Activity Room.

**REPORT IN BRIEF:** Requesting fee increase of \$16/per month for 2003/04 school year. New fee would be \$160 for Tuesday & Thursday class and \$196 for the Monday, Wednesday and Friday class. The Davie Parks and Recreation Department is desirous of amending the current agreement with Dina Sagarese for the following reasons. Need to maintain three qualified teachers, for continuing education classes as mandated by Children and Family Services, increase cost of liability insurance, cost of living increase for employees, and increased advertising costs. The Contractor requested changes in writing per agreement and the Town submitted revisions to the contract. Amendment is attached as Exhibit A. This amendment was reviewed and approved by the Procurement Manager.

Brief description of the preschool program: The Contractor provides two different HRS licensed sites in the Town of Davie. This program is for children ages 3-5 and runs weekdays from 9:00 a.m. to 12 noon at Ivanhoe Community Center and Shenandoah Park. The agreement allows the Instructor to be paid seventy five (75) percent of the fee that is collected from the participant. The Town receives twenty five (25) percent of the fee, which compensates the Town for use of the facilities, overhead and advertising costs for the class. The Instructor collects the entire fee (the checks are made out to the Town) and submits them along with a roster to the Town, after the registration period. The Town then pays the Instructor, on a regular cycle, once the class has started. The expected payment to the Instructor is approximately \$55,000. The Instructor is providing the certificate of insurance with the Town included as "additional insured".

**PREVIOUS ACTIONS:** R-2001-8 and R-2001-333

**CONCURRENCES:** none

**FISCAL IMPACT:**

Has request been budgeted? N/A

If yes, expected cost: \$ none

Account Name: Diversionary Afterschool and Preschool

Additional Comments: Revenue to the Town

**RECOMMENDATION(S):** Motion to approve the resolution

**Attachment(s):** Amendment.

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE AMENDED AGREEMENT WITH DINA SAGARESE FOR PRESCHOOL PROGRAM AT IVANHOE COMMUNITY CENTER AND SHENANDOAH PARK ACTIVITY ROOM.

WHEREAS, the Town is desirous of sponsoring recreational programs for children of all ages; and

WHEREAS, the Town wishes to continue providing a preschool program at Ivanhoe Community Center and Shenandoah Park Activity Room; and

WHEREAS, the Instructor's fee is based upon the number of students that register and pay for the class; and

WHEREAS, The Instructor will be compensated 75% of the class fee, not to exceed \$75,000.00; and

WHEREAS, after review, the Town Council wishes to authorize the Mayor to execute the attached amendment with Dina Sagarese for preschool.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby approves a contract and authorizes the Mayor to enter into an amendment attached as Exhibit "A" with Dina Sagarese for preschool at Ivanhoe Community Room and Shenandoah Park Activity Room throughout the year 2003.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002.

**EXHIBIT A**

**Amendment No. 2**

**5. Fees:**

**5.1 Revise section 5.1 FROM :**

The Preschool fees are as follows:

Monday, Wednesday, Friday      \$180.00 per month

Tuesday, Thursday                \$144.00 per month

Registration Fee                    \$ 50.00

(to be collected by Instructor and used for miscellaneous supplies)

Scholarships are provided based on financial need.

**5.1 Revise section 5.1 TO:**

The Preschool fees are as follows:

Monday, Wednesday, Friday      \$196.00 per month

Tuesday, Thursday                \$160.00 per month

Registration Fee                    \$ 50.00

(to be collected by Instructor and used for miscellaneous supplies)

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Dina Sagarese, Instructor

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Harry Venis, Mayor

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Harry Venis, Mayor