

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers
FROM/PHONE: Chief John George/693-8320
SUBJECT: Resolution

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE EXPENDITURE OF LAW ENFORCEMENT TRUST FUNDS FOR THE CONSTRUCTION OF THREE NEW OFFICES IN THE ROAD PATROL AREA.

REPORT IN BRIEF: As of June 2002 three new Police Lieutenants were assigned to the Road Patrol Division, increasing the total to six Lieutenants, in preparation for a new District Command System scheduled to begin October 2002. Currently there are only three offices designated and available to Road Patrol Lieutenants. In order to provide an adequate and proper work environment, it has been decided to relocate the Traffic Unit to an available room (#167) which would free up enough space to construct three additional offices. This construction would involve drywall, electric, air conditioning, data/phone and partition work space and furnishings. Appropriate bidding procedures will be conducted, along with use of Town authorized service contractors, to estimate total costs to professionally complete this project. Funding is not to exceed \$35,000.00

PREVIOUS ACTIONS: N/A

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted: No

If yes, expected cost:

Account Name: \$

If no, amount needed: \$35,000.00

What account will funds be appropriated from: Law Enforcement Trust Fund

Additional Comments:

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): Resolution
Memo of explanation
Cost/Estimate Information
Proposed Floor Plans
Vendor Price Quotes

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE EXPENDITURE OF LAW ENFORCEMENT TRUST FUNDS FOR THE CONSTRUCTION OF THREE NEW OFFICES IN THE ROAD PATROL AREA, AT A COST NOT TO EXCEED \$35,000.00

WHEREAS, the Davie Police Department has assigned an additional three Lieutenants to the Road Patrol Division; and

WHEREAS, three new offices are needed within the area designated for Road Patrol; and

WHEREAS, forfeiture funds are available for the construction of three new offices, including fixtures, furniture and equipment, at a cost not to exceed \$35,000.00;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA

SECTION 1. The Town Council of the Town of Davie hereby authorizes the Police Department to follow approved bidding procedures with Town authorized service contractors to estimate total cost to professionally complete three additional offices.

SECTION 2. The Town Council of the Town of Davie hereby authorizes the expenditure of not more that \$35,000.00 from the Law Enforcement Trust Fund for the construction and completion of said office space.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ day of _____, 2002

MAYOR/COUNCIL MEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____ 2002

DAVIE POLICE DEPARTMENT
↘ SPECIAL OPERATIONS UNIT ↘
MEMORANDUM

TRAFFIC
DIVISION

COMMUNITY ORIENTED
POLICING

MOUNTED
PATROL

K-9
UNIT

To: Chief John George

Date: 6-25-02

From: Lieutenant Scott McInerney

Thru: Major Jim Wollschlager

Subject: Expenditure Request – Road Patrol office space

As of June 2002 three new Police Lieutenants were assigned to the Road Patrol Division. This addition assigns a total of six Lieutenants to the Road Patrol Division. The three new Lieutenant additions are in preparation for a new District Command System scheduled to be started in October 2002. Currently only three offices are designated and available for use by Road Patrol Lieutenants. In order to provide an adequate and proper work environment, three new offices are needed. By relocating the current Traffic Unit space to an available room, #167 next to the briefing room, a sufficient space is available to construct three new enclosed offices.

The construction of three new offices requires contracting services including drywall, electrical, air conditioning, data/ phone, and partition work space and furnishings. Appropriate bidding will be conducted along with use of Town authorized service contractors to estimate total costs to professionally complete the project – see attached costs estimates page. Also attached to this memo is a copy of the proposed floor plans and vendor price quotes.

A resolution has been prepared to fund the project from the Law Enforcement

Subject: Expenditure Request – Road Patrol office space

Costs Estimates

Drywall or Demountable Wall System	\$10,000.00 est*
Electric Services, Mills Electric Town Contractor	\$5,368.00 quote**
Office Partitions/Workstations/Furnishings State Contract Designers Service Bureau Inc.	\$13,228.44 quote***
Air Conditioning Services Thermal Concepts Town Contractor	\$640.00 quote****
Phone and Data Services, Parts and Labor	\$2,500.00 est
Locks and Hardware	\$500.00 est
Room Blinds for New Lt's Office inside windows	\$180.00 est
New Lt's Offices Supplies Bulletin Boards Etc	\$1,500.00

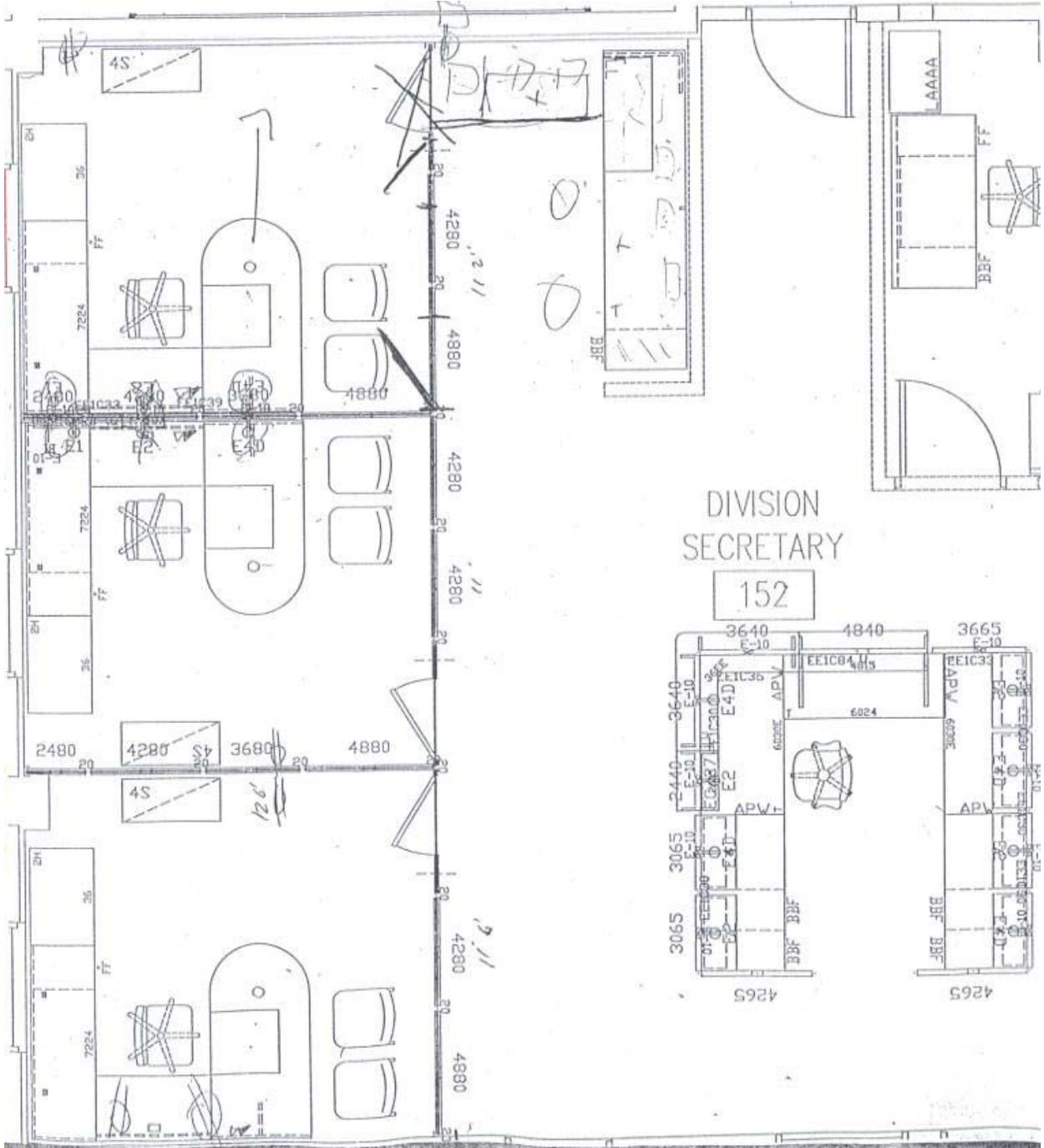
* Three estimates to be obtained for interior walls for three new offices amount not to exceed \$10,000.00

** Electrical Services to be provided by Town of Davie authorized contractor Mills Electric Reso # 99-158

***All Office Furnishing, wall partition modifications and new partitions and workspaces to be supplied by Designers Service Bureau Inc, under State Contract Bid # 425-001-01-1

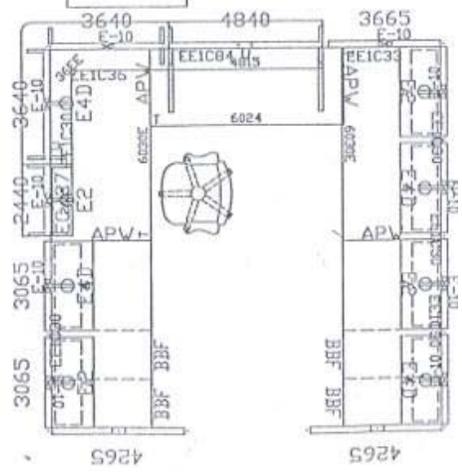
**** Air Conditioning Services to be provided by Town of Davie authorized contractor Thermal Concepts Inc.

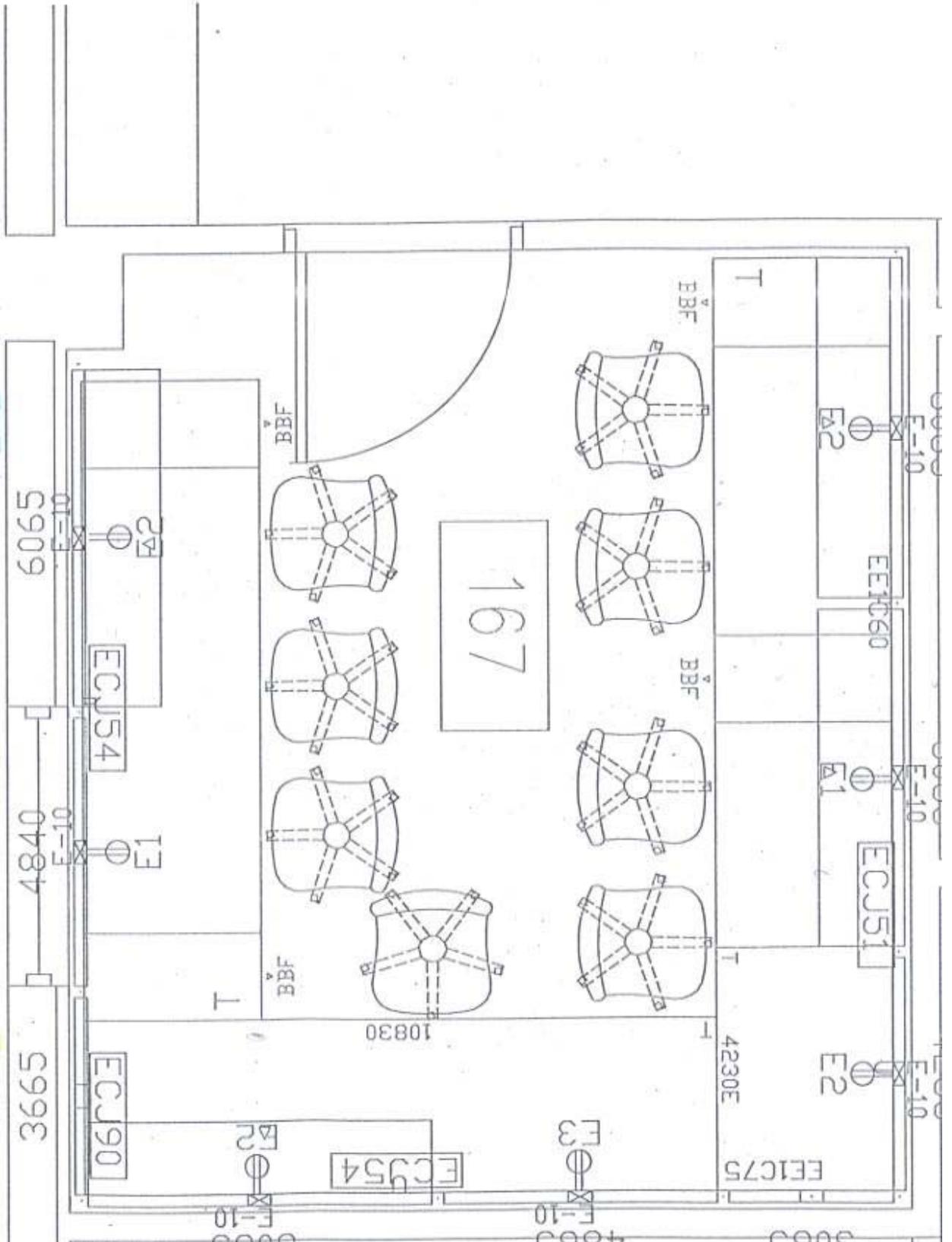
Estimated Grand Total \$33,916.44



DIVISION
SECRETARY

152





To: Chief John George

Date: 7-16-02

From: Major Scott McNerney

Subject: Expenditure Request – K-9 Equipment for Training Group

Costs Breakdown

8 items

Vendor Vinyl Works International, Inc P.O. Box 43, Orem, Utah 84057

Item #	Description	Cost
U450	Box Search Equipment (6each)Set	\$1,140.00
U110	Hurdle Base / Blank Wall	\$300.00
U120	Hurdle Base / Brick Wall	\$300.00
U130	Hurdle Base / Block Wall	\$300.00
U140	Picket Fence panel insert	\$150.00
U150	Chain Link Fence insert	\$150.00
U170	Window Hurdle	\$450.00
U350	Dog Crawl	\$350.00
	Total	\$3,140.00

Shipping and Handling not to exceed \$1,000.00

Assorted Supplies / Equipment \$2,500.00

Grand Total \$6640

***Assorted Supplies including fence screening, other desired equipment through the normal bidding process