

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers
FROM/PHONE: Herb Hyman-(954) 797-1016
SUBJECT: Resolution

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR ARENA CEILING AND ROOF REPAIR.

REPORT IN BRIEF:

A competitive bid was conducted for repairing the roof and ceiling at the Bergeron Rodeo Grounds. The Town sent out specifications to twenty-three (23) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received one (1) bid. Some of the factors that had a bearing on only receiving one bid are: the roof is a metal roof and there are not a lot of roofers experienced in this type work, the repair is considered to be a "small" job and therefore, some bidders were not interested, and the specification required the bidder to post a bond which is beyond the capability of some vendors. Staff felt that the bonding requirement was absolutely necessary. The one bid that the Town received is from a very qualified vendor whose bid was within \$5,000 of the Town's estimate. Additionally, the Town looked into the feasibility of repairing the roof versus replacement. The opinion of the Town's roofing inspector is that the roof of the arena has many years of life left and that repair at \$65,000 is a more prudent expenditure than replacing the roof for approximately \$350,000. The cost for an engineer's report on the expected life of the roof would cost \$4,100 (quote attached) which staff felt was not worth spending. The recommendation is for Best Roofing who is the lowest responsive and responsible bidder.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

The recommended award has been reviewed by the Special Projects Director and the Bid Specification Committee who concur with the decision to award to Best Roofing.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost-\$65,280.00

Account Name: Capital Improvement Program-Bergeron Rodeo Ceiling Account

Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution

Procurement Authorization

Dept. recommendation with quote for Engineer's report

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR ARENA CEILING AND ROOF REPAIR.

WHEREAS, the Town is in need of repairs to the ceiling and roof at the Bergeron Rodeo Grounds; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid from Best Roofing.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Best Roofing for repairs to the roof and ceiling at the Bergeron Rodeo Grounds in the amount of \$65,280.00.

SECTION 2. The Town Council hereby authorizes the expenditure from the Bergeron Rodeo Ceiling Account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2001

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER BUDGET ITEM & DESCRIPTION APPROXIMATE COST

030-3001-572-6849 ✓ arena ceiling and roof repairs \$60,000.00

BERGSON RODEO CEILING

METHOD OF PROCUREMENT (check the one that applies)

- Open Competitive Bidding
- Piggyback on Contract Number _____
- Sole Source
- Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed *David Stacey*
Department Head

Have Funds been Reserve ~~yes~~ *Req. 23669*

Date 6/11/01 Signed *D. Stacey*

Signed _____
Town Administrator

VENDOR	BIDS SUBMITTED	COST
<i>BEST ROOFING</i>		<i>\$65,280.00</i>

Signed *Kulthyma*
Procurement Manager

Vendor	TOWN ADMINISTRATOR'S RECOMMENDATION
<i>BEST ROOFING</i>	<i>\$65,280.00</i>

Signed *T. J. [Signature]*
Town Administrator

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MEMORANDUM

SPECIAL PROJECTS

TO: Bid Specification Committee
FROM: Bonnie Stafiej , Special Projects Director *Bms*
DATE: August 13, 2001
SUBJECT: Arena Roof Repairs

The Town of Davie had requested bids for roof repairs at the Bergeron Arena. Many vendors were solicited and I spoke with a number of these vendors during the bidding preparation.

However, only one bid was submitted. Upon reviewing the bid, the vendor has met all requirements outlined in the request. I would like to proceed and award the bid to Best Roofing.

My decision to award the bid to Best Roofing is based on:

- 1) Their qualifications and experience in working with metal roofs.
- 2) On the recommendation of Terre Neuve, the contractor that built and installed the roof originally.
- 3) I also met with Caesar, the Town's roofing inspector. He inspected the roof and agrees that the roof needs repairs and does not need to be replaced at this time. He feels we have many good years of service left.

I have also followed up on the bid specification committee's suggestion to contact an independent contractor and have the roof inspected by them. Upon contacting architect Bob Walters office, I was sent the attached proposal to inspect the roof. The cost for the inspection is \$4,100.00. Upon polling the bid specification committee with this information, the majority felt we should not use the services of architect Bob Walter.

If you have any questions, please contact Bonnie Stafiej, Director Special Projects at 797-1163.

RWA

ROBERT WALTERS ARCHITECTS

August 8, 2001

Ms. Bonnie Staffej
Town of Davie
6591 Orange Drive
Davie, Florida 33314

Re: **Architectural Services Proposal – Rodeo Roof Investigation Proposal
Work Order #5**

Dear Bonnie:

The firm of Robert S. Walters, A.I.A., P.A. proposes the following scope of work and fee schedule for the above mentioned project. The project will include the following professional service tasks:

On-site investigation

1. **On-site investigation**
Our office, along with our roofing sub-consultant, will visit the site to review the existing roof condition. We will take photographs and notes as necessary to document the existing condition of metal roof panels and sheet metal screws.
2. **Analysis Report / Recommendations**
We will document our findings in a report. We will also provide recommendations to address the present conditions.

The proposed fee schedule for the above scope of work is as follows:

<u>Item</u>	
Task 1	\$ 2,500.00
Task 2	\$ 1,500.00
Total - Basic services	\$ 4,000.00
Reimbursables	\$ 100.00
Project Total	\$ 4,100.00

Additional services, if requested by the owner, shall include additional tasks not mentioned above, public meetings, commission meetings, etc.

Town shall provide architect with means of access to the roof (ladder, lift, etc.).

Construction Documents and specifications are excluded from the scope of this project. Structural inspection and report are excluded from this project scope. The firm shall not be liable for existing conditions or structure.

Thank you for the opportunity to quote professional service fees for this project. Please contact me if you have any questions regarding this proposal.

Sincerely,



Abbas H. Zackria

620 S.E. First Street Ft. Lauderdale, Florida 33301 (954) 522-4123